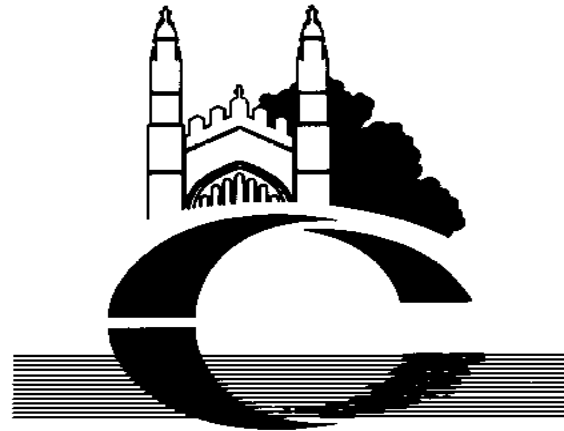


Web Version



CAMBRIDGE
CITY COUNCIL

THE FORWARD PLAN

1 January 2012 – 30 April 2012

Contact Officer: Martin Whelan
Telephone: 01223 457012
Email: martin.whelan@cambridge.gov.uk

Executive Councillors 2011/12

The Leader and Executive Councillor for Strategy and Climate Change: Councillor Sian Reid

Executive Councillor for Arts, Sport and Public Places: Councillor Rod Cantrill

Executive Councillor for Community Development and Health: Councillor Tim Bick

Executive Councillor for Customer Services and Resources: Councillor Neil McGovern

Executive Councillor for Environmental and Waste Services: Councillor Jean Swanson

Executive Councillor for Housing (and Deputy Leader): Councillor Catherine Smart

Executive Councillor for Planning and Sustainable Transport: Councillor Tim Ward

The Forward Plan: 1 January 2012 – 30 April 2012

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area Committee Meetings for discussion and formal decision.

The Plan is updated monthly and a full copy sent to all Councillors 14 days before the beginning of each month. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000. OR
2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR
3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR
4. The decision relates to consideration by the Executive of any matters, which involve proposals or decisions
 - to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget: or
5. The decision relates to consideration by the Executive of any matters, which involve proposals, or decisions, which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager Martin Whelan no later than 10 working days before the meeting, or the date the Executive Councillor makes the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Report Deadlines

Committee	Date	Draft Report Deadline	Final Report Deadline	Agendas published
North Area Committee	26 Jan	N/A	17 Jan 9am	19 Jan
	22 Mar	N/A	13 Mar 9am	15 Mar
East Area Committee	9 Feb	N/A	30 Jan 9am	1 Feb
	12 Apr	N/A	30 Mar 9am	31 Mar
South Area Committee	9 Jan	N/A	21 Dec 9am	23 Dec
	5 Mar	N/A	23 Feb 9am	25 Feb
West/Central Area Committee	5 Jan	N/A	20 Dec 9am	21 Dec
	1 Mar	N/A	21 Feb 9am	23 Feb
	26 Apr	N/A	17 April 9am	18 April
Environment	10 Jan	1 Dec 9am	15 Dec 9am	20 Dec
	13 Mar	14 Feb 9am	28 Feb 9am	1 Mar
Development Plan Scrutiny Sub	17 Jan	N/A	5 Jan 9am	9 Jan
	14 Feb	N/A	31 Jan 9am	2 Feb
	20 Mar	N/A	8 Mar 9am	9 March
	17 Apr	N/A	3 Apr 9am	4 Apr
Housing Management Board	3 Jan	1 Dec 9am	15 Dec 9am	20 Dec
	6 Mar	7 Feb 9am	21 Feb 9am	22 Feb
Community Services	12 Jan	1 Dec 9am	15 Dec 9am	20 Dec
	15 Mar	16 Feb 9am	1 Mar 9am	2 Mar
Joint Meeting of Housing Management Board and Community Services Scrutiny Committee	8 Feb	TBC	25 Jan 9am	27 Jan
Strategy and Resources	16 Jan	1 Dec 9am	15 Dec 9am	20 Dec
	3 Feb	6 Jan 9am	20 Jan 9am	24 Jan
	17 Mar	20 Feb 9am	5 Mar 9am	6 Mar
Licensing	30 Jan	N/A	18 Jan 9am	20 Jan
Standards	7 Mar	N/A	27 Feb 9am	28 Feb
Civic Affairs	1 Feb	N/A	23 Jan 9am	24 Jan
	21 Mar	N/A	12 Mar 9am	13 Mar

