

## Project Key Dates

Please see table below for key project dates related to this schedule. Other than the quotation deadline, these dates are provisional and may be amended at the time of awarding the contract. If awarding the contract is delayed for any reason, every effort will be made to ensure the contractor is given the same duration to complete the task.

Duration	Task	Start	Finish
<b>1734 Car Parks</b>			
	Schedule created and RTQ sent	24/03/22	
<b>3 weeks</b>	Quotation Period	24/03/22	14/04/22
<b>20 days</b>	Consultation period	24/03/22	13/04/22
<b>1 day</b>	Award Contract		15/04/22
<b>2 months</b>	Works to be completed during	15/04/22	15/06/22

## Key Notes and Special Instructions

I would like to invite you to quote for tree maintenance works, details of which can be found on the attached schedules and maps. Any enquiries relating to the works or should additional mapping / resources be required please contact the Instructing Officer via the Due-North portal.

In order to be considered, your quotations must be submitted via the Due-North Portal by 12 noon on the date shown above. The returns will be evaluated and I will let you know the outcomes shortly after this date. All works are subject to the outcomes of our consultation protocols and the availability of appropriate finances. As part of your quotation, please will you let me know when you would be able to commence these works, which are required for completion by the date shown on the table above.

## Terms and Conditions

For full terms and conditions please refer to the Framework Contract details however I would like to remind you of the following:

The Council expects work to be carried out in accordance with the contract specification and within the agreed timeframes. In instances where a contractor's performance is deemed sub-standard through:-

a) Failure to complete the works within the specified timescales or any agreed extension to the specified timescale, and/ or

b) Greater than 5% of any specified trees or groups within a schedule, is assessed by the Instructing Officer as having one or more uncompleted works specification

Then the Council reserves the right to defer the award of further work to that contractor until such time as the contractor's performance improves to meet the standard(s) in the contract. This may include excluding contractors from further tranches of mini competitions in instances where the contractors performance has remained sub-standard when further mini competitions are issued.

In cases where work remains incomplete and the Instructing officer has cause to believe that the outstanding work may not be completed/ remedied in a reasonable timeframe then the Instructing officer reserves the right to terminate existing order(s) and award to alternative contractors. The Contractor acknowledges that the appropriate works must be done within a specific timeframe that is not 'open ended'.

In cases where the contractors work is deemed to be sub-standard and/ or late the Instructing Officer shall discuss the matter(s) with the contractor and the contractor shall be given a reasonable opportunity to recover performance before the Instructing officer carries out any of the actions specified above.

Your bids should remain open for acceptance for a minimum of 30 days. The Council is not bound to accept any quotation. Any quotation that is accepted will be awarded on the basis of the criteria as set out above. Acceptance of the quotation by the Council shall be in writing and on the Council's official order form.

Please note that this enquiry is not an order. If your quotation is accepted, an official Purchase Order will then be raised. The Order will be subject to the Framework Agreement for the provision of Arboricultural Services 2021-2023.

Yours faithfully

Jake Camilleri – Instructing Officer

Location:

REF Car Parks 2

Site type:

Order no/ref:  
Contract/Client Ref:  
Item created: 14 September 2021

Priority of works:  
Start on/after:  
Complete by:

Tree/Item code	Species/Work required	Rate	Quantity	Cost
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#### Adam and Eve Street Car Park (ADEVECP), Market

Sgl/2 (006004)	Prunus (Bird Cherry) (Prunus padus) in car back beside Charlies			
CRL	C/R - to clear lamp by 0.5-1m		1 tree	0.00
Sgl/6 (006020)	Prunus (Bird Cherry) (Prunus padus) Corner of car park adj to the tram depot			
CRB	C/R - to clear building by achieve 1m clearance.		1 tree	0.00

#### Alex Wood Road Car Park (ALXWDPC), Arbury

Sgl/1 (234268)	Maple (Norway) (Acer platanoides) car park corner			
RHG	Remove - lodging branch		1 tree	0.00
RDW	Rem - deadwood		1 tree	0.00
Sgl/3 (234296)	Maple (Norway) (Acer platanoides) tree in car park corner			
RDW	Rem - deadwood		1 tree	0.00

#### Campkin Road Car Park (CMKNCP), Kings Hedges

Sgl/3 (005808)	Maple (Norway) (Acer platanoides) adjacent to pavement front of site			
RDW	Rem - deadwood		1 tree	0.00

