

# Cambridge Community Safety Partnership

17<sup>th</sup> September 2009  
10:00 – 11:35

Committee Room 1  
The Guildhall, Cambridge

## MINUTES

### Board Members

Vicky Skeels (Chair)	Cambridgeshire Constabulary
Liz Bisset	Cambridge City Council
Mick Harding	National Probation Service
Rick Hylton	Cambridgeshire Fire and Rescue Service
Ruth McCallum	Cambridge Council for Voluntary Services
Inger O'Meara	NHS Cambridgeshire

### In Attendance

Paul Griffin	Cambridge City Council
Michael Hendy	Cambridge Magistrates
Vicky Hornsby	Cambridge Business Against Crime (CAMBAC)
Louise Meats	Cambridgeshire County Council
Ian Nimmo-Smith	Leader of the Council
Alastair Roberts <sup>1</sup>	Cambridge City Council
Helen Turner	Cambridgeshire County Council
Tom Kingsley (Minutes)	Cambridge Community Safety Partnership

### 1. Welcome/introductions and apologies

- 1.1 The Chair welcomed Helen Turner as the new Community Safety Manager for Cambridgeshire County Council.
- 1.3 Apologies were received from Paul Connelly, Sarah Ferguson, Simon Kerss, Steve Kerridge, Peter Lester, Jennifer Massie, Leigh Roberts and Kevin Wilkins.

### 2. Minutes of 14<sup>th</sup> July 2009 Partnership meeting: Agreement.

- 2.1 The Minutes were agreed and would go forward for publication.

### 3. Action points: Review

- 3.1 The nine action points from the May and July meetings were discussed, as follows:

- Action point 05/13: Ongoing. Tom Kingsley to chase for a resolution.
- Action point 05/18: Ongoing. Tom Kingsley to chase for a resolution. Paul Griffin asked if the Partnership would welcome an update report on the cycle theft special project and it was agreed this should be brought to the next meeting. Action point 09/01
- Action point 07/01: Closed. Tom Kingsley had not received any comments. It was not known what the latest position was with regards the report and Paul Griffin took an action point to confirm and report back. Action point 09/02
- Action point 07/02: Closed.
- Action point 07/03: Closed.
- Action point 07/04: Ongoing. Tom Kingsley to chase for a resolution.

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<sup>1</sup> Item 11 onwards

- Action point 07/05: Closed.
- Action point 07/06: Closed. The details of this action point had been recorded incorrectly as it dealt with re-offender statistics, however, the matter had now been clarified and closed.
- Action point 07/07: Closed.

#### 4. **Community Alcohol Partnership: Update**

4.1 In Charlotte Wilson's absence, Paul Griffin gave an update on the Community Alcohol Partnership (CAP). The CAP, which was still focussing its activity in the east of the city, has run a number of enforcement evenings (generally Fridays) involving Trading Standards Officers and the police. The teams would visit parks, off licences and other places where either alcohol was sold or consumed. Whilst there had been a number of confiscations of alcohol, there had not been much anti-social activity recorded in the activity reports.

The CAP had run a marketing campaign (funded by a Safer City grant) with posters, leaflets and till prompts to counter under-age sale of alcohol. Updates were also provided at Area Committees and there had been a number of radio interviews and press releases on the enforcement work. Unfortunately, there had been little progress in getting schools involved in the scheme. The CAP is seen as beneficial to the Retail of Alcohol Standards Group who have a dedicated CAP officer.

4.2 It was reported that an off-licence trader had been found guilty of under-age sale of alcohol and this would be a good message to other off-licence traders. Concerns were expressed about the lack of engagement with schools and there was hope it could be improved.

#### 5. **Cambridgeshire Police Authority: Local Policing Plan 2009-2012**

5.1 Vicky Skeels spoke to the papers circulated to members prior to the meeting and the hard-copy report tabled. The 3-year rolling Plan sets out what is expected of Cambridgeshire Constabulary in terms of tackling national and local priorities. It was expected that for 2010-2011, there would be a "People's Priority", which would be decided from feedback from the community on the on-line questionnaire<sup>2</sup>. The focus of the local priority was to increase the trust and confidence of the public in the police and improve their satisfaction in what they do.

5.2 A question was raised as to whether there would just be the single "People's Priority" and at what level this would be, i.e. county or district level. This was not known at the time. It was also questioned as to why there was no mention of business community crime and Vicky Skeels said she would take this up as a specific issue. Partnership members were encouraged to complete the on-line questionnaire, which would close on 23<sup>rd</sup> November 2009.

Action point 09/03
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Action point 09/04
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#### 6. **Vigilance Programme: Update**

6.1 Paul Griffin gave an update on the offer from the Home Office for the Partnership to take part in their Operation Vigilance aimed at providing financial and resource support to further combat acquisitive crime. The area assessment was completed and submitted in July, and it was now confirmed that the partnership would receive £96,000. A Vigilance Action Team had been set up and would meet on a monthly basis to progress the 10 projects agreed. The money had to be spent within the financial year. The Home Office would provide further support as and when required, through the Government Office for the East of England; they would then provide a full report at the end of the financial year. It was recommended that the Partnership "buddy up" with another Crime and Disorder Reduction Partnership and the Cambridgeshire County Council's Research Group was looking at suitable partners. The Chair asked Paul Griffin to circulate details of the projects and the action plan to Partnership

<sup>2</sup> <https://www.cambs-police.co.uk/policingplansurvey/>

members; the Chair also requested that Terms of Reference be drawn up for the Vigilance action Team. Tom Kingsley was requested to make Operation Vigilance a standing agenda item and to ask if the Chair of the Vigilance Action Team (Dick Moore) could attend the next partnership meeting to give a presentation.

