

# Cambridge Local Development Scheme 2008

## Introduction and Summary

This Local Development Scheme (LDS) sets out a planning work programme for the City Council over a three-year period to December 2011. It will be regularly reviewed to keep it up to date<sup>1</sup>. A glossary is included at the end of the document to explain the meaning of the acronyms and phrases used in it.

The main documents of the current Development Plan are the Regional Spatial Strategy 2008 (which includes saved policies from the Cambridgeshire & Peterborough Structure Plan 2003), the Cambridgeshire & Peterborough Waste Local Plan 2003, the Cambridgeshire Aggregates (Minerals) Local Plan 1991, the Cambridge Local Plan 2006, and the Cambridge East Area Action Plan (2008).

## Purpose of the Local Development Scheme

The LDS sets out how the Council will move from the previous development plan system to the new development plan system. It lists current planning policy and guidance documents applicable to development in Cambridge, and what new local development documents are to be produced and when. The intention is that it will be clear to the reader what policy documents are in force at any particular time.

The new development plan for Cambridge will comprise the following documents:

- The Regional Spatial Strategy for the East of England (adopted May 2008);
- The Minerals and Waste Local Development Framework (being prepared by Cambridgeshire County Council);
- The Cambridge Development Strategy (Core Strategy);
- Site Specific Allocations (Cambridge Development Sites);
- Generic Development Control Policies (Cambridge Development Policies);
- The North West Cambridge Area Action Plan; and
- The Cambridge East Area Action Plan.

## The New Planning System

The Planning and Compulsory Purchase Act 2004 introduced the requirement for the City Council to prepare a LDS. In accordance with these regulations, the City Council must prepare a family of related plans and guidance that are called a Local Development Framework (LDF). The LDF, when taken as a whole, will set out the Council's policies for the future development of Cambridge. This will replace the Local Plan.

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<sup>1</sup> It will be reviewed yearly except when it needs to be more urgently updated.

The new planning system places emphasis on flexibility, public participation, sustainability appraisal and having a sound evidence base for policy. Under the new system a 'folder' of separate but related Local Development Documents (LDDs) replaces the Local Plan. LDDs either set out strategies, policies, or proposals for the entire City or for individual areas of it. LDDs fall into one of two categories. Development Plan Documents (DPDs) are statutory documents that will set out the Council's planning policies and proposals. These will be subject to an Independent Examination by a Government Inspector. Supplementary Planning Documents (SPDs) will expand upon and add detail to policies set out in the various DPDs, and as such will not be subject to an Independent Examination. Although non-statutory, these will have weight as material planning considerations when assessing planning applications. In addition, a Statement of Community Involvement will set out how the Council will involve the public in plan making. Our success or lack of it will be monitored in an Annual Monitoring Report.

### **Structure of the Local Development Framework**

The LDF will be presented as a loose leaf folder containing all of the LDDs. This will enable the LDDs to be amended and updated easily without the necessity of having to reprint the whole LDF each time a part of it needs to be updated. A master LDF will be available for inspection at the Guildhall and also on the City Council's website. When making or assessing a planning application please ensure that you have made reference to the most up to date LDDs at all times. The structure of the LDF is set out in Figure 1 and Schedule 1 lists the documents that the City Council intend to commence preparation of within the life of this LDS.

It is intended that initially the Cambridge LDF will consist of the following elements:

- A Statement of Community Involvement, which is a consultation strategy for planning in Cambridge;
- The Core Strategy DPD (to be called the Cambridge Development Strategy) comprising a spatial vision and strategy, objectives, core policies and a monitoring and implementation framework;
- The Cambridge East Area Action Plan DPD;
- The North West Cambridge Area Action Plan DPD;
- Site Specific Allocations DPD (to be called Cambridge Development Sites);
- Generic Development Control Policies DPD (to be called Cambridge Development Policies);
- An Annual Monitoring Report; and
- A number of SPDs.

These will be mapped on a proposals map as necessary<sup>2</sup>.

