

LAND NORTH OF CHERRY HINTON SPD: CONSULTATION

Frequently Asked Questions and Guidance on How to Respond

What is the Land north of Cherry Hinton Supplementary Planning Document?

The Land north of Cherry Hinton Supplementary Planning Document (SPD) sets out how development will take place on Land north of Cherry Hinton. It looks at where roads and particular uses (e.g. schools) could go, and will be a material consideration when any planning application is submitted for the site.

Why is development taking place on Land north of Cherry Hinton?

This site has been allocated for development since 2008, when the Cambridge East Area Action Plan was adopted. The Cambridge East Area Action Plan allocated the whole airport site for development, contingent on the relocation of the Airport. The site was allocated as a sustainable urban extension to the city, that would have minimal impact on Green Belt purposes and allow for development that would have maximise active mode share (walking and cycling) and public transport.

In 2010 it was announced that the airport would not relocate in the foreseeable future. Two parts of the site were recognised in the Area Action Plan as being capable of coming forward while the airport remained on the site: North of Newmarket Road and Land north of Cherry Hinton. The emerging Local Plans for Cambridge and South Cambridgeshire carry forward the allocation of Land north of Cherry Hinton as a sustainable location for development.

Why are we consulting?

The Councils have already held workshops with local stakeholders to gather their views. The Councils now want to go out to a wider public consultation to allow for everyone else to give their views on the SPD.

How can I have my say on the Land north of Cherry Hinton SPD?

You can respond to our consultation in a number of ways. We have provided further information for you below. The consultation runs from:

9am on 7 August 2017 to 5pm on 2 October 2017.

Using our online consultation system

The online consultation system is our preferred means of receiving comments as it ensures that your comments are summarised and recorded accurately and are processed quickly. We would especially encourage all statutory consultees, agents and landowners to use the online consultation system. Go to page 5 of this document to read instructions on how to use the online consultation system.

You can access the online consultation system by going to this address:

<http://cambridge.jdi-consult.net/ldf/>

Responding in writing

If you cannot reply to the consultation using the online consultation system, it would be helpful if you could fill in our response form. This makes sure that we have all the correct information to register and process your views and to keep you informed of progress on the Local Plan Review.

Forms may be:

- Filled in electronically and emailed to us at policysurveys@cambridge.gov.uk
- Downloaded from our website (<https://www.cambridge.gov.uk/land-north-of-cherry-hinton-spd>), filled in by hand and posted to us at Planning Policy, Cambridge City Council, PO Box 700, Cambridge, CB1 0JH.
- Or obtained by contacting Cambridge City Council on 01223 457200 and asking to speak to someone in the Planning Policy team or by visiting the Customer Service Centre at Mandela House, 4 Regent Street, Cambridge CB2 1BY (open from 9am-5.15pm Monday to Friday)

Please fill in a separate form for each comment that you make.

For more detailed information on how to complete the form, [click here](#) or go to page 8 of this document.

Public Exhibitions

Two public exhibitions are scheduled to take place at the following locations:

- 17th August 2017 at St. Andrews Church, Cherry Hinton, CB1 3JS from **2pm to 8pm**.
- 14th September 2017 at Hope Community Church, 55 High St, Teversham, CB1 9AS from **2pm to 8pm**.

Data Protection

The information collected will be processed in accordance with the Data Protection Act 1998. Information from the forms will be stored on a computer database used solely in connection with the Local Plan Review. Representations will be available to view on the Council's website, although address and contact details will not be included. However, as copies of representations must be made available for public inspection, they cannot be treated as confidential and will be available for inspection in full.

WHEN CAN I COMMENT?

Representations on the consultation documents must be submitted during the ten-week period between:

9am on 7 August 2017 to 5pm on 2 October 2017.

Comments received after this deadline will not be accepted.

Sending emails or replying by using the online consultation system may be difficult on the last day of the consultation as electronic services may get very busy. Please try to reply before the last day to guarantee that your reply gets to us in good time.

What will happen to my representation?

After the end of the consultation period you will be sent an acknowledgement stating your personal identification number and the reference numbers corresponding to your representation(s). These reference numbers must be given on any future correspondence and/or when telephoning the Council. Only valid representations will be acknowledged.

What happens next?

Once the consultation period has finished, we will analyse and consider all the responses that we receive. The Council will then make any appropriate amends to the document.

Contacting us

We are here to help. If you have any queries, please contact us at:

