

**Application by a Premises Licence Holder to change the name or address of Licensed Premises**

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| <b>1. FULL NAME(S) OF PREMISES LICENCE HOLDER(S)</b> |
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|  |
| <b>2. POSTAL ADDRESS OF PREMISES</b>                 |
|  |
| <b>3. PREMISES LICENCE NUMBER</b>                    |
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| <b>Address for correspondence associated with this application (if different to the address above)</b> |
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| <b>4. DETAILS OF CHANGE OF NAME/ADDRESS OF LICENSED PREMISES</b>   |
| <p>I/we .....<br/> <i>(insert full names(s))</i></p> <p>hereby apply to change the name/address of the premises that appears on the Premises Licence as</p> <p>.....</p> <p>.....<br/> <i>(insert current name/address as it appears on the licence)</i></p> |

to:

.....

.....  
(insert new name/address of business)

### 5. CHECKLIST

Please tick  yes

- Premises Licence (Part A) **and** Summary (Part B)\*

***\*Please note that if you are missing either part of the Premises Licence you will need to request a replacement before you can apply to change the name of the Licensed Premises. Please contact the Licensing & Enforcement Team on (01223) 457890 or e-mail: [licensing@cambridge.gov.uk](mailto:licensing@cambridge.gov.uk), to be sent a copy of the relevant form***

- Payment of £10.50 (cheques payable to Cambridge City Council)

### 6. DECLARATION

The information contained in this form is correct to the best of my knowledge and belief.

It is an offence knowingly or recklessly to make a false statement in or in conjunction with an application for the grant, renewal, change of address or copy of a premises licence. A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement. To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.

Our full environmental health privacy policy is available

at <https://www.cambridge.gov.uk/media/6335/environmental-health-privacy-notice.pdf>

**SIGNATURE**

**DATE**

**SIGNATURE**

**DATE**

### For official use only

Signed application form

Payment of £10.50 received