

# Cambridge Community Safety Partnership

2 August 2011

10:00 – 13:00

Committee Rooms 1 & 2  
The Guildhall, Cambridge

## AGENDA

No.	Item	Lead Officer(s)	Time (Mins)
1	Welcome, domestics/introductions and apologies	Chair	
2	Provision of diversionary activities for young people: Presentation	Sarah Ferguson	20
3	Local Policing Plan: Presentation	Dave Sargent	10
4	Pre-advised questions from the general public	Chair	15
5	Minutes of 3 May 2011 and 1 July meetings: Agreement	Board/members	5
6	Action points: Review	Board/members	15
7	Crime and disorder report: Q1 2011/12	Research Group	15
8	Priority area progress reports: Q1 2011/12 .1 – Reducing alcohol-related violent crime in the city centre .2 – Reducing repeat incidents of anti-social behaviour .3 – Reducing repeat victims of domestic violence (including action plan and DHR update) .4 – Reducing offending (including action plan and IOM update)	Lead officers / Simon Kerss	40
9	Drug and Alcohol Action Team report: Update	Simon Kerss	5
10	Performance Champion: Comments and any task & finish updates	Julian Fountain	5
11	Strategic Assessment 2011: Preparatory work	Research Group	10
12	Cambridge CSP: Timetable and meetings	Tom Kingsley	20
13	Community Safety Accreditation Scheme: Report	Jennifer Massie	5
14	County Community Safety Plan: Update	Sarah Ferguson	5
15	Citizen Focus Champion: Comments	Kevin Wilkins	5
16	Any other business	Board/members	5
	<b>Date of next Cambridge CSP Meeting</b>	<b>14 December 2011</b>	
			180

# Information for the general public and media representatives

## Public attendance

You are welcome to attend this meeting as an observer, and to ask questions or make statements during the relevant item on the agenda. It may be necessary, however, to request that you leave the room during the discussion of matters that are classed as confidential.

## Public questions

1. Questions are invited towards the beginning of the meeting.
2. You are requested to restrict questions or statements to matters set out in the meeting's agenda. If you wish to raise a question or make a statement concerning a matter that is on the agenda, then please notify your intention to speak with Tom Kingsley before the start of the meeting.
3. If you wish to raise a question or make a statement on a matter that is not on the agenda, then please ensure that notice of the question or subject matter is given to Tom Kingsley on 01223 457042 or via e-mail ([tom.kingsley@cambridge.gov.uk](mailto:tom.kingsley@cambridge.gov.uk)) by 10am on the working day preceding the meeting.
4. Questions and statements should be directed to the Chair in all cases; the Chair will then either respond directly or request that the appropriate member of the Partnership respond.
5. Please be brief and keep to the question or statement, as advised.
6. Please be aware that you may not get a verbal response to your question, especially if the question is detailed; a written response will be offered in such cases.
7. If your question raises issues that should be correctly addressed in a request under the Freedom Of Information Act 2000, the Chair will advise you of this.
8. The Chair may refuse to reply to a question and may refuse to refer the question to another member at their discretion. The Chair may also refuse to permit questions or statements if the matter has already been put or made to a meeting of a Council committee or other body.
9. The Chair's decision is final.
10. The use of audio and visual recording equipment is not permitted.

## Emergency evacuation

1. In the event of a fire or other emergency, you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St. Mary's Passage on the left hand side of Great St. Mary's churchyard.
2. DO NOT use the lifts.

## **Positive Engagement and Participation with Street Youth Programme (PEPSY)**

*To:* Cambridge City CSP

*Date:* 2 August 2011

*From:* Louise Meats, Senior Research Officer

### **1. BACKGROUND**

Historically, there have been many attempts by different agencies to work with young males at risk of offending. In 2007/8, a pilot project was led by the City Council with the aim of engaging with an identified group of young male offenders from the Arbury ward. During the course of the project it was acknowledged that the severity of crimes the group were engaged in had worsened, and that interventions would have been better placed earlier on in their lives. A need was recognised for continuity of engagement with young men involved in lower-level ASB crime, with a view to reducing the likelihood of their entering into higher level crimes later on in life.

An application was made for LPSA funding to maintain a substantive youth work post (50% at JNC Level 3) to engage individuals, build effective relationships, work with parents/carers and local agencies in order to tailor interventions appropriately. This would access the support of the locality team and other key professionals working in our locality. A further 10 hours per week of youth support worker time (JNC Level 2) to enable the running of specific sessions with a skills-based programme and group work activities could also be provided. This was approved, with a total of £60k offered over a two year period. The financial breakdown is available in Appendix 1.

As a result, in April 2009, the PEPSY programme was formed, with a target audience of those young men identified as either committing or at risk of committing ASB-level crimes. The Programme had a variety of goals and learning outcomes, structured around the "Every Child Matters" agenda:

- **Be Healthy**

Looking holistically at each of the members with a view to identifying and improving the areas of need that they may have.

Sexual Health, Mental Health, Life Style and Risk, Violence and Aggression Etc.

- **Stay Safe**

How to stay safe – not only on the street but also within their home / groups Etc. This also includes looking at how other people feel safe. With support from external partners (Police, PCSO, Housing, Connexions Etc.)

- **Make a Positive Contribution**

Looking at how each of the groups can do a local / National project that will benefit people in their area whilst the group member also gains some valuable skills in how to put ideas into action – this will also enable the member to gain a stake in their community and begin to understand peoples fears and worries over negative behaviour whilst also being able to get their views across to the community.

- **Achieve economic well being**

Both in house and external courses run around group members' areas of interest or future plans, to enhance their abilities and understanding of what they will need to become employable in the future jobs market. The aim is that by covering life skills they will have the understanding of what is required to run / maintain a home in a positive way.

- **Enjoy and Achieve**

This is the core of the project. If PEPSY is not enjoyable then the attainment of the young people will not be fully maximised. Looking at others' enjoyment as being able to raise our own personal enjoyment further (mirror development)

## 2. DELIVERY

Existing youth work initiatives identified two areas in the Cambridge City community which might benefit from PEPSY - one in Arbury, and a second in Chesterton. Positive levels of rapport had already been formed with youths in each area, and this formed the basis for identifying suitable attendees. Referrals were made by partner agencies - predominantly the police and schools. Some clear aims of the programme were identified - to reduce school exclusions, improve school attendance and general educational provisions, and to reduce disengagement, anti-social behaviour and offending.

Referrals were typically fed in via the Anti Social Behaviour PSG, and meetings were held outside of these PSGs to discuss potential attendees in greater detail. Regular discussions on each attendee's progress were then held with both the police and schools. Where necessary, an alternative curriculum for those referred from schools was identified to ensure continuity in education.

The programme worked with a total of 18 young males who were either ASB offenders, or were at risk of becoming so. Individualised treatment / development plans (CAF) were designed in collaboration with members and their families, and include addressing identified barriers to effective development such as mental health problems or drug / alcohol abuse. The aim was to develop strong relationships with those young males on the programme, in some cases to provide a strong role model, thereby enabling those involved to challenge negative behaviour.

Each young person received a holistic assessment of need. This was conducted in like with a recognised assessment tool called the 'Rickter Scale'. This identifies risk and protective factors, and considers:

- Employment / Training / Education
- Living arrangements / Accommodation
- Money and Income
- Family and personal relationships
- Influences
- Stress
- Substance use
- Physical, emotional and mental health
- Happiness and Fulfilment

This was used as a baseline to map each individual's lifestyle, and to identify at which points they are more at risk of being involved in anti social behaviour and what can be done to reduce this risk. Home visits were organised with every young person, as it was quickly identified that there was a notable positive impact of having parental "buy-in" to the programme. This also provided the opportunity to gain a more holistic view of each young person's circumstances. Multi-Systemic Therapy (MST) targets multiple factors that can contribute to anti-social behaviour, and promotes such approaches as encouraging young people not to spend time with peers who are a bad influence; building stronger bonds to conventional groups such as the family and school; enhancing parenting and self skills such as monitoring behaviour and discipline; and developing greater social and academic competence in the young person, this is done with support within school. MST also helps members to build a social support network and uses the strengths of this social network to bring about changes in behaviour. (Having a stake in community and they have a stake in the member).

MST is typically provided in the home, school and other community locations over a period of about four months but PEPSY was run over a 15 week rolling programme over two years.

Appendix 2 outlines the course structure, and shows the planned weekly programme for the Autumn Term. These topics were subject to change, dependant on those attending, and the current circumstances each young person might have been in, and their need to seek 1:1 counselling advice as a result. The PEPSY programme was designed to cover some very personal and difficult each young persons life and therefore needed to provide "escape mechanisms" so that when the need arises a person can disengage from the session and have time to cool down and reflect.

### **3. PROGRAMME OUTCOMES**

In mid-2010, funding for the second year of the programme was withdrawn, and as such the total amount of funding given to the programme was capped at around £28,000. The programme was therefore gradually phased out from June 2010, so as to maintain the positive links developed with those young males involved on the programme.

In early 2011, the Cambridgeshire County Council's Research Group carried out an evaluation of the PEPSY programme, and the impact it had had on those involved. Due to the nature of focused work the programme made with a set small group of young males, it was recognised that a more qualitative approach should be taken to evaluate the programme. It was therefore decided to commission a filming company to follow the group in its final days, to gain perspective on how the young people had developed. This included visiting the parents, schools and workplaces of some of the young males on the programme. The outcome was the film to be presented to the City CSP on the 2 August.

Quantitatively speaking, it is very difficult to evaluate a project such as PEPSY, since it is work focused on a small group of people, and over a short period of time. It is difficult to prove without question whether improvements may have happened anyway, or whether failings would have been more significant without the programme's interventions. Some analysis has been carried out on police data on offences, arrests, and intelligence items recorded relating to those involved in the group.

For the period of 2009/10, whilst the group was running, a total of 57 offences were recorded against those individuals enrolled on the programme. For 2010/11, this number had fallen to 43. Offences recorded were varied, including missing from home, vehicle theft, sexual assault, robbery, burglary, criminal damage, ABH and general nuisance behaviour. Whilst the numerical fall in offences is not high, the types of offences changed significantly. When comparing the three year counts across 2008 - 2011, it was found that the number of high severity crimes had fallen significantly - for example, the number of criminal damage offences fell from 12 incidents in 2008/9 to just one in 2010/11. The number reported as missing from home, on the other hand, increased. Offences causing public fear fell from 11 to one incident. The number of intelligence items recorded also declined, from 118 in 2009/10 to 30 in 2010/11.

A decrease was also seen in the number of arrests made during the time that the group ran. In 2008/9, a total of 44 arrests were made, of which one subject was arrested 10 times, and another arrested 7 times. By 2009/10 a decrease was already apparent, with 36 arrests being made. Over 2010/11, a total of 26 arrests were made.

For some attendees, it was very clear that their prospects had changed significantly since taking part in the programme - and that it was those young males who engaged more fully with PEPSY who benefited the most, specifically those who had a 90%+ attendance record. Accreditations and achievements were made available throughout the programme, including opportunities to gain qualifications around labour, first aid, biking, sports and music. In total, the following accreditations completed:

Accreditation	No. qualified
CBT (Compulsory Bike Test)	5
First Aid	10
Football Coaching Badge	3
Officiating Badge	2
CSCS (Labour qualification)	1

In addition to this, various group and individual achievements were recognised across the course, including:

- Sexual Health and Relationships
- C-card / R U Ready
- 2 young people joined a Karting team
- 4 have part time employment
- Plan and delivered a community music project
- Cambridgeshire Youth Award for Staying Safe
- Drug and Alcohol Misuse
- Anger management

As the programme formally came to a close over a year ago, some of the young people have moved on, however, of the 15 still in contact, six are enrolled on college courses, two are on apprenticeships, three are in employment, three are in school, and the remaining one is in custody. The group members who engaged well with the programme seem to have had more positive changes within their school, social and family life. This is borne out by the outcomes for each, and the turn-around in negative behaviour.

The programme has demonstrated the positive nature of developing such connections early on with those children at risk of moving on to higher level offending. By developing a strong support network around each group member, and by putting in place a positive and challenging male influence within their lives it has been possible to raise aspirations and improve their awareness of situations which could lead to offending behaviour. It should be recognised that this positive impact was greatly strengthened by the dedication of those leading the programme.

<b><i>Officer contact:</i></b>	
Name:	Louise Meats
Post:	Senior Research Officer
Email:	<a href="mailto:Louise.Meats@cambridgeshire.gov.uk">Louise.Meats@cambridgeshire.gov.uk</a>
Tel:	01223 715310

**Appendix 1** Funding Breakdown

<b>FINANCIAL BUSINESS CASE</b>					
<b>REVENUE</b>	<b>DETAIL OF ITEM/ACTIVITY</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>Total</b>
	JNC Level 3 Youth Worker	4828.37	14,485.12	9,656.75	28,970.24
	YOUTH SUPPORT WORKER	2,465.5	7396.48	4931	14,792.96
	VENUE HIRE	702	2106	1404	4,212
	TRANSPORT	300	900	600	1,800
	RESOUCCE/ACTIVITY BUDGET	500	1,500	1,000	3,000
	MANAGEMENT/ADMIN	936	2,808	1,872	5,616
	STAFF RECRUITMENT/TRAINING	1,000	400	-	1,400
	OFFICE OVERHEADS	170	500	330	1,000
<b>CAPITAL AND ASSOCIATED FEES</b>	<b>DETAIL OF ITEM/ACTIVITY</b>	<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>TOTAL</b>
				<b>OVERALL TOTAL =</b>	<b>£60,791.2</b>

## **Appendix 2** Course Structure

Six programme areas were identified, as follows:

### **1. Revolutionary Social Education**

- a) Skills / Abilities workshops – Careers / mainstream education / sport and music courses
- b) Culture, Diversity, Sexuality, Religion, Gender – Ism's
- c) Street Life – Looking into youth culture, Beliefs, Values

### **2. Positive activities**

- a) Looking at ways of promoting and developing local links of how the young people can make more positive of their time. This will include developing out of project time groups that the young people can attend (minimal cost to participant)
- b) Residential Programmes – Team work, Self esteem, Leadership, Skills development
- c) Youth Provision – engage through Youth Clubs and Projects whilst also being in contact through detached based youth work. Will also support the group to participate in other youth provision (Not directly linked to this project)
- d) Sport – at least 1 sport based activity per week – Healthy Body, Healthy Mind programme
- e) Arts

### **3. Future choices and Training**

- a) School / College training opportunities – explore funding streams and further support offered to the young men on this project (financial, emotional and personal)
- b) Supported access to universal training – 1<sup>st</sup> Aid, COSHH, Food Hygiene, Health and Safety, Fire Safety, Life Skills, Child Care, CBT and Driving Licence

### **4. Who am I? Where do I fit?**

- a) Explore what / who we are – Family and Friends Tree / Community Profile. This can include likes and dislikes based programme
- b) Drug and Alcohol misuse, Self harm, Domestic Violence, Anger Management, Sexuality – Self portrait / drawing of who I am and where I want to be
- c) Me and My Body – Personal Hygiene, Grooming and shaving. What should I wash and when?
- d) Relationships – Looking into what makes a positive relationship and being able to identify what is a negative relationship and how to best handle it. (Family, Partners, Friends and Strangers)
- e) Family – Who is our family / what do we value in our families or would like to change? Why?
- f) Self Expression – How do we express ourselves and what other things can we do to express ourselves?
- g) What is it to be a strong man? Look at learnt behaviour and how it is reinforced by family, peers, media and external pressures. How to change this in a positive way.

### **5. Self in the Community / Society**

- a) Look into how we can reintegrate into the community – Community service, Community project, peer education, responsible citizen / community, developing community led solutions to the issues they are facing – This will include education of the community in not finger pointing at young people for every negative issue that arises
- b) Citizenship and community project – Elderly or young people

### **6. Anti Social Behaviour / Crime**

- a) What is Anti-social behaviour / Crime? What are the personal / Family / community / society impacts that ASB and criminal activity have? Use Kolb learning circle and Johari window themed learning aids

- b) Possible outcomes of Positive / Negative behaviour – Outcasts, Cool, Jail, Bully, Violence, Intimidation, Fear, Inclusion of the gang / group – Why do we get involved in this type of behaviour / activity.
- c) What are the characteristics of ASB and is there a type of person / temperament that is more likely to get involved in this?
- d) Choice – Do we have a choice in how we behave and react? Attainment and possible future outcomes

The above learning will take place within on-going sessions that will run on a 15 week cycle (See programme below) and will have a roll on and off process in response to the need of the young men in the group. The programme is flexible enough to be able to work to the areas of need of the group. Activities are going to be key in engaging the group but should be in conjunction with the required learning of each member. All members will have completed the behaviour and participation contract and will be aware that non-engagement will result in their place being forfeited.

