

# Cambridge Community Safety Partnership

- 11 February 2020
- Meeting starts at 10:00 - 12:00
- Committee Rooms 1 & 2 at The Guildhall Cambridge

## AGENDA

No.	Item	Lead Officer(s)	Time (Mins)
1	Welcome, housekeeping / introductions and apologies	Chair	5
2	Pre-advised questions from the general public	Chair	5
3	Minutes of 17 October 2019 meeting: Agreement	Board / members	5
4	Action points: Review	Board / members	5
5	Update on Transformation Topic Serious Violence: Young People and Knife Crime, including PCC project funding bid	Chair Lead Officers	20
6	Verbal Updates from Priority Leads: Priority: Safeguarding people against violence and exploitation Priority: Identifying and responding to vulnerable locations Priority: Domestic abuse Cambridgeshire Domestic Abuse and Sexual Violence Report - To be noted	Nick Skipworth  Nick Skipworth  Lisa Riddle	10 10 10
7	CSP Priorities 2020-2021: Agreement	Chair / Board / members	5
8	Community Safety Plan 2020-2021: Agreement	Chair / Board / members	10
9	Partnership Terms of Reference: Agreement	Louise Walker	5
10	Domestic Homicide Review Action Plan Verbal Update	Lynda Kilkelly	5
11	Countywide Strategic Safety Board Verbal Update for meetings held on 23 October and 21 January	Chair Ray Bisby	10
12	Any other business Public consultation: Police facilities in Cambridge and on the outskirts of Cambridge	Board / members	10
13	Key messages from the meeting today to share with our organisations and the public	Chair / Board / members	5
14	<b>Date of next Cambridge CSP meeting</b>	<b>7 July</b>	<b>120</b>

## **Information for the general public and media representatives**

### **Public attendance**

You are welcome to attend this meeting as an observer, and to ask questions or make statements during the relevant item on the agenda. It may be necessary, however, to request that you leave the room during the discussion of matters that are classed as confidential.

### **Public questions**

1. Questions are invited towards the beginning of the meeting.
2. You are requested to restrict questions or statements to matters set out in the meeting's agenda. If you wish to raise a question or make a statement concerning a matter that is on the agenda, then please notify your intention to speak with the Partnership Support Officer before the start of the meeting.
3. If you wish to raise a question or make a statement on a matter that is not on the agenda, then please ensure that notice of the question or subject matter is given to the Partnership Support Officer on 01223 457808 or via e-mail ([community.safety@cambridge.gov.uk](mailto:community.safety@cambridge.gov.uk)) by 10am on the working day preceding the meeting.
4. Questions and statements should be directed to the Chair in all cases; the Chair will then either respond directly or request that the appropriate member of the Partnership respond.
5. Please be brief and keep to the question or statement, as advised.
6. Please be aware that you may not get a verbal response to your question, especially if the question is detailed; a written response will be offered in such cases.
7. If your question raises issues that should be correctly addressed in a request under the Freedom Of Information Act 2000, the Chair will advise you of this.
8. The Chair may refuse to reply to a question and may refuse to refer the question to another member at their discretion. The Chair may also refuse to permit questions or statements if the matter has already been put or made to a meeting of a Council committee or other body.
9. The Chair's decision is final.
10. The use of audio and visual recording equipment is permitted.

### **Emergency evacuation**

1. In the event of a fire or other emergency, you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St. Mary's Passage on the left hand side of Great St. Mary's churchyard.
2. DO NOT use the lifts.

# Cambridge Community Safety Partnership

- 17 October 2019
- 10:00-12:03
- Parkside Place Community Fire Station Cambridge

## Draft MINUTES

### Board

Debbie Kaye (Chair)	Cambridge City Council (Community Services)
Clare Cook	(Bedfordshire, Northamptonshire, Cambridgeshire & Hertfordshire Community Rehabilitation Company Limited (BeNCH CRC Ltd))
Mark Freeman	Cambridge Council For Voluntary Service
Nicky Massey	Cambridge City Council
Edward Miller	Cambridgeshire Fire & Rescue Service
Claire Richards	Cambridgeshire County Council
Lisa Riddle	Cambridgeshire County Council
Nick Skipworth	Cambridgeshire Constabulary

### Members

Lynda Kilkelly	Cambridge City Council (Community Services)
Adam Ratcliffe	Cambridge Business Against Crime (CAMBAC)
Leigh Roberts	Cambridgeshire County Council Research Group
Louise Walker (Minutes)	Cambridge City Council (Community Safety Team)

### In Attendance

Alasdair Baker	Office of The Police and Crime Commissioner
Paul Rogerson	Cambridgeshire Constabulary
Dave Sargent	Cambridgeshire County Council
Rachel Speechley	Cambridgeshire County Council
Nikitta Vanterpool	Cambridgeshire County Council
Katherine Webb	Cambridgeshire County Council Research Group

