

# Change of Vehicle Ownership Proprietor Consent Form

To be used for proprietors remaining on, being added to, or being removed from the licence, to give consent for the change being applied for

**TOWN POLICE CLAUSES ACT 1847  
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**



## Vehicle Details

**Plate number:**

**Registration number:**

## Proprietor

**Title:** Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other (please state):

**Forenames:**

**Surname:**

**Date of birth:**

**Current address:**

**Contact phone number:**

**Email address:**

**Badge number (if applicable):**

**I am:** remaining on the licence / being added to the licence / being removed from the licence  
(delete as appropriate)

## Declarations

### For proprietors remaining on or being added to the licence:

1. I understand that any licence issued will be subject to the provisions of:
  - (i) the Town Police Clauses Act 1847
  - (ii) the Local Government (Miscellaneous Provisions) Act 1976
  - (iii) the Council's licence conditions
2. I accept that any licence issued will belong to the Council, and if lost or damaged, I will be liable for the cost of replacement.
3. I understand that it is an offence under the terms of the Local Government (Miscellaneous Provisions) Act 1976, Section 57(3) to knowingly or recklessly make a false statement or to omit any information required in this form.
4. I understand that any changes to any particulars must be notified in writing to the Cambridge City Council within 7 days.
5. I declare that, all or one of the proprietors is the legal owner as stated on the Bill of sale/Lease or Hire Purchase agreement of the vehicle being licensed in this application.
6. I hereby certify that I am the proprietor of the above vehicle and am concerned in the keeping, employing or letting for hire of such vehicle and I hereby apply for a vehicle licence for the above vehicle to be used for Hackney Carriage/ Private Hire purposes within Cambridge City.
7. I hereby declare that all particulars entered on this form are true and correct to the best of my knowledge and belief. I authorise the Council to make such enquiries as they, at their sole discretion, may deem to be reasonably necessary in respect of my application.

8. I understand that all joint proprietors are jointly and severally liable for the actions of one another in relation to the vehicle licence and that it is for joint proprietors to make suitable partnership arrangements to manage the vehicle.
9. I understand the implications of the application and my obligations in respect of it.
10. I understand it is my responsibility to access, read, and understand the Hackney Carriage & Private Hire Licensing Policy and Handbook, as a licence holder.

**For proprietors being removed from the licence:**

1. I confirm that I am surrendering the current licence for the vehicle detailed above and I will no longer be linked to this vehicle licence.

**For all proprietors signing this form:**

The personal information that you give us will also be used in a confidential manner to help us monitor our processes. We may also use the information if there is a complaint or legal challenge relevant to this process. We may check the information collected. We may also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

A full privacy notice is available online on our website.

<https://www.cambridge.gov.uk/media/6335/environmental-health-privacy-notice.pdf>

By signing this declaration, you authorise us to collect, process and retain your personal data as described in the privacy notice.

**Signed:** .....

**Print Name:** ..... **Date:** .....