### Weekly Sessional Programme - Autumn Term

Date of Session	How / What is to be delivered	Area Topic (ECM)	Resources
Week 1	Introduction and setting of ground rules of the group – Ice breakers and getting to know each other	1,2,3 + 5	Ice breakers x 2 Flip chart and pens – to write rules on
Week 2	Re-visit rules / acceptable behaviour contract What is a real man like – How do I want to be as a man?	1,2,3 + 5	
Week 3	Drugs and Alcohol – What do we use them for? Are they damaging to us and can we use them safely?	1,2,3,4, & 5	
Week 4	Relationships and Sexual Health – workshop around sexual health and responsibility	1,2,3,4, & 5	R U Ready info Condom demo / Info cards
Week 5	What are friends / How do they make us feel and make us behave? Friend / associate / Family / Stranger	1,2,3,4, & 5	Look at our circle of people and where / what they mean to us – are they negative / positive?
Week 6	Anger / Violence – What makes us angry and how do we resolve this anger?	1,2,3,4, & 5	Anger management course / resource
Week 7	Revisit the rules and see if they need updating	1,2,3 & 5	Group contract and sensible behaviour contract
Week 8	Community Project – Art, Elderly Etc. – Time to give something back for free!	1,2,3,4, & 5	Any materials that we need – Art, Paint, Boards Etc.
Week 9	Community Project – Art, Elderly Etc. – Time to give something back for free!	1,2,3,4, & 5	
Week 10	Community Project – Art, Elderly Etc. – Time to give something back for free!	1,2,3,4, & 5	Will get photographs and any publicity that is needed
Week 11	Sport – Team / Individual	1,2,3,4, & 5	Ball / Stumps / Bats Etc
Week 12	Personnel Hygiene / Health	1,2,3,4, & 5	Shaving, Body care, Hair care
Week 13	Sports – Team / Individual	1,2,3,4, & 5	Ball / Stumps / Bats Etc

Week 14	* Planning for end event * Completion of any accreditation that group have participated in		Resources for end event
Week 15	End of term event – away day or centre based event Sailing trip / Outward Bound Course / Motor Project		Info on what we are doing

*(The programme is flexible due to the needs of the group)*

Alongside this programme will run an individual learning programme that will be person specific to make sure that all young men who are within the group get the most they can out of it. It will include confidence building, honesty, developing positive and transferable skills Etc. All young people on the programme have multiple needs and we will not always be able to cater to them but will try to signpost to any other provider / agency who can provide the specific learning / accreditation that the young person required. We will support this in any way that we are able.

# Cambridge Community Safety Partnership

3 May 2011  
10:00 – 12:15

Committee Room 1  
The Guildhall, Cambridge

## MINUTES

### Board

Liz Bisset (Chair)	Cambridge City Council (Customer & Community Services)
Sarah Ferguson	Cambridgeshire County Council (Children & Young People's Services)
Julian Fountain	Cambridgeshire Fire & Rescue Service
Ruth McCallum	Cambridge Council for Voluntary Service
Inger O'Meara	NHS Cambridgeshire
Dave Sargent	Cambridgeshire Constabulary
Graeme Seddon	Cambridgeshire & Peterborough Probation Trust

### Members

Tim Bick	Executive Councillor for Community Development & Health
Vickie Crompton	Cambridgeshire Drug & Alcohol Action Team
Michael Hendy	Cambridge Magistrates
Vicky Hornsby	Cambridge Business Against Crime (CAMBAC)
Steve Kerridge	Cambridgeshire Constabulary
Simon Kerss	Cambridgeshire County Council
Lynda Kilkelly	Cambridge City Council (Safer Communities Section)
Jennifer Massie	Cambridgeshire Constabulary
Dick Moore	Cambridgeshire Constabulary
Michael Soper	Cambridgeshire County Council (Research Group)
Helen Turner	Cambridgeshire County Council (Community Safety Team)
Tom Kingsley (Minutes)	Cambridge City Council (Safer Communities Section)

### In Attendance

Mark Alexander	Cambridgeshire Constabulary
Matt Deacon	Cambridgeshire & Peterborough Road Safety Partnership

### 1. Welcome, domestics, introductions and apologies.

- 1.1 The Chair welcomed everyone and introductions were made for both Mark Alexander and Matt Deacon. There were no attending members of the public.
- 1.2 Apologies were received from Peter Lester and Kevin Wilkins.

### 2. Integrated Offender Management: Presentation

- 2.1 DCI Mark Alexander gave a PowerPoint presentation on Integrated Offender Management (IOM) in response to the action point 02/03 for an update on project work, particularly in Peterborough. The presentation touched on what is IOM and current provision, before highlighting the recent IOM review and the recommendations arising from that. The presentation concluded on how IOM operates, in relation to Peterborough, which deals with 120 offenders under the framework.
- 2.2 A number of questions were raised regarding the operation of IOM in relation to its integration and how offenders were assessed. It was acknowledged that IOM is

progressing slowly in Cambridgeshire, but there would be integration with service providers as the framework progressed: assessment was along the same lines as that undertaken by the probation service: a directory of services was being compiled. It was noted that IOM is not being separately funded, but is having to be developed from existing resources. Michael Hendy explained that the courts were issuing suspended sentences with community orders so that offenders would be brought into the framework and given a chance to cease re-offending. Dick Moore further explained that there was a legal obligation on community safety partnerships to develop IOM and it was agreed that he would bring updates on the introduction of IOM in Cambridgeshire to future meetings, including the identification of any gaps in service. Tom Kingsley was asked to make this a standing item on future agendas.

Action point 05/01

Ruth McCallum referred back to the question of integration and developing links with other agencies, suggesting that there could be valuable links established with the voluntary sector. It was agreed that Dick Moore and Ruth McCallum would meet outside the meeting to discuss.

Action point 05/02

It was noted that in Peterborough, where IOM is more developed, that it was seen as having contributed to a reduction in dwelling burglaries there.

### **3. Pre-advised questions from the general public.**

3.1 There were no pre-advised questions.

### **4. Minutes of 11 March 2011 meeting: Agreement.**

4.1 The Minutes were agreed, with one small amendment to paragraph 12.5 (with the removal of the words "to reflect alignment to the five district areas", which was incorrect), and would go forward for publication.

### **5. Action points: Review**

5.1 Two (08/03 and 02/02) of the eleven action points from previous meetings were discussed: both were still ongoing and would be closed at the August 2011 meeting.

5.2 Tim Bick questioned the closure of the action point (02/01) relating to engagement and requested a report from the Officer Support Group, to which it had been assigned.

### **6. Performance report: Q4 2010/11**

6.1 Michael Soper spoke to the performance report, summarising the achievements and the areas of concern

6.2 In summarising the achievements, it was noted that the targets for alcohol-related violent crime, anti-social behaviour, serious acquisitive crime and personal robbery had been met.

- Special mention was made of the recorded statistics for alcohol-related violent crime (825 compared to the baseline of 885 crimes) and Cambridge's 9<sup>th</sup> position within the 15 similar community safety partnerships.
- The number of attendances at Addenbrooke's A&E Department had seen a 17% reduction in the year.

6.3 The main areas of concern were:

- Burglary of homes had seen a 20.9% increase in the year 2010/11, meaning the 10% reduction target had not been met. The background to the 10% reduction was explained (arising from a Local Area Agreement). As the target had not been met and dwelling burglary was no longer a priority for the Partnership, there were concerns as to how this could be managed. It was agreed that the performance report would still cover dwelling burglary and that a 'task and finish' group would oversee activity and report under a standing agenda item.

- The 28% repeat incidence rate for domestic violence had not been met. Simon Kerss stated that the performance indicator relating to the domestic violence indicator (NI 32) was unrealistic; however, the targets set for this year using data from the Independent Domestic Violence Advocacy Service would be more realistic.
- Cycle theft had increased 11%, meaning the reduction target had not been met. Burglary of homes and the long-term domestic violence target would be monitored.

Action point 05/03
--------------------

## 7. Priority area monitoring reports: Q4 2010/11

### 7.1 Alcohol-related violent crime & anti-social behaviour

Dave Sargent spoke to the relevant report, highlighting the creation of the new central neighbourhood policing team as from 1<sup>st</sup> April 2011 and the positive impact this would have. Further to what was reported during the previous agenda item, the work of Addenbrooke's A&E Department staff in achieving the lowest recorded number of assault victims since 2007 was recognised at an awards ceremony held on 18<sup>th</sup> March.

### 7.2 Burglary of homes

Steve Kerridge spoke to the relevant report, highlighting the disappointment in the target not being met, but stressing that the detection rate was running at 1 in 3 at present. Although no longer a Partnership priority, dwelling burglary remained a police priority and work would be focussed in October, which was generally seen as the start to winter activity. Burglary would still be picked up at Area Committees at a local level.

### 7.3 Cycle theft

Steve Kerridge spoke to the relevant report, highlighting that cycle crime in Market ward saw a reduction and that it was anticipated that the new central neighbourhood policing team would take on board this activity, as it was no longer a Partnership priority.

### 7.4 Domestic violence (DV) (including Domestic Violence Homicide Review process)

Dave Sargent spoke to the relevant report, highlighting the proposal to set up a small focussed task group for Cambridge, as it was the only district within the Southern Cambridgeshire enclave to retain DV as a priority. The existing task group would meet every six months, whilst the new Cambridge task group would meet bi-monthly. Cambridge had seen a 37.9% rise in DV; this would be taken on as a priority with county partners.

Simon Kerss spoke to a report circulated earlier regarding the implementation of Domestic Violence Homicide Reviews (DHR). It was noted that the likelihood of a DV homicide occurring in Cambridge was high and that each review would take around 7 months to complete. The report proposed 5 recommendations, being:

- 14.1 It is recommended that each Cambridgeshire CSP and relevant partner agency reviews and understands this report, appendices and associated statutory guidance and that this is acknowledged through discussion and recording at the earliest possible relevant CSP meeting.
- 14.2 It is recommended that the five Cambridgeshire CSPs begin the process of identifying relevant individuals to sit on DHR Review Panels for their District and that these individuals undertake the associated DHR e-learning at [www.homeoffice.gov.uk](http://www.homeoffice.gov.uk).
- 14.3 It is recommended that the five Cambridgeshire CSPs each identify two potential 'independent' Chairs from their cohort of Counsellors and that these individuals undertake the e-learning training on DHRs provided via the Home Office.
- 14.4 It is recommended that the Domestic Abuse Partnership Manager identifies relevant training for Overview Report authors and that each CSP identifies two individuals from partners agencies that would act as Overview Authors in future DHRs.
- 14.5 It is recommended that Cambridgeshire Constabulary develop a pro-forma letter that the SIO in any future DV-related homicide would use to advise the relevant CSP Chair of the homicide."

Recommendations 14.1 and 14.5 were accepted, but further work was needed to take them forward. Partnership members were asked to identify a suitable pool of resource to undertake the DHRs, noting that the chief workload would fall upon the Overview Authors.

Action point 05/04

Questions were asked about the level of seniority for those undertaking the roles highlighted in the report and whether counties could work on a reciprocal basis. The level of seniority was not set in statute and whilst reciprocal arrangements with other areas had been discussed, it was not agreed as a way forward.

#### 7.5 Personal robbery

Steve Kerridge spoke to the relevant report, highlighting the fall in the number of street robberies (24 compared to 46 in the previous quarter and 34 in the same quarter the previous year). The new central neighbourhood policing team would be looking at this crime type and the seasonal fluctuations as a priority.

#### 7.6 Reducing offending & re-offending

Dick Moore spoke to the relevant report, highlighting the number of clients on the relevant parts of the Prolific & Priority Offender scheme and continuing work on Integrated Offender Management (IOM) in the light of the earlier presentation. There had been a disappointment, with one client returning to crime. As part of the focus upon IOM, the Chair requested that future reports include outcomes.

Action point 05/05

### 8. Drug and Alcohol Action Team report: Q4 2010/11

8.1 Vickie Crompton spoke briefly to the relevant report: the re-tendering work for contracts due for renewal on 1<sup>st</sup> April 2012 was underway. DAAT needs assessments had now been completed.

### 9. Performance Champion: Comments

9.1 Julian Fountain summed up the good works that had been achieved during the year, but reminded the Partnership that it needed to keep an eye on dwelling burglary (even though it was no longer a priority) and domestic violence targets.

### 10. Community Safety Plan 2011-14: Target scrutiny

10.1 Lynda Kilkelly spoke to the report, which had been prepared following agreement that the targets in the (now agreed) Community Safety Plan would be publicly scrutinised to ensure transparency and confirm they were challenging. Jennifer Massie spoke to the alcohol-related violent crime targets; Lynda Kilkelly to those on anti-social behaviour; Dave Sargent to those on domestic violence; and Dick Moore to those on re-offending. Vickie Crompton raised a query with regards the fact that Addenbrooke's Hospital was now the major trauma centre for the Eastern region and that this may have an impact upon specific assault statistics for Cambridge. Michael Soper took an action to have the Research Group clarify this issue.

Action point 05/06

Tim Bick was concerned that the anti-social behaviour targets were focussing on customer satisfaction and that their effectiveness would have to be closely monitored. The targets were approved, but it was recommended that each task group's action plans be presented at the same time as the forthcoming Spend Plan.

Action point 05/07

### 11. New Board member

11.1 The Chair asked that the current Board members approve the appointment of the portfolio holder for community safety as a Board member. This was done unanimously. Tim Bick was duly welcomed as the current holder of that post. It was confirmed that the appointment would not affect voting rights as set out in paragraph 7(b) of the Partnership's Terms of Reference, i.e. each agency will have only one vote.

**12. Public and media information: Revisions**

12.1 Tom Kingsley presented his report, which contained a revision to the 'information for the general public and media representatives' on the reverse of each Agenda. At the previous meeting, there were concerns that the wording was too formal and not engaging. The Board approved the revised wording, which would come into use for the 2<sup>nd</sup> August meeting.

**13. Citizen Focus Champion: Comments**

13.1 In Kevin Wilkins's absence, there were no comments.

**14. Any other business**

14.1 Tim Bick asked that the meeting schedule be revisited in order to ensure that decisions by e-mail are avoided. The Chair requested that the OSG take this task on board.

Action point 05/08

14.2 The Chair highlighted the Tilley Awards (an annual competition to celebrate long term, effective crime reduction projects) and requested that the OSG look at potential schemes for submission.

Action point 05/09

14.3 There being no other business, the meeting closed at 12:15

# Cambridge Community Safety Partnership

1 July 2011  
10:00 – 11:15

Committee Room 1  
The Guildhall, Cambridge

## MINUTES

### Board

Liz Bisset (Chair)	Cambridge City Council (Customer & Community Services)
Tim Bick	Executive Councillor for Community Development & Health
Julian Fountain	Cambridgeshire Fire & Rescue Service
Kevin Wilkins	Cambridgeshire Police Authority

### Members

Michael Hendy	Cambridge Magistrates
Vicky Hornsby	Cambridge Business Against Crime (CAMBAC)
Simon Kerss	Cambridgeshire County Council
Lynda Kilkelly	Cambridge City Council (Safer Communities Section)
Jennifer Massie	Cambridgeshire Constabulary
Dick Moore	Cambridgeshire Constabulary
Michael Soper	Cambridgeshire County Council (Research Group)
Tom Kingsley (Minutes)	Cambridge City Council (Safer Communities Section)

### 1. Welcome, domestics, introductions and apologies.

- 1.1 The Chair welcomed everyone. There were no attending members of the public.
- 1.2 Apologies were received from Sarah Ferguson, Ruth McCallum, Inger O'Meara, Dave Sargent, Graeme Seddon, Steve Kerridge, Peter Lester and Susie Talbot.
- 1.3 With the permission of the Chair, Dick Moore represented Dave Sargent as Board member.