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Forward Plan

Environment – 10th January 2012 (Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental & Waste Services Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Planning & Sustainable Transport Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Draft Environmental & Waste Services Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Environmental & Waste Services Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>Jas Lally Head of Refuse and Environment</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Environment – 10th January 2012 (Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Planning & Sustainable Transport Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Planning & Sustainable Transport Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Patsy Dell Head of Planning Services</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Route Optimisation Project for Refuse and Recycling collections - options for change</p> <p>Members are asked to approve the preferred scenario to go forward for implementation.</p>		<p>Route Optimisation software was purchased in March 2011. As a result of the strategic mapping exercise Members are asked to approve the preferred scenario to go forward for implementation in June 2012.</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>Jas Lally Head of Refuse and Environment</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Corporate Cash Collection Contract</p> <p>Approve procurement and award of corporate cash collection contract</p>		<p>Existing parking service cash collection contract expires 31 March 2012. We wish to expand the contract to include other departments using cash collection in order to reduce costs and improve efficiencies</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Paul Necus Head of Specialist Services</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Environment – 10th January 2012 (Non - Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Advanced Waste Partnership Working</p> <p>Whether to continue to participate in the 3 projects being undertaken by the RECAP Advanced Waste Partnership</p>		<p>RECAP's Elected Members have agreed the need to be more ambitious in their collaborative working in order to provide better value for money and improved customer service.</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>Jen Robertson Waste Strategy Manager</p>	<p>Pre Scrutiny requested by Councillor Herbert and Councillor Owers</p>
<p>Devolving decisions on Neighbourhood Planning Briefs</p> <p>How decision-making on Neighbourhood Planning Briefs will work in the future, through Area Committees.</p>		<p>As part of the Council's drive to take decisions that affect local communities in area committees, it is proposed to devolve decisions on Neighbourhood Planning Briefs.</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Patsy Dell Head of Planning Services</p>	<p>Pre Scrutiny requested by Councillor Herbert and Councillor Marchant-Daisley</p>

Environment – 13th March 2012 (Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Adoption of Cambridge Skyline Guidance (guidance note in respect of the application of Policy 3/13 of the Cambridge Local Plan)</p> <p>To approve the guidance which was originally agreed for consultation in October, 2011, and subject to six weeks consultation and further amendment</p>		<p>The Draft Cambridge Skyline Guidance was circulated for public, agency and member consideration from October 31/11 for a period of 6 weeks. Given the nature of the topic, officers are anticipating a large response to the guidance, and so have scheduled this item also to be discussed on the January 2012 committee agenda as steer from the Executive Councillor may be required before final changes are made to the final version of the guidance for approval at this meeting in March 2012</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Glen Richardson Head of Joint Urban Design Team</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Pro-Active Programme	Conservation	<p>This report is to update members on the pro-active conservation programme and relevant budget. The current work programme was last updated and agreed on March 3, 2009, by the Environment Scrutiny Committee. While much of the programme has been delivered and previous budget years spent, not all items are being progressed due to the need to re-prioritise work over the past several months due to staff absence and other priorities coming forward. The report will 1. Set out what has been completed against the 2009 approved work programme, including budget expenditure, and 2. Provide a forward programme with updated priorities and projects and for 2012/13.</p>	Executive Councillor for Planning & Sustainable Transport	Glen Richardson Head of Joint Urban Design Team	This item is a key decision and will automatically appear on the agenda.
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Environment – 13th March 2012 (Non - Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Hills Road Suburbs and Approaches Study</p> <p>Trumpington Road Suburbs and Approaches Study</p> <p>Long Road Suburbs and Approaches Study</p> <p>To request the Executive Councillor for Planning and Sustainable Transport to approve the content of the appraisals</p>		<p>As part of the pro-active conservation work programme, consultants reviewed Hills Road, Trumpington Road and Long Road in order to appraise their character and approaches to the City Centre. These documents will be the subject of public consultation and the results of this will be reported to the Committee with a recommendation.</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Glen Richardson Head of Joint Urban Design Team</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Marchant-Daisley</p>
<p>Conservation Area Boundary Review and Appraisal for Newtown and Glisson Road Conservation Area</p> <p>To request the Executive Councillor for Planning and Sustainable Transport to approve the content of the review and appraisal</p>		<p>As part of the pro-active conservation work programme, consultants reviewed Newtown and Glisson Road area of the Central Conservation Area in order to appraise its character and appearance and to review its boundary. This document will be the subject of public consultation and the results of this will be reported to the Committee with a recommendation.</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Glen Richardson Head of Joint Urban Design Team</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Marchant-Daisley</p>

Environment – 13th March 2012 (Non - Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Health and Safety Work Plan 2012-2013</p> <p>To consider and approve a work plan for 2012-2013 which has been produced in accordance with the requirements of the Health & Safety Executive</p>		<p>Under section 18 of the Health and Safety at Work etc. Act 1974 there is a requirement for Local Authorities to produce a work plan to consider local needs and national priorities</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>Jas Lally Head of Refuse and Environment</p>	<p>Not currently requested for pre-scrutiny</p>
<p>Food Safety Work Plan 2012-2013</p> <p>To consider and approve a Work Plan for 2012-2013 for food safety requirements of the Food Safety Agency (FSA)</p>		<p>The FSA require local authorities to carry out food safety enforcement work in accordance with an agreed national standard and produce a Food Safety Work Plan</p>	<p>Executive Councillor for Environmental & Waste Services</p>	<p>Jas Lally Head of Refuse and Environment</p>	<p>Not currently requested for pre-scrutiny</p>

Environment – 13th March 2012 (Non - Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Conservation Area Boundary Review and Appraisal for Riverside and Stourbridge Common Conservation Area</p> <p>To request the Executive Councillor for Planning and Sustainable Transport to approve the content of the review and appraisal</p>		<p>As part of the pro-active conservation work programme, consultants reviewed the Riverside and Stourbridge Common area of the Central Conservation Area in order to appraise its character and appearance and to review its boundary. This document will be the subject of public consultation and the results of this will be reported to the Committee with a recommendation. This is a re-consultation and a report was initially going to ESC in October 2011. The document has been altered and the name changed from Riverside to Riverside and Stourbridge Common Conservation Area.</p>	<p>Executive Councillor for Planning & Sustainable Transport</p>	<p>Glen Richardson Head of Joint Urban Design Team</p>	<p>Requested for pre-scrutiny by Councillor Herbert and Councillor Marchant-Daisley</p>

Development Plan Scrutiny Sub Committee – 17th January 2012
All Items for this committee automatically go on the agenda.

