

Appendix B: Proposed Changes to the Submission Statement of Community Involvement

Section of document	Representation to which the change relates	Wording in Submission Draft document	Proposed Revised Wording
Foreword	Change made to ensure clarity.	The Government has recently introduced a number of changes to the planning system ¹ . This provides for continuing opportunities for people to participate in the planning process. These changes make it a requirement for Local Authorities to prepare a Statement of Community Involvement.	The Government has recently introduced a number of changes to the planning system ¹ . This provides for continuing opportunities for people to participate in the planning process. These changes make it a requirement for Local Authorities to prepare a Statement of Community Involvement, <u>which the Council have called the Consultation Strategy for Planning in Cambridge</u>
Foreword	Relates to representation number 854	<p>The purpose of this document is to set out how and when the City Council's Environment and Planning Department will:</p> <ol style="list-style-type: none"> 1. Involve the community and key stakeholders in preparing, altering and reviewing its Plans and Guidance to guide future development in the City (Chapter 3), and; 2. Involve the community in planning applications 	<p><u>This document sets out:</u>The purpose of this document is to set out how and when the City Council's Environment and Planning Department will:</p> <ol style="list-style-type: none"> 1. <u>The background and purpose of the consultation strategy for Cambridge (Chapter 1);</u> 2. <u>An outline of the documents that comprise the Local Development Framework for Cambridge (Chapter 2);</u>

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		(Chapter 4).	<ul style="list-style-type: none"> 3. Involve the community and key stakeholders in preparing, altering and reviewing its Plans and Guidance to guide future development in the City (Chapter 3), and; 4. Involve the community in planning applications (Chapter 4).
Chapter 1, paragraph 1.4	Relates to representation 850	1.4 This document aims to ensure that these principles are applied to the preparation, alteration and review of plans and to the consideration of planning applications. The process for its preparation is set out in Figure 1.	1.4 This document aims to ensure that these principles are applied to the preparation, alteration and review of plans and to the consideration of planning applications. The process for its preparation by which it was prepared is set out in figure 1 <u>in Appendix 1</u> .
Chapter 1, paragraph 1.5	Relates to representation 850	1.5 The Statement of Community Involvement is not prepared in isolation but in consultation with a variety of consultees. Table 1 sets out when and how the community and other	1.5 The Statement of Community Involvement is not prepared in isolation but in consultation with a variety of consultees. Table 1 <u>in Appendix 1</u> sets out when and how the

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		<p>interested parties have and will be informed at each stage of its preparation. For more detailed consultation dates please refer to the Local Development Scheme, which is available on the City Council's website (www.cambridge.gov.uk).</p>	<p>community and other interested parties have and will be informed <u>were</u> informed at each stage of its preparation. For more detailed consultation dates please refer to the Local Development Scheme, which is available on the City Council's website (www.cambridge.gov.uk).</p>
Chapter 1, paragraph 1.8	Change made to ensure clarity	<p>1.8 The Environment and Planning Department will monitor its success by reviewing the comments received on the consultation process from the public, officers, and Councillors. Any problems identified will be reported in the Annual Monitoring Report produced by the Planning Policy section, along with any recommendations for appropriate changes. Any</p>	<p>1.8 The Environment and Planning Department will monitor its success by reviewing the comments received on the consultation process from the public, officers, and Councillors. Any problems identified will be reported in the Annual Monitoring Report produced by the Planning Policy section, along with any recommendations for appropriate changes. Any</p>

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		<p>programmed review for the Statement of Community Involvement and its timescales will ultimately be set out in the Local Development Scheme and will follow the same process of review as laid out in Figure 1.</p>	<p>programmed review for the Statement of Community Involvement and its timescales will ultimately be set out in the Local Development Scheme and will follow the same process of review as laid out in figure 1 <u>in Appendix 1.</u></p>
Chapter 4, paragraph 4.2	Change made to ensure clarity	<p>In addition to the above applications, works that affect the character or setting of a Listed Building require Listed Building Consent and works involving the demolition of buildings in Conservation Areas require Conservation Area Consent. The Council also receives tree works applications which are required for any pruning of trees covered by Tree Preservation Orders in Conservation areas, and applications for</p>	<p>In addition to the above applications, works that affect the character or setting of a Listed Building require Listed Building Consent and works involving the demolition of buildings in Conservation Areas require Conservation Area Consent. The Council also receives tree works applications which are required for any pruning of trees covered by Tree Preservation Orders in Conservation areas, and applications for</p>

