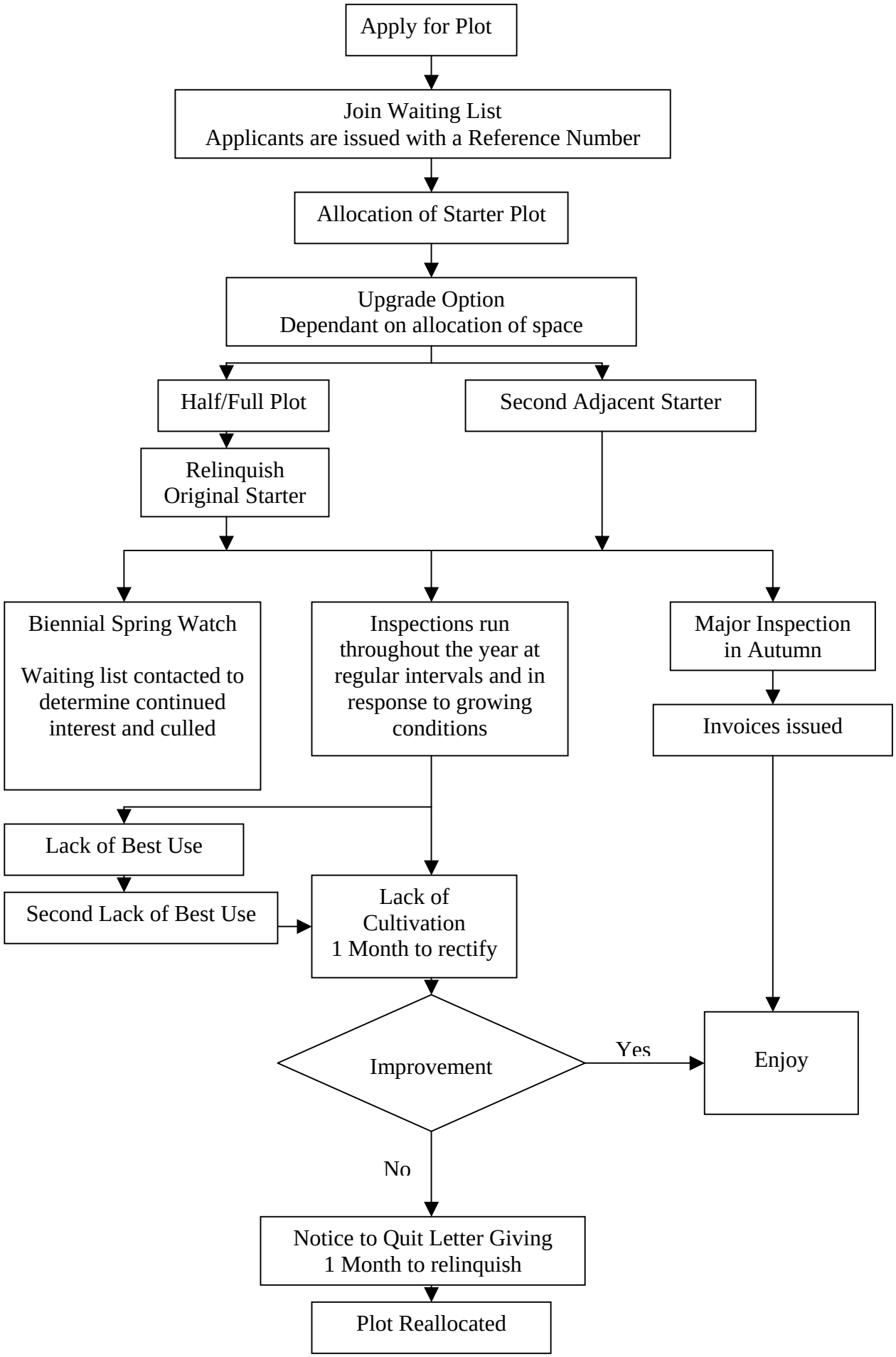Allotment Management Procedures