#### Castle Hill Car Park (CSTHLCP), Market

Sgl/4 (006412)	Plane (London) (Platanus x hispanica) central to car park			
CRL	C/R - to clear lamp by 0.5-1m		1 tree	0.00
Sgl/5 (006416)	Plane (London) (Platanus x hispanica) central to car park adj to ticket machine.			
CRL	C/R - to clear lamp by 0.5-1m		1 tree	0.00

Tree/Item code	Species/Work required	Rate	Quantity	Cost
Sgl/10 (006436)	Plane (London) (Platanus x hispanica) tree on car park south eastern boundary RHG Remove - lodging branch		1 tree	0.00
Sgl/12 (006444)	Plane (London) (Platanus x hispanica) tree on car park south eastern boundary RHG Remove - lodging branch		1 tree	0.00
Sgl/13 (006448)	Plane (London) (Platanus x hispanica) tree on car park south eastern boundary CRB C/R - to clear building by achieve 1m clearance from roofing		1 tree	0.00
Sgl/14 (006452)	Prunus (Wild Cherry) (Prunus avium) tree line on car park north western boundary CLT C/L - to Lift 3-4m over parking space		1 tree	0.00
Sgl/15 (006456)	Prunus (Wild Cherry) (Prunus avium) tree line on car park north western boundary CLT C/L - to Lift 3-4m over parking space		1 tree	0.00
Sgl/16 (006460)	Prunus (Wild Cherry) (Prunus avium) CLT C/L - to Lift 3-4m over parking space		1 tree	0.00
Sgl/17 (006464)	Prunus (Wild Cherry) (Prunus avium) tree line on car park north western boundary CLT C/L - to Lift 3-4m over parking space		1 tree	0.00
Grafton West Car Park (GFWCP)				
Sgl/7 (261224)	Sorbus (Whitebeam) (Sorbus aria) AD BARRIER RFR Rem - tree for replant please itemise costs for this item		1 tree	0.00
Great Eastern Street CAR PARK (GREATF), Romsey				
Sgl/5 (515816)	Ailanthus (Tree of Heaven) (Ailanthus altissima) adjacent to wooden fence boundary CRB C/R - to clear building by 1-2m RDW Rem - deadwood		1 tree 1 tree	0.00 0.00
Sgl/8 (515828)	Ailanthus (Tree of Heaven) (Ailanthus altissima) adjacent to wooden fence boundary RDC Complete deadwood remove deadwood that targets play area.		1 tree	0.00
Sgl/10 (515836)	Alder (Italian) (Alnus cordata) corner of car park adj to bridge steps RDW Rem - deadwood		1 tree	0.00

Tree/Item code	Species/Work required	Rate	Quantity	Cost
Sgl/11 (515840)	Plane (London) (Platanus x hispanica) in corner of car park adj to earl of beaconsfield			
CLT C/L - to 3-4m			1 tree	0.00
Park Street Car Park (PRKSTCP), Market				
Sgl/1 (264008)	Hornbeam (Common) (Carpinus betulus) adjacent to car park			
CLT C/L - to to clear signage by 1m			1 tree	0.00
Sgl/1 (264012)	Lime (Caucasian) (Tilia x euchlora) adjacent to corner of car park building.			
CLF C/L - over footpath to 2.4m			1 tree	0.00
CRB C/R - to clear building by Achieve clearance of 1m.			1 tree	0.00
Queen Anne Terrace Car Park (QANACP), Petersfield				
Sgl/1 (513940)	Maple (Sycamore) (Acer pseudoplatanus) tree adj to main road beside YMCA.			
RDC Complete deadwood			1 tree	0.00
Sgl/2 (513944)	Lime (Common) (Tilia x europaea) adj to main road opposite parkers piece			
CLT C/L - to pedestrian and highway lift.			1 tree	0.00
RPC Rem - epicormics			1 tree	0.00
COC C/O			1 tree	0.00
RDW Rem - deadwood			1 tree	0.00
Sgl/3 (513948)	Maple (Sycamore) (Acer pseudoplatanus) adj to pathway opposite parkers piece			
CRL C/R - to clear lamp by 0.5-1m			1 tree	0.00
Sgl/4 (513952)	Maple (Sycamore) (Acer pseudoplatanus) tree adj to main road			
RDW Rem - deadwood			1 tree	0.00
Sgl/5 (513956)	Maple (Sycamore) (Acer pseudoplatanus) adj to main road			
RDW Rem - deadwood			1 tree	0.00
Sgl/6 (513960)	Maple (Sycamore) (Acer pseudoplatanus)			
RBR Rem - tree by root			1 tree	0.00