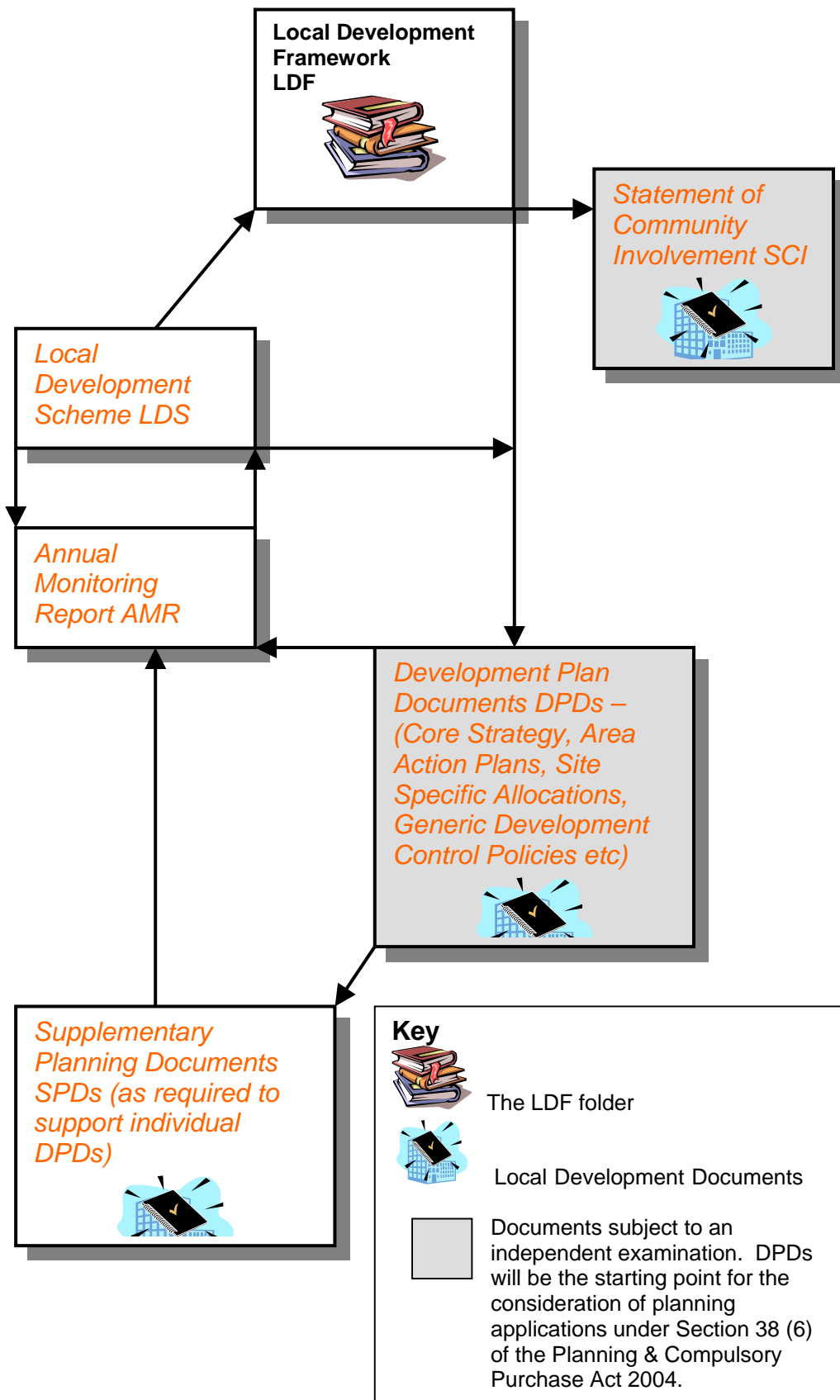
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<sup>2</sup> The proposals map will be kept up to date by amending it at the same time as any DPD is adopted, its purpose is to illustrate geographically the policies and proposals in the LDF.

The new planning system requires a chain of conformity between the DPDs and between documents within the Local Development Framework. The Core Strategy will need to be in conformity with the Regional Spatial Strategy. All other DPDs will need to be in conformity with the Core Strategy.

If you want to understand more about the new development plan system all of the relevant documents can be accessed on the internet, the addresses for which are given in Appendix A.

**Figure 1 – The Cambridge Local Development Framework**



The proposals map will be updated whenever a new DPD is produced.