### 2. Pre-advised questions from the general public.

- 2.1 There were no pre-advised questions.

### 3. Community Safety Fund (CSF) 2011/12: Spend Plan (with supporting Action Plans, where available)

- 3.1 The Chair requested that the Board look at the action plans first and then link them back to the Spend Plan. Lynda Kilkelly spoke to the covering report highlighting the background and the amount of funding available to spend (being £91,640). It was noted that the CSF was oversubscribed by £8,085 and cuts would have to be agreed by the Board. The report carried recommendations as to where the cuts could be made.
- 3.2 Jennifer Massie spoke to the alcohol-related violet crime action plan, stating that it was out of kilter with the financial year, being agreed at each annual seminar that the Task Group held in September of each year. The current action plan was endorsed in December 2010. Jennifer highlighted aspects of the action plan, including communication and promotion, business involvement (especially in the night time economy), reducing victims of violent crime, the introduction of the city centre police team, robust enforcement and improving intelligence (especially A&E data).

- 3.3 Lynda Kilkelly spoke to the anti-social behaviour action plan, which was still in draft form, highlighting the customer care focus of the majority of its targets. Lynda stated that the projects in the Spend Plan would look at addressing the target to have no more than 130 first time entrants to the criminal justice system from Cambridge for 2011/12.
- 3.4 Simon Kerss stated that the domestic violence action plan was still under consideration as there had been changes in the prioritisation of domestic violence within South and East Cambridgeshire (both part of the revised task group). It was expected that the action plan would be ready by 18<sup>th</sup> July.
- 3.5 Dick Moore stated that the reducing re-offending action plan had been completed in draft, but could not be submitted, as it required approval at a meeting of the working group on 27<sup>th</sup> July, following agreement by the strategic group w/c 4<sup>th</sup> July. Dick highlighted aspects of the plan, which focussed on communication, management and support.
- 3.6 The Chair requested that the outstanding action plans be presented at the next Cambridge CSP meeting (scheduled for 2<sup>nd</sup> August).

Action point 07/01

- 3.7 Lynda Kilkelly returned to the report covering the Spend Plan, highlighting the issues to be considered by the Board and the four recommendations. The Chair directed each priority lead officer to take the Board through each project and for comments to be made as this was done. The following points were noted:

#### 3.7.1 Nightsafe Materials

Kevin Wilkins was uncomfortable with the number of civil banning orders issued being a performance measure. Vicky Hornsby stated that civil banning orders were under reported and had to be addressed; the performance measure could be rephrased, however.

#### 3.7.2 ICE Safety Guardians

Tim Bick questioned whether the safety guardians were, on a professional level, providing a similar service to that provided by the voluntary street pastors and if funding here might be demotivating for the voluntary sector. Vicky Hornsby stated that the safety guardians were already working in the community, focussing on international students, and had the support of those language schools in Cambridge that they had visited. This project was a trade initiative that should be supported and provided a unique service to international students. It was proposed, and agreed, that the 3-month funding option for the project would be acceptable and the project could be reviewed after this period.

Tim Bick questioned whether the projects seeking funding under the alcohol-related violent crime priority focussed too much on the 'casualties' and that some balance should be made with better enforcement of alcohol licences. Jennifer Massie stated that the task group already had licensing as a standing agenda item. It was agreed, however, that licensing could be included in future quarterly reports.

Action point 07/02

#### 3.7.3 Youth Work Prevention Programme

Lynda Kilkelly stated that based on data evidence from the County Research Group it was proposed to do two prevention projects with young people. The evidence indicates that running two separate groups for the different age ranges should result in better outcomes. Following discussion, it was suggested that in the interest of partnership working that the County Council should lead on the 13-16 age group project and the City Council should lead on the 10-12 age group project. The Research Group would provide statistical support to the project.

#### 3.7.4 Freedom Programme for Women

Simon Kerss stated that the Freedom programme was currently being evaluated in Finland.

#### 3.7.5 Sanctuary

Simon Kerss explained that the Luminus contract to provide sanctuary work expired in 2007 and that he was working with Simon Hunt at Cambridge City Council to refine alternative sources.

#### 3.7.6 New Directions Service

The recommendation before the Board was to reduce the amount sought for this project from £20,000 to £12,000. There was an issue with regards the service working with men whilst in custody at Parkside Police Station, but it was noted that there were other referral avenues open to the service. Simon Kerss stated that due to the nature of the work, the Board would not see any evidence of the 65% reduction in offending for 2 years. It was agreed the performance measure would be amended with defined start and end dates.

Action point 07/03

Simon Kerss requested that the conditions of grant for the project made clear that the campaigning element was not included, as the service should work with the task group on this matter.

Action point 07/04

Julian Fountain, as the performance champion, reminded priority lead officers that the Board would be holding them to the performance measures set out in the Spend Plan.

#### 3.7.7 Partnership Support Officer

Tom Kingsley was requested to leave the room whilst this project was discussed; consequently there are no minutes for this particular item.

3.8 Lynda Kilkelly sought approval from the Board on the 4 recommendations in the report, as follows:

“3.1 The New Directions Service project is funded for the reduced amount of £12,000 and that the project is evaluated, as it is an approach that the Task Group has not used before.”

**Approved, taking into account the points agreed at paragraph 3.7.6 above.**

“3.2 That apart from the amendment to the New Directions Service application the Board approve the spend plan (Appendix A)”

**Approved, taking into account the funding change agreed with regards the ICE Safety Guardians, as stated in paragraph 3.7.2 above.**

“3.3 That the balance of the pooled fund (£13,000) is held against potential need by Task and Finish groups for later in the year.”

**Approved.**

“3.4 That the Board agrees the recommendations as detailed or suggests alternatives.”

**Approved.**

3.9 There being no other business, the meeting closed at 11:15

# Cambridge Community Safety Partnership

3 May 2011  
10:00 – 12:15

Committee Room 1  
The Guildhall, Cambridge

## ACTION POINTS

Month/Number	Action Point	Action
08/03	<b>Julian Fountain</b> to work with Dave Sargent and Steve Kerridge to look at ways of getting colleges to help reduce the cycle theft crime type.	Ongoing – expect to close by 2 August meeting.
02/01	<b>OSG</b> to look at engagement between Cambridge CSP and groups (such as residents' associations, ethnic groups) and report back later in the year.	Ongoing – OSG will report back to CSP for 14 December meeting.
02/02	<b>Sarah Ferguson</b> to look at the provision of services to young people to prevent them from becoming victims of crime (notably robbery).	Closed – item included in August agenda.
05/01	<b>Tom Kingsley</b> to include standing agenda item on IOM updates.	Closed.
05/02	<b>Dick Moore</b> and <b>Ruth McCallum</b> to get together to discuss ways in which the voluntary sector can link in with IOM.	Closed – productive meeting held 18 <sup>th</sup> May.
05/03	<b>Cambridge CSP</b> to continue to monitor dwelling burglary and DV targets, and set up 'task and finish' groups to report under a standing agenda item.	Closed – Julian Fountain (as performance champion) will work with Research Group to identify problems and request that respective agency set up a task and finish group, as necessary.
05/04	<b>Partnership members</b> to work with Simon Kerss to identify suitable candidates for the pool of resource to undertake DHRs, by 2 <sup>nd</sup> August meeting.	
05/05	<b>Dick Moore</b> to ensure future re-offending reports includes outcomes.	Closed.
05/06	<b>Research Group</b> to clarify the impact of Addenbrooke's role as Major Trauma Centre for Eastern region on provision of Cambridge statistics.	
05/07	<b>Task Groups</b> to present their action plans together with the Spend Plan.	Closed – DV and RR/IOM action plans to be presented at 2 August meeting.
05/08	<b>OSG</b> to revisit meeting schedule to ensure that no future decisions are taken by e-mail.	Closed – revised schedule to be presented at 2 August meeting.
05/09	<b>OSG</b> to look at suitable schemes for the Tilley Awards.	Closed – Research Group to present a scheme at 2 August meeting.

# Cambridge Community Safety Partnership

1 July 2011  
10:00 – 11:15

Committee Room 1  
The Guildhall, Cambridge

## ACTION POINTS

Month/Number	Action Point	Action
07/01	<b>Dave Sargent</b> and <b>Dick Moore</b> to submit their outstanding action plans to the Board on 2 <sup>nd</sup> August.	Closed – outstanding action plans to be presented at 2 August meeting.
07/02	<b>Dave Sargent</b> to ensure that future alcohol-related violent crime quarterly reports include any updates on licensing matters.	Closed.
07/03	<b>Dave Sargent</b> to revise the performance measures for the New Directions Service so that start and end dates are applied.	
07/04	<b>Tom Kingsley</b> to ensure the New Directions Service is aware that campaigning is not included within the project and that the conditions of grant make this implicit.	Closed – letter and conditions of grant issued 11 July.

# Cambridge City Community Safety Partnership



## 2011/12 Quarter One Crime & Disorder Report

<b>AUTHOR:</b>	Cambridgeshire County Council
<b>CONTACT NO:</b>	01223 728556
<b>DATE:</b>	July 2011
<b>PRODUCED FOR:</b>	Cambridge City Community Safety Partnership

## Overall Crime Update

### Recent Changes

The following changes have been seen in recorded crime for the year to date (Apr-Jun):

- Total crime reduced by 16% (a change of 588 offences)
- Dwelling burglary is down by 50% (from 243 to 122 offences)
- Total violent crime has decreased by 20.5% (a change of 158 offences)
- A six percent reduction has been recorded in criminal damage (from 397 to 374 offences)
- Theft of pedal cycles reduced by 24% (from 798 to 610 offences)
- Police recorded ASB incidents fell from 2,145 to 1,818 incidents
- Total drug offences recorded an increase of 61.5%

*For a more detailed breakdown see appendix 1*

### **Drug offences**

The constabulary performance data shows an increase of 61.5% in total drug offences year-to-date compared with last year. This was an increase of 80 offences, from 130 to 210 crimes. The majority of these (71 crimes) were for simple possession offences. Breaking the offences down by month shows that compared to last year, a large increase was seen in June and a smaller increase in April. However, the level of offences recorded in June 2011 for simple possession are significantly lower than June 2009.

Table 1: Police recorded drug offences – Simple possession

Month	2009	2010	2011	Percentage Change 2010-2011	Number Change 2010-2011
April	31	29	53	+83%	+24
May	43	52	51	-2%	-1
June	323	38	86	+126%	+48

Comparison of the DIP caseloads in Cambridge city in Q1 this year and last year has not shown any significant differences (please see the highlighted data). However, the total caseload for the county is higher in this quarter compared to the same quarter last year.

Possible reasons for the differences between 2010 and 2011 are;

1. Lack of an official strawberry fair in 2010 meant a lower number of offences
2. Increased police activity resulted in higher offences recorded in quarter 1 2011/12
3. DIP clients committed offences in the city are resident within other districts across the county.

Either of these, a combination of them and/ or other factors are likely to have had an effect. Further work continues to understand the fluctuations in drug offences. However, 2007-2011 data shows this is second lowest figure for June and below the 5-year average. An update will be made available to the partnership in due course.

### Areas of Concern

There are no areas of concern for the partnership from quarter one.

## Appendix 1: CADET - Selected Highlights

## Cambridgeshire Constabulary - Recorded Crime Data

## Cambridge City CSP

If inaccurate dates are entered in the period searches (e.g. if the end date precedes the start date) all cells will display zeros.	Earlier Period		Later Period		Numeric Change	Apparent Change
	From	To	From	To		
	Apr-10	Jun-10	Apr-11	Jun-11		
All Crime	3,731		3,143		-588	- 15.8%
BCS Comparator Crime	2,277		1,742		-535	- 23.5%
Serious Acquisitive Crime	564		305		-259	- 45.9%
Burglary Dwelling	243		122		-121	- 49.8%
All Robbery	68		21		-47	- 69.1%
Vehicle Crime	253		162		-91	- 36.0%
Aggravated vehicle taking	1		0		-1	- 100.0%
Theft from vehicle	199		134		-65	- 32.7%
Theft of a Vehicle	53		28		-25	- 47.2%
Handling Stolen Goods	11		11		0	No Calc
Most Serious Violence	26		22		-4	- 15.4%
Homicides	1		1		0	No Calc
Wounding Endangering Life	17		13		-4	- 23.5%
Grievous Bodily Harm without Intent	7		8		1	+ 14.3%
Assaults With Less Serious Injury	212		167		-45	- 21.2%
All Recorded Violence with Injury	238		189		-49	- 20.6%
Serious Sexual Offences	30		31		1	+ 3.3%
Rapes	11		10		-1	- 9.1%
Sexual Assaults	19		19		0	No Calc
Other Serious Sexual Offences	0		2		2	No Calc
All Violent Crime	769		611		-158	- 20.5%
All Violence Against the Person	662		557		-105	- 15.9%
All Sexual Offences	39		33		-6	- 15.4%
All Robbery	68		21		-47	- 69.1%
Criminal Damage	397		374		-23	- 5.8%
All Damage to Dwellings	81		76		-5	- 6.2%
All Damage to Other Buildings	63		44		-19	- 30.2%
All Damage to Vehicles	146		144		-2	- 1.4%
All Other Damage	96		97		1	+ 1.0%
Arson	11		13		2	+ 18.2%
All Theft and Handling	1,962		1,662		-300	- 15.3%
Shoplifting	369		351		-18	- 4.9%
Theft from the Person	84		97		13	+ 15.5%
Theft in a Dwelling	46		31		-15	- 32.6%
Theft of Pedal Cycles	798		610		-188	- 23.6%
Other Classified Thefts & Handling	399		406		7	+ 1.8%
Vehicle Interference	13		5		-8	- 61.5%
All Racially Aggravated Crime	31		14		-17	- 54.8%
All Racially Aggravated Violence	28		13		-15	- 53.6%
All Racially Aggravated Harassment	0		0		0	No Calc
All Racially Aggravated Damage	3		1		-2	- 66.7%
All Drugs Offences	130		210		80	+ 61.5%
Drugs (Trafficking)	11		20		9	+ 81.8%
Drugs (Simple Possession)	119		190		71	+ 59.7%
Drugs (Other Offences)	0		0		0	No Calc

Categories coloured white constitute a breakdown of the category in grey immediately above it.