### 1. Welcome, housekeeping, introductions and apologies

- 1.1 The Chair, Debbie Kaye, welcomed everyone and thanked Edward Miller and the Fire & Rescue Service for hosting the meeting. It was noted that Alasdair Baker was attending on behalf of Ray Bisby (Deputy Police and Crime Commissioner). There were two attending members of the public.
- 1.2 Apologies were received from Board Members; Jessica Bawden (Cambridgeshire & Peterborough Clinical Commissioning Group) and Maggie

Page (Cambridgeshire & Peterborough NHS Foundation Trust), Members; Adrian Boyle and James Morgan (both Cambridge University Hospitals NHS Foundation Trust), Matt Quinn (British Transport Police), Michelle Reynolds (University of Cambridge), Susie Talbot (Cambridgeshire County Council Public Health Commissioning) and David Walmsley (Anglia Ruskin University).

## **2. Presentation: Think Communities and Place Based Boards**

- 2.1 Nikitta Vanterpool provided a presentation on the work being carried out in the county on Think Communities and Place Based Boards. She explained that the key principles are to provide places with freedom and autonomy to deliver, to have a common understanding of the place and shared vision for change, shared measurement and accountability, understanding and coordinating the activity happening in the place, clear trust and continuous communication, and shifting the focus to identify, relationships and information from structure, policy and procedure.
- 2.2 Claire Richards asked for clarity about Community Safety Partnerships (CSPs) and Place Based Boards. Also she asked how this would work with the different district policy committees and strategies as well as democratic structures. Claire Richards said that Place Based Boards would change the function of Area Committees so that there would need to be further consultation. Debbie Kaye asked how elected Ward Councillors, who have much local knowledge, would input into Place Based Boards to ensure local outputs with the importance of clarifying accountability. Nikitta Vanterpool responded that these areas are still being explored and the different challenges such as at district level and how to build on what works well. Alasdair Baker said that there are opportunities and that these different areas would need to be worked through.
- 2.3 Leigh Roberts suggested exploring what is most valuable and how relationships are developed with Elaine Matthews, Cambridgeshire County Council Strengthening Communities Service Manager, who runs Parish events. Debbie Kaye responded that early conversations were already being held with Elaine Matthews and asked about the plans for consultation in Cambridge City, which does not have parishes. Nikitta Vanterpool responded that a Parish Conference was being held soon and that they were thinking of having a road show to go round the county and that Cambridge City Area Committees could be included as part of this.
- 2.4 Lynda Kilkelly asked about the concept to bring all the work together and whether there would be themes devised as part of the journey. She suggested that themes could share practical methods, which have worked in other areas, such as tackling issues like isolation and how these have been funded. Nikitta Vanterpool responded that this work started a year ago and that it has kept growing with the need to ensure that it achieves. She said that they have

been looking at key areas such as Think Communities prototypes. An example is that as a pilot, Huntingdonshire will be looking at health to learn locally and may be able to solve complex issues to share.

- 2.5 Debbie Kaye summed up the view of Cambridge City Council of support for Think Communities and that it is important to build on the existing strong relationships in the city rather than to discard them. She asked organisations to discuss internally how this will work and to identify a senior leader to work with the county.
- 2.6 The Chair thanked Nikitta Vanterpool for her presentation and it was agreed for the presentation to be circulated to the CSP. Action point 10/01

**3. Pre-advised questions from the general public**

3.1 There were no pre-advised questions.

**4. Minutes of 2 July 2019 meeting: Agreement**

- 4.1 The Minutes of 2 July 2019 meeting were agreed and would go forward for publication.
- 4.2 Claire Richards asked for a further update about Whitworth House. Lisa Riddle responded that the position noted in the Minutes had not changed.

**5. Action points: Review**

- 5.1 All Action points from the previous meeting were discussed and closed.
- 5.2 Louise Walker provided an update on the previously funded Community Safety Partnership (CSP) projects as funding is not available this year:
- a) *Safe Refuge – Nightlite led by Cambridge Street Pastors*  
Due to prudent management of funds, and generous donations from churches, individuals, the Cambridge BID, charities and colleges; they have enough money to maintain the funding of the door staff for 2019/20. The project has been based in St Columba's Church but due to renovation works was required to move out in June 2019 for about 18 months. Many options for alternative venues were explored and Cambridge City Council very kindly agreed the free use of Hobbs' Pavilion on Parker's Piece.
  - b) *Care Venue Project led by St John's Ambulance*  
First Aid assistance and cycle responders will continue to run on key Saturday nights such as Halloween Saturday and New Year's Eve, which is being funded internally this year. They will be based in Cambridge City Council's Hobbs Pavilion with the Safe Refuge Project for 2019/20.
  - c) *Healthy Relationships Project led by Centre 33*  
Centre 33 delivered Healthy Relationship Workshops in the city secondary

schools. They do not have any specific funding to deliver these workshops in schools currently.