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Skyline Guidance (guidance note in respect of the application of Policy 3/13 of the Cambridge Local Plan)</p> <p>To provide an update on the consultation responses to the circulation of the draft guidance during November and December, 2011, and to request a steer from the Executive Councillor on key issues that arise from the consultation period</p>		<p>The Draft Cambridge Skyline Guidance will be circulated for public, agency and member consideration from October 31/11 for a period of 6 weeks. Given the nature of the topic, officers are anticipating a large response to the guidance, and so have scheduled this item on the January 2012 committee agenda as steer from the Executive Councillor may be required before final changes are made to the final version of the guidance currently scheduled for approval in March 2012</p>	<p>Executive Councillor for Planning and Sustainable Transport</p>	<p>Glen Richardson Head of Joint Urban Design Team</p>	<p>All items for Development Plan Scrutiny Sub Committee automatically appear on the agenda.</p>

Development Plan Scrutiny Sub Committee – 17th January 2012

All Items for this committee automatically go on the agenda.

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridgeshire Renewables Infrastructure Framework (CRIF)</p> <p>To provide Members with a briefing about the CRIF project and to ask for comments on the draft CRIF Baseline report prior to the publication of the final report at the end of January 2012</p>		<p>Cambridgeshire Horizons initiated work on the CRIF project prior to its closure at the end of September 2011. Working with the district councils and Cambridgeshire County Council, consultants were appointed to carry out a study to identify the opportunities for Renewable and Low Carbon Energy infrastructure across Cambridgeshire and identify ways in which different sectors of the community can assist in delivering projects. For Cambridge, the report builds upon the work carried out as part of the Decarbonising Cambridge Study.</p> <p>Once completed this report will form part of the evidence base for future policy development.</p>	<p>Executive Councillor for Planning and Sustainable Transport</p>	<p>Emma Davies Senior Sustainability Officer (Design and Construction)</p>	<p>All items for Development Plan Scrutiny Sub Committee automatically appear on the agenda.</p>

Development Plan Scrutiny Sub Committee – 14 February 2012
All Items for this committee automatically go on the agenda.

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
No items currently scheduled for 14 February 2012					

Development Plan Scrutiny Sub Committee – 20 March 2012
All Items for this committee automatically go on the agenda.

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
No items currently scheduled for 20 March 2012					

Development Plan Scrutiny Sub Committee – 17 April 2012
All Items for this committee automatically go on the agenda.

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
No items currently scheduled for 17 April 2012					

Housing Management Board – 3 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>HRA Self-Financing - Business Plan, Asset Management Strategy, Borrowing and Budget from April 2012</p> <p>Approval of HRA Self-Financing borrowing levels and Business Plan / Budget for 2012/12 and beyond</p>		<p>Changes to the financing of Local Authority Social Housing from April 2012 necessitates a revised approach to setting rents and approving borrowing levels and the HRA budget for 2012/13 and beyond</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Finance and Business Manager</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Draft Housing Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Housing Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Housing</p>	<p>Liz Bisset Director of Customer and Community Services</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Housing Repairs Improvement plan</p> <p>Approve extension of time request</p>		<p>Improvement plan of two years adopted Sept 2010. Procurement and other issues including corporate change giving rise to request to extend by 12 months.</p>	<p>Executive Councillor for Housing</p>	<p>Bob Hadfield Head of Repairs and Maintenance</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Housing Management Board – 3 January 2012 (Non Key Decisions)

Non Key Items will only appear on the agenda if requested by 15 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Review of Under Occupancy grant scheme for Council tenants.</p> <p>Approve actions and recommendations on a revised scheme.</p>		HMB approved extra funding for this scheme in June 2011 and requested an update report on the review of the scheme.	Executive Councillor for Housing	Andrew Latchem Area Housing Manager	Requested for pre-scrutiny by Mrs Best and Mr Sweeney
<p>Update on the future of Area Offices within the context of the Customer Service Strategy.</p> <p>To agree options for the delivery of front facing housing management services, currently delivered through area offices.</p>		This report provides a review of options for housing area offices, taking into consideration the Council's broader aspirations as set out in the Customer Access Strategy; budget pressures; and the position on the lease for Cherry Hinton Road Area Office.	Executive Councillor for Housing	Robert Hollingsworth Head of City Homes	Requested for pre-scrutiny by Mrs Best and Mr Sweeney
<p>Leaseholder Service Charges</p> <p>Approve actions and timescales for the completion of recommendations arising out of an Audit Report on Leaseholder Service Charges</p>		An Audit Report on Leaseholder Service Charges made a number of recommendations. The Audit report, was presented to Civic Affairs Committee on 14 September 2011, this report updates on the progress made on the issues identified in the Audit Report.	Executive Councillor for Housing	Liz Bisset Director of Customer and Community Services	Requested for pre-scrutiny by Mrs Best and Mr Sweeney