Cambridgeshire Constabulary, Corporate Performance Department

# Cambridge Community Safety Partnership

## Priority Area Progress Report: Q1 2011/12

**Priority Area:** Alcohol Related Violent Crime in the City Centre

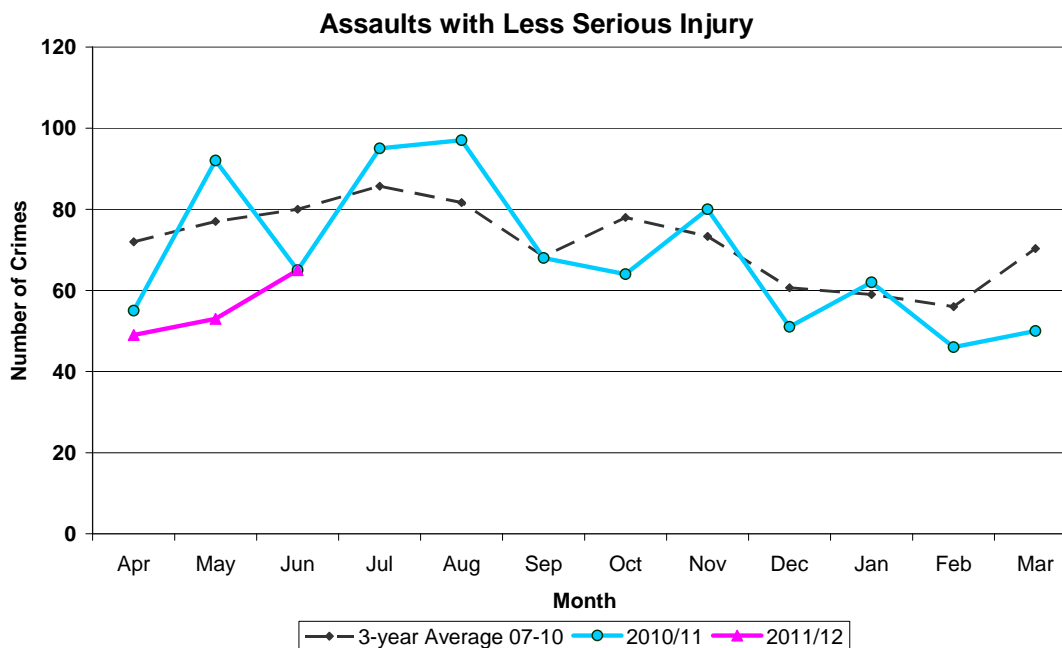
**Lead Officer:** Chief Inspector Dave Sargent

### Key Achievements during this Quarter<sup>1</sup>

- City Central Neighbourhood Policing Unit launched 1<sup>st</sup> April 2011, comprising of one Sergeant, 8 Constables and 6 Police Community Support Officers.
- The Safe Refuge pilot ran for four nights over the Easter and May Bank Holiday weekends. Operating as a care and first-aid facility in the City Centre, over 80 persons utilised the Safe Refuge for a variety of purposes including: access to toilet facilities; medical assistance for ailments; and a place to locate whilst waiting for transport and/or re-connect with friends.
- CAMBAC hosted a meeting with language schools across the city to promote the use of the Validate UK card, as a PASS approved method of identification for international students.
- Number of licensed premises on the Traffic Light Scoring model (up to end of May): 1 Red, 3 Amber and 4 Green. This is in comparison to 2 Red, 4 Amber and 4 Green in Q4 of 2010-11.
- Performance against targets:

1. To reduce 'Assault with Less Serious Injury' by 3% by March 2014 from the baseline of 2010/11 (825 recorded offences). Ongoing 3-year target

Figure 1.1: Assault with Less Serious Injury



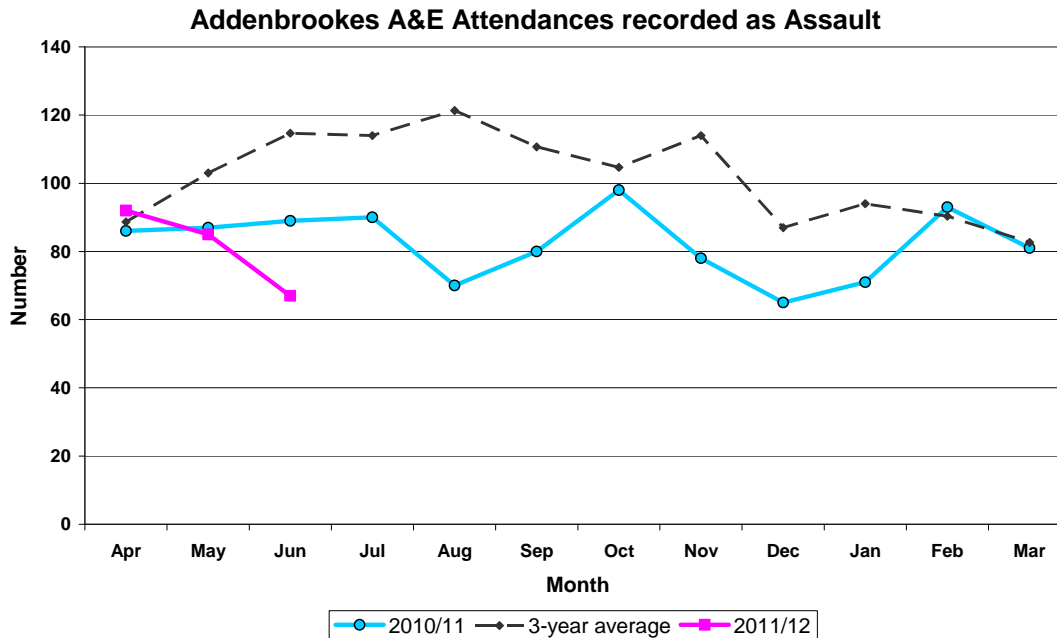
<sup>1</sup> Please ensure that you only highlight those notable achievements recorded against your Task Group's Action Plan.

## PLEASE RESTRICT THE REPORT TO ONE PAGE

Monthly levels have slowly increased this quarter, but remain below last year's levels and the 3-year average. A total of 167 offences recorded so far this year, figures are down 21% (45 fewer crimes) compared to last year and remains within the target set for March 2014.

2. To record less than 1100 presentations to the Emergency Department at Addenbrooke's Hospital by March 2012, where the cause of injury is coded 'assault'

Figure 1.2: Addenbrooke's Hospital ED attendances per month



The data for this year shows the following:-

Numbers attending this year have decreased during the quarter.

Compared to the same quarter last year 18 fewer attendances were recorded

Since 2010/11 quarterly numbers have remained relatively static (2010/11: Q1 262; Q2 240; Q3 241; and Q4 245. 2011/12: Q1 244).

3. Following discussions that took place at the Cambridge CSP Board meeting on 1<sup>st</sup> July, the measure concerning the number of civil banning orders issued will no longer be utilised to set an improvement target for 2012/13. However FYTD 5 civil banning orders have been issued.

4. To increase the number of persons attending CAMBAC training sessions concerning the responsible management of licensed premises by March 2012 from the baseline of 2010/11 (133 attendees).

CAMBAC held their annual Raising the Bar event which addressed issues such as licensing objectives; responsible business operations; conflict management; banning procedures and under-age sales. 100 persons were in attendance (35 were from out of area). Further events scheduled in remaining financial year.

### **Areas of Concern for Partnership to Note<sup>2</sup>**

- Whilst an Information Sharing Agreement was formulated and signed in Q4 2010-11 to formalise arrangements for the sharing of anonymised Ambulance assault pick up data, this has not commenced.

<sup>2</sup> Please ensure that you only highlight those concerns that your Task Group considers should be drawn to the attention of the Partnership.

**PLEASE RESTRICT THE REPORT TO ONE PAGE**

**Recommendations to Partnership to Address Concerns<sup>3</sup>**

- Meeting held 23<sup>rd</sup> May (chaired by County Council Research Group) to resolve concerns raised by East of England Ambulance Service. This has been superseded by a meeting scheduled with the Commissioning Manager from NHS Cambridgeshire on 5<sup>th</sup> July 2011. Partnership to await Q2 update to determine if any further action needs to be taken at Board level.

**Any Items for Publicity<sup>4</sup>**

- Articles have featured in newspapers and on radio in liaison with ARVC Task Group members promoting the Safe Refuge Pilot, launch of City Central Unit and Raising The Bar.

---

<sup>3</sup> Please ensure that, in connection with the above Areas of Concern, your Task Group sets out its Recommendations to the Partnership to address these Concerns, so that agreement can be made (where appropriate).

<sup>4</sup> Please ensure that any items included here for Publicity are not protectively marked.

# Cambridge Community Safety Partnership

## Priority Area Progress Report: Q1 2011/12

**Priority Area: Reducing repeat incidents of anti-social behaviour**

**Lead Officer: Lynda Kilkelly**

### **Key Achievements during this Quarter\***

- ASB review group established to deal with, in particular, cases involving vulnerable individuals and communities and repeat instances of ASB.
- New risk assessment tool introduced to assist in the identification of vulnerable individuals.
- New form developed to enable agencies like housing associations and welfare organizations to refer vulnerable people to the ASB review group.
- Tool developed to allow ASB officers to report on 5 targets that follow from this priority.
- Secured £18k+ Community Safety funding for prevention projects with young people
- 27 new cases were opened by the Council's ASB team, of which three were high-level cases. Quarter 1 outcomes for the 5 targets (Cambridge City Council data only – see areas of concern) are as follows:

	Objective	Target	Outcome
1.	Complete a formal risk assessment and produce an initial plan of action within one working day of the referral of a repeat or vulnerable case	100%	66.6%*
2.	Let victim know when and how they will be contacted within one working day of formally accepting the case (subject to victim availability)	100%	100%
3.	Case manager to ensure contact is made with each victim at least every 7 days	100%	100%
4.	Complete an action plan within 28 days of accepting the case	75%	100%
5.	Achieve at least 82 percent satisfaction for case handling and outcome in post case surveys	100%	N/A**
6.	No more than 130 first time entrants to the criminal justice system from Cambridge 2011/12	Target progress included in the Crime update report	

\* Risk assessment tool not in place from the beginning of the quarter.

\*\* Cases still open so no surveys carried out in quarter.

### **Areas of Concern for Partnership to Note<sup>†</sup>**

- Police and partners are awaiting the outcome of the Fenland pilot to identify vulnerable victims of ASB, which may have an impact on how the police work with partners on repeat ASB cases
- We are awaiting the outcome of the Home Office consultation on effective responses to ASB and the implementation of new powers/tools for dealing with ASB
- Collating data for reporting on progress on targets is proving difficult as the two main organisations involved in delivering the ASB Service i.e. Police and City Council have very different recording systems and processes for referral of ASB cases.

\* Please ensure that you only highlight those notable achievements recorded against your Task Group's Action Plan.

† Please ensure that you only highlight those concerns that your Task Group considers should be drawn to the attention of the Partnership.

**Recommendations to Partnership to Address Concerns<sup>‡</sup>**

None

**Any Items for Publicity<sup>§</sup>**

None

---

<sup>‡</sup> Please ensure that, in connection with the above Areas of Concern, your Task Group sets out its Recommendations to the Partnership to address these Concerns, so that agreement can be made (where appropriate).

<sup>§</sup> Please ensure that any items included here for Publicity are not protectively marked.

PLEASE RESTRICT THE REPORT TO ONE PAGE

# Cambridge Community Safety Partnership

## Priority Area Progress Report: Q1 2011/12

Priority Area: Domestic Violence

Lead Officer: Ch Insp Dave Sargent

### Key Achievements during this Quarter<sup>1</sup>

- Domestic Violence action plan has been submitted for the coming year
- Funding has been successful for “New Directions Service “ via the City Partnership
- Funding has been successful for “ Hold ya Head High” project via the City Partnership

### Areas of Concern for Partnership to Note<sup>2</sup>

- The long-term future of the existing group (City and East Cambs) will come under review as part of the “Op Redesign” project. The project will see the current Force area being divided into six locality teams, each with its own separate Commander. This may mean in the future that domestic violence will be managed solely by the centre. It may also mean that the group will once again stand-alone.
- Please refer to report submitted by Simon Kerss concerning performance

### Recommendations to Partnership to Address Concerns<sup>3</sup>

- Lead Officer will continue to brief the partnership in respect of Police realignment

### Any Items for Publicity<sup>4</sup>

- N/A

---

<sup>1</sup> Please ensure that you only highlight those notable achievements recorded against your Task Group’s Action Plan.

<sup>2</sup> Please ensure that you only highlight those concerns that your Task Group considers should be drawn to the attention of the Partnership.

<sup>3</sup> Please ensure that, in connection with the above Areas of Concern, your Task Group sets out its Recommendations to the Partnership to address these Concerns, so that agreement can be made (where appropriate).

<sup>4</sup> Please ensure that any items included here for Publicity are not protectively marked.

PLEASE RESTRICT THE REPORT TO ONE PAGE

## **Southern Cambridgeshire Domestic Abuse Task Group**

### **Aims and Objectives:**

The Southern Cambridgeshire Domestic Abuse Task Group is a sub-group of the Community Safety Partnerships in Cambridge, East Cambridgeshire and South Cambridgeshire, comprising of managers and practitioners who aim to address domestic abuse in Cambridgeshire through implementing county and local strategies.

The Task Group is also a member of the Cambridgeshire Domestic Abuse Partnership and is primarily responsible for delivering the **PREVENT** theme of the county strategy.

### **Objectives:**

- Support the delivery of local, regional and national DV strategies, especially regarding awareness raising among service users and partner agencies;
- Develop a multi-agency forum for relevant practitioners, managers and community members to share best practice on DV work;
- Identify local gaps in service provision;
- Develop and host an annual DV forum day for front line staff and community members;
- Ensure representation is sent to the relevant CSP;
- Ensure representation is sent to the relevant county groups; and
- Identify and map emerging DV issues (for South Cambridgeshire).

### **Membership:**

Core membership of the Task Group will reflect partnership working to achieve the outcomes listed above. Additional members will be co-opted to the Task Group, as appropriate.

### **Reporting:**

The following plan is intended to function as a living document and as such, will respond to local, regional and national need. Outcomes arising from the plan will reflect local priorities and reporting will be made via established protocols to each of the CSPs named above and to other countywide structures.

Strategic Aim: To Measure Performance Against Key Indicators That Support The Community Safety Plans' Priorities					
Action Plan: 2011-2012					
Action Plan Lead: SCDATG Chair					
Key Support Indicator	Lead	Action Plan Item	Milestones	Quarterly Progress	Risk
<b>Priority 1. Support DV Victims By Raising Awareness In Frontline Staff - Issues &amp; How To Report</b>					
1.1	TK	To review and revise the SCDATG on-line DV directory of services every six months.	Q3. Review, revise and publish directory.	Q1. Directory revised in April (next planned revision in October)	Directory will become out of date unless maintained. Resource needs to be made available to prevent this happening.
1.2	TK/IB/BF	To hold a public domestic violence awareness-raising event, including speakers and stalls, by the end of March 2012.	Q2. Review previous events and distribute feedback to SCDATG members. Identify budget. Q3. Research venues, recruit speakers and delegates. Book venue. Q4. Deliver event. All payments completed.		
1.3	SCDATG	Collate and feed available SCDATG promotional materials into MARU and create a central library of materials.	Q4. Collation of materials completed.		
1.4	SK	Targeted promotions by SCDATG partner agencies each month using county monthly DV newsletter.			

Strategic Aim: To Measure Performance Against Key Indicators That Support The Community Safety Plans' Priorities					
Action Plan: 2011-2012					
Action Plan Lead: SCDATG Chair					
Key Support Indicator	Lead	Action Plan Item	Milestones	Quarterly Progress	Risk
1.5	TK/BF/IB/SK	To review and revise district council websites with regards content on DV. Agree revised content with the SCDATG.	Q2. Review current content and agree revisions with SCDATG. Q3. Revised content published. Q4. Ensure links with County Council, Homelink and police information point at Addenbrooke's A&E.		
1.6	SH	To deliver Sanctuary within Cambridge as and when required.	Q2. Funding agreed by Cambridge CSP on 1 <sup>st</sup> July for £9,078.75.		
1.7	SCDATG	Produce arrange with MARU for production and distribution of DV advice cards for professionals.	Q3. Revise template and arrange for printing with MARU. Q4. MARU distributes cards.		
1.8	SCDATG	Raise awareness with local employers to develop a separate DV Workplace Policy.			
1.9	SK	Support courts to raise DV awareness and care pathways			

Strategic Aim: To Measure Performance Against Key Indicators That Support The Community Safety Plans' Priorities					
Action Plan: 2011-2012					
Action Plan Lead: SCDATG Chair					
Key Support Indicator	Lead	Action Plan Item	Milestones	Quarterly Progress	Risk
<b>Priority 2: To Reduce Repeat Victimization</b>					
1.10	SCDATG	Support the number of East Cambs referrals (and maintain Cambridge / South Cambs) to the MARAC by active engagement with the PCT Social Care Unit. Liaison with midwives, CMHT, Cambs NHS, Social Workers.	Q2. Monitor number of referrals made and report back to DV Implementation Group for action. Q3-Q4. Arrange further training or awareness raising to respond to gaps.		
1.11	DS/AS	Deliver 38 Freedom programmes for women in Cambridge.	Q2. Funding agreed by Cambridge CSP on 1 <sup>st</sup> July for £5,500.		
1.12	SCDATG	Support family and friends during DHR reviews.			
1.13	SCDATG	Maintain the engagement rate, by individuals who have suffered DV, with the IDVAS at 69%	Quarterly updates from DAPM.		
1.14	SCDATG	Reduce the percentage of IDVA clients where there is a repeat incident within 12 months from 35 to 29 by March 2012.	Quarterly updates from DAPM		

Strategic Aim: To Measure Performance Against Key Indicators That Support The Community Safety Plans' Priorities					
Action Plan: 2011-2012					
Action Plan Lead: SCDATG Chair					
Key Support Indicator	Lead	Action Plan Item	Milestones	Quarterly Progress	Risk
<b>Priority 3: Challenging The Attitudes Of Children &amp; Young People To Domestic Abuse</b>					
1.15	SCDATG	Arrange with MARU for production and distribution of age appropriate publicity / information for children and young people			
<b>Priority 4: Support Children &amp; Young People Who Witness And/Or Experience Domestic Violence</b>					
1.16	DS	Deliver 20 'Hold Ya Head High' sessions with young men over 4 weeks in Cambridge.	Q2. Funding agreed by Cambridge CSP on 1 <sup>st</sup> July for £2,000.		
1.17	AS	Deliver therapeutic programmes for children and young people who are witnesses or victims of domestic violence in Cambridge / South Cambs, and East Cambs.			
1.18	SK	Hosting multi-agency workshop to identify gaps and explore solutions.			