d) *Child Sexual Exploitation Drama Performances*

The previous drama performance provider has not received any bookings from city schools yet. These were previously funded to be performed to coincide National Child Exploitation Awareness Day on 18 March.

e) *Taxi Marshals led by Cambridge Business Against Crime (CAMBAC)*

Adam Ratcliffe, Manager of CAMBAC, reported that they still had a short fall in funding for the December provision to be able to respond to the significant rise in footfall during the festive period and were seeking alternative funding streams. Alasdair Baker said that he would resend Adam the details of a Peterborough Police contact who had secured funding from the Peterborough City Council Licensing Authority to fund a taxi marshal scheme each payday weekend and all weekends in December for the foreseeable future there.

Action point 10/02

**6. Update on Transformation Topic Serious Violence: Young People and Knife Crime, including on Operation Carmel**

6.1 The Chair reported that following the County Community Safety Workshop, hosted by the CSP in June, Transformation Topic meetings had been held to discuss how organisations can work together effectively with clarity around their roles and responsibilities. It was noted that as the County Safeguarding Children's Board and Child Criminal Exploitation Group are working on a strategy and delivery plan, the CSP were awaiting for the outcome due to be signed off by the Safeguarding Children's Board in November.

6.2 Dave Sargent, Safeguarding Children's Board, provided an update, explaining that with changes in ways of working Rob Hill, Assistant Director Public Protection at Peterborough City and Cambridgeshire County Councils, now represents CSPs on the Board. Working with the Education Safeguarding Team, the County Safeguarding Children's Board is currently looking to produce a County Lines and Gangs package for all schools under a "universal offer". They will work alongside other partners and this will complement the work of the Healthy Schools Service. They have a countywide teacher training event on 25 November where they hope to finalise what will be available and within the last month they have presented to over 120 school leads as part of their CPINS training (child protection network). He said that in the event of a critical incident occurring in an area where there is a school such as a stabbing, it is expected that the police will offer community reassurance and that it would be beneficial for wider partnership involvement in any presentation to the school or community.

6.3 Nick Skipworth asked how social media was being monitored and what was in place as a partnership approach for associates of young people involved in criminal activity. Dave Sargent responded that they were reliant on partners to

monitor social media and that a recent government funding bid had been unsuccessful to able to develop this work. Paul Rogerson reported that a Transforming Lives Project, working with young people locally, will be delivered from Christmas following a successful pilot in Huntingdonshire. The CSP noted that other funding bids will be developed in the future.

- 6.4 Nicky Massey asked about work in schools as children are becoming desensitised and suggested a survey for children to listen and understand their concerns and why some are joining county lines gangs. She asked about having a social media campaign on county lines and also asked if independent schools are involved. Dave Sargent responded that all schools, including language schools, are involved and that messaging needs to be within PSHE lessons, with only an enhanced offer to schools with an emerging issue. Dave Sargent said that he would raise the idea of a children's survey at the schools training event on 25 November.
- 6.5 Rachel Speechley, County Council's Safer Relationships For Exploited Children (SAFE) Team, explained the work of the team, which are funded for a year by the Office of the Police and Crime Commissioner (OPPC)'s from the Home Office Early Intervention Youth Fund of £384,431. The SAFE Team work with Early Help and Social Care focusing on young people at moderate or significant risk of exploitation, working with the child and their families. She added that other organisations such as Cambridge United Community Trust and Romsey Mill are looking at providing other activities for young people. Mark Freeman commented that there would need to be investment to make communities resilient as previously funded county youth work would have supported the universal work required.
- 6.6 Paul Rogerson provided an update on Operation Carmel explaining that as cuckooing of vulnerable people's homes was being tackled that the public were seeing more drug dealers on the streets. He reported that the police have been working with Elected Members and Council Officers on target hardening in particular areas to improve street lighting and fencing as well as collating intelligence. He said that the activity is a partnership approach rather than police intervention. Claire Richards conveyed her thanks to Paul Rogerson and his team on their work.
- 6.7 The Chair thanked everyone for their contributions. She asked Lynda Kilkelly and Leigh Roberts to discuss updates for the CSP with Rob Hill at the Community Safety Officer Group, which he chairs, as there has not been a link yet with the CSP, and perhaps to invite him to a future CSP meeting. She also asked for the Police and Crime Commissioner to give support to the CSP's work once there is more clarity. Action point 10/03

**7. Verbal Updates from Priority Lead Officers:**

**7.1 CSP Priority: Safeguarding people against violence and exploitation**

Nick Skipworth, Priority Lead Officer, provided a verbal update and reported

that Operation Carmel is a significant part of addressing issues to safeguard people. He said that there were challenges with young people trying to emulate the county lines business model and trying to protect associates from exploitation. He reported that some children as young as twelve years old are involved in criminal offences and that the Police are looking at intelligence to be able to work with individuals.