## **SCHEDULE 1**

### **Schedule of Local Development Documents**

More detailed information on each LDD can be found in the Local Development Document Profiles section of this LDS and on the Key Milestones Chart which sets out the preparation stages for each document over the coming years. The initial development plan documents will be prepared using the consultation arrangements set out in the Town & Country Planning (Local Development) (England) (Amendment) Regulations 2008. As the North West Cambridge Area Action Plan had been submitted to the Secretary of State for Examination prior to the 1 September 2008, the production of this document has proceeded under transitional arrangements from the old 2004 Regulations to the new 2008 Regulations. With regards to the Core Strategy, consultation on the Issues and Options (Regulation 25) had also taken place prior to the 1 September 2008, and as such the transitional arrangements allow for the work that has been undertaken so far to be carried forward into the new 2008 Regulations.

### Documents Produced Under the Town and Country Planning (Local Development) (England) Regulations 2004

Document Title	Brief Description	Chain of Conformity <sup>3</sup>	Date for Issues and Alternative Options Consultation	Dates for Pre-Submission Preferred Options Public Participation	To replace following parts of the 2006 Local Plan	Date for Adoption
Statement of Community Involvement	Sets out standards and approach to involving stakeholders and the community in the production of the LDF and on all planning applications.	N/A	28 February – 28 March 2006	1 May – 12 June 2006	N/A	Adopted September 2007
Cambridge East Area Action Plan	A joint plan with South Cambridgeshire District Council for a large scale urban expansion for 10,000 to 12,000 extra homes to the east of the City.	Conformity with saved policies from the Cambridgeshire & Peterborough Structure Plan (2003)	July 2003 – September 2004, supplemented by full public participation 1 October – 12 November 2004	17 June – 29 July 2005	Site 9.01 East Cambridge on the Proposals Schedule.  Policy 9/4 East Cambridge	Adopted February 2008
North West Cambridge Area Action Plan	A joint plan with South Cambridgeshire District Council for a large scale urban expansion for the University of Cambridge and also residential development.	Conformity with saved policies from the Cambridgeshire & Peterborough Structure Plan (2003)	25 September – 6 November 2006	22 October – 3 December 2007	Sites 9.07 and 9.11 on the Proposals Schedule.  Policy 9/7 Madingley Road/Huntingdon Road	July 2009

<sup>3</sup> All documents will also be in general conformity with national planning guidance set out in the Planning Policy Statements and Planning Policy Guidance in force at the time of their preparation.

## DPDs to be Produced Using the Town & Country Planning (Local Development) (England) (Amendment) Regulations 2008

<b>Document Title</b>	<b>Brief Description</b>	<b>Chain of Conformity<sup>4</sup></b>	<b>Consultation on Scope of Sustainability Appraisal</b>	<b>Publication of Submission Draft DPD&amp; Public Consultation</b>	<b>Submission of DPD</b>	<b>Adoption and Publications of DPD</b>	<b>To replace following parts of the 2006 Local Plan</b>
Core Strategy (Cambridge Development Strategy)	Sets out the vision, objectives and strategy for the spatial development of Cambridge. Accompanied by Proposals Map.	Conformity with the RSS. All other LDDs to be in conformity with the Core Strategy.	January 2007 – February 2007	January 2010 – Mid February 2010	Late March 2010	October - December 2010	Chapter 2 Vision & Strategy
Site Specific Allocations (Cambridge Development Sites)	Lists sites allocated for development, which are also illustrated on the Proposals Map.	Conformity with the Core Strategy.	May 2009 – June 2009	November 2010 – Mid December 2010	Late January 2011	September /October 2011	Proposals Schedule other than site 9.01 (East Cambridge) and sites 9.07 and 9.11 (North West Cambridge)
Generic Development Control Policies (Cambridge Development Policies)	Sets out the policies against which planning applications will be considered.	Conformity with the Core Strategy.	May 2009 – June 2009	November 2010 – Mid December 2010	Late January 2011	September /October 2011	Policies within chapters 3 to 10 as appropriate

<sup>4</sup> All documents will also be in general conformity with national planning guidance set out in the Planning Policy Statements and Planning Policy Guidance in force at the time of their preparation.