Strategic Aim: To Measure Performance Against Key Indicators That Support The Community Safety Plans' Priorities					
Action Plan: 2011-2012					
Action Plan Lead: SCDATG Chair					
Key Support Indicator	Lead	Action Plan Item	Milestones	Quarterly Progress	Risk
<b>Priority 5: Challenging Behaviour Of Domestic Violence Offenders</b>					
1.19	DS	Deliver 30 group sessions and 250 1:1 sessions with men in Cambridge under the 'New Directions Service'	Q2. Funding agreed by Cambridge CSP on 1 <sup>st</sup> July for £12,000.		
<b>Priority 6: To Increase The Awareness Of Domestic Abuse Services in Hard-To-Reach Groups</b>					
1.20	SCDATG	Explore and develop awareness raising amongst BMER groups in the district (migrant workers, travellers, refugees, etc), including targeted translations of DV literature and specific travellers.	Q2. Research BMER and identify delivery areas / key contacts. Q3. Distribute literature Q4. Evaluation.	The Community Cohesion Officer is in an ongoing process to forge links with all hard-to-reach groups. Aware of DV issues within this remit and is using the reporting process as needed.	

AJ Ali Joyce, Assistant Coordinator, East Cambs Family Unit  
AS Angie Stewart, Project Coordinator, Cambridge Women's Aid  
BF Bridget Fairley, Support Officer, South Cambs CDRP  
DS Dave Sargent, Chief Inspector and Chair of SCDATG, Cambridgeshire Constabulary  
IB Issy Bridge, Support Officer, East Cambs CSP  
LR Lisa Riddle, Area Locality Manager, Children & Young People's Services  
MFS Marion Freeman-Smith, Housing Manager, ECDC  
NB Nick Ball, Community Safety Officer, ECDC  
SH Simon Hunt, Housing Options & Advice Team Leader, Cambridge City Council  
SK Simon Kerss, Domestic Violence Partnership Manager, Cambs County Council  
TK Tom Kingsley, Support Officer, Cambridge CSP

**To: Cambridge Community Safety Partnership**

**From: Simon Kerss, Domestic Abuse Partnership Manager  
Cambridgeshire County Council**

**Date: 12<sup>th</sup> July 2011**

### **Domestic Abuse Performance Update**

#### **1. Purpose**

- 1.1. To update Cambridge's Community Safety Partnership on developmental, operational and strategic issues regarding the work of Cambridgeshire's Domestic Abuse Partnership and to report on relevant Independent Domestic Violence Advocacy Service performance targets.

#### **2. Background**

- 2.1. At the May 2011 meeting of the Cambridge Community Safety Partnership, it was confirmed that the performance of the Independent Domestic Violence Advocacy Service (IDVAS) was of specific interest to City CSP and a reflection of that group's countywide funding agreement with the IDVA service. Subsequently, the new PI for domestic abuse within Cambridge will be % referrals engaged with the IDVAS from Quarter 1, 2011/12. The % repeat referrals to the IDVAS will also be monitored / reported for this financial year.
- 2.2. Following a discussion with officers from the City CSP in July 2011, it was agreed that the reporting from Cambridgeshire's Domestic Abuse Partnership Manager to that CSP would more closely reflect priorities for the City of Cambridge from Quarter 1, 2011/12 and that the previous reporting format would be discontinued.

#### **3. IDVA Performance Q1 2011/12**

- 3.1. IDVA performance on % referrals engaged in City for 2010/11 was 69% (county average of 64% for the same period). The current baseline for 2011/12 is, therefore, 69% with a target to improve this by Q4. Current IDVA engagement % for Q1 is 82% and on target.
- 3.2. IDVAS performance on % repeat referrals in City for 2010/11 was 35% (county average of 28% for the same period). Current IDVA % repeat referrals for Q1 for 2011/12 is 24% and on target.

#### **4. Preventative Work in Cambridge**

- 4.1. In line with the primary objective of the Southern Cambridgeshire Domestic Abuse Taskgroup (to PREVENT domestic abuse) the Domestic Abuse Partnership Manager is working with Sarah Ferguson (Children's Services, Area Manager) to initiate a 'prevention' strategy meeting with relevant agencies to target areas of most need within the City and South Cambridgeshire. A workshop will be held on 26<sup>th</sup> July to initiate this project.

#### **5. Emerging Issues**

- 5.1. Cambridge currently (end Q1, 2011/12) has the second-highest volume of DV-related incidents reported to the police in Cambridgeshire (432 for the period as opposed to 536 for Hunts, 166 for East, 285 for South and 407 for Fenland). Hotspots for these incidents, according to police-provided LSAO data are:
  - West Chesterton (ranked 25<sup>th</sup> countywide, inc. Peterborough);

- Abbey (ranked 42<sup>nd</sup>);
- East Chesterton (ranked 48<sup>th</sup>);
- Kings Hedges (ranked 52<sup>nd</sup>).

5.2. Following exploratory work to develop a Domestic Homicide Review (DHR) framework for City CSP, the Home Office has now confirmed that the Cambridgeshire Domestic Abuse Partnership Manager post is sufficiently 'independent' to undertake the role of Overview Author in future DHRs. Home Office clarification of the 'independence' of the Overview Report Chair states that any manager from the CSP with 'relevant experience of domestic abuse' can undertake this role on behalf of the CSP.

## **6. Risks**

- 6.1. That the prevalence of police reported incidents in the wards listed above (5.1) may lead to increases in the agency costs of addressing domestic abuse in these communities and may also lead to increased risk of domestic abuse-related serious injury and/or homicide in Cambridge.
- 6.2. That the possible prevalence of domestic-abuse related homicides in the district and countywide may outstrip the capacity of the Domestic Abuse Partnership Manager to produce Overview Reports in the designated time period.

## **7. Recommendations**

- 7.1. That the CSP explores opportunities to address the prevalence of domestic abuse in the above wards (5.1) through the sanctioning of offenders living in local accommodation; a police-led operation targeting known perpetrators in those wards and an awareness campaign across the City to flag up new DV services available to residents (victims and offenders).
- 7.2. That the CSP agrees that the Domestic Abuse Partnership Manager be responsible for potential future DHR Overview Reports, with the caveat that each Overview Report (district / countywide) takes no longer than 10 working days of that officer's time.
- 7.3. That the CSP identifies potential DHR Independent Chairs in Q2, 2011/12 to enable relevant training to be undertaken.

# Cambridge Community Safety Partnership

## Priority Area Quarterly Progress Report: Q1 (Apr-Jun) 2011/12

Priority Area: Reducing Re-offending

Lead Officer: Dick Moore (Jenny Jolley)

### Key Achievements during this Quarter<sup>1</sup>

Clients on the scheme and the relationship with relevant recorded crime:

(This data has been extracted from the new monthly reporting system currently being tested.)

Cambridge City			
Crime type	Apr	May	June
Serious Acquisitive Crime	122	93	90
Shoplifting	115	113	123
Theft from the Person	31	28	38
Theft in a Dwelling	14	3	14
Theft of Pedal Cycles	169	221	220
<b>Total relevant crime</b>	<b>451</b>	<b>458</b>	<b>485</b>
DIP clients	54	52	50
PPO clients	25	26	21
<b>Total clients</b>	<b>79</b>	<b>78</b>	<b>71</b>

Note: A significant number of clients are currently serving custodial sentences and this is having a positive impact upon the level of serious acquisitive crime being recorded

### Exceptional reporting

#### 1. Architecture of the scheme

Draft action plan (as discussed at the CSP meeting on 1<sup>st</sup> July) agreed in principle at the CCJG Strategic Group. Next stage is for it to be adopted at the County Reducing Re-Offending Group meeting on 27<sup>th</sup> July and for owners to be identified for each of the activities.

#### 2. IOM Update

Progress towards the implementation of Integrated Offender Management continues. At the strategic level, there is general agreement between the partner agencies as to the vision and direction. In turn, this has led towards the setting of objectives, milestones and the development of a delivery plan for the county. As well as identifying and allocating areas of responsibilities, this plan, soon to be discussed with the partner agencies in the local areas, is designed to provide a balance between meeting the needs of a corporate framework and the need to address local crime priority issues. For example, broad agreement has been reached as to the performance reporting system, the systems used to identify potential clients and the need to introduce a common case administration system.

<sup>1</sup> Please ensure that you only highlight those notable achievements recorded against your Task Group's Action Plan.

# Cambridge Community Safety Partnership

Although the principles of Integrated Offender Management at first seemed straightforward, in reality the practical delivery of such a programme across 5 areas, with multiple partner agencies and clients who lead chaotic lifestyles, has proved to be a complex process. The IOM Implementation Project Manager has worked tirelessly to negotiate all these principles and agreements between the agencies.

Meanwhile, the day to day work of the units has continued as normal and current crime performance demonstrates the value of such an approach. Officers and staff have played their role in influencing the design - and practices - of the programme.

So, as agreements reached cascade down to operational activities, the vision is beginning to turn into a reality. (Please refer to the action plan for more details).

### 3. Operational activities of note

- A PPO was released from custody, to a property provided by Social Care, with support. Their behaviour was closely monitored by the Team. Following arrests for assault and breach of ASBO, they have been returned to custody.
- Resource/Treatment/Intervention updates and development of relationships with new partners/access to new services/treatment.
- A meeting has been arranged with the newly appointed Resettlement Broker from the St Giles Trust, with regard to persons engaged with the One Project. This follows a period of time where no worker was available, due to the position being vacant.
- The monthly PPO clinic at HMP Peterborough (inaugurated in March 2011) continues, providing both continuity of support for the client and a chance for the Team to address any areas of concerns with regard to resettlement work undertaken during custodial period, offending and actions required following release.
- The CEO of Cambridgeshire Probation Service attended Parkside Police Station, spending time with the Team and the Detective Inspector leading Priority Crime, in order to gain a greater insight in to the support provided under the scheme and successes gained from partnership working.
- Interventions fund: The sum has been agreed and some small expenditure has occurred.

### **Areas of Concern for Partnership to Note<sup>2</sup>**

1. Client selection
2. Scoring matrix to ensure that relevant crime problems feature in the selection process
3. Monthly/quarterly reporting framework
4. Annual report

### **Recommendations to Partnership to Address Concerns<sup>3</sup>**

(1 and 2): Proposed new scoring matrix to be confirmed at the County Steering Group - CSP to send appropriate representation

(3): Proposed new reporting framework to be agreed at the County Steering Group - CSP to send appropriate representation

(4): Proposed enhanced annual report – this is work in progress, is subject to ongoing negotiation and needs to be agreed at the County Steering group. CSP to note

### **Any Items for Publicity<sup>4</sup>**

Proposed communications programme now being co-ordinated by the county group

---

<sup>2</sup> Please ensure that you only highlight those concerns that your Task Group considers should be drawn to the attention of the Partnership.

<sup>3</sup> Please ensure that, in connection with the above Areas of Concern, your Task Group sets out its Recommendations to the Partnership to address these Concerns, so that agreement can be made (where appropriate).

<sup>4</sup> Please ensure that any items included here for Publicity are not protectively marked.

**PLEASE RESTRICT THE REPORT TO ONE PAGE**

Not Protectively Marked

Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012

Cambridgeshire Community Safety Partnerships DRAFT Action Plan 2011 - 2012

Strategic Priority: Reducing Re-offending

Action Plan Holder: Head of Operational and Neighbourhood Support, Cambridgeshire Police

Ref:	Area	Objective	Actions	Proposed Owner	Deadline	Risks	Update
1.0	All	Support and influence the design of the countywide IOM programme.	<p>Service Managers to attend CCJB Strategy Group meetings, influence the vision and design ensuring that mandatory responsibilities of existing programmes are met and providing progress reports as required.</p> <p>To ensure that the reducing re-offending programme is addressing the appropriate crime problems in the local areas.</p> <p>Review progress of IOM scheme against the 32 recommendations from the Scrutiny Committee</p>	<p>Head of ONS DAAT Manager Probation Service Manager</p> <p>CSP Representatives</p> <p>Chair of Reducing Re-offending Group</p>	<p>March 2012</p> <p>Ongoing</p> <p>February 2012</p>	<p>The possibility that countywide corporate requirements may not be deliverable or suitable for local areas. Time taken to implement strategic objectives.</p>	

**Not Protectively Marked**

**Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012**

<b>Ref:</b>	<b>Area</b>	<b>Objective</b>	<b>Actions</b>	<b>Proposed Owner</b>	<b>Deadline</b>	<b>Risks</b>	<b>Update</b>
			and provide a progress report and recommendations				
2.0	All	Having agreed the strategic objectives from the countywide IOM Group, to then present these to the Cambridgeshire Reducing Re-offending Group and seek agreement as to the programme of works	To turn proposals into deliverable elements of the programme, assign action owners and agree timeframes etc.	Chair of Reducing Re-offending Group	March 2012	Ineffective co-ordination of programme of action. Lack of resources available to complete the actions in required time.	
3.0	All	To define the scope of the IOM Programme and ensure that relevant agencies and groups understand and agree its remit.	To agree the boundaries of the programme  To communicate these to relevant agencies and services  By representation at a variety of other programmes that are working with offenders and potential offenders that the interfaces between these programmes are clearly understood	Chair of Reducing Re-offending Group  CSP Representatives  Head of ONS/Relevant practitioner and/or Case Manager	December 2011	Duplication of effort by multiple agencies with individual offenders.  Possibility of potentially suitable clients being missed.	

**Not Protectively Marked**

**Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012**

<b>Ref:</b>	<b>Area</b>	<b>Objective</b>	<b>Actions</b>	<b>Proposed Owner</b>	<b>Deadline</b>	<b>Risks</b>	<b>Update</b>
4.0	All	Increase the number of suitable clients to be managed by the scheme	<p>To scope and agree the capacity of the programme and use this as the baseline to set improvement targets for 2012-13 and beyond.</p> <p>Trial of potential new clients for IOM as identified by the Probation Service</p>	<p>Service Delivery Managers / IOM Co-ordinators</p> <p>Service Delivery Managers / IOM Data Managers</p>	<p>January 2012</p> <p>August 2011</p>	<p>Resource limitations</p> <p>Number of new clients could exceed capacity of the scheme</p>	
5.0	All	To implement a unified IOM assessment process that provides a corporate approach, whilst simultaneously addressing local crime priorities.	<p>To design a replacement scoring system, supporting systems and obtain agreement from relevant agencies.</p> <p>To trial and implement the above.</p>	IOM Data Managers IOM Operations Managers/IOM Co-ordinators	Sept 2011	Failure to identify appropriate clients.	
6.0	All	Effective scrutiny of performance	<p>To design a common countywide performance reporting system capable of providing local areas with disaggregated data.</p> <p>Obtain agreement from</p>	<p>Crime Research Team Analyst</p> <p>CCJB Strategic</p>	<p>October 2011</p> <p>October</p>	<p>Inability to use reporting system to develop scheme.</p> <p>Inability to provide any mandatory reports.</p>	

**Not Protectively Marked**

**Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012**

Ref:	Area	Objective	Actions	Proposed Owner	Deadline	Risks	Update
			relevant agencies and CSPs to the format and frequency of reporting  To commence trial of the new reporting system	Group/Reducing Re-offending Steering Group  IOM Data Managers / Crime Research Team Analyst	2011  Jan 2012		
7.0	All	Effective case administration system	To review current case management administration systems  To develop a series of recommendations for a practical and cost effective case management administration system	IOM Operations Managers/IOM Co-ordinators	March 2012	Inefficient administration system	
8.0	All	Effective management of offenders in support of crime reduction objectives	Develop a process whereby local IOM delivery units regularly discuss and agree activities to be undertaken with "red" offenders  IOM unit to be represented at police Level 1 Tactical Tasking and Co-	IOM Operations Managers/IOM Co-ordinators	December 2011	Failure to effectively contribute towards police and partner agency crime reduction targets  Ineffective allocation of resources	