## **7.2 CSP Priority: Identifying and responding to vulnerable locations**

Nick Skipworth, Priority Lead Officer, provided a verbal update. He reported that the police are still finding modern slaves in different locations such as sex workers. He reported on the constant demand level to keep drug dealing under control and the huge amount of work to tackle addiction. Nick Skipworth suggested that it could be beneficial to have a public campaign linking buying drugs to county lines to raise awareness.

## **7.3 Priority: Domestic abuse**

- 7.3.1. Lisa Riddle provided a verbal update on the Cambridgeshire Domestic Abuse and Sexual Violence Report and also the Domestic Abuse and Sexual Violence (DASV) Delivery Board, which she attends on behalf of the CSP. Key items were that the DASV strategy is being developed and daily MARACs (Multi-Agency Risk Assessment Conferences) are being examined. She said that Rob Hill, Assistant Director at Peterborough City and Cambridgeshire County Councils, is developing a proposal for statutory bodies to fund Domestic Homicide Reviews (DHRs) after April 2020. Nicky Massey expressed that nationally the timescale for completing DHRs needed to be overhauled.
- 7.3.2. Louise Walker reported on the activities of the Cambridge Community Forum on Domestic and Sexual Violence /Abuse chaired by Executive Councillor Nicky Massey. A Forum meeting had been held on 13 September with a presentation on the charity Dhiverse's Consent Campaign, which is supported by Cambridgeshire Constabulary, and a presentation on the replacement of local Safeguarding Children's Boards by Lorraine Parker, National Policing Coordinator Multi-agency Child Safeguarding Reform and Former CSP Chair. Louise Walker said that there will be a Domestic Abuse Conference held in the Guildhall on Monday 25 November to mark White Ribbon Day and the United Nations International Day for Eliminating Violence Against Women, which starts 16 Days of Action to 10 December - Human Rights Day.

## **8. Domestic Homicide Review Action Plan Verbal Update**

- 8.1 Lynda Kilkelly provided an update that the action plan for the Cambridge Domestic Homicide Review (DHR) has been completed apart from two actions, which are on the County DASV Delivery Plan. The report has been published together with the letter from the Home Office on [Cambridge Community Safety Partnership](#).

**9. Countywide Strategic Safety Board Verbal Update**

9.1 The Chair noted that the updates had already been provided during the meeting.

**10. Any other business**

10.1 Alasdair Baker asked the CSP to promote the [Police and Crime Commissioner's Youth and Community Fund](#), which has grants available up to £3,000.

10.2 Adam Ratcliffe reported that following the assessor's visit on 26 July, Cambridge City has been successfully awarded [Purple Flag status](#). Cambridge would now join the 70 other Purple Flag towns and cities, demonstrating that the city is welcoming for all generations during the evening and night time economy. Adam Ratcliffe added that Cambridge has been put forward for a national award as the assessors had been impressed with the submission.

**11. Key messages from the meeting to share with our organisations and the public**

11.1 The Chair summarised the key message to be shared from the meeting:

The need to promote connectivity such as the CSP with Rob Hill and the Child Crime Exploitation Group as well as the need to access good quality data.

11.2 The Chair thanked the Board and Members for their contributions and the meeting was closed at 12:03.

## **Cambridge Community Safety Partnership**

- 11 February 2020
- Committee Rooms 1 & 2 at The Guildhall Cambridge CB2 3QJ

### **ACTION POINTS**

<b>Month/Number</b>	<b>Action Point</b>	<b>Action</b>
02/03	CSP Priority Lead Officers, Research Group and Cambridge City Council Community Safety Team to look at the membership of the Multi-Agency Steering Group, draft an agenda and Terms of Reference so that this work can be progressed.	Closed: Meetings have been held. The Group membership is the CSP Chair and Vice Chair, CSP Priority Lead Officer, Research Group and Cambridge City Council Community Safety Team.
10/01	Louise Walker to circulate the Think Communities and Place Boards Presentation to the CSP.	Closed: This was shared with the CSP on 21 October 2019.
10/02	Alasdair Baker to resend Adam Ratcliffe the details of a Police contact in Peterborough who had secured funding from the Peterborough City Council Licensing Authority.	Closed: This was shared on 18 October 2019.
10/03	Lynda Kilkelly and Leigh Roberts to discuss CSP updates with Rob Hill at the next Community Safety Officer Group.	Closed: Discussed at 5 December meeting.