Tree/Item code	Species/Work required	Rate	Quantity	Cost
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Riverside Car Park (RVSCP), Abbey

Sgl/2 (010020)	Apple (Unspecified) (Malus species) CAR PARK			
RFR	Rem - tree for replant		1 tree	0.00

Expenditure code analysis :-

Expenditure code not specified

Schedule item analysis :-

CLF	C/L - over footpath to 2.4m	1 tree @ 0.00
CLT	C/L - to	7 trees @ 0.00
COC	C/O	1 tree @ 0.00
CRB	C/R - to clear building by	4 trees @ 0.00
CRL	C/R - to clear lamp by 0.5-1m	4 trees @ 0.00
RBR	Rem - tree by root	1 tree @ 0.00
RDC	Complete deadwood	2 trees @ 0.00
RDW	Rem - deadwood	8 trees @ 0.00
RFR	Rem - tree for replant	2 trees @ 0.00
RHG	Remove - lodging branch	3 trees @ 0.00
RPC	Rem - epicormics	1 tree @ 0.00

Contractor:

Total cost: 0.00

Issued by:

Matthew Magrath

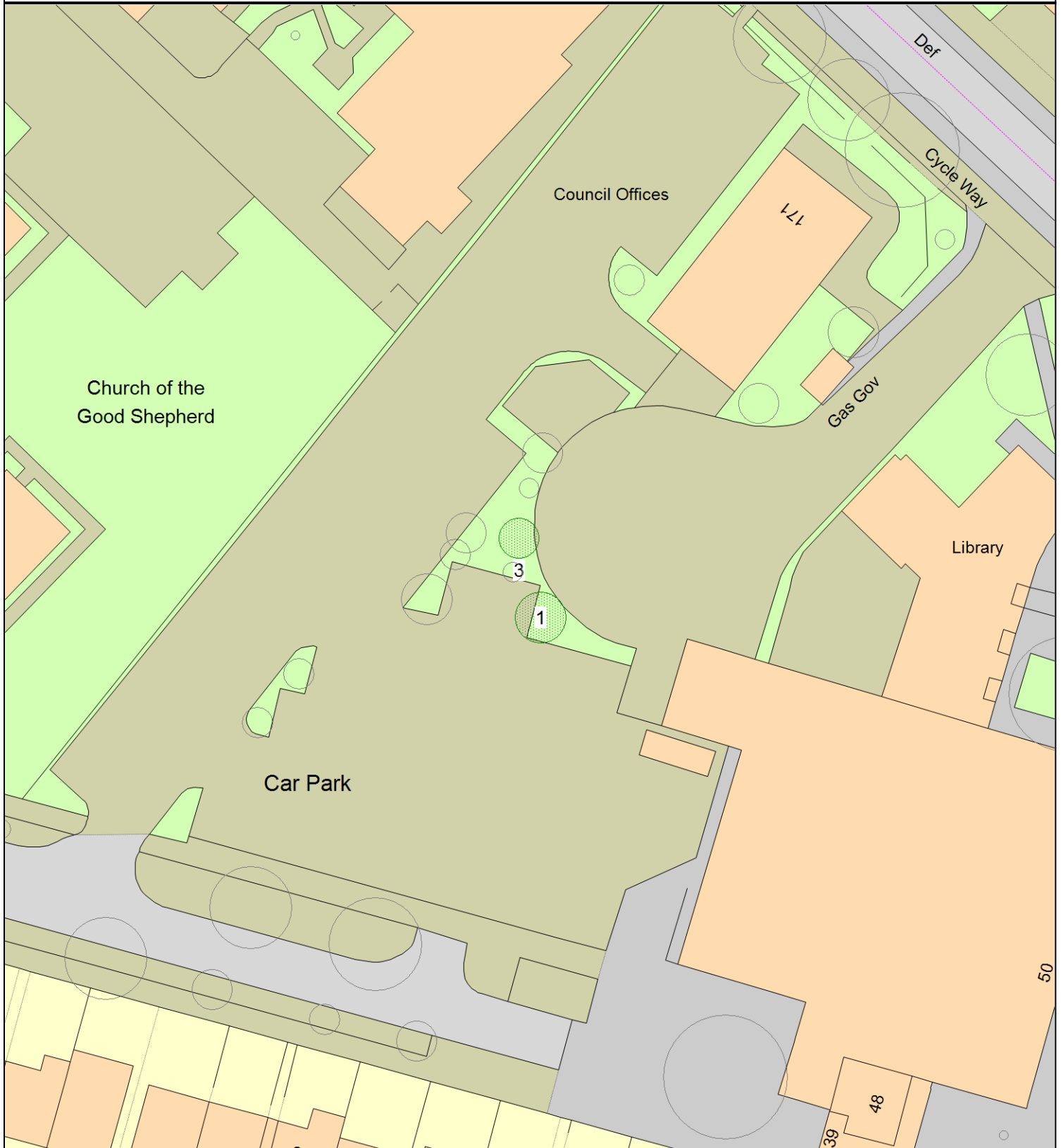
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Adam and Eve Street Car Park (ADEVECP),