**Not Protectively Marked**

**Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012**

<b>Ref:</b>	<b>Area</b>	<b>Objective</b>	<b>Actions</b>	<b>Proposed Owner</b>	<b>Deadline</b>	<b>Risks</b>	<b>Update</b>
			ordination Group and Daily Management Meetings to ensure a high degree of join up and awareness of the current profile of offender activity.				
9.0	All	Increase the efficiency of the process for managing offenders into the courts	Design and implement a new Premium Service Protocol	IOM Operations Managers/IOM Co-ordinators	March 2012	Offenders may not receive appropriate court-led interventions	
10	All	Efficient and effective offender management	Ensure the existence of up-to-date agreements and protocols to underpin and facilitate the sharing of all relevant information on an offender/client	IOM Operations Managers/IOM Co-ordinators	March 2011	Ineffective operational decisions and action	
11	All	Life style changes - Provision of short term support services for offenders	Negotiate and agree, where possible for each area, a small "intervention fund" to be used for short term tactical support activities	CSP areas IOM co-ordinators	August 2011	Failure may lead to an immediate return to offending behaviour	

**Not Protectively Marked**

**Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012**

<b>Ref:</b>	<b>Area</b>	<b>Objective</b>	<b>Actions</b>	<b>Proposed Owner</b>	<b>Deadline</b>	<b>Risks</b>	<b>Update</b>
12	All	Life style changes – Increased availability of moving-on accommodation	Greater availability of medium term properties	TBC	March 2012	Failure may lead to a long term return to offending behaviour	
13	All	Cost effective and community led life style changes for offenders to encourage a reduction in offending behaviour	Complete a formal research project to identify the real opportunities for 3 <sup>rd</sup> sector involvement and provide a report. We need to establish whether or not these groups really do exist	TBC	March 2012	If suitable groups exist and are willing to support the programme we should be engaging with them: if not – we will have at least clarified the situation	
14	All	To raise the awareness of the programme with partner agencies and the communities at large	To develop and implement a practical communications plan based upon the CCJB Communications Strategy.	TBC			
15	All	Provision of a fair service to people whose first language is not English	Investigate resources and networks for interpreter services	TBC			

Not Protectively Marked

Cambridgeshire Community Safety Partnerships Strategic Action Plans FY2011-2012

Ref:	Area	Objective	Actions	Proposed Owner	Deadline	Risks	Update
16	H,F	Service provision for non UK nationals residing in the area	Establish the scale of the problem  Develop and implement a practical and proportional service	TBC		Continued harm in the community	

# Cambridgeshire Drug and Alcohol Action team update

**Priority Area:** Drug and Alcohol Action Team  
**Lead officer:** Susie Talbot  
**Re:** Update for Cambridge City CSP meeting 02 Aug 2011

## 1. Young people services:

### 1.1. Drug/alcohol specialist treatment services

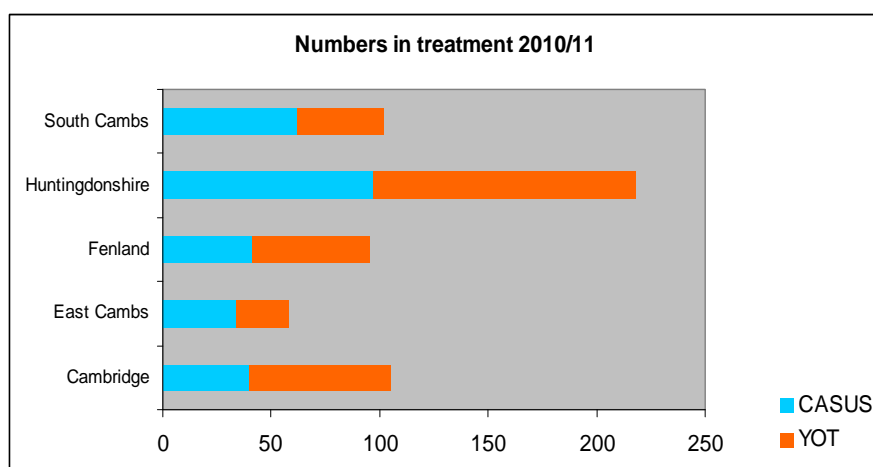
The young people drug and alcohol treatment services in Cambridgeshire are provided by CASUS and the Youth Offending Team.

CASUS are part of the Cambridgeshire and Peterborough NHS Foundation Trust. They came into being in April 2010, and have a three-year contract. The service is commissioned in two separate 'lots'; 1) CASUS South- covering Cambridge City, South Cambridgeshire and East Cambridgeshire and 2) CASUS North- covering Huntingdonshire and Fenland.

There are 10 members of staff in the team in total. Five of these serve the Cambridge, South and East Cambs area. The team is comprised of nurses, project workers, drug workers and Social workers. Suzanne Hare is the team leader.

The Cambridgeshire Youth Offending Team (YOT) also has a substance misuse team, of three people, which is commissioned by the DAAT, separately to CASUS. They support young people who are young offenders. They do similar work to CASUS and are very closely aligned with CASUS, often joint working cases, or referring people to CASUS once their YOT order has finished. They are not advertised to wider professionals, as the only referral route to their service is from within the YOT.

The chart below represents numbers in treatment in 2010/11 by district and service. In 2010/11, Cambridge city had a total of 105 young people engaged with the young people services (18% of the countywide caseload). Overall, there has been a pretty good mixture of referral sources, ranging from self referrals, criminal justice referrals, schools, local authorities, alternative education and health services.



### 1.2. Estimated Prevalence of Young People's Substance Misuse in the area

The Health Related Behaviour Questionnaire (Balding Survey) is completed every two years by a sample of year 8 (aged 12-13) and year 10 (aged 14-15) students from schools across the UK. There are questions about alcohol consumption and

drug use in the survey, as we use the findings to estimate the prevalence of use amongst young people.

The survey has been analysed by the DAAT, and a full report is attached for information. Overall, the results suggest that less young people are drinking excessively and fewer of them are taking cannabis than in previous years. However, Year 8 boys and Year 10 boys and girls in Cambridge city are more likely to be offered cannabis than their counterparts in other areas. As a result, the proportion of Year 10 pupils in Cambridge City who have used cannabis is higher than the county average. There is no particular concern regarding alcohol use for young people in Cambridge city.



ccc.cambridgeshire.g

## **2. Adult drug and alcohol services:**

### **2.1. Adult Drug and Alcohol treatment services**

- As of March 2011, 610 Cambridge city residents were engaged in drug treatment service and 132 were in Alcohol treatment service. (39% and 32% of the countywide caseload).
- To celebrate the Recovery Month June 2011, we have asked service users to nominate anyone who has made a huge difference to them in their recovery from drug or alcohol use. Professionals were also asked to nominate service users, who have made massive steps in their recovery. The nominations closed on the 13<sup>th</sup> May 2011. In total 38 professionals and 59 clients have been nominated across the county. Please see below two stories of a client and a worker who have been nominated:

A Cambridge client nominated by his worker:

“This client has been in treatment for only 5 months but has already reduced down on his medication and is now opiate free. He started on Naltrexone and from the start of his treatment he has stopped using illicit drugs completely. He has worked very hard in sessions to practice relapse prevention strategies and has been a delight to work with in terms of his positive attitude and commitment and willingness to change. He is keen to look into working as a mentor in the future and would be a brilliant role model.”

A worker nominated by her client:

“My keyworker has always given me unrivalled support from the first meeting. She has always made arrangements easier for me as I am disabled. She has given me complete support at anytime, I phone her when I need to or even text sometimes even when I need information I’ve needed about anything. She endeavoured to provide throughout my pregnancy, having my child and even now my child is two years old she supports me with all matters ‘Toddler’. She has never been judgmental and has always looked at the bigger picture. She thoroughly deserves and award in recognition of her selfless work.”

- Addaction held a “Celebrating Recovery” event at the Market Hill site in Cambridge on 15th June 2011. Guest speakers from local Mutual Aid groups Families Anonymous (FA) and Narcotics Anonymous (NA), the Regional NTA Team and service users were in attendance. Three Service Users bravely stood up and emotionally recounted their personal stories. The event was inspirational to all who attended and a poignant reminder of the challenge that we all face. We left the event with the reminder that recovery is a journey that need not be taken alone, the significance of the role of a range of support systems from families/friends, mutual aid groups, peer support and specialist services cannot be underestimated and can make a real difference to individuals lives.

## **2.2. Drug intervention Programme (DIP)**

- As of June 2011, 48 Cambridge City residents were in the DIP caseload (34% of the countywide number). Comparison of the DIP caseloads in Cambridge city in Q1 this year and last year has not shown any significant differences (caseload for Q1 2011/12: 48 individuals vs. Q1 2010/11: 50 individuals). However, the total DIP caseload for the county is higher in Q1 compared to the same quarter last year. (148 vs. 123 individuals). These increases are seen in the East Cambs, South Cambs and Fenland caseloads.
- Information from the Police shows that there has been an increase in drug offences in Cambridge city in Q1 compared to the same quarter last year. However, at this stage, due to the lack of detail on the offences data, we are unable to ascertain whether there is a correlation between the increases in DIP countywide caseload and Cambridge city’s drug offences.
- There are some positive changes in the resettlement support for the Integrated Offender Management (IOM) scheme. Whilst Luminus are no longer delivering Multi disciplinary services commissioned by Supporting People, they will however continue to deliver accommodation based services. Circle Support will be delivering services in Fenland, Cambridge and South Cambs in support of the DIP and IOM. This covers the Cambridge PPO housing officer and the Central based Female Offender housing support post. Axiom will be delivering services in Huntingdon and East Cambs and there was provision in the specification for an IOM housing worker. The remit of post has yet to be discussed with the provider and it is hoped to meet with both Axiom and Circle Support to discuss how support for DIP/IOM will be delivered this year.
- It is estimated that the offending rate for DIP clients one year after engagement with the programme is reduced by 46% compared with one year before engagement (CDIP Offending Analysis March 2011). The reduction in offending and in particular serious acquisitive crime is significant and clearly demonstrates the value of DIP in support of the CSP reducing re-offending agenda.

## **3. Area of concerns:**

- None

**To: All Cambridgeshire Community Safety Partnerships (CSP)**

**From: Cambridgeshire County Council Research & Performance Group**

**Purpose: To provide clarity of this year's Strategic Assessment process**

### **Introduction**

All CSPs are legally required to produce an annual strategic assessment, as specified by the minimum standards that came into effect in August 2007.<sup>1</sup> The aim of the strategic assessment is to support the CSPs in developing an evidence-led approach to address issues around community safety.

*"The statutory framework requires partnerships to include the following components in the strategic assessment:*

- analysis of the levels and patterns of crime, disorder and substance misuse;*
- changes in the levels and patterns of crime, disorder and substance misuse since the last strategic assessment;*
- analysis of why these changes have occurred; and*
- assessment of the extent to which last year's plan was implemented."*

2

The strategic assessment evolves year on year as we learn from what works and adjust to reflect the changes that have taken place to the partnerships. Following on from a review of the 2010 strategic assessments, the existing guidance available and conversations with partners, the following process and format are recommended for 2011. The table below highlights some of the comments that were received from CSPs and changes to be made to resolve them.

<b>Comment</b>	<b>Change</b>
Some lack of understanding of the Victim, Offender, Location (VOL) presentation	Provide clearer explanation of VOL Provide more guidance of partnership working to address underlying issues
Need to access to underlying data/analysis	Provide appendix bundle to include additional data/ charts
Document length – too long	Reduce number of key lines of enquiry
More CSO involvement needed	CSOs to be part of scanning process CSOs to be part of editing document OSGs to be contribute to content
Greater use of partnership data	A review of data sources will take place. With an offer to discuss with partners best use of data <sup>3</sup>
A need to provide more recommendations for the partnership	More recommendations to be included. Scanning of national best practice and discussion with leads on what interventions the partnership should discuss

<sup>1</sup> The Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007.

<sup>2</sup> Developing a Strategic Assessment An effective practice toolkit for Crime and Disorder Reduction Partnerships and Community Safety Partnerships October 2007

<sup>3</sup> Previous years has shown that some data sources sent to us are not as robust as others. However it must be noted that Cambridgeshire County Council Research & Performance Group does not has the capacity to re-analysis every partnership data source.

These changes should allow for a more integrated holistic document, with greater involvement from the Community Safety Officers (CSO) and strategic leads for specialist areas. Furthermore, the strategic assessment will be a living document and would include the priorities once agreed. An example structure for the document can be seen in appendix 1.

## **Process**

As before, we will follow the recommended SARA<sup>4</sup> model for the process. This year there will be an emphasis on early scanning. This will allow more time for analysis on emerging issues and discussions with partners, and potentially a reduction in the number of key lines of enquiry. This in turn should produce a more focussed document.

### ***Scan***

- Review all issues within the district, with input from CSOs about which areas might form the key lines of enquiry.
- Matrix for decision making process for deeper analysis
- Use of Constabulary risk assessment of

### ***Analyse***

- Conduct a more in-depth analysis of problem areas, including what the partnership has done and progress made. This would integrate some of the work previously presented in separate sections to enhance understanding of what works.
- Working closely with partners to attempt to identify cross-cutting issues and underlying causes

### ***Respond***

- The document will include clear recommendations. These should be jointly written with partners and CSOs
- The response element is seen through the action plans written by the CSPs, which should include proven and effective interventions.

### ***Assess***

- Re-examine the 2011 process to develop the 2012 strategic assessment

## **Format**

The Jill Dando Institute recommends that strategic assessments are written in the victim, offender, location (VOL) problem triangle rather than the crime chapter methodology. This allows for a greater level of understanding of underlying causes of community safety problems instead of 'descriptions' of the crime patterns within the CSP area.

For 2011, the emphasis this year will be to produce a working adaptable document that provides the partnership with a solid starting point from which to form action plans. To this end, less 'data' will be within the main document but will instead be made available within the supporting information pack.

For this year's document the recommendation is that for each VOL theme the following 5 areas will be covered.

- Key Information (what is the problem)
- Current work being carried out (what are we already doing)
- Progress made in tackling the problem (how successful is the current activity)
- Gaps identified (gaps in intervention or intelligence)
- Recommendations (possible future work)

---

<sup>4</sup> Scan – Analyse – Respond - Assess

The following examples give an explanation of what each section might look like;

*Victims* - Those groups of people who suffer high levels of victimisation or are particularly vulnerable to particular crimes, any identified areas of need, and the inclusion of recommendations for partners.

*Offenders* - Those groups of people who are the most prolific or are most likely to become offenders, any identified areas of need, and the inclusion of recommendations for partners.

*Locations* - Those geographic areas and times often referred to as hotspots, which have high levels of offences any identified areas of need, and the inclusion of recommendations for partners.

### **Data Sources**

Please see attached document “2011 Strategic Assessment Data Sources” for list of data sources to be reviewed.

### **Community Consultation**

It is a requirement that:

*“The partnership will consult its communities about crime and disorder issues in their area and also about what priorities the partnership should tackle”<sup>5</sup>*

The partnership therefore needs to agree what process it wishes to adopt for consulting with the public. The move to a living document allows more flexibility in the timescale for the consultation.

### **Suggested Timescale**

July 14 <sup>th</sup> – Aug 4 <sup>th</sup>	- Scanning
Aug 1 <sup>st</sup> – 14 <sup>th</sup>	- Consult with CSOs/OSG and agree key lines of enquiry
Aug 15 <sup>th</sup> – 31 <sup>st</sup>	- Write introduction & scanning sections
Sept 1 <sup>st</sup> – 30 <sup>th</sup>	- Analysis & write main section
Oct 1 <sup>st</sup> - 19 <sup>th</sup>	- Complete editing with partners & agree draft recommendations
Oct 20 <sup>th</sup> – Nov 30 <sup>th</sup>	- Present to CSPs and agree priorities
Dec – Jan 2012	- Complete documents

### **Recommendations**

- That the partnership support the proposed process and format changes for this years strategic assessment
- That the partnership identifies a clear process and timescale to allow for consulting with the public in 2011.
- That partners contact the Research & Performance Group at their earliest convenience to discuss appropriate use of data sources.
- That the partnership commits to the process by supporting the sharing of information and notes the impact on resources for its partners and in particular the CSO’s time.