# Domestic Abuse Quarterly Performance Report 2019-20

## Quarter 3: October to December 2019

### Q3 Total referral data

	Total Referrals	Engagement	Repeats
<b>IDVA Referrals (Cambs &amp; Pboro)</b>	437	74%	36%

### Q3 Data all risk level IDVAs

	Total Referrals	Engagement	Repeats
<b>*A8 Cambs</b>	26	73%	53%
<b>A8 Pboro</b>	37	70%	42%
<b>YP Cambs</b>	22	73%	25%
<b>YP Pboro</b>	11	73%	13%
<b>Health Cambs &amp; Pboro</b>	30	83%	12%
<b>Stalking &amp; Harassment IDVA</b>	30	90%	37%

\* A8 (victims from Eastern European countries), Health & YP (Young Persons) IDVA are in post for Cambridgeshire only but Peterborough referrals are being collated to show demand

### Q3 Data by District\*

	Referrals	Engagement Rate	Repeat Rate
<b>Cambridge City</b>	50	80%	40%
<b>East Cambs</b>	15	87%	69%
<b>Fenland</b>	36	78%	36%
<b>Huntingdonshire</b>	41	66%	37%
<b>South Cambs</b>	39	82%	31%
<b>Peterborough</b>	100	61%	38%

\*data adjusted throughout the year as database updates so final numbers not confirmed until Q4

2018-19	Q1	Q2	Q3	Q4	Total	Ave Engagement	Ave Repeats
						Ave Engagement	Ave Repeats
<b>City</b>	54	45	54	60	<b>213</b>	77%	40%
<b>East</b>	28	20	16	21	<b>85</b>	88%	27%
<b>Fenland</b>	26	49	42	55	<b>172</b>	77%	39%
<b>Hunts</b>	52	60	66	72	<b>250</b>	86%	38%
<b>South</b>	25	41	37	38	<b>141</b>	90%	31%
<b>Hospitals</b>	27	40	35	25	<b>127</b>	82%	11%
<b>CYP</b>	32	26	48	32	<b>138</b>	77%	32%
<b>A8</b>	43	53	67	72	<b>235</b>	70%	23%
<b>Stalking*</b>	4	1	27	56	<b>88</b>	77%	18%
<b>Peterborough</b>	115	100	88	86	<b>389</b>	75%	35%
<b>Total</b>	<b>406</b>	<b>435</b>	<b>480</b>	<b>517</b>	<b>1838</b>	<b>79%</b>	<b>32%</b>

\*New post during 2018

NB: Figures finalised at year end so may differ from previous quarter reports

**Q3 Diversity Data Cambs & Peterborough IDVA Service**

Number of male referrals	13
Number declaring disability	8
LGBT	3

**Diversity Data Cambs & Peterborough IDVA Service 2018-19**

Number of male referrals	98
Number declaring disability	78
LGBT	12

**Other relevant Q3 data**

<b>Agency</b>	<b>Q3 2019/20</b>	<b>TOTAL 2018-19</b>
Number of Daily MARAC (Multi-Agency Risk Assessment Conference) cases Cambs & Pboro	<b>321</b>	<b>1547</b>
Police DA Incidents Cambs	<b>2216</b>	<b>8610</b>
Police DA Incidents Peterborough	<b>1406</b>	<b>5224</b>
Police DA Crimes Cambs average	<b>85%</b>	<b>53%</b>
Police DA Crimes Peterborough average	<b>74%</b>	<b>47%</b>

**Key issues and information**

3 month trial of MARAC threshold increase to 17 ticks on the DASH runs 1<sup>st</sup> January to 31<sup>st</sup> March 2020. IDVA Service will continue to triage DASH forms with 14 -16 ticks but client consent is required for these.

**To: Cambridge Community Safety Partnership Board**  
**From: Chair of the Cambridge Community Safety Partnership Board**  
**Date: 11 February 2020**

**Subject: The Cambridge Community Safety Partnership Priorities 2020-2021**

**1. Purpose of the report**

- 1.1 To advise the Board Members of the priorities recommended for 2020-2021.
- 1.2 To obtain Board members' approval of the new priorities.

**2. Background**

- 2.1 Each year the Cambridge Community Safety Partnership (CCSP) re-examines its priorities following recommendations from the End of Year Review strategic assessment produced by Cambridgeshire Research Group.
- 2.2 At the July 2019 CSP meeting, the Board asked the CCSP Multi-Agency Steering Group (MASG) to revisit the wording of the priorities for 2020-2021.
- 2.3 The MASG met on 22 January. The attendees are CCSP Chair, Debbie Kaye, Vice Chair Lisa Riddle (Cambridgeshire County Council), Nick Skipworth (Cambridgeshire Constabulary), Leigh Roberts (Cambridgeshire Research Group), Lynda Kilkelly and Louise Walker (both Cambridge City Council).

**3. CCSP Priority Proposals**

- 3.1 The MASG recommend the strategic priorities for 2020-2021 as below where the CCSP can add value working together:

**Priority 1**

- **Safeguarding young people against violence and exploitation**

The reasoning is to extend the CSP focus on young people to be able to provide a robust approach. This will link to the community harm index and CCSP Transformation Topic; Young People and Knife Crime.

