

**Application by a Premises Licence Holder for copy of a Premises Licence**

<b>1. FULL NAME(S) OF PREMISES LICENCE HOLDER(S)</b>
<b>2. POSTAL ADDRESS OF PREMISES</b>
<b>3. PREMISES LICENCE NUMBER</b>

<b>Address for correspondence associated with this application (if different to the address above)</b>

**4. DETAILS OF LOSS, THEFT, DAMAGE ETC**

I/we ..... *(insert full names(s))*  
 hereby apply for a copy of my/our Premises Licence/Summary which was [lost] [stolen]  
 [damaged] [destroyed] *(delete as applicable)*. The circumstances under which the Premises  
 Licence/Summary which was [lost] [stolen] [damaged] [destroyed] *(delete as applicable)* are  
 as follows:

**5. CHECKLIST**

		Please tick <input type="checkbox"/> yes
<input type="checkbox"/>	Premises Licence (Part A) or Summary (Part B) <i>(if available)</i>	
<input type="checkbox"/>	Payment of £10.50 (cheques payable to Cambridge City Council)	

**6. DECLARATION**

The information contained in this form is correct to the best of my knowledge and belief.

It is an offence knowingly or recklessly to make a false statement in or in conjunction with an application for the grant, renewal, change of address or copy of a premises licence. A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement. To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.

<b>SIGNATURE</b>		<b>DATE</b>	
<b>SIGNATURE</b>		<b>DATE</b>	
<b>SIGNATURE</b>		<b>DATE</b>	

**For official use only**

Signed application form	
Details of loss/damage of Premises Licence or Summary	
Payment of £10.50 received	

Our full environmental health privacy policy is available at:  
<https://www.cambridge.gov.uk/media/6335/environmental-health-privacy-notice.pdf>