---

<sup>5</sup> Delivering Safer Communities: A guide to effective partnership working

# **Suggested content for a partnership strategic assessment document<sup>6</sup>**

## **Contents**

**Title page**

**Executive summary**

### **Section 1: Introduction**

**The introduction**

**The team**

**Methodology**

**Data sources**

### **Section 2: The Analysis**

**Contextual information**

**The scanning exercise**

**The analysis**

**Current Activity and Progress**

### **Section 3: Priorities**

**The priority selection process**

**The strategic priorities**

### **Section 4: Gaps in Current Activity, Provision and Intelligence**

**Local experience**

### **Section 5: Conclusion**

**Next steps**

**Appendices**

---

<sup>6</sup> Adapted from the Home Office Toolkit suggested structure 2007

## DATA SOURCES – STRATEGIC ASSESSMENTS 2011

The table below outlines the main data sources required for the strategic assessment.

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
CAMBRIDGESHIRE CONSTABULARY	Cambridgeshire Constabulary	<ul style="list-style-type: none"> <li>Recorded Crime &amp; Detections</li> <li>Offender &amp; Victim data</li> <li>Incidents / Calls for Service</li> <li>Racist Incidents</li> <li>Speed complaints</li> <li>GAP database</li> <li>Neighbourhood priorities</li> <li>Risk Assessments for emerging issues</li> </ul>	The accuracy of location information (grid references) for police data is questionable pre Feb 07 and requires continual monitoring and improvements.		Data to be collected from Parkside – LR to be arrange date
CAMBRIDGESHIRE COUNTY COUNCIL	Social Services	<ul style="list-style-type: none"> <li>Child protection and looked after children data</li> <li>Information on vulnerable groups and where they reside</li> </ul>	<ul style="list-style-type: none"> <li>Snapshot data by ward. Inhand – Dec 05, Mar 06 Dec 06</li> <li>Referral data for all reasons in hand for 2005/06, 2006/07 and 2007/08</li> <li>Domestic violence contacts in hand for 2006/07 &amp; 2007/08</li> <li>Inhand (currently county as whole) - Jan-Dec06. Meeting in July to agree data needs. Could get at least 05/06 &amp; 06/07</li> </ul>	Children – Sarah Bowman or Jill Sheldon (PA Janet Lee)  Vulnerable adults – Caroline Webb	MS – to request data  LR to request data
	Education	<ul style="list-style-type: none"> <li>Truancy and exclusions</li> <li>Balding Survey incl Bullying</li> </ul>	<ul style="list-style-type: none"> <li>Sarah Bowman holds data</li> <li>SD has reviewed most recent</li> </ul>	Mike Sladen <b>Telephone No:</b> 01223 716871 <b>Mobile:</b> 077718 62754	LR to contact MSladen for data
	Youth Offending Service	<ul style="list-style-type: none"> <li>Youth offender data</li> <li>Incl PPO</li> <li>Clients where drugs an issue</li> </ul>	<ul style="list-style-type: none"> <li>Data in hand for 2006/07</li> <li>07/08 – first time entrants</li> </ul>	(YOS Info & Comms Manager). YOS to support her involvement.	MS has requested data

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
	Research Group	<ul style="list-style-type: none"> <li>Population changes</li> <li>Deprivation</li> <li>Economic</li> </ul>			
	Domestic Violence Advocacy Service	<ul style="list-style-type: none"> <li>Victim profile of high risk caseload of service</li> </ul>	Data can be downloaded by month. Data includes profile of victims incl # of children and relationship with perp. Can be provided by district.	Simon Keress	
	Road Safety	<ul style="list-style-type: none"> <li>Joint incidents and accidents report completed each year.</li> </ul>	2008 report in hand Link is <a href="http://www.cambridgeshire.gov.uk/transport/monitoring/network/joint+road+casualty+report.htm">http://www.cambridgeshire.gov.uk/transport/monitoring/network/joint+road+casualty+report.htm</a>	Andy Hebb (constabulary) and Kamila Gielnik (CCC)	
	Drug Action Team	<ul style="list-style-type: none"> <li>Drug misuse / drug related crime</li> <li>Drug Treatment – incl age, gender of attendance &amp; types of drug</li> <li>Needle find data</li> </ul>	PB to share existing work with LR  Needle find collected by district, some better than others	Tina Lee	
	Trading Standards	<ul style="list-style-type: none"> <li>Doorstep Trader complaints data</li> <li>Underage sales of alcohol</li> </ul>	<ul style="list-style-type: none"> <li>2005/06 postcode data. Limited use</li> <li>PB has 2006 data</li> <li>This year a summary of what the task force is doing would be useful</li> </ul>	MS to list contact person.	
<b>PROBATION</b>	Probation	<ul style="list-style-type: none"> <li>Caseload and risk factors</li> <li>Offender needs</li> </ul>	<ul style="list-style-type: none"> <li>04/05 – 06/07 data in hand</li> <li>Kamila has written a report 2009</li> </ul>		
<b>HEALTH</b>	Emergency Depts (ED)	<ul style="list-style-type: none"> <li>Assault Injuries</li> </ul>	<ul style="list-style-type: none"> <li>Addenbrookes: 2006-2011 Inhand</li> <li>Hinchingbrooke: Feb-Jun 2011 Inhand</li> </ul>	Adrian Boyle – Addenbrooke's  David Monk - Hinchingbrooke Hospital	Data received on monthly basis from both EDs

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
	Primary Care Trusts	<ul style="list-style-type: none"> <li>Morbidity data</li> <li>Hospital admissions</li> <li>Assaults on GP and Primary Care staff</li> </ul> <p style="text-align: center; color: magenta; font-size: 1.2em;"><i>GET FROM DAAT</i></p> <ul style="list-style-type: none"> <li>Drug Related deaths</li> <li>Drug related poisoning deaths</li> <li>Patients referred to drug treatment</li> </ul>	NB death info 2005 most up-to-date	Helen Whyman (Senior Public Health Information Specialist) Health to support their involvement.	No need to request primary data – should be included in alcohol needs ass etc
	Ambulance Trust	<ul style="list-style-type: none"> <li>Treatment of assault victims</li> </ul>	Report by Luke Talibudeen, latest data held Oct 06		<b>Data still outstanding</b>  LMeats & JMassie currently progressing data sharing
<b>FIRE SERVICE</b>	Cambridgeshire Fire & Rescue	<ul style="list-style-type: none"> <li>Hoax calls</li> <li>Malicious fires / arsons</li> </ul>	<ul style="list-style-type: none"> <li>Data from 02/03. Data readily available. Data by district &amp; type of fire</li> <li>Susan has mapped most 2009 data</li> </ul>		Data being received monthly
	Survey / Consultation	<ul style="list-style-type: none"> <li>Baldings</li> <li>Community safety survey 2010 (used last time)</li> <li>British Crime Survey 2007/08 (July 08)</li> </ul>	<b>Review needed</b>		
<b>CAMBRIDGE CITY COUNCIL</b>	Local Authority Housing Dept / Housing Associations	<ul style="list-style-type: none"> <li>ASB reports</li> <li>Reason for transfer applications</li> <li>Evictions</li> <li>Other associated enforcement actions</li> </ul>		Sandra Farmer Area Housing Manager South 01223 458312 Andrew Latchem Area Housing Manager North 01223 458402	

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
	Environmental Health	<ul style="list-style-type: none"> <li>Disorder / ASB Data e.g. noise complaints (can look at by ward &amp; day/night)</li> <li>Flytipping</li> <li>Dog fouling/strays</li> </ul>	Review needed	Selwyn Anderson 01223 457891	
	Streetscene	<ul style="list-style-type: none"> <li>Needlestick data – Note PB</li> <li>Graffiti reports</li> <li>Abandoned vehicles</li> <li>Street drinking / homelessness (more qualitative data &amp; in early stages)</li> </ul>	Review needed	Darren Wade 01223 458064  John O'Brien 01223 458285  Dave Greening 01223 457977	
	CCTV	<ul style="list-style-type: none"> <li>Arrest and incident figures</li> </ul>	Review needed	Martin Beaumont 01223 457441	
	City Centre Management	<ul style="list-style-type: none"> <li>Tourist figs / pedestrian counts / shopper counts</li> </ul>		Emma Thornton 01223 457446	
	Projects/ Initiatives	<ul style="list-style-type: none"> <li>Action plans</li> </ul>		Tom Kingsley PSO 01223 547042	
	EAST CAMBRIDGESHIRE DC	Local Authority Housing Dept / Housing Associations	<ul style="list-style-type: none"> <li></li> </ul>		Vanessa Mainwaring – Hereward Housing 0845 850 5757
Environmental Health		<ul style="list-style-type: none"> <li>ASB</li> <li>Dog fouling</li> <li>Abandoned vehicles</li> <li>Fly tipping</li> <li>Graffiti</li> <li>Noise nuisance</li> <li>Needle finds</li> </ul>	Review needed	Caroline Littleboy 01353 665555	
City Centre Management/ CCTV		<ul style="list-style-type: none"> <li>Nick Ball to provide description of available information</li> </ul>	Review needed		LR to contact Nick for details
Projects/ Initiatives		<ul style="list-style-type: none"> <li>Action plans</li> </ul>		Issy Bridge	
FENLAND DC	Local Authority Housing Dept / Housing Associations	<ul style="list-style-type: none"> <li>Complaints to housing re tenants / tenants against which action has been taken,</li> </ul>		Ralph Wilson, FDC General 01354 654321	

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
	Environmental Health	<ul style="list-style-type: none"> <li>All reported EH issues by members of the public on PLACIS</li> </ul>	Review needed	Rob Mitchell	
	Strategy & Partnerships	<ul style="list-style-type: none"> <li>Results of consultation with minority groups. Feedback re dispersal orders and from NP. Current FSP priorities</li> </ul>		Annabel Tighe, FDC; David Bailey, FDC; Di Atkinson	
	CCTV	<ul style="list-style-type: none"> <li>All CCTV recorded incidents by month since 2003 start-up of scheme. Camera locations against activity</li> </ul>		Mick Napier, FDC StreetSafe CCTV Manager, 01945 427160	
	Projects/ Initiatives	Action plans		Rob Mitchell	
HUNTINGDONSHIRE DC	Local Authority Housing Dept / Housing Associations	<ul style="list-style-type: none"> <li>ASB – Luminus</li> <li>Hunts DC Housing department</li> </ul>	Review needed	Phil Roszier 01480 428777 Jon Collen 01480388220	
	Environmental Health	<ul style="list-style-type: none"> <li>List of incidents: Noise complaints, Abandoned Vehicles, Dog fouling, Stray/Dangerous dogs *up-to-date</li> </ul>		Sandra McKerral 01480 388473 (supplies quarterly info)	
	Operations/Street Rangers	<ul style="list-style-type: none"> <li>Abandoned Vehicles</li> <li>Graffiti</li> <li>Fly Tipping</li> <li>Fly Posting</li> <li>Needle finds</li> </ul>		Heidi Field 01480 388650 Sonia Hansen 01480 388630	
	Street Wardens	<ul style="list-style-type: none"> <li>Calls for service e.g. ASB, arson, Criminal Damage, graffiti, fly tipping, and general quality of life issues</li> </ul>			
	Strategy & Partnerships	<ul style="list-style-type: none"> <li></li> </ul>			
	CCTV	<ul style="list-style-type: none"> <li>List of incidents (incl. call sources) * from Apr 06</li> <li>GIS locations of cameras</li> </ul>		Dave Harris (supplies monthly info)	
	Projects/ Initiatives	<ul style="list-style-type: none"> <li>Action plans</li> </ul>		Claudia Deeth – PSO 01480 388233	

Agency	Data Source	Data Type	Data Availability/ Comments	Contact	Actions
SOUTH CAMBRIDGESHIRE	Local Authority Housing Dept / Housing Associations	<ul style="list-style-type: none"> <li>ASB reports</li> <li>Reason for transfer applications</li> <li>Evictions</li> <li>Other associated enforcement actions</li> <li>Homelessness</li> </ul>	<ul style="list-style-type: none"> <li>03/04 data Inhand</li> <li>PE1 returns Inhand 05/06 Q4 – 06/07 Q3</li> </ul>	Pauline Gardner, Housing Services Manager 01954 713040 or Susan Carter, Housing Advice & Options Manager 01954 713044	
	Environmental Health (& Streetscene)	<ul style="list-style-type: none"> <li>Disorder / ASB Data e.g. noise complaints</li> <li>Flytipping</li> <li>Dog fouling/strays</li> <li>Needlestick data</li> <li>Graffiti and abandoned vehicle reports</li> </ul>	2003/04, 2004/05 and Q1-3 of 2005/06 Inhand for most data types	Chris Bradley, Enforcement Officer 01954 713407  Stuart Harwood-Clarke, Environment Operations Manager 01954 713498 Chris Bradley, Enforcement Officer 01954 713407	
	Projects/ Initiatives	<ul style="list-style-type: none"> <li>Action plans</li> </ul>		Philip Aldis, Strategic Partnerships Officer 01954 713344	

<b>To:</b>	Cambridge Community Safety Partnership Board
<b>From:</b>	Tom Kingsley
<b>Date:</b>	2 <sup>nd</sup> August 2011

**Subject: Cambridge CSP timetable and meetings**

**1. Purpose of the report**

- 1.1 To agree a Cambridge CSP (Partnership) timetable for the remainder of the financial year (to 31<sup>st</sup> March 2012)
- 1.2 To agree the schedule of Cambridge CSP meetings for 2012.
- 1.3 To seek approval to convert the 1<sup>st</sup> November 2011 meeting into the Partnership's Development Day.

**2. Background**

*2.1 Timetable*

In order to be better informed, the Officer Support Group met on 8<sup>th</sup> July to discuss the works needed to be undertaken by the Board and the Partnership in updating the Community Safety Plan for 2012/13, planning its financial expenditure and monitoring of projects for 2011/12 and engaging with the general public at relevant fora. The subsequent timetable is shown on the attached Appendix.

*2.2 Schedule of Meetings*

Following a proposal by the Officer Support Group, the frequency of the Partnership's six meetings per annum was changed so that four of the meetings tied in with the production of the Research Group's quarterly performance report, with the remaining two meetings covering financial discussions and any "end of year" matters. The Board, at its September 2009 meeting, approved this change.

- 2.3 It is to be noted that following the coming into force, on 1<sup>st</sup> June, of The Crime and Disorder (Formulation and Implementation of Strategy) (Amendment) Regulations 2011, there is no longer a statutory duty on the Board (as a "strategy group") to meet "from time to time throughout the year as it considers appropriate." However, the Board has previously stated that the Partnership should not make any important decisions by e-mail and outside the scrutiny of the general public.

- 2.4 Taking into account the above, the Officer Support Group propose that the Cambridge CSP hold a minimum of **four** public meetings during the course of 2012, a separate closed Development Day, and extraordinary meetings being held as and when deemed necessary. The four meetings reflect the need of the Board to publicly monitor the Partnership's performance against the targets set out in the Community Safety Plan 2011-14, taking into account the time needed by the Research Group and priority lead officers to prepare their respective reports. The dates of the 2012 round of meetings will be:

- 14<sup>th</sup> February 2012** – Q3 2011/12 and endorse Plan
- 1<sup>st</sup> May 2012** – Q4 2011/12
- 31<sup>st</sup> July 2012** – Q1 2012/13
- 30<sup>th</sup> October 2012** – Q2 2012/13

- 2.5 In the light of forthcoming changes to the way that CSPs operate and are funded, it has become apparent that fixing all meetings in advance does not allow for matters to be considered, discussed and approved in a timely manner. In the light of the changes made by the revising statutory instrument (highlighted in paragraph 2.3), the Board should become more fluid in its response to external influences. However, with pressures on representatives' commitments, it is recognised that extraordinary meetings cannot be

arranged immediately. The Officer Support Group therefore propose that extraordinary meetings only take place when the following conditions are satisfied:

- ❑ That an identified need has arisen for such a meeting and the matter cannot be held over until the next available quarterly meeting.
- ❑ That a month's notice can be given to the Board.
- ❑ That the meeting has a majority of Board members present.
- ❑ That the meeting adheres to the guidelines with regards making papers available to the general public (unless it will be deemed to be a confidential meeting).