**Priority 2**

- **Listening to community needs and responding together to reduce harm**

The reasoning is to ensure that the CSP is listening and understand the local community needs. This will link to work on community resilience and Think Communities.

The previous Priority Domestic Abuse was discussed. It was agreed to recommend discharging this as a CSP Priority as there is Business As Usual work led by Cambridge City Council and the CCSP is represented on the strategic and operational countywide groups. There are systems in place across the county such as the approach towards Domestic Homicide Reviews (DHRs), which the CCSP contribute to.

**4. Recommendation**

- 4.1 That the Board members approve the priorities as presented.

**Further Information:**

Louise Walker  
Community Safety Team  
Cambridge City Council  
01223 457808



# CAMBRIDGE COMMUNITY SAFETY PLAN

February 2020 – February 2021

**CAMBRIDGE COMMUNITY SAFETY  
PARTNERSHIP**

# **Cambridge Community Safety Partnership**

The Cambridge Community Safety Partnership (CSP) brings together a number of agencies and organisations concerned with tackling and reducing crime and antisocial behaviour in Cambridge. Some organisations, like the City Council and the police are statutory members, but voluntary group and businesses are also represented and play an important role.

Our key role is to understand the kind of community safety issues Cambridge is experiencing; decide which of these are the most important to deal with; and then decide what actions we can take collectively, adding value to the day-to-day work undertaken by our individual agencies and organisations. We detail these actions in our community safety plan which we update each year.

To help us to do this we commission Strategic Assessments during the year. These provide a range of detailed information that exists about crime, disorder, substance abuse and other community matters that are affecting Cambridge. In light of this information the assessment makes recommendations about how best to keep the Community Safety Plan priorities on track for the next year.

Area Committees regularly consider the issues that are of concern to the public in their community and these concerns are adopted by the Neighbourhood Policing Teams in partnership with other agencies. The priorities set at Area Committees are taken into account when developing our plan.

In producing our plan we have been mindful of the [Cambridgeshire Police and Crime Commissioner's Crime Plan 2017-2020](#) and the requirement to 'have regard' to the priorities that will be established by the commissioner in his plan.

The Cambridge Community Safety Partnership Board decided that the priorities for 2020-2021 would be:

- Safeguarding young people against violence and exploitation
- Listening to community needs and responding together to reduce harm

Since 2019, a new agreed CSP structure has a Multi-Agency Steering Group which oversees the business as usual operational groups. In addition, the focus is a Transformation Topic, with the aim to reduce demand and work on prevention utilising the opportunities and expertise available countywide.

For each of the Cambridge Community Safety priorities, the lead officer provides a verbal update at the CSP meetings and this is published with the other meeting papers on [Cambridge Community Safety Partnership](#).

## Contact Us

Any comments or queries on this Year 2020-2021 version of the Community Safety Plan should be addressed to:

Partnership Support Officer, Cambridge Community Safety Partnership,  
Community Safety Team, Cambridge City Council  
PO Box 700, Cambridge CB1 0JH

Telephone: 01223 457808 or by email: [community.safety@cambridge.gov.uk](mailto:community.safety@cambridge.gov.uk)

## Board Members of Cambridge Community Safety Partnership

- Cambridge City Council – Debbie Kaye
- Cambridge City Council – Nicky Massey
- Cambridge Council For Voluntary Service – Mark Freeman
- BeNCH CRC Ltd – Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company Limited – Clare Cook
- Cambridgeshire Constabulary – Nick Skipworth
- Cambridgeshire County Council – Lisa Riddle
- Cambridgeshire County Council – Claire Richards
- Cambridgeshire Fire and Rescue Service – Edward Miller
- Cambridgeshire and Peterborough Clinical Commissioning Group – Jessica Bawden
- Cambridgeshire and Peterborough NHS Foundation Trust – Maggie Page

## Non-voting Members of Cambridge Community Safety Partnership

- Anglia Ruskin University – Greg Dumbrell / David Walmsley
- British Transport Police – Matt Quinn
- Cambridge Business Against Crime (CAMBAC) – Adam Ratcliffe
- Cambridge City Council – Lynda Kilkelly
- Cambridge City Council – Louise Walker
- Cambridge University Hospitals NHS Foundation Trust – Adrian Boyle / James Morgan
- Cambridgeshire Research Group – Leigh Roberts
- Public Health Joint Commissioning Unit – Susie Talbot
- University of Cambridge – Michelle Reynolds

## In attendance at Cambridge Community Safety Meetings

- Acting Police and Crime Commissioner – Ray Bisby

## **Community Safety Plan 2019-2020 Priorities: Strategic Statement**

- Priority 1: Safeguarding young people against violence and exploitation**

Youth Consultation Panel run by Inspector Rogerson to be used to understand issues.