Housing Management Board – 3 January 2012 (Non Key Decisions)

Non Key Items will only appear on the agenda if requested by 15 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Catering services at Ditchburn Place and implications for changes to Extra Care tenancy conditions</p> <p>Authority to let a contract for catering services at Ditchburn Place for a period of 3 years plus an option to extend for a further 3 years on an annual basis.</p>		<p>In June 2011 we were given authority to tender Ditchburn Place catering service for a contract period of three years. Due to the potential of refurbishment work disrupting the catering service within the 3-year contract period the contract needs to be let to allow the catering contractor to trade normally for a minimum of 3 years. Building in an option to extend the contract on an annual basis for up to a further 3 years will allow for the refurbishment work and a guarantee of 3 years of normal trading</p>	<p>Executive Councillor for Housing</p>	<p>Robert Hollingsworth Head of City Homes</p>	<p>Not currently requested for pre-scrutiny</p>
<p>Demolition of two Housing Revenue Account void garages in Rackham Close.</p> <p>Approval to demolish two unused garages in Rackham Close.</p>		<p>There are two unused garages from the former Simons House sheltered scheme that the local residents have requested be demolished to provide landscape gardens.</p>	<p>Executive Councillor for Housing</p>	<p>Andrew Latchem Area Housing Manager</p>	<p>Not currently requested for pre-scrutiny</p>

Housing Management Board – 6th March 2012 (Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Currently no decisions listed for 6 March 2012					

Housing Management Board – 6th March 2012 (Non Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Progress report from resident's Housing Regulation Panel To approve Housing Regulation Panel's progress to date		HMB approved the creation of a residents' Housing Regulation Panel (HRP), as part of 'residents' co-regulation' in Cambridge. This is a progress report now that HRP is successfully running as planned.	Executive Councillor for Housing	Marella Hoffman Principal Tenant Participation Officer	Not currently requested for pre-scrutiny

**Joint meeting of Community Services Scrutiny Committee and Housing Management Board –
8th February 2012 (Key Decision)**

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>HRA Self-Financing - Business Plan, Asset Management Strategy, Borrowing and Budget from April 2012</p> <p>Approval of HRA Self-Financing borrowing levels and Business Plan / Budget for 2012/12 and beyond</p>		<p>Changes to the financing of Local Authority Social Housing from April 2012 necessitates a revised approach to setting rents and approving borrowing levels and the HRA budget for 2012/13 and beyond</p>	<p>Executive Councillor for Housing</p>	<p>Julia Hovells Finance and Business Manager</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Review of the Council's Children and Young People's Participation Service (ChYpPS)</p> <p>To consider recommendations from the Member Review Panel</p>		<p>A Member Panel has been undertaking a fundamental review of the service to ensure it is providing value for money and contributing to the Council's Vision Statement. The Panel will report their findings and recommendations.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Arts, Sport & Public Places Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>Executive Councillor for Arts, Sport & Public Places</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Community Development & Health Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>Executive Councillor for Community Development & Health</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Draft Arts, Sport & Public Places Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Arts, Sport & Public Places Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Arts, Sport & Public Places</p>	<p>Debbie Kaye Head of Arts and Recreation</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Community Development & Health Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Community Development & Health Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Community Development & Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Draft Housing Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Housing Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Housing</p>	<p>Liz Bisset Director of Customer and Community Services</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Financial support to voluntary and not-for-profit organisations 2012-13</p> <p>Allocation of community development funding to organisations for 2012-13</p>		<p>Annual grant funding decisions</p>	<p>Executive Councillor for Community Development & Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Financial support to voluntary and not-for-profit organisations 2012-13</p> <p>Allocation of leisure funding to organisations for 2012-13</p>		<p>Annual leisure grant funding decisions</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Devolving decision making to area committees</p> <p>Whether to approve the processes for devolving decisions to area committees set out in the report</p>		<p>At Strategy & Resources scrutiny committee on 10th October the Leader agreed a recommendation to devolve certain decisions to area committees in principle. This report sets out in more detail how those decisions will be taken in the future.</p>	<p>Executive Councillors for Arts, Sport and Public Places and for Community Development and Health</p>	<p>Simon Payne Director of Environment</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Leisure Management Contract commencing October 2013 onwards.</p> <p>To approve;</p> <p>1. The project plan and timetable for a full EU procurement exercise for the Leisure management contract, culminating in the approval of the highlights of the specification in June 2012.</p> <p>2. Authority for commencement of stage one of the procurement exercise to advertise a Pre Qualification Questionnaire (PQQ) to the open market place.</p> <p>3. A plan for consultation with stakeholders and Councillors over the relevant aspects of the specification.</p> <p>To note;</p> <p>The feedback obtained from the recent survey of the Cherry Hinton Village Centre, which will inform development of the specification.</p>		<p>A detailed timeline plan with key milestones and committee decision dates will be published as part of the report. Information on the procurement process to be undertaken will also be included which will culminate with the highlights of the specification being bought to Scrutiny Committee on the 28th June 2012 for approval to tender.</p> <p>Authority to start stage one of the proposed procurement exercise to invite expressions of interest for progression to tender on the full specification from July 2012 onwards.</p> <p>These will be assessed through the completion of a PQQ, which will be detailed in the report, and will enable suitable companies and organisations to be identified to go forward to stage two to tender.</p>	Executive Councillor for Arts, Sport and Public Places	Debbie Kaye Head of Arts and Recreation	This item is a key decision and will automatically appear on the agenda.