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		telecommunications equipment.	<p>telecommunications equipment.</p> <p>In addition to the above applications the Council receives:</p> <ul style="list-style-type: none"> • <u>Applications for Listed Building Consent for works that affect the character or setting of a Listed Building.</u> • <u>Applications Conservation Area Consent for works involving the demolition of buildings in a Conservation Area.</u> • <u>Tree Works applications for works involving any pruning of trees in a Conservation Area or covered by a Tree Preservation Order.</u> • <u>Planning applications for telecommunications equipment.</u>

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Chapter 4, paragraph 4.23	Change made in relation to representation 846	4.23 Currently, unless a Councillor requests that an application be determined by Committee in accordance with agreed rules, householder and other minor applications are normally determined by planning officers under delegated powers, whereas major applications are determined by Councillors at Planning Committee, which meets monthly. All other applications i.e. those not determined under planning officer delegated powers or by Planning Committee are determined by one of four Area Committees, which meet on a 8 weekly cycle.	4.23 Currently, unless a Councillor requests that an application be determined by Committee in accordance with agreed rules, <u>Currently, unless a Councillor requests, in accordance with agreed procedures, that an application be determined by Committee,</u> householder and other minor applications are normally determined by planning officers under delegated powers, whereas major applications are determined by Councillors at Planning Committee, which meets monthly. All other applications i.e. those not determined under planning officer delegated powers or by Planning Committee are determined by one of four Area Committees, which meet on an 8 weekly cycle.
Chapter 4, paragraph 4.25	Change made in relation	4.25 In addition to the above the	4.25 In addition to the above the

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	to representation 847	<p>Environment & Planning Department also operates a Development Control Forum. This is a meeting where the originators of petitions with at least 25 signatures can present their views to Councillors, planning officers and the applicant some weeks before an application is determined. The aim of the Forum is to allow early discussion of the planning issues raised by petitioners and to explore the scope for building consensus and for resolving concerns.</p>	<p>Environment & Planning Department also operates a Development Control Forum. This is a meeting where the originators of petitions with at least 25 signatures can present their views to Councillors, planning officers and the applicant some weeks before an application is determined. <u>The neighbour notification letter draws attention to the Forum and a separate public information leaflet is also available. Minor applications are excluded from the Development Control Forum.</u> The aim of the Forum is to allow early discussion of the planning issues raised by petitioners and to explore the scope for building consensus and for resolving concerns.</p>
Chapter 4, paragraph 4.28	Change made to ensure	The above bodies comprise a	The above bodies comprise a

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	<p>clarity and to bring the document up to date</p>	<p>range of representatives. The Environment and Planning Department also has a Development Control User Panel, which meets every 6 months. The Panel comprises a range of service users, to provide feedback on the quality of the service and how it can be continually improved. Its future is currently under review.</p> <p>In response to concerns expressed by Resident Associations about consultations on planning applications, a Residents Association Consultative Group has been established to consider planning issues.</p>	<p>range of representatives. The Environment and Planning Department also <u>has additional forums for agents and residents associations</u> a Development Control User Panel, which meets every 6 months. The Panel comprises a range of service users to provide feedback on the quality of the <u>planning service</u> and how it can be continually improved. Its future is currently under review.</p> <p>In response to concerns expressed by Resident Associations about consultations on planning applications, a Residents Association Consultative Group has been established to consider planning <u>issues service delivery</u>.</p>
Appendix 7	Change made to ensure clarity		Publish Statement of Compliance, <u>Sustainability</u>

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			<u>Appraisal with the Regulations</u> & with SCI, <u>along with the</u> <u>Sustainability Appraisal</u> & relevant supporting documents