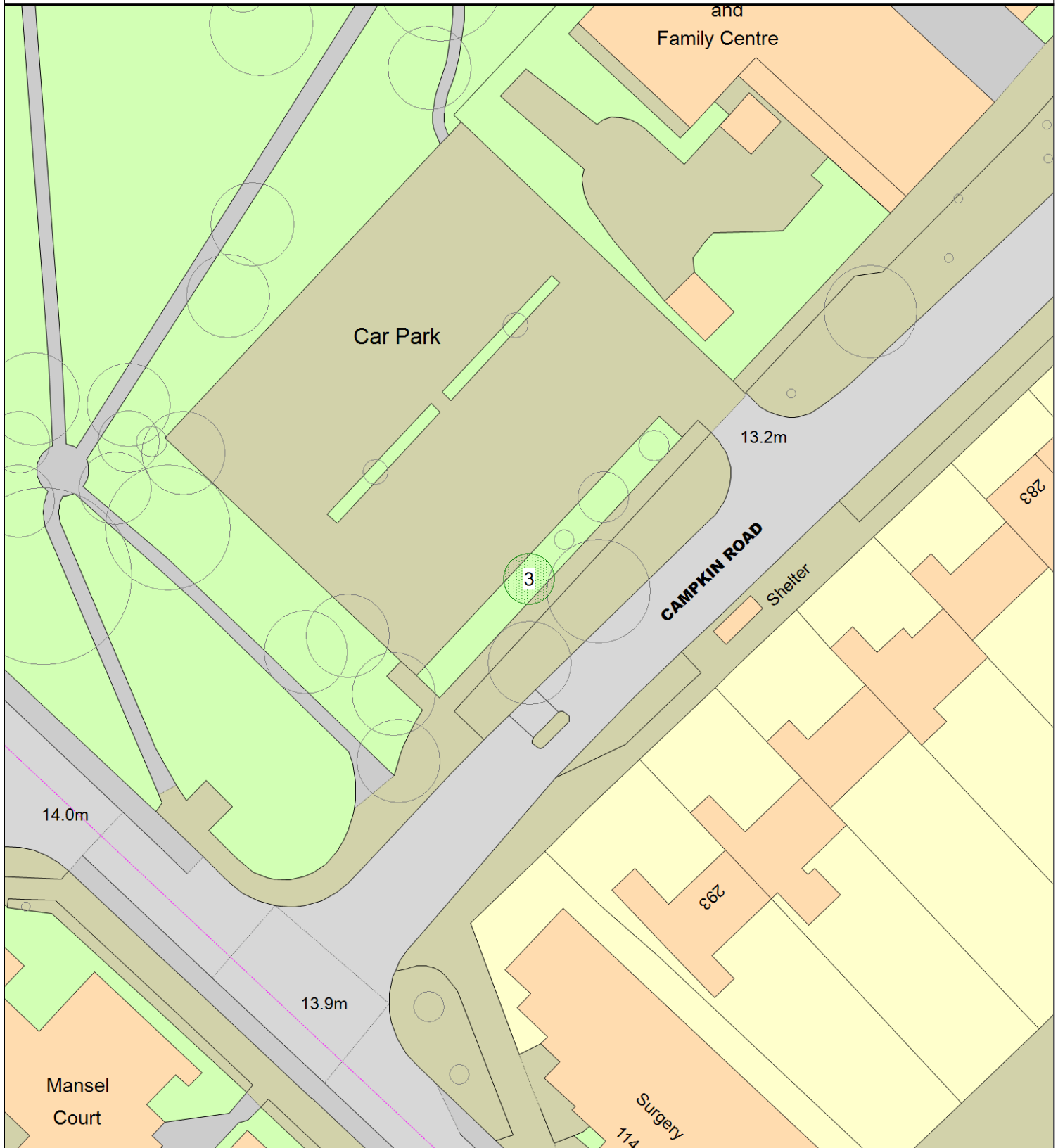


Alex Wood Road Car Park (ALXWDPC), Arbur



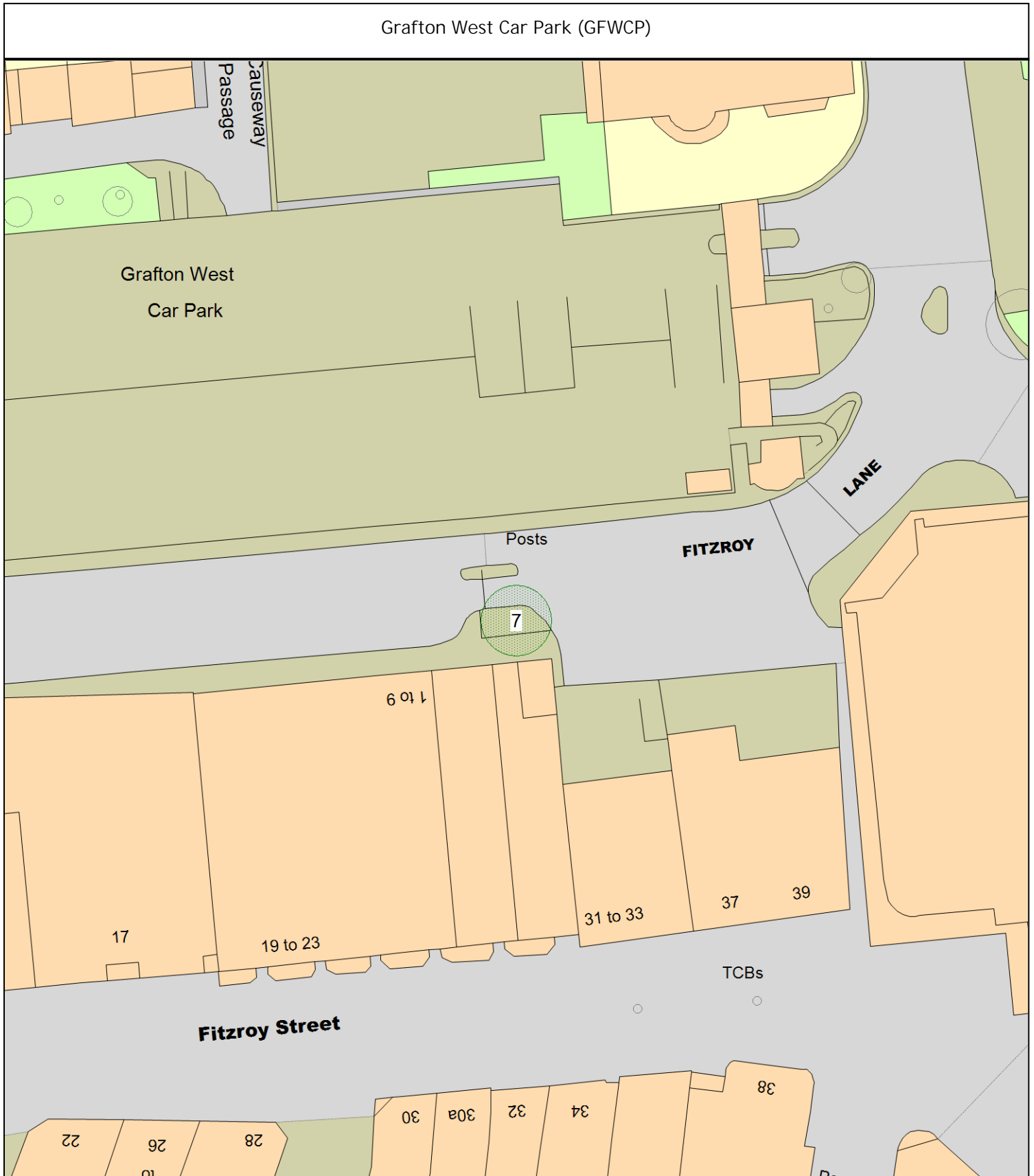


Campkin Road Car Park (CMKNCP), Kings He



