

**Resident's Panel Minutes**  
**27 March 2019- Guildhall Committee Room 2**

**Attendees-** Andrew Cooper, Colin Stevens, Liz Forte, Ladawan Edwards, Larysa Sammal, Magda Wojciechaska, Melvin Lyons, Mildred Chindo, Emily Watts (Chair- for this meeting only), Diana Minns (Elected Tenant Rep), Kay Harris(Elected Tenant Rep), Diane Best (Elected Leaseholder Rep)

<p><b>1. Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>-Each member of the group introduced themselves</li> <li>-EW gave an overview of why the group had been created; to facilitate wider engagement and consultation by acting as a sounding board between the city council and CCC tenants and leaseholders for both housing and wider council issues/initiatives.</li> <li>-Members can also request items for discussion if they have a particular interest/query in an area of the council. Panel members were encouraged to gather views of residents and neighbours within their community and use that to help facilitate discussion at meetings.</li> <li>-Outlined that one of the 6 elected Tenant and Leaseholder Representatives (TLR) will take turns to chair future meetings. The insight they take from discussion at the Panel meetings will feed into the topics of discussion/decision at Housing Scrutiny Committee.</li> <li>-The Panel all agreed that future meeting should take place in the Guildhall with a 6pm start time. Meetings should last no longer than 2 hours in any single sitting.</li> <li>-If future meeting items involved reading information that CCC officers want to consult the Panel on, EW will circulate the information at least 1 week prior to the meeting.</li> </ul>	Action
<p><b>2. Introduction from Elected Tenant and Leaseholder Representatives</b></p> <ul style="list-style-type: none"> <li>-All 3 reps gave an overview of their individual experience and their motivation for undertaking the role, to represent the interests of tenants and leaseholders as a whole rather than with any personal agendas.</li> <li>-They also provided an overview of the history of how TLRs came to sit on HSC and the contribution they are able to make through their position.</li> </ul>	
<p><b>3. Overview of Services Provided by Cambridge City Council</b></p> <ul style="list-style-type: none"> <li>-A list of services provided by the City Council was circulated to inform panel members of the diverse nature of the authority. Having this understanding also enables members to raise items of interest relating to any of these services. If members would like to have more information on any of the services they were advised to contact EW who will try and make arrangements for the following meeting.</li> </ul>	
<p><b>4. Feedback</b></p> <ul style="list-style-type: none"> <li>-Members agreed that they were content with the wording of the terms of reference.</li> </ul>	
<p><b>5. AOB</b></p> <ul style="list-style-type: none"> <li>-The next meeting- 26 June 2019, 6pm Guildhall.</li> </ul>	