## SPDs

<b>Document Title</b>	<b>Brief Description</b>	<b>Chain of Conformity</b>	<b>Consultation</b>	<b>Adoption and Publication of SPD</b>
Affordable Housing	Guidance to supplement policy for securing affordable housing (including key worker housing).	Conformity with the saved Cambridge Local Plan 2006.	September – October 2007	Adopted January 2008
Sustainable Design and Construction	Guidance on how to make new developments more sustainable.	Conformity with the saved Cambridge Local Plan 2006.	January – February 2007	Adopted May 2007
Planning Obligations	Guidance on the planning obligations that will be sought to provide the services, facilities and infrastructure required as part of development proposals.	Conformity with the saved Cambridge Local Plan 2006.	Initial consultation April – May 2007.  Additional round of consultation for 4-6 weeks (early 2009)	March 2009
Public Art	Guidance on the provision of public art as part of new developments.	Conformity with the saved Cambridge Local Plan 2006.	January – February 2009	March – May 2009
Historic Environment	Guidance on historic environment policies.	Conformity with the saved Cambridge Local Plan 2006.	September - October 2009	January 2010
Mill Lane/Old Press Site	Guidance for the long-term and incremental redevelopment of Mill Lane/Silver Street.	Conformity with the saved Cambridge Local Plan 2006.	February – March 2009	July 2009





## The Local Plan

The Cambridge Local Plan was adopted on the 20th July 2006. This plan will remain in force for three years until July 2009, during which time the City Council will prepare local development documents. As can be seen in the key milestones chart above, the Core Strategy, Site Specific Allocations and Generic Development Control Policies documents will not be adopted by July 2009. Therefore we will have to make a request to the Government Office that some policies in the Local Plan be saved beyond the three-year period. In order to do this we will need to demonstrate that the policies we wish to be saved reflect the principles of local development frameworks, are consistent with current national policy, and that it is not feasible or desirable to replace them by July 2009<sup>5</sup>.

The Local Plan includes policies for the areas of major change and so Area Action Plans are not being prepared for the urban extensions with the exception of those for Cambridge East and for North-West Cambridge. Masterplans will be developed for each of these areas consistent with the policies contained within the Cambridge Local Plan and relevant Area Action Plans. Planning permissions for the development of the areas of major change will not be granted unless their subsequent implementation, in a way consistent with the masterplan, is secured in each case through a legal agreement.

Schedule 1 sets out which policies of the new Local Plan will be replaced by DPDs and when this will occur.

Existing Supplementary Planning Guidance (SPG) cannot form part of the LDF as there is no formal process for 'saving' these documents. Existing SPG which were linked to the 1996 Local Plan have now lost their status, as this plan has been replaced by the 2006 Local Plan. However most will continue to be material considerations as statements of council policy in the determination of planning applications because of their nature and content<sup>6</sup>.

Under the new planning system Supplementary Planning Documents (SPD) can be produced to provide further details and guidance about policies or proposals in a DPD or a saved plan. This LDS sets out a programme of SPD production during the next three years (see Schedule 1). Schedule 2 sets out all the documents that will be used as material considerations and which are likely to be replaced by a DPD or SPD beyond the three-year period covered by this LDS. The exact timescales will be included in subsequent LDSs.

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<sup>5</sup> Protocol for handling proposals to save adopted Local Plan, Unitary Development Plan and Structure Plan policies beyond the 3 year saved period, DCLG, August 2006

<sup>6</sup> Such statements of council policy will not have the policy backing that was afforded to SPG by Planning Policy Guidance Note 12.



## SCHEDULE 2

### Schedule of material guidance and how they will be replaced

All of the documents in the table below have the status of being a material consideration. The notes column indicates where there are any firm plans to replace the document with a DPD or SPD.

All other informal guidance that does not feature in this schedule can be considered to have been withdrawn.