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Leisure Management Contract commencing October 2013 onwards (continued)		<p>A plan for consultation with stakeholders and members on relevant aspects and help shape key objectives to be taken forward for inclusion into the new specification for delivery under the Leisure Management contract. This will include the involvement of Sport England as a critical friend and support in hosting and running workshops.</p> <p>To Note; Consultation responses obtained from users and residents about current operations at the Village Centre obtained over the period – 15/10/11 to 07/11/11</p>	Executive Councillor for Arts, Sport and Public Places	Debbie Kaye Head of Arts and Recreation	

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Clay Farm Community Centre</p> <p>The Executive Councillor is recommended:</p> <ul style="list-style-type: none"> • To note the programme to build a new Community Centre at Clay Farm • To approve that a Design Team be commissioned to design and oversee the delivery of the Community Centre and that a Contractor be procured to build the Community Centre. • To delegate authority to the Director of Customer and Community Services to sign contract with both the Design Team and the Building Contractor in liaison with the Director of Resources and the Head of Legal Services. 		<p>The City Council is leading the partnership project to provide the new Community Centre at Clay Farm. Other partners include the Primary Care Trust, the County Council; South Cambridgeshire District Council and Cambridgeshire Partnerships Limited. Analysis of the phased payments and current anticipated build rate of the new homes suggest that the optimal time to complete the Community Centre will be December 2014. For this to be achieved it will be necessary to start a procurement process early in 2012.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Alan Carter Head of Strategic Housing</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Housing General Fund Grants to Voluntary Organisations for 2012/13 and 2013/14</p> <p>To agree, subject to the budget setting process and formal adoption by the Council of the 2012/13 and 2013/14 budgets the proposed contract, grant and SLA funding for organisations offering housing and homelessness related services</p>		<p>The voluntary sector provides key services to homeless people, including services, which enable the Council to meet its statutory obligations. Housing grants use the voluntary sector to provide services to vulnerable and disadvantaged groups and, through the provision of specialist housing and support services, improve clients' quality of life, help tackle social exclusion and prevent repeat homelessness.</p>	<p>Executive Councillor for Housing</p>	<p>David Greening Housing Options and Homelessness Manager</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Moorings at Riverside</p> <p>To consider the case for the City Council to establish legal ownership along the Riverside frontage and the process for consulting with stakeholders about the future use of the river frontage.</p>		<p>There is a long and complex legal history in relation to land ownership at Riverside. Recent investigations have shown that there is a good prospect that the City Council can register ownership of the frontage. If the Council does become the legal owner then important issues arise in relation to regulation of the moorings in this area. The report proposes that an application is made to the Land Registry by the City Council to secure ownership and that arrangements are put in place to consult with residents, boat users and other stakeholders about the future of moorings in this locality.</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Simon Payne Director of Environment</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Community Services – 12 January 2012 (Non Key Decisions)

Non Key Items will only appear on the agenda if requested by 28 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Project Appraisal – Capital Grant Application by Centre at St. Pauls</p> <p>Recommendation is to be made to Executive Councillor for Community Development and Health about whether the grant should be awarded</p>		<p>Grant application is for a contribution towards a major refurbishment of the main hall to improve community facilities.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p>	<p>Not currently requested for pre-scrutiny</p>
<p>Cambridge Community Safety Plan 2011-14 update for 2012</p> <p>Members are requested to consider the contents of the updated plan and to make recommendations on any amendments or additions that they think are appropriate.</p>		<p>Cambridge Community Safety Partnership has a statutory duty to produce a three-year plan; the current plan runs from 2011-2014. The plan is updated annually to ensure that it is current. This plan will replace the current Community Safety Plan, which expires in March 2012.</p>	<p>Executive Councillor for Community Development & Health</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>Requested for pre-scrutiny by Councillors Todd-Jones and O'Reilly</p>

Community Services – 12 January 2012 (Non Key Decisions)

