

FOI Ref
9754

Response sent
11 Oct 2021

(CCC) Debt Collection

Please can I request the following information as per the FOIA for Debt Collection in respect of Council Tax, Business Rates and unpaid Parking Fines for.

1. Please specify whether you have an existing contract(s) for Enforcement Agent services for Council Tax, Business Rates, and PCN collection and the type(s) of contract.
2. Please provide the dates for all your existing contracts for Enforcement Agent services for Council Tax, Business Rates and PCN commenced (commencement, review and expiration).
3. Please advise the name of the Enforcement Agencies appointed by the above contracts for Council Tax, Business Rates and PCNs.
4. Please advise the no. instructions issued in 2018/2019/2020/2021 for each EA.
5. Do you engage EA services under a Service Level Agreement, if so what date did the contract start, the review date, and expiration date?
6. Do you intend to tender within the next 12 months, if so please advise the framework/platform that will be used.
7. Please confirm the name and contact details of the Officer(s) responsible for the appointment/monitoring and performance of your Enforcement Agent services.

Response

Please note that Cambridge City Council do not carry out parking enforcement or issue PCN's therefore the responses below are limed to activities in relation to the enforcement of Council Tax and Business Rates

Please can I request the following information as per the FOIA for Debt Collection in respect of Council Tax, Business Rates and unpaid Parking Fines for.

1. Please specify whether you have an existing contract(s) for Enforcement Agent services for Council Tax, Business Rates, and PCN collection and the type(s) of contract.

Yes contracts in place for Ctax and NDR

2. Please provide the dates for all your existing contracts for Enforcement Agent services for Council Tax, Business Rates and PCN commenced (commencement, review and expiration).

Commenced July 2017 , expire July 2021

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3. Please advise the name of the Enforcement Agencies appointed by the above contracts for Council Tax, Business Rates and PCNs.

Newlyn Plc and Jacobs

4. Please advise the no. instructions issued in 2018/2019/2020/2021 for each EA.

Approximately as follows and split equally between agents

2018 950

2019 1000

2020 200

2021 350

5. Do you engage EA services under a Service Level Agreement, if so what date did the contract start, the review date, and expiration date?

N/a

6. Do you intend to tender within the next 12 months, if so please advise the framework/platform that will be used.

Yes - framework/platform not yet decided

7. Please confirm the name and contact details of the Officer(s) responsible for the appointment/monitoring and performance of your Enforcement Agent services.

James Stevens - Enforcement Team Leader

Further queries on this matter should be directed to foi@cambridge.gov.uk