

FOI Ref

8468

Response sent

15 Feb 21

(CCC) Enforcement Team information request

See attached Questionnaire.

Response:

See attached completed questionnaire.

Further queries on this matter should be directed to foi@cambridge.gov.uk

Freedom of Information Request

Q1. Please specify the number of cases issued to the in-house enforcement team (where certificated enforcement agents are directly employed by the council) and the number of cases issued to external enforcement teams for the past 2 years and year to date:

Debt Type	In-House Caseload 2018/2019	External EA Caseload 2018/2019	In-House Caseload 2019/2020	External EA Caseload 2019/2020	In-House Caseload 2020/2021	External EA Caseload 2020/2021
Council Tax	N/A	3235 (Combined total with business rates)	N/A	1894	N/A	Not yet available
Business Rates (NNDR)	N/A	As above	N/A	69	N/A	Not yet available
Parking Fines/ Charge Penalty Notices	N/A	N/A	N/A	N/A	N/A	N/A
Commercial Rent Arrears (CRAR)	Nil	Nil	Nil	Nil	Nil	Nil
Sundry Debts	Nil	Nil	Nil	Nil	Nil	Nil

Q2. If applicable, please specify what system the local authority uses to administer in-house enforcement?

System Name	Yes/No ?
Enforcer by Whyte & Co	N/A
Lateral/ Click Debt	N/A
Onestep/ CivicaCollect	N/A
Other eg. Excel Spreadsheet/ Access (Please specify)	N/A

Q3 Does the council consolidate data from across its different services to manage debt centrally i.e Operate a Single View of Debt function? If so, which system is used for administering this?

System Name	Departments Involved
N/A	N/A

Q4. Please specify any external enforcement agents contract end dates for the below debt types:

Debt Type	Contract End Date
Council Tax	01 May 2022
Business Rates (NNDR)	01 May 2022
Parking Fines/ Charge Penalty Notices	N/A
Commercial Rent Arrears (CRAR)	Nil
Sundry Debts	Nil

Q5. The name and job title of the senior officer/ manager (outside of procurement) responsible for internal and external enforcement agents?

Debt Type	Senior Officers Name	Job Title	Contact Phone Number	Contact Email Address
Council Tax	James Stevens	Fraud & Enforcement Team Leader	01223 457731	James.stevens@cambridge.gov.uk
Business Rates (NNDR)	James Stevens	Fraud & Enforcement Team Leader	01223 457731	James.stevens@cambridge.gov.uk
Parking Fines/ Charge Penalty Notices	N/A			
Commercial Rent Arrears (CRAR)	N/A			
Sundry Debts	N/A			