

IRP- 15/10 (11.00-13.00)

Present: Sean Brady, Graham Jagger, Jane Phillips

Officers: Liz Bisset Gary Clift, Eleanor Reader-Moore

1. Discussed Jane's draft letter to councillors – **Jane** to re-do and circulate to IRP with a view to sending to members 16/10 with a hard copy on seats at Council next Thursday (**Eleanor** to do) to ensure all Members see it.
2. Receive Oxford's IRP report November 2014 – to discuss at next meeting. Other authorities which are in the CIPFA group to be circulated ensuring latest IRP report (**Gary** to check).

3. **Gary/Eleanor** to:

- research/provide meeting times for October 2014-15,
- breakdown of known information on Members' protected characteristics for last four years (other information will be asked in survey)
- write to political parties re. level of allowances and any impact on candidate recruitment
- give further information on Executive/Scrutiny Committee/Regulatory Committees

Noted number of meetings for year October 2014-15 was tabled.

4. Survey-discussed questions provided by Jane and Graham (looking at previous SCDC model). **Jane** to re-do and circulate for comments (and/or discuss next week) with view to sending out 23/10 for maximum two weeks. Time spent on council work to focus on 21/9 to 23/10 covering a full scrutiny cycle.
5. Interviews - agreed to invite 3x Group Leaders, all Ex Cllrs (7), 1x Scrutiny Chair, 1x Chair of Planning Cttee, 1x Area Committee Chair, 1x spokes (both Groups), 1x cllr elected in May 15, 1x long serving –noting there may be some cross over here, as long as a good section of the membership is seen.

Interviews to take place 18-24 November. Also to have a drop in session for any Cllr 30 November 5-6pm. (**Eleanor to organise**)

As interview questions will be informed by survey responses to agree these nearer to the time.

GC 19/10/15