## 2.6 *Development Day*

To provide better value for money, agreement was sought from the Board to convert the 2<sup>nd</sup> November 2010 meeting into the Partnership's Development Day, with matters that would normally have been discussed at that meeting (being the Q2 2010/11 reports and performance) being held pending until the 14<sup>th</sup> December meeting. The Officer Support Group propose that the same happens this year, in order to save on limited financial resources. With regards the Development Day for 2012, the proposed date is **6<sup>th</sup> November 2012**.

- 2.7 There was an initial agreement at the December 2010 meeting to hold two of the six meetings for 2011 in the evenings and at venues other than The Guildhall. Although the proposal was approved, there has been a lot of discussion around better public engagement, for example, at Area Committees (especially in the light of changes to the format of the Area Committees since implemented at the North Area Committee of 19<sup>th</sup> May). The revised proposal, in the light of budgetary constraints, is to continue to hold public Partnership meetings at The Guildhall (a no-cost venue), and engage with the general public at other suitable fora.

## **3. Recommendations**

- 3.1 That the Board agrees the timetable of works and engagement as set out in the attached Appendix.
- 3.2 That the Board approves the schedule of meetings, as highlighted in paragraph 2.4; the date of the Development Day and the holding of extraordinary meetings as and when necessary.
- 3.2 That the Board approves the holding of the Partnership's Development Day on 1<sup>st</sup> November 2011, with matters that would have been discussed then being held over until the 14<sup>th</sup> December 2011 meeting.
- 3.3 That the Board approves the continued use of The Guildhall facilities for its open meetings and to engage further, as appropriate, with the general public at Area Committees and other suitable fora.

### **Further Information:**

Tom Kingsley  
Safer Communities Manager, Safer Communities Section  
01223 457042

## Cambridge CSP Timetable 2011/12

August 2011	September 2011	October 2011	November 2011	December 2011	January 2012	February 2012	March 2012	April 2012	May 2012	June 2012	July 2012
Agree timetable and process for SA 2011 (2)		SA 2011 finalised	SA 2011 discussed at Development Day (1)  Consultation for Plan (Year 2) (24)	Consultation for Plan (Year 2) (15)	Consultation for Plan (Year 2) (5 & 9)	Revised Plan (Year 2) endorsed by Board (14)	Endorsement of Plan (Year 2) by CSSC (15) and publication				
Cambridge CSP: 2 RD: 26/07			Development Day: 1	Cambridge CSP: 14 RD: 7		Cambridge CSP: 14 RD: 7			Cambridge CSP: 1 RD: 24/04		Cambridge CSP: 31 RD: 24
		OSG: 10	OSG: 15	OSG: tbc				OSG: tbc		OSG: tbc	
		CSSC: 13 RD: 29/09			CSSC: 12 RD: 15/12		CSSC: 15 RD: 1				
<b>Area Committee (E): 18 RD: 9</b>  <b>Area Committee (W/C): 25 RD: 16</b>	<b>Area Committee (N): 22 RD: 13</b>  Area Committee (S): 26 RD: 15	Area Committee (E): 27 RD: 18	Area Committee (W/C): 3 RD: 25/10  <b>Area Committee (S): 7 RD: 27/10</b>  <i>Area Committee (N): 24 RD: 15</i>	<b>Area Committee (E): 15 RD: 7</b>	<b>Area Committee (W/C): 5 RD: 22/12</b>  <i>Area Committee (S): 9 RD: 28/12</i>  <b>Area Committee (N): 26 RD: 17</b>	Area Committee (E): 9 RD: 31/01	<b>Area Committee (S): 5 RD: 23/02</b>  Area Committee (N): 22 RD: 13	<b>Area Committee (E): 12 RD: 3</b>  Area Committee (W/C): 26 RD: 17	Area Committee (S): 10 RD: 30/04  <b>Area Committee (N): 17 RD: 8</b>		

Area Committees in **bold** are those where "Policing & Safer Neighbourhoods" is on the Agenda  
Area Committees in *italics* are those where public consultation will be undertaken

**Key:**

CSSC Community Services Scrutiny Committee  
OSG Officer Support Group  
RD Report Deadline  
SA Strategy Assessment

<b>To:</b> Cambridge Community Safety Partnership
<b>From:</b> Jenny Massie, Partnership Liaison Officer, Cambridgeshire Constabulary
<b>Date:</b> 2 <sup>nd</sup> August 2011

**Subject: Extension of the Community Safety Accreditation Scheme (CSAS) at Addenbrooke's Hospital and Wider Development of Community Safety Accreditation Schemes within Cambridgeshire and Peterborough.**

## **1. Purpose of the report**

- 1.1 To inform members of the Cambridge Community Safety Partnership on the extension of the Community Safety Accreditation Scheme (CSAS) currently in place at Addenbrooke's Hospital.
- 1.2 To make the members of the Cambridge Community Safety Partnership aware of the consultation letter circulated regarding the development of Community Safety Accreditation Schemes (CSAS) within Cambridgeshire and Peterborough.

## **2. Background**

### *Extension of CSAS at Addenbrooke's Hospital*

- 2.1 In 2008 Cambridgeshire Constabulary's Force Executive Board agreed to explore the potential business benefits of CSAS by a limited pilot. In July 2009 a twelve month CSAS pilot was launched at Addenbrooke's Hospital.

As part of this pilot eight existing members of staff (four Shift Facilities Managers and four Security Team Leaders) were vetted, trained and endorsed by the Chief Constable as Accredited Persons (AP). They were also conferred with three police powers pursuant to Section 40 and 41 and Schedule 5 of the Police Reform Act 2002:

- Power to issue penalty notices for Section 5 Public Order Act 1986
- Power to require name and address for relevant offences
- Power to require name and address for anti-social behaviour

- 2.2 The primary aims of CSAS at Addenbrooke's Hospital are to:

- Contribute to community safety and security;
- Reduce crime, disorder and ASB;
- Increase confidence of patients, visitors and staff and reduce fear of crime; and
- Increase intelligence flow

- 2.3 In October 2010 Cambridgeshire Constabulary's Force Executive Board agreed that the scheme could continue and develop at Addenbrooke's as 'business as usual'.

### *Development of CSAS within Cambridgeshire and Peterborough*

- 2.4 On Friday 8<sup>th</sup> July the consultation letter and accompanying brief guide to CSAS (as attached at Appendix A) were circulated to Local Authority Chief Executives, Chairs of the Community Safety Partnerships, members of Cambridgeshire Police Authority and the Clerk to the Justices regarding the development of Community Safety Accreditation Schemes (CSAS) within Cambridgeshire and Peterborough.

### **3. CSAS at Addenbrooke's Hospital – Phase 2**

- 3.1 Joint work has been ongoing between the Police (Operational and Neighbourhood Support, the Corporate Development Department and the South City Neighbourhood Policing Team), Addenbrooke's Hospital and APCOA (as the on site security providers) to expand the scheme on the hospital site. The intention being to extend the accreditation to staff whose sole function is to patrol the location, thus providing increased visibility of Accredited Persons and enhanced security capabilities. This proposal was agreed by the Constabulary's Southern Division Senior Management Team on 28<sup>th</sup> March 2011.
- 3.2 To date an additional thirteen Security Officers (including CCTV Officers) have been put forward by Addenbrooke's Hospital for accreditation; vetted; and successfully completed suitability interviews conducted by members of the Constabulary. They commenced training in July 2011 and it is anticipated that the scheme will be re-launched in September.
- 3.3 The new Accredited Persons will be conferred with the same powers designated to the existing Accredited Persons.

### **4. Recommendations**

- 4.1 That the Partnership notes the content of the report regarding the extension of CSAS at Addenbrooke's Hospital.
- 4.2 That the Partnership notes the content of the letter from the Chief Constable and submits any comments regarding the development of CSAS across Cambridgeshire and Peterborough to PC Karen Raine (as per the letter).

Further information:

Jenny Massie  
Partnership Liaison Officer (Southern Division)  
Operational and Neighbourhood Support  
Parkside Police Station  
Cambridge  
CB1 1JG  
01223 823398

## Appendix A

***Simon Parr BA (Hons)***  
**Chief Constable**

Tel: 01480 422319  
E-mail: [simon.parr@cambs.pnn.police.uk](mailto:simon.parr@cambs.pnn.police.uk)



Creating a safer  
**Cambridgeshire**

8 July 2011

*To Chief Executives  
Heads of Community Safety Partnerships  
Cambridgeshire Police Authority  
Clerk to the Justices*

Dear Colleague

### **DEVELOPMENT OF COMMUNITY SAFETY ACCREDITATION SCHEMES (CSAS) WITHIN CAMBRIDGESHIRE AND PETERBOROUGH**

I am writing to consult you on the development of Community Safety Accreditation Schemes (CSAS) within Cambridgeshire and Peterborough.

CSAS was introduced under the Police Reform Act 2002 to enable Police Forces and their partners to work more effectively with organisations and employees who positively contribute towards community safety.

CSAS is invaluable in extending the formal policing of communities by using the skills and professional abilities of non-police operators in partnership with the police and its partners. The real strength of CSAS is combining knowledge and operational capability for the good of that specific community or location.

Schemes work under carefully monitored jointly agreed protocols covering operational matters such as information and intelligence sharing, joint operations, performance monitoring and general working relationships between the police, the CSAS employee and the location they work in. Where appropriate people accredited under CSAS, known as Accredited Persons (AP), may be given limited 'police' powers to help them deal with low level offending such as littering or disorderly behaviour. They may also be given the power to require people suspected of offending to provide their details.

Community Safety Accreditation is about focusing combined resources to deliver a first class service to our communities.

Schemes are not intended to replace police officers or lead to noticeable increases in detections; however in time we should see reductions in low level disorder coupled with increased intelligence and public confidence in partnership 'policing'.

In October 2010, following successful completion of the Addenbrookes Hospital CSAS pilot, Cambridgeshire Constabulary's Force Executive Board (FEB) approved the limited corporate expansion of CSAS. This development was based on added value that CSAS could bring in terms of extended policing and partnership engagement without increased Constabulary expenditure. Addenbrookes, in agreement with the Constabulary, intend to train a further 20 APs, bringing the total to 26 by mid 2012.

Several Police Forces have also successfully utilised CSAS to accredit traffic management companies with, for example, the power to direct traffic at planned events. The advantage of this type of CSAS is that disruption to local residents and road users is kept to a minimum whilst reliance on the police is significantly less.

I have agreed to accredit two traffic management companies under CSAS– Traffic Management Service Ltd (TMS) and Cash & Traffic Management (C&TM). They will be accredited with two powers under CSAS **AND** only for the duration of the Burghley Horse Trails (1-4 September 2011). The two powers are:

- Power to control traffic for purposes other than escorting a load of exceptional dimensions and
- Power to require name and address: Road Traffic Offences

Both TMS and C&TM are already CSAS accredited with other Police Forces and have traffic management experience at the Glastonbury Festival, the Suffolk Show and numerous other events across the country. They have both worked at Burghley for several years and are fully involved with all aspects of event planning and traffic management for this event.

The possible extension of this accreditation will be discussed following the debrief after the Burghley Horse Trials have taken place.

Further development of CSAS is ultimately an operational decision for the Chief Constable of each Constabulary; Cambridgeshire currently views such schemes as a real opportunity not only for the force but also for our partners and therefore we welcome your views by way of consultation.

Enclosed with this letter is a brief guide to CSAS. For more information please contact PC Karen Raine on 01480 422570 or via e-mail at [Karen.raine@cambs.pnn.police.uk](mailto:Karen.raine@cambs.pnn.police.uk)



Simon Parr  
Chief Constable

Enc: Brief guide to CSAS



Creating a safer  
**Cambridgeshire**



## **Community Safety Accreditation Scheme**

### **What is Community Safety Accreditation?**

Community Safety Accreditation Schemes (CSAS) were introduced under the Police Reform Act 2002. They enable police force Chief Officers to 'accredit' non-police employees of organisations who contribute towards community safety. People accredited under such a scheme (Accredited Persons – 'APs') are recognised by the wearing a nationally standardised badge.

CSAS work under jointly agreed protocols which cover operational matters such as information and intelligence sharing, joint operations, performance monitoring and general working relationships between the police, the AP and the location where they work.

CSAS are invaluable in extending the formal policing of communities by using the skills and professional abilities of non-police operators in partnership with the police. The real strength of CSAS is combining knowledge and operational capability for the good of that specific community or location.

### **Do Accredited Persons get powers?**

The quick answer is that will depend on what the Chief Police Officer feels is appropriate. Accreditation does allow for APs to be given limited, but targeted, powers to deal with specific nuisances such as dog fouling, cycling on the pavement, littering together with other powers which may help deal with low level anti social behaviour for example APs may be able to issue police penalty tickets for disorder.

There are also specific offences committed if people fail to comply with powers exercised by an AP or if people obstruct or assault an AP.

APs do not however have any special powers of arrest or detention, nor can they search anyone. APs do not have any additional authority to carry the sort of equipment Police Officers do, nor can an AP break any of the normal rules when driving.

### **Under what conditions can Accredited Persons exercise their powers?**

APs can only exercise their powers when on duty, at the place they work and within the area of the force that has accredited them (this is with the exception of the power to direct traffic for the purposes of escorting an abnormal load). APs must be in uniform and clearly wearing the accreditation badge (see later). The AP must also be able to present a document detailing their accreditation on request

### **What standards need to be reached?**

The Police Reform Act sets out a number of requirements on force Chief Officers before they can make an accreditation. They must be satisfied of the following:

- The employing organisation must have a satisfactory complaints procedure
- The employing organisation must be fit and proper – checks will be made by the police
- The employee is suitable to exercise the powers that are to be conferred upon him/her - all APs must be fully vetted by the police.
- The employee is capable of effectively carrying out the functions for the purpose of which these powers are being conferred upon him/her.
- The employee has received adequate training for the exercise of these powers

**Don't the procedures that need to be carried out before somebody can be accredited duplicate the work of the Security Industry Authority?**

No. The standards for licensing required by the SIA and those in the accreditation process will be consistent. However accreditation standards will be higher than those required by the SIA because accreditation may give an individual access to certain police powers.

**What training is required to be accredited?**

The Police Reform Act 2002 41(4d) states that a force Chief Officer may not grant accreditation unless she/he is satisfied that the person concerned has received adequate training for the exercise of his powers. In reality APs must first undergo modular based learning (work books) probably followed by around a weeks classroom work. All must successfully be assessed before a Chief Officer can consider Accreditation. An example of the type of subjects covered in training is provided at the end of this paper.

**Who controls Accredited Persons?**

APs remain under the full control of their employer. Where the police and the employer have together developed deployment arrangements and protocols, accreditation will strengthen this. However, accreditation does not require that the police direct the deployment of APs.

**How are complaints about an Accredited Person handled?**

Section 40(9) of the Police Reform Act 2002 states that it is the duty of a force Chief Officer who establishes a CSAS to ensure that the employers concerned have satisfactory arrangements for handling complaints. Each organisation that employs APs, therefore, will have its own complaints procedure to which members of the public should first apply.

**What does the badge look like?**



The badge must be worn on the uniform of any AP before they can exercise any of the powers granted to them under an accreditation. The badge must replicate the proportions and colours of the published badge and be worn in the chest region of the uniform to ensure proper visibility when dealing with members of the public face to face.

## **What is the difference between Accredited Persons and Community Support Officers?**

Unlike Accredited Persons, Police Community Support Officers (PCSOs) are employed by the Police Authority, they are part of the police force and act under the full control of the force Chief Officer. They are eligible for a similar, though larger range of powers than APs. A significant difference is that PCSOs can detain a suspect for 30 minutes if they believe they have been given a false name and address under certain circumstances. They can also be designated with a number of search and seizure powers that are not available to accredited persons.

### **Typical subjects covered by CSAS training:**

- The extended police family and Community Safety Accreditation Schemes.
- Legislation relevant to Community Safety Accreditation Schemes, Accredited Persons and the powers that may be exercised.
- Diversity and social inclusion within communities.
- Interpersonal social skills in the community.
- Risk assessment and personal safety.
- Conflict management and assertiveness.
- Recording evidence and details of incidents.
- Solving problems associated with community safety.
- Crime reduction in communities.
- Crime or incident scene management.
- Using communications equipment.
- Dealing with emergencies and incidents within the community.

In addition APs would receive appropriate training to able to exercise any powers given to them for example using police penalty tickets or submitting information.