Organised Crime Group Partners meeting (OCGP) to reconvene to focus on individuals at risk of being drawn into serious and organised crime. To be chaired by Inspector Rogerson. Working in partnership, this aims to seek to disrupt organised crime from youth recruitment. The reconvening of this meeting and attendance by partners will be a performance measure in itself. Positive anonymised interactions will be presented to the CSP along with recommendations as to how to improve processes and learn from them. Partnership disruptions to Organised Crime Group (OCG) activity will also be used to measure the performance of this group against the priority.

The Transformation Topic will also lead on delivering against this priority.

### **Lead Officer: Communities Chief Inspector, Cambridgeshire Constabulary**

- Priority 2: Listening to community needs and responding together to reduce harm**

Operation Carmel to be used in partnership to consult the community locally and then issues to be taken to Cambridge City Problem Solving Group (PSG) for a partnership approach to reducing harm.

Issues to be tracked from the time raised, when assessed, as causing harm to those being discharged via the Problem Solving Group (PSG).

Positive results to be fed through to the CSP from the Problem Solving Group (PSG) along with quantities of issues raised and addressed.

### **Lead Officer: Communities Chief Inspector, Cambridgeshire Constabulary**

# CAMBRIDGE COMMUNITY SAFETY PARTNERSHIP

## TERMS OF REFERENCE

### 1. Foreword

- a) The following values and strategic drivers are key to the Cambridge Community Safety Partnership (“Cambridge CSP”):
- We will be responsible for an overarching strategic framework<sup>1</sup> for reducing crime and improving community safety in Cambridge;
  - We will ensure that all partner agencies<sup>2</sup> work together and ensure the work of each agency is “joined up” and that our performance is effectively managed;
  - We will ensure that our work is linked to national and county priorities and research, including the Police Reform & Social Responsibility Act 2011, the Localism Act 2011 and Anti-social Behaviour, Crime and Policing Act 2014, where this best serves the people of Cambridge;
  - We will take an intelligence-led process to our business and ensure problem solving<sup>3</sup> is a tool used to address issues;
  - We will engage<sup>4</sup> with the community as a whole, encouraging people to become involved with reporting and tackling crime and disorder in Cambridge;
  - We will also engage with other partnerships on issues that relate to Cambridge both at the area and citywide level;

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<sup>1</sup> Senior managers will be responsible for ensuring their organisations and agencies deliver against this framework.

<sup>2</sup> Anglia Ruskin University, **BeNCH CRC Ltd**, British Transport Police, Cambridge Business Against Crime, **Cambridge City Council**, Cambridge Council for Voluntary Services, Cambridge University Hospitals NHS Foundation Trust, Cambridgeshire & Peterborough NHS Foundation Trust, **Cambridgeshire Constabulary**, **Cambridgeshire County Council**, **Cambridgeshire Fire & Rescue Service**, **Cambridgeshire and Peterborough Clinical Commissioning Group**, Office of the Cambridgeshire Police & Crime Commissioner and University of Cambridge. Those shown in **bold** are the statutory agencies.

<sup>3</sup> Problem solving is a means of harnessing all agencies and the community (including the two Cambridge Universities) itself to reduce crime, disorder and anti-social behaviour by identifying the root cause of problems, finding a sustainable solution that removes the cause and thus ultimately reducing the demands made on the Cambridge CSP.

<sup>4</sup> Policing and Safer Neighbourhoods is the driving force for the Cambridge CSP’s engagement work.

- We will allocate funding using transparent procedures and based on available evidence; and
- We will work to ensure that our human and financial resources are used as effectively as possible, by monitoring and evaluating our work.

b) The following are the priorities of the Cambridge CSP for 2020-21.

The details for each priority are in the Cambridge Community Safety Plan 2020-21:

- **Safeguarding young people against violence and exploitation**
- **Listening to community needs and responding together to reduce harm**

**2. Agencies** represented on the Cambridge CSP are responsible for:

- a) Appointing a representative (“member”) to attend meetings and events hosted by the Cambridge CSP, and to act as the contact point between other agencies;
- b) Ensuring that their member is well briefed on their roles and responsibilities and has received a proper handover briefing when there has been a change of membership; and
- c) Contributing to multi-agency problem solving on the crime and disorder issues identified within the Community Safety Plan 2020-21 (“CS Plan”), ensuring that relevant members contribute to any working groups set up by the Cambridge CSP.

**3. Members<sup>5</sup>** are responsible for:

- a) Contributing to the work and development of the Cambridge CSP;
- b) Ensuring their respective agency is effectively considering community safety in the way it delivers its services;
- c) Identifying the resources their agency can bring to bear on the problems identified by the Cambridge CSP;
- d) Attending all Cambridge CSP meetings, ensuring that all relevant agenda papers are read and understood, noting that from October 2018 **South Cambridgeshire Crime and Disorder Reduction Partnership** will be invited to two meetings a year;

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<sup>5</sup> Some members will be Board members – see “Voting”.

