

**Q1. Does your local authority have a policy for issuing Community Protection Warnings/Community Protection Notices? If yes, please can this be attached.**

**Q2. Do you use Community Protection Warnings/Community Protection Notices when there is other legislation in place that could be applied?**

**Q3. Do you have any systems of oversight to ensure that Community Protection Notices are being used correctly? For example: oversight by a senior officer, or a chance for recipients to appeal the Community Protection Notice within the local authority?**

**Q4. Does your local authority use pre-written Community Protection Warnings/Community Protection Notices where the issuing officer 'fills in the blanks'?**

**Q5. How do you apply the 'detrimental effect' threshold required for the issuing of a Community Protection Notice? For example, do you define 'detrimental effect' as conduct that causes nuisance or harm, or conduct that others find very annoying?**

**Q6. What information about the appeal process is given to Community Protection Notice recipients?**

**Q7. Is information about Community Protection Warnings/Community Protection Notices that have been issued shared with relevant interested partners, such as housing or police? If so, how is this done?**

**Q8. What training is given to officers that issue Community Protection Warnings/Community Protection Notices, in terms of content and duration?**

Q1. We follow the guidance as set out in the Home Office's [Statutory Guidance for frontline professionals](#) (as amended). Additionally, officers must follow the City Council's [enforcement policy](#) in relation to statutory notices.

Q2. Yes, for illegal advertising and sometimes overlapping in relation to dog control.

Q3. Not as such, all issued notices contain details of rights of appeal, but none have been submitted to date.

Q4. Although we have a number of templates, which were drawn up having looked at those used by other local authorities, each warning and notice has to be drafted on a case-by-case basis.

Q5. We do not have a set threshold; each case is assessed on a case-by-case basis. We do not issue CPWs for first time offences unless there is a high level of harm we are concerned about, i.e. dangerous dogs.

Q6. All standard information, as required by the legislation.

Q7. Yes, on a case-by-case basis and only with parties that are signed up to a Data Sharing Agreement (DSA) covering the sharing of personal and special category data for the purpose of preventing crime and anti-social behaviour, and in the format as stipulated under the DSA.

Q8. All City Council enforcement officers are trained to a high standard of professionalism and are experts in their field. Officers have undertaken a variety of training courses related to CPW/CPN but also to relevant legislation. Regular training is provided as and when needed, or when there are changes in legislation.

Further queries on this matter should be directed to [foi@cambridge.gov.uk](mailto:foi@cambridge.gov.uk)