Planning Policy
Cambridge City Council
PO Box 700
Cambridge
CB1 0JH

Tel: 01223 457200

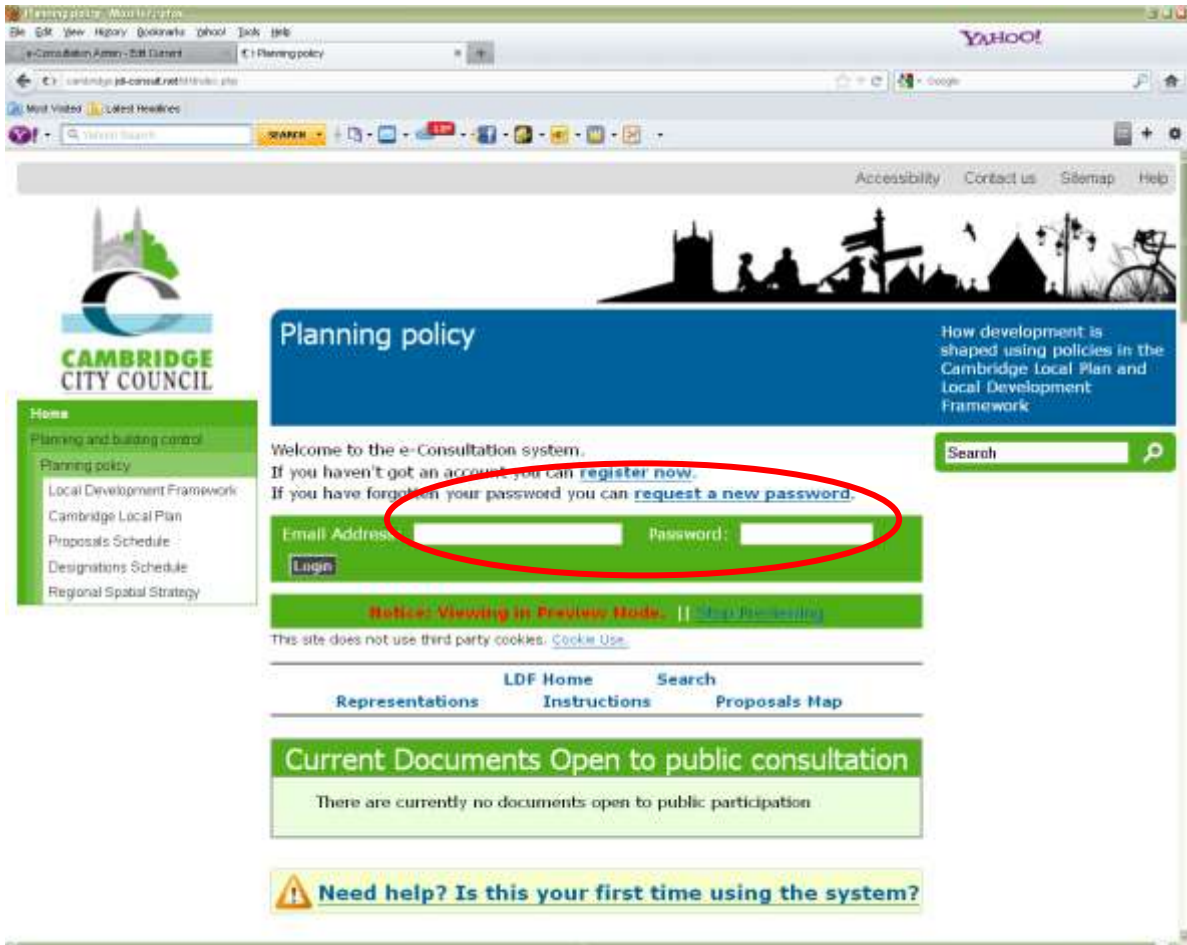
Website: <https://www.cambridge.gov.uk/land-north-of-cherry-hinton-spd>

Email: policysurveys@cambridge.gov.uk

The deadline for receipt of completed forms is 5pm on 2 October 2017.

How to Use the Online Consultation System

1. You can access the online consultation system by going to this address:
<http://cambridge.jdi-consult.net/ldf/>
2. If you wish to respond to the consultation and you have never used the system before, you will need to register first. To do this, click the “register now” link at the top of the webpage:



3. You will then need to fill in some details about yourself. This will allow the Council to keep you informed about the progress of the Local Plan Review. You will also need to create a password, which will allow you to return to the site and comment on other consultations in the future.
4. After you have registered, you will be taken back to the main consultation page and your name will appear in the top left of the screen. This means that you are logged into the system and are able to make representations.
5. To make comments on your chosen consultation document, scroll down the page to the section called “Current documents open to public participation”

the page.

11.If you have forgotten your password, you can request a temporary replacement that will be emailed to you by clicking the “request temporary replacement” link above the boxes where you log in.

12.If you would like further information on this consultation, visit <https://www.cambridge.gov.uk/land-north-of-cherry-hinton-spd>

USING THE PAPER REPRESENTATION FORM

Please ensure you provide all the contact details requested on the form. This information will be used for correspondence. If we are advised that an agent is acting on behalf of a client, the agent will be the point of contact for all future correspondence.

You must make clear which document you are responding to and whether you are supporting or objecting to the part of the document you have identified

Written Justification for Objection or Support – Question 8

If you support a part of the document: give any reasons that you would like to give for that support.

If you object to a part of the document: please provide information to support your reasons for objecting, as precisely as possible. Please continue on separate A4 sheet(s) if necessary.

Summary Checklist for Completing the Response Form

The following is a checklist for all those completing the Response Form.

CHECKLIST

Once your representations are complete, please check that you have completed each form clearly and legibly using **black ink**, or by typing your response, and:

- Provided full and up to date contact details;
- Included information about the section of the report to which you are submitting your representation (for example paragraph number);
- Made it clear whether you are supporting or objecting to the section of the report (Question 4);
- Included a 'Written Justification' for your representation (Question 8);
- Please ensure you have signed and dated the form and returned all completed forms together to the address on this Guidance Note **before 5pm on 2 October 2017**.