Action point 09/05
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Action point 09/06
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Action point 09/07
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- 6.2 Concerns were expressed that housing and resettlement of offenders still remained an issue. A request was made that a representative from the Partnership support any visits planned by the Home Office. It was also discussed that since the Home Office had invited the Partnership to participate in Operation Vigilance that the rate of burglaries had decreased. Publicity around the operation should be focused on all the work that the Partnership has been doing to tackle serious acquisitive crime and not just on work coming out from operation Vigilance. Rick Hylton, as the Partnership's Performance Champion, mentioned that there was an outstanding action to provide a report on acquisitive crime and in the absence of the police officer concerned, this was re-assigned to Jennifer Massie.

Action point 09/08
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## 7. **Strategic Assessment 2009/Partnership Away Day: Update**

- 7.1 Paul Griffin highlighted that the Strategic Assessment was on track and that all data sources had been received and analysed. A number of focus groups had been held involving the elderly, youth groups and ethnic minorities within the city; there had also been a number of "street surgeries" held to garner views from residents in the areas targeted. The final report would be ready by early October, ready for presentation to the Partnership at their Away Day on 3<sup>rd</sup> November.

- 7.2 The list of attendees for the Away Day had been drawn up and an invite letter would be issued early next week. The agenda was still to be agreed, but would include (in addition to the Strategic Assessment) items on reducing re-offending and Operation Vigilance.

## 8. **SSCF residual revenue funding: special operation**

- 8.1 It was confirmed that the Cambridgeshire Constabulary no longer required the residual revenue from the Safer & Stronger Communities Fund for their special operation.

- 8.2 Paul Griffin reminded the Partnership that the residual still needed to be commissioned and members were requested to give further consideration to projects that had been refused funding as it was not available at the time. Work around the Sexual Violence Scoping Report was specifically mentioned.

Action point 09/09
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## 9. **Democratic processes involving the Community Safety Partnership: Open meetings, Crime and Disorder Scrutiny Committee**

- 9.1 Liz Bisset spoke to the report circulated to members before the meeting. Partnership Board Members were requested to vote on each of the three following recommendations:

1. Based on the principles of partnership working set by Cambridge City Council, it is recommended that the partnership Board meetings are opened to the public with the Board agreeing when this change in practice should take place from. This will include adhering to the elements of the principle listed in [the report];
2. That the March Board meeting is held at 5:30pm to encourage greater public attendance; and
3. That the Board members note the Crime and Disorder responsibilities of the Cambridge City Council Strategy and Resources Scrutiny Committee.

Those Board Members present voted unanimously in favour of each of the recommendations above. The Officer Support Group would be tasked to draw up a paper

on the necessary processes to make Partnership meetings open and circulate it to members as soon as possible.

Action point 09/10

- 9.2 The Chair asked Ian Nimmo-Smith (as the member's representative) to ascertain whether the quarterly members' briefing would still be necessary if Partnership meetings would now be open.

Action point 09/11

## **10. Partnership meeting dates for 2010**

- 10.1 Tom Kingsley spoke to the paper circulated to members prior to the meeting. It was proposed that the structure of meetings be changed so that the meetings dealing with Partnership performance monitoring are held quarterly with two additional meetings to cover funding and end-of-year Partnership appraisal. The dates put forward were agreed.

## **11. Any other business**

- 11.1 Criminal damage - Paul Griffin spoke to a profile of criminal damage prepared by the Cambridgeshire County Council's Research Group. Paul Griffin was requested to circulate the report to the Partnership.

Action point 09/12

- 11.2 Passenger Forum: Request from British Transport Police (BTP) - Paul Griffin advised the Partnership that he had advised British Transport Police that he would be the contact point for any further details on their Passenger Forum. This had opened up new channels of communication between the Partnership and BTP.

- 11.3 Tom Kingsley advised that the Annual Review 2009 was in the final stages of drafting and would be circulated for comments as soon as possible. Partnership members were asked to comment on the draft as soon as it was received.

Action point 09/13

- 11.4 Michael Hendy had picked up details of the Dawn Project, a Ministry of Justice funded project available to Cambridgeshire women that offered information, support and an opportunity to change aspects of their lives. Tom Kingsley was asked to send the details to Dick Moore of Cambridgeshire Constabulary.

Action point 09/14

- 11.5 Louise Meats advised that work was still continuing on the Drug & Alcohol Action Team needs assessment and retendering process, as well as the Action Group. Upon request, Vicky Skeels confirmed that Chief Inspector Dave Sargent would be replacing her as the Chair of the Drug & Alcohol Reference Group.

- 11.6 Helen Turner advised that the County Council restructuring, as previously advised to the partnership by Mike Davey, was still being finalised.

- 11.7 Ruth McCallum advised that she had attended the Cambridge Women's Resource Centre's AGM.

- 11.8 Rick Hylton reminded project lead officers that the November Partnership meeting would be discussing the Q3 performance reports and to ensure that their reports were submitted in a timely manner.

- 11.9 There was no other business and the meeting closed at 11:35.