Non Key Items will only appear on the agenda if requested by 28 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Strategic Partnerships: Children's Trust and Health and Wellbeing Board</p> <p>The Executive Councillor for Community Development and Health will be asked to confirm the Council's involvement in the 2 strategic partnerships and their local area partnerships.</p>		<p>A report to Strategy and Resources Scrutiny on 10th October 2011 updated members on new strategic partnership arrangements and reviewed the Council's 'Principles of Partnership Working'. The Leader agreed that more detailed reports about the individual partnerships attended by Executive Councillors should be provided to their scrutiny committees.</p> <p>This report will provide detail about the Council's involvement in 2 of the partnerships attended by the Executive Councillor for Community Development and Health. It will show how each partnership will benefit the people of Cambridge and explain local delivery arrangements.</p>	<p>Executive Councillor for Community Development and Health</p>	<p>Trevor Woollams Head of Community Development</p> <p>Jas Lally Head of Refuse and Environment</p>	<p>Requested for pre-scrutiny by Councillors Todd-Jones and O'Reilly</p>
<p>Funding for Improvements to Cherry Hinton Hall</p>		<p>Works including hard and soft landscaping, and creation of public buildings, as per previous decision 30th June 2011, by Executive Councillor</p>	<p>Executive Councillor for Arts, Sport and Public Places</p>	<p>Alistair Wilson Asset Manager, Streets and Open Space</p>	<p>Requested for pre-scrutiny by Councillors Todd-Jones and Moghadas</p>

Community Services – 12 January 2012 (Non Key Decisions)

Non Key Items will only appear on the agenda if requested by 28 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Coleridge Recreation Ground Improvements Use of S106 monies for improvements to Coleridge Recreation Ground		Improvements and enhancements to include additional play equipment, new provision for children and young people, creation of hard and soft landscaping and the enhancement of existing facilities.	Executive Councillor for Arts, Sport and Public Places	Alistair Wilson Asset Manager, Streets and Open Space	Requested for pre-scrutiny by Councillors Todd-Jones and Moghadas

Community Services – 15 March 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Currently no items listed for 15 March 2012					

Community Services – 15 March 2012 (Non Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Empty Homes Policy 2012 The Executive Councillor for Housing is recommended to approve the Empty Homes Policy.		The current Empty Homes Policy has not been reviewed since 2008 and does not reflect local and national changes.	Executive Councillor for Housing	Jas Lally Head of Refuse and Environment	Not currently requested for pre-scrutiny

Strategy and Resources – 16 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Customer Services & Resources Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Strategy & Climate Change Portfolio - Budget 2012/13</p> <p>To approve Revenue and Capital Budgets 2011/12 (Revised), 2012/13 and 2013/14 (Forecast)</p>		<p>Approve proposed charges for 2012/13, approve funding requests, capital rephasing and changes for 2011/12 and approve revenue and capital budget proposals, for 2012/13 and 2013/14</p>	<p>The Leader</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Draft Customer Services & Resources Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Customer Services & Resources Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Strategy and Resources – 16 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Draft Strategy & Climate Change Portfolio Plan 2012/13</p> <p>Whether to adopt the draft Strategy & Climate Change Portfolio Plan 2012/13</p>		<p>This portfolio plan, along with the plans for each portfolio, set out the Executive's ambitions and strategic objectives for the year ahead.</p>	<p>The Leader</p>	<p>Andrew Limb Head of Corporate Strategy</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Sustainable City Grants 2012-13</p> <p>Allocation of funding to organisations for projects and activities in 2012-13</p>		<p>Annual grant funding decisions</p>	<p>The Leader</p>	<p>Trevor Woollams Head of Community Development</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Strategy and Resources – 16 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Development of a district heating scheme to serve part of Cambridge city centre</p> <p>To consider the emerging technical, financial and governance recommendations coming out of work to develop a district heating network in Cambridge city centre linked to Parkside Pools and agree the way forward.</p>		<p>Since October 2009, Anglia Ruskin University (ARU), Cambridge City Council and Renewables East (via the Low Carbon Development Initiative) have been developing a partnership approach to progress the delivery of a district heat network in Cambridge city centre. This work stems from the redevelopment of ARU's East Road campus, but has been widened to consider a range of public and private buildings in the vicinity of Parkside Pools. European funding has been used by the Low Carbon Development Initiative to help develop this project so far, and there may be opportunities to utilise further European funding going forward. This project is considered as one of a small number of flagship projects within the East of England, which will demonstrate a model for the delivery of community scale energy that could then be rolled out across the region.</p>	The Leader	Patsy Dell Head of Planning Services	This item is a key decision and will automatically appear on the agenda.

Strategy and Resources – 16 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Punt Ticket Sales Agreement</p> <p>To provide an update on the work that the council has undertaken to tackle punt touting in the city centre and approve the action plan.</p> <p>To authorise officers to apply to the Land Registry for ownership of Garret Hostel Lane slipway.</p> <p>To support and approve the proposed application process and selection criteria for the Visit Cambridge Ticket Sales Agreement.</p>		<p>It is anticipated that the update on progress and proposals set out in this report will make a significant impact contribution to reducing punt touting in the centre of Cambridge.</p> <p>The proposed new Ticket Sales Agreement will increase the opportunity for punt operators to sell tickets through the Visit Cambridge tourism service and forms part of the Council's strategy to reduce punt touting in the city centre.</p>	Executive Councillor for Customer Services and Resources	Emma Thornton Head of Tourism and City Centre Management	This item is a key decision and will automatically appear on the agenda.
<p>Procurement of Building Cleaning and Associated Works</p> <p>To approve the procurement of Building Cleaning and Associated Works through hard market testing and consider alternative options for that procurement.</p>		<p>Building Cleaning and Associated works includes a range of services currently provided in-house including the cleaning of administrative, operational and commercial property, public toilets, car parks, sheltered housing, communal housing areas and crematorium. Approval is required to hard market test these services with a view to achieving better value for money.</p>	Executive Councillor for Customer Services and Resources	Toni Ainley Head of Streets and Open Spaces	This item is a key decision and will automatically appear on the agenda.

