

FOI Ref
7882

Response sent
13 Oct 20

(CCC) Finance, HR/Payroll systems

Finance, HR/Payroll systems Please see attached questions on a word doc.

Thank you for your request for information above, which we have dealt with under the terms of the Freedom of Information Act 2000.

I hope the following will answer your query:

Please see the attached workbook which has been completed to answer all of the questions that you sent us regarding our finance, HR and tax systems.

(Note: if you are refusing/ exempting some or all of the requested info choose the template headed 'FOI Exemptions' or a specific exemption template instead as they provide guidance.)

Further queries on this matter should be directed to foi@cambridge.gov.uk

Finance System

1	What is the main Finance/ERP system? Please identify the version currently in use (e.g. Oracle Financials 12.1.3, Oracle Cloud ERP 20C, or SAP ECC 6.0)
2	Is the Finance/ERP system delivered through a shared service?
2a	If yes, who is the shared service provider?
3	Which modules are in use in the main Finance/ERP system? (e.g. Payables, Receivables, General Ledger, Assets) and what was the year of implementation?
4	Which external organisation managed the implementation of the main Finance/ERP system?
5	Is there a functional or technical support contract in place for the main Finance/ERP system?
5a	If yes, who is the current functional or technical support provider?
5b	On what date does the functional or technical support contract end?
6	Please list any other Finance systems in use including version, implementation date, system implementation company, modules in use, support contract provider and contract end date
7	What tools or systems are in use for internal Finance reporting?
8	What tools or systems are in use for external Finance reporting?
9	What tools or systems are in use for Planning and/or budgeting?
10	Are you using a scanning solution for accounts payable processing?
10a	If yes, which software is used?
11	Are you using robotic process automation in any area of your Finance system?
11a	If yes, which system(s)?
11b	For each system which elements have been automated? (e.g. invoice entry, journal entry)
12	Please specify the procurement route that would be used for upgrading or replacing any of the current Finance systems? e.g. G-Cloud, Crown Commercial Services or Tender
13	Are there any Finance/ERP systems replacement or transformation projects being planned?
13a	If yes, what is the timescale e.g. next 6 months, 9 months, 12 months etc.
13b	Has a procurement exercise already been undertaken to source suppliers?
14	What are the business areas in which manual processing is most prevalent? (e.g. Accounts Payable, Cash & Treasury Management, Management Accounts)
15	Who should be contacted in connection with Finance Systems ownership queries? (Name, number, email)

Technology 1 2020A
No although procured jointly with HDC and SCDC
n/a
Full finance product except HRP and implemented 2018
n/a - in-house implementation
Yes
Technology 1
Yes - part of same contract which expires after 5 Years and 8 Months (23/06/2016 so 23/02/2022). Contract can be extended for 5 years though
See HRP system
Technology 1 Reporting
Technology 1 Reporting
Technology 1 Budgeting and forecasting module
Yes
Kofax
No
n/a
Some bulk importing of AR invoices and journals
Not mandated to follow a set procurement route / framework.
No
n/a
n/a
AR and AP / bank recs
fms@cambridge.gov.uk