- e) Ensuring that any reports for discussion by the Cambridge CSP are forwarded to the Partnership Support Officer by whatever deadline is set, advising of any that are confidential and require appropriate handling;
- f) Feeding back from Cambridge CSP meetings to their respective agency, ensuring all relevant people are aware of its work and the Plan;
- g) Advising the Cambridge CSP of any community safety issues arising from their respective agencies; and
- h) Ensuring that their respective agency complies with the Information Sharing Agreement.

**4. The Cambridge CSP is responsible for:**

- a) Commissioning the Research Group to undertake Strategic Assessments;
- b) Agreeing the annual refresh of the CS Plan, using the Strategic Assessments as a basis for decision-making;
- c) Setting objectives and targets within the CS Plan that are SMART<sup>6</sup> and based on a problem-solving approach;
- d) Commissioning and financing projects to tackle problems identified by the Strategic Assessments;
- e) Allocating grant funding, awarded to the Cambridge CSP, in line with the conditions of grant, in order to further the objectives of the CS Plan;
- f) Monitoring achievement against the objectives and targets identified in each Task Group's Action Plan and challenging lack of progress, where appropriate<sup>7</sup>;
- g) Evaluating the success of Cambridge CSP initiatives and disseminating the lessons learnt; and
- h) Working with the Cambridgeshire Police and Crime Commissioner to ensure that the Community Strategy and CS Plan are complementary to each other.

**5. The Chair is responsible for:**

- a) Chairing meetings of the Cambridge CSP, ensuring that it gets through the business on the agenda and takes clear decisions on recommendations made by majority vote;

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<sup>6</sup> Specific, Measurable, Achievable, Relevant, Time-based

<sup>7</sup> See role of the "Vice Chair"

- b) Ensuring that, prior to conducting the business of each meeting, the general public (where present) are reminded of the “Information for the general public and media representatives” printed on the back of the Agenda;
- c) Representing<sup>8</sup> the Cambridge CSP at other meetings and acting as the “public face” of the Cambridge CSP when dealing with the media.

**6. The Vice Chair** is responsible for:

- a) Chairing meetings of the Cambridge CSP in the absence of the Chair;
- b) Representing the Chair at other meetings and acting as the public face of the Cambridge CSP when dealing with the media, where appropriate and advised;
- c) Conducting preparatory work, with the Research Group, to contextualise current Cambridge CSP performance;
- d) Acting as a “Champion” for the Strategic Assessment process to ensure that information required to build a profile of the community and its needs is available to the Research Group;
- e) Taking ownership of the performance management process and reviewing this at Cambridge CSP meetings; and
- f) Working to improve business processes that support delivery against the agreed priorities.

**7. Voting**

- a) The Chair will, where a report seeks Board approval of a recommendation, call for a show of hands of those Board members present, taking into account any votes notified to the Partnership Support Officer from those Board members not present and not represented<sup>9</sup>; and
- b) Each representative agency is entitled to **one vote only**.

**8. The Multi-Agency Steering Group (replacing The Officer Support Group)** is responsible for:

- a) Providing professional advice, support and recommendations to the Cambridge CSP to enable it to fulfil the responsibilities outlined above;

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<sup>8</sup> The Chair may delegate to the Vice Chair or an appropriate member where potential conflicts of interest or dual roles may occur.

<sup>9</sup> For the purposes of voting, representatives attending meetings on behalf of absent Board members will be deemed as Board members

- b) Managing the agenda for Cambridge CSP meetings (in consultation with the Chair) to ensure that work is sensibly programmed throughout the year and that Board members have the briefings they need to make informed decisions;
- c) Managing the bidding and commissioning process for any grant funding streams available to the Cambridge CSP, making recommendations to Board members on the projects to be funded in line with the conditions of grant and the objectives set out in the CS Plan;
- d) Drafting the annual refresh of the CS Plan and providing advice on relevant SMART objectives and targets;
- e) Providing advice and support to any working groups set up by the Cambridge CSP.

**9. The Partnership Support Officer** is responsible for (in addition to the usual secretariat duties):

- a) Ensuring Cambridge CSP meetings are advertised on the City Council's website in good time and that the agenda and reports are posted within five working days of each meeting;
- b) Ensuring that the Chair is notified of any questions to be raised prior to each meeting;
- c) Ensuring agreed actions are taken forward between meetings;
- d) Writing an Annual Review on the work of the Cambridge CSP and making sure that information about the Cambridge CSP is publicised via the web and other appropriate mechanisms;
- e) Providing induction support and materials for new members; and
- f) Monitoring the performance of working groups to enable the Vice Chair to have up to date information to either inform assessment of their achievements or to provide evidence to challenge failings, where appropriate.

**10. For further information, visit [Cambridge Community Safety Partnership](#).**