Strategy and Resources – 16 January 2012 (Key Decisions)

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Mid-Year Treasury Management Report</p> <p>Recommend the revised changes to the Councils Prudential and Treasury Management Indicators</p>		<p>The purpose of this report is to update Members on the Authority's treasury management activities and performance for the first half of 2011/12.</p>	<p>The Leader</p>	<p>David Horspool Director of Resources</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>
<p>Introduction of a metered electricity supply on the Market</p> <p>To approve the introduction of a metered electricity supply on the Market where traders would only pay for the electricity they use.</p>		<p>This report sets out a proposal for Market traders to purchase pre-loaded cards and only pay for the electricity they use via a metered supply to Cambridge Market. The project also proposes an upgrade of the electrical infrastructure on Cambridge Market</p>	<p>Executive Councillor for Customer Services and Resources</p>	<p>Emma Thornton Head of Tourism and City Centre Management</p>	<p>This item is a key decision and will automatically appear on the agenda.</p>

Strategy and Resources – 16 January 2012 (Non-Key Decisions)

Non Key Items will only appear on the agenda if requested by 30 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
New Electronic Market rents system		<p>This report will set out a recommendation to procure an automated system for managing the general, Sunday and All Saints markets. There is a need to update the financial management system for receiving market payments, which would be fully integrated with the council's financial systems and to improve the efficiency of back office processes.</p> <p>This proposal provides a more customer focussed system that would suit the needs of both casual and regular stallholders. In addition it would introduce performance management reporting which is a currently not available within the existing systems.</p>	Executive Councillor for Customer Services and Resources	Emma Thornton Head of Tourism and City Centre Management	Requested for pre-scrutiny by Councillor Pogonowski and Councillor Herbert
<p>Annual Review of Strategic Partnerships</p> <p>To note the reports on the Local Strategic Partnership and Local Enterprise Partnership</p>		Following the overview annual report to Strategy & Resources scrutiny committee in October, this report gives more detail on these two partnerships	The Leader	Andrew Limb Head of Corporate Strategy	Requested for pre-scrutiny by Councillor Benstead and Councillor Herbert

Strategy and Resources – 16 January 2012 (Non-Key Decisions)

Non Key Items will only appear on the agenda if requested by 30 December 2011

Subject/ Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
<p>Project Appraisal for Corporate Website Content Management System</p> <p>Whether to approve expenditure from R&R to procure and install a new content management system for the City Council website</p>		<p>The current website content management system is limited in the functionality it can support, and officers have identified an option that would allow the development of a more transactional, interactive and user-friendly website which ultimately should lead to savings by facilitating “channel shift”.</p>	The Leader	<p>Andrew Limb Head of Corporate Strategy</p>	<p>Not currently requested for pre-scrutiny</p>
Standard Item: NNDR		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of those accounts where it is deemed that the amount of outstanding debt in relation to NNDR/Business Rates and Benefits are irrecoverable and are to be written-off</p>	Executive Councillor for Customer Services and Resources	<p>John Frost Head of Revenue and Benefits</p>	<p>Not currently requested for Pre Scrutiny</p>
Standard Item: General Debts – Bad debts for write-off		<p>The purpose of this report is to inform the Executive Councillor and Members of the Scrutiny Committee of General Income accounts where there are amounts that are deemed not to be collectable and require to be written off.</p>	Executive Councillor for Customer Services and Resources	<p>Karl Tattam Support Services Manager</p>	<p>Not currently requested for Pre Scrutiny</p>

Strategy and Resources – 3 February 2012 (Key Decisions)

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Budget Setting Report 2012/13 To consider amendments to the Executive's 2012/13 budget proposals		To consider amendments, if any, from The Executive and Opposition Groups to the Budget Setting Report 2012/13 as recommended by The Executive at their meeting on 19 January 2012	No decision is required unless an Executive Amendment is presented	David Horspool Director of Resources	This item will automatically appear on the agenda.

Strategy and Resources – 3 February 2012 (Non Key Decisions)

Non Key Items will only appear on Scrutiny Agendas if requested by 20 January 2012

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Currently no items listed for 3 rd February 2012					

Strategy and Resources – 17 March 2012 (Key Decisions)

Non Key Items will only appear on Scrutiny Agendas if requested by 5 March 2012

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Currently no items listed for 17 March 2012					

Strategy and Resources – 17 March 2012 Non Key Decisions)

Non Key Items will only appear on Scrutiny Agendas if requested by 25 March 2012

Subject/Decision	New Items	Background Information	Decision Taker	Officer	Additional Information
Single Equality Scheme 2012 – 2015		The Scheme will include the City Council's equalities objectives, which are a requirement of the Equality Act 2010, and the actions we will be taking to deliver those objectives.	The Leader	Andrew Limb Head of Corporate Strategy	Requested for pre-scrutiny by Councillor Benstead and Councillor Herbert

