

Your Vehicle Checklist – Private Hire Vehicles only

Important note: All Cambridge City Council Private Hire Vehicles **cannot** be silver in base colour (as described on the V5 registration document).

Vehicle requirements	YES/NO
Vehicle must not be Silver in base colour (as described on the V5 registration document).	
Private Hire Vehicles can be Wheelchair accessible or Saloon, Estate, Hatchback, SUV-(including multi-seater vehicles)	
1. Saloon, Estate, Hatchback, SUV (including multi-seater vehicles)	
For new vehicle licences, vehicle must be one of the following; <ul style="list-style-type: none"> - Ultra-low emission which are considered as: Plug in hybrid vehicles or Extended Range electric vehicles (E-REV) with CO2 emissions less than 75g/km Or <ul style="list-style-type: none"> - Zero emissions which are considered as vehicles which emit no emissions during their operation. These vehicles are, Electric only vehicles or Fuel cell vehicles (e.g. hydrogen) 	
2. Wheelchair Accessible vehicles	
Minimum measurements; door width 680mm: door height 1270mm and inside height floor to roof 1320mm	
Any aisle / gangway in such a vehicle should measure at least as wide as the minimum seat measurements.	
That they are capable of loading from the nearside or rear.	
One of the listed conversion certificates, if applicable; <ul style="list-style-type: none"> (i) European Community Whole Vehicle (M1) Type Approval, (ii) M1 Low Volume Type Approval (iii) National Small Series Type Approval (iv) Individual Vehicle Approval 	
Age Limit when first licenced	
1. New Wheelchair Accessible vehicle licences will not be granted unless the vehicle meets the Euro 5 standard or higher and is less than 11 years old. 2. New other type of vehicles must be one of the following, fully electric zero emission less than 15 years old or an Ultra Low emission Plug-in hybrid less than 12 years old with CO2 emissions less than 75g/km	
Age Limit at Renewal	
For renewal vehicle licenses, vehicles must be; <ul style="list-style-type: none"> • Less than 11 years old (this is for currently licenced petrol and Diesel vehicles, and all Wheelchair Accessible vehicles and standard hybrid vehicles). • Less than 15 years old (Zero emission vehicle) • Less than 12 years old (Ultra-Low Emission Plug- in vehicle) 	

Other Vehicle requirements	
Be suitable in type, size and design for the appropriate licence applied for. Further details can be found in Appendix G of Cambridge City Council Hackney Carriage and Private Hire Handbook.	
From 1 st September 2023, all new vehicles and any renewals will be required to have CCTV meeting or exceeding Cambridge City Council specification installed. Ensure these are installed prior to Certificate of compliance (COC) appointment (applicable for new and renewal applications, not current mid-term COC).	
If you wish to purchase or are currently an owner of a Tesla vehicle, due to number of fuses in vehicle, there may be an additional cost for the installation of CCTV system.	
The front windscreen must let at least 75% of light through and the front side windows must let at least 70% of light through (legal requirement).	
Only manufactured window tints are accepted. No film tinted windows will be accepted.	
Be safe and comfortable.	
Not be less than 4 feet 3 inches wide in the rear part of the body, where such measurements shall be taken 6 inches below the top and 6 inches in front of the rear backrest of the vehicle with both of the rear doors closed.	
Have a minimum legroom for passengers using the rear seats of 8.5 inches, such measurement shall be taken from the rear door pillar to the nearest point of the rear seat squab.	
Have provided for all passengers being carried in it, immediate and direct access to doors (minimum of 2 doors in the rear) that is available without assistance from any other person that will provide satisfactory means of escape in the event of an accident or emergency. A separate means of ingress and egress must be provided for the driver.	
Be fitted with safety glass (i.e. if glass fractures it does not fly into fragments capable of causing severe cuts), which shall be replaced as soon as broken, discoloured or cracked.	
Be constructed so as to provide sufficient means by which any person in the vehicle may communicate with the driver.	
Be fitted with the appropriate number of seatbelts according to the number of persons for which the vehicle is licensed to carry.	
Be provided with a means of opening and closing not less than one window on each side.	
Have floors covered with a proper carpet, mat or other suitable covering.	
Be well maintained in a clean condition and in every way fit for public service.	
Be provided with a means of securing luggage.	
Be fitted with at least one no-smoking sign (showing the statutory no-smoking symbol) that is displayed in a prominent position in each compartment of the vehicle constructed or adapted to accommodate persons.	
Not be fitted with celluloid or other highly flammable material.	
Be provided with an efficient fire extinguisher, which shall be carried in such a position as to be readily available for use.	
Be provided with a first aid kit, which shall be carried in such a position as to be readily available for use.	
Vehicle must display door signs that include Operator contact telephone number.	