Castle Hill Car Park (CSTHLCP), Market





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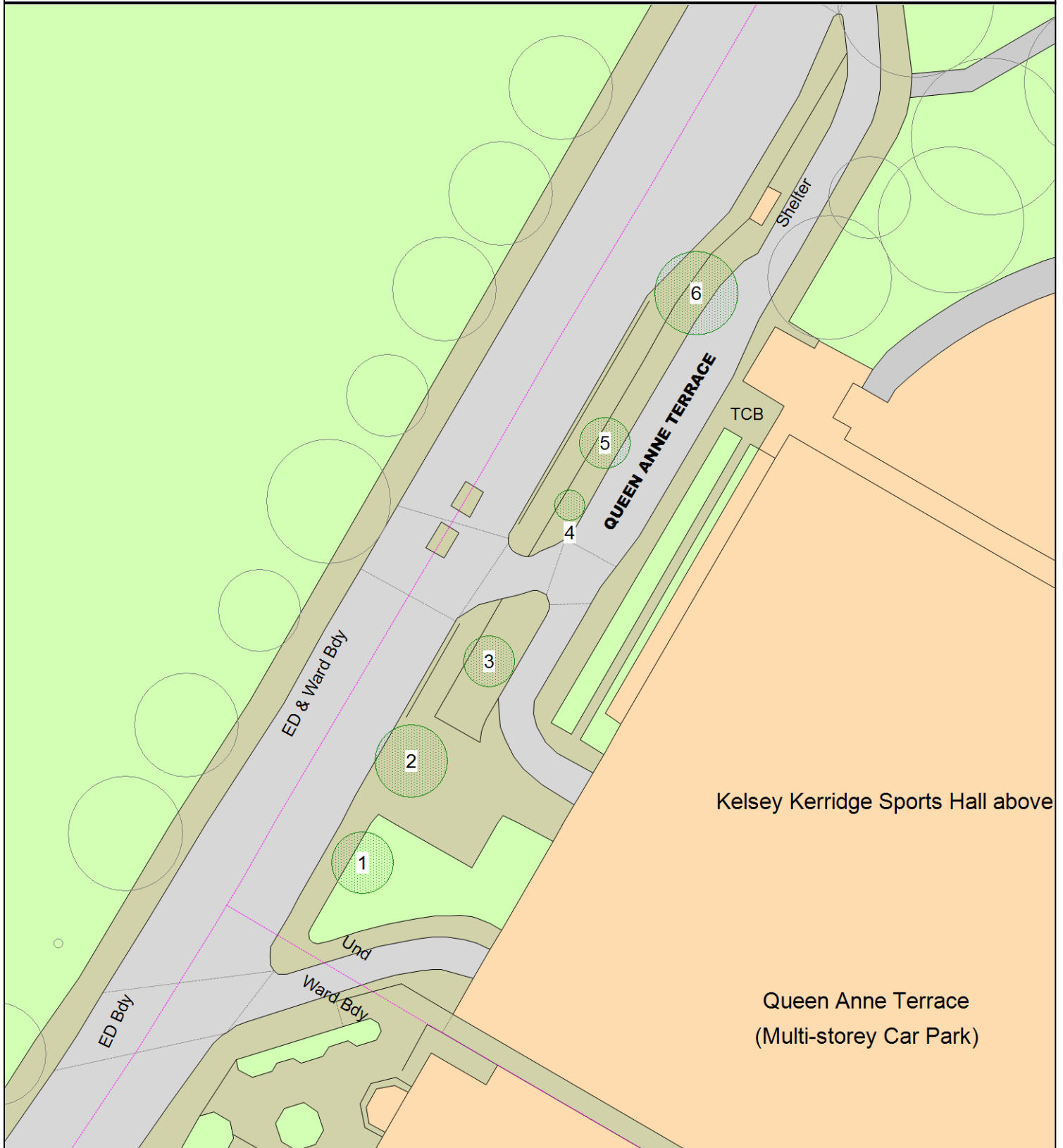
Great Eastern Street CAR PARK (GREATF),



Park Street Car Park (PRKSTCP), Market



Queen Anne Terrace Car Park (QANACP), Pe





ARBORICULTURAL WORKS ORDER

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Riverside Car Park (RVSCP), Abbey