Full Licensing – 30 January 2012

Subject/Decision	Background Information	Officer
<p>Enforcement Management System for Hackney Carriage and Private Hire Drivers</p> <p>To agree the draft Enforcement Management System prior to going out for public consultation</p>	<p>At Licensing Committee on 24th October members requested that Officers develop a draft enforcement management system and that it is brought back to licensing committee for Member consideration prior to appropriate public consultation</p>	<p>Yvonne O'Donnell Environmental Health Manager</p>
<p>Review of the Hackney Carriage Table of Fares</p> <p>To agree the new table of fares as from 1st April 2012</p>	<p>Each year the table of fares are reviewed, the hackney carriage trade have requested a review of the fares to include a surcharge for multi seaters. This is also an opportunity to review the methodology on how the fares are calculated.</p>	<p>Yvonne O'Donnell Environmental Health Manager</p>
<p>Adoption of consolidated byelaws for acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing and electrolysis</p> <p>To revoke the current byelaws for tattooing and acupuncture and adopt consolidated model byelaws for all skin piercing activities</p>	<p>The Council resolved to implement section 14 to 17 of the Local Government (Miscellaneous Provisions) Act in 1983 and adopted the model byelaws for the purpose of cleanliness for tattoo and acupuncture activities. In 2006 the Department of Health published a new set of model byelaws for all skin piercing activities</p>	<p>Yvonne O'Donnell Environmental Health Manager</p>

Full Licensing – 26 March 2012

Subject/Decision	Background Information	Officer
Currently no item listed for 26 March 2012		

Civic Affairs – 1 February 2012

Subject/Decision	Background Information	Officer
Presentation of Annual Audit Letter Note the contents of the Audit Commission's Annual Audit Letter	The September 2011 meeting of Civic Affairs agreed to delegate agreement of the letter to the Director of Resources, in consultation with the Chair and Spokes, by 30 November with the formal presentation of the findings to this meeting.	Charity Main Accountant (Projects and Publications)
Member Allowances 2012/13 To recommend a retention of the 2011/12 scheme with no inflationary increase.	Committee agreed in March that the working assumption for Member Allowances was a carry over of the existing scheme but with an inflationary increase. The draft budget is recommending that no inflation is added to the 2012/13 scheme.	Gary Clift Democratic Services Manager

Civic Affairs – 21 March 2012

Subject/Decision	Background Information	Officer
Media Protocol and e-petition scheme - review To consider any changes to these protocols contained in Constitution.	Committee agreed to review the filming/recording protocol after one year. It is timely that the media protocol and e-petitions are reviewed as well.	Gary Clift Democratic Services Manager

Standards – 7 March 2012

Subject/Decision	Background Information	Officer
No items currently scheduled for 7 March 2012		

Area Committees – Forward Plan
(All items below will appear on the Area Committee Agenda)

East Area Committee – 9 February 2012

Subject/Decision

Officer

Currently no items listed for 9th February 2012

East Area Committee – 12 April 2012

Subject/Decision

Officer

Policing and Safer Neighbourhoods

Lynda Kilkelly
Safer Communities Manager

A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee

North Area Committee – 26 January 2012

Subject/Decision	Officer
<p data-bbox="622 363 1167 395">Policing and Safer Neighbourhoods</p> <p data-bbox="85 437 1659 577">A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee</p>	<p data-bbox="1742 363 2152 432">Lynda Kilkelly Safer Communities Manager</p>

North Area Committee – 22 March 2012

Subject/Decision	Officer
<p data-bbox="837 831 1402 863">Currently no items list for 22 March 2012</p>	

South Area Committee – 9 January 2012

Subject/Decision

Officer

Currently no items listed for 9 January 2012

South Area Committee – 5 March 2012

Subject/Decision

Officer

Policing and Safer Neighbourhoods

A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee

Lynda Kilkelly
Safer Communities Manager

West/Central Area Committee – 5 January 2012

Subject/Decision	Officer
<p data-bbox="490 432 1039 469">Policing and Safer Neighbourhoods</p> <p data-bbox="80 507 1442 687">A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee</p>	<p data-bbox="1615 432 2024 507">Lynda Kilkelly Safer Communities Manager</p>

West/Central Area Committee – 1 March 2012

Subject/Decision	Officer
<p data-bbox="790 901 1458 938">Currently no items scheduled for 1 March 2012</p>	

West/Central Area Committee – 26 April 2012

Subject/Decision	Officer
<p data-bbox="490 1147 1039 1184">Policing and Safer Neighbourhoods</p> <p data-bbox="80 1222 1442 1401">A profile of crime, anti-social behaviour and environmental issues is presented for discussion and comment Councillors. The committee are asked to advise on the priorities to be adopted for the next period of Neighbourhood Policing Councillors. will advise on the priorities but the final decision on priorities to be adopted will be made at the Neighbourhood Action Group following the Area Committee</p>	<p data-bbox="1615 1147 2024 1222">Lynda Kilkelly Safer Communities Manager</p>