

IRP- 29/10 (11.00-13.00)

Present: Sean Brady, Jane Phillips, Graham Jagger

Officers: Liz Bisset Gary Clift, Eleanor Reader-Moore

1. Discussed draft interview questions. **Eleanor/Gary** to send summary to Jane who will then circulate to Panel for comment.
2. Other IRP reports (CIPFA close match and neighbouring districts). As well as having information on the current schemes for these authorities (and it was noted that more clarification on the figures will be done by **Eleanor and Gary**), the Panel also have the IRP reports from Exeter, Oxford, Crawley, Welwyn Hatfield and Cheltenham, plus local districts of Hunts, South Cambs and East Cambs. **Gary** to check which Panel reports were accepted by the Councils, to check for Welwyn's full report. Agreed that there is useful evidence in these reports to inform the Panel's on-going work. **Eleanor** to send the Panel the 2011 IRP report.
3. The Panel did not have time to look at the current expenses scheme but will return to it. The Panel had noted that some other schemes had subsumed expenses into the basic allowance. **Eleanor** to send a copy of the claim form for travel/expenses.
4. The Panel noted the interview schedule arranged so far. To note:

Wednesday 18th Panel meet at 1.30pm to review/prepare prior to first interview at 2.30pm and will end session by 4.00pm

Monday 23rd will hold interviews up to 6pm

Tuesday 24th re-arrange Cllr Dryden and Bick if possible so that can be just an afternoon session. **Eleanor**

Also, keen to ensure a newly elected councillor is attending, plus email those that stood down in May 2015 and ask them about the allowance scheme/any views that they wish to share in confidence. **Eleanor**

Next meeting 18/11 at 1.30pm:

1.30-2.30 – review survey results/prepare for interviews
2.30-4.00- interviews with councillors

GC 30/10/15