Document Title	Date	Brief Description	Notes MC = material consideration
<b>City Wide Guidance</b>			
Arboriculture Strategy	2004	City wide arboricultural strategy.	
Planning Obligation Strategy	2004	Guidance on the planning obligations that will be sought to provide the services, facilities and infrastructure required as a result of development proposals.	To remain as a material consideration until replaced by SPD see Schedule 1
Open Space and Recreation Strategy	2006	Guidance on the provision of open space and recreation facilities through development.	Adopted as SPG 2004. Updated to relate fully to 2006 LP and adopted as MC Nov 2006.
Protection & Funding of Routes for the Future Expansion of the City Cycle Network	2004	Guidance on how development can help achieve the implementation of the cycle network.	
Cambridge Walking & Cycling Strategy	2002	A walking a cycling strategy for Cambridge.	
Cambridge Landscape and Character Assessment	2003	An analysis of the landscape and character of Cambridge.	
Cambridge Lighting Strategy	1999	Guidance on the exterior lighting of buildings and areas.	Light pollution covered in the Sustainable Design & Construction SPD.
The Cambridge Shopfront Design Guide	1997	Guidance on new shopfronts.	To remain as a material consideration until replaced by technical guidance, see Schedule 3
Roof Extensions Design Guide	2003	Guidance on roof extensions.	To remain as a material consideration until replaced by technical guidance, see Schedule 3
Modelling the Costs of Affordable Housing	March 2006	Toolkit to enable negotiations on affordable housing provision through planning proposals.	
Public Art	2003	Guidance on the provision of public art in new developments.	To remain as a material consideration until replaced by SPD, see Schedule 1
Nature Conservation Strategy	2006	Guidance on which habitats should be conserved and enhanced, how this should be carried out and how it relates to Biodiversity Action Plans.	Adopted as MC in Nov 2006.
Criteria for the Designation of Wildlife Sites	2005	Sets out the criteria for the designation of Wildlife Sites.	A revision of the Appendix 4 in the Local Plan 1996, adopted as MC Nov 2006.
Cambridge City Wildlife Sites Register 2005	2005	Details of the City and County Wildlife Sites.	Adopted as MC in Nov 2006
Strategic Flood Risk Assessment	2005	Study assessing the risk of flooding in Cambridge.	
Balanced and Mixed Communities – A Good Practice Guide	2006	Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.	Endorsed by the Council July 2006

<b>Document Title</b>	<b>Date</b>	<b>Brief Description</b>	<b>Notes</b> MC = material consideration
Green Infrastructure Strategy for the Cambridgeshire Sub-Region	2006	Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change and as a material consideration in the determination of planning applications and appeals.	Adopted as material consideration July 2006.
A Major Sports Facilities Strategy for the Cambridge Sub-Region	2006	Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.	Endorsed by the Council July 2006.
Cambridge Sub-Region Culture and Arts Strategy	2006	Produced by Cambridgeshire Horizons to assist the implementation of the Areas of Major Change.	Endorsed by the Council July 2006.
Cambridgeshire Quality Charter for Growth	2008	Sets out the Core Principles of the level of quality to be expected in new developments in the Cambridge sub-region.	Adopted by Environment Scrutiny Committee March 2008
<b>Area Guidelines</b>			
Station Road Area Development Framework	2004	Sets out a vision and Planning Framework for the development of a high density mixed use area including a new transport interchange.	
Southern Fringe - Area Development Framework	2006	Guidance which will help to direct the future planning of development in the Southern Fringe of Cambridge.	
West Cambridge Masterplan Design Guidelines and Legal Agreement	1999	Sets out how the West Cambridge site should be developed.	
Mitcham's Corner Area Strategic Planning & Development Brief	2003	Guidance on the development and improvement of Mitchams Corner.	
Historic Core Appraisal	2006	Guidance on the relationship between the Historic Core and new development.	
Buildings of Local Interest	2005	A schedule of buildings of local interest and associated guidance.	
Kite Area Conservation Area Appraisal	1996	Guidance relating to development and the Conservation Area.	
Trumpington Conservation Area Appraisal	1998	Guidance relating to development and the Conservation Area.	
Mill Road and St Matthews Conservation Area Appraisal	1999	Guidance relating to development and the Conservation Area.	
Southacres Conservation Area Appraisal	2000	Guidance relating to development and the Conservation Area.	
Newnham Croft Conservation Area Appraisal	1999	Guidance relating to development and the Conservation Area.	
Brooklands Avenue Conservation Area Appraisal	2002	Guidance relating to development and the Conservation Area.	
Eastern Corridor Area Transport Plan	2002	Guidance on the measurement and mitigation of transport impacts arising from development.	To remain as a material consideration until 2009 when it will be merged with the other Corridor Area Transport Plans, see schedule 3.
Southern Corridor Area Transport Plan	2002	Guidance on the measurement and mitigation of transport impacts arising from development.	To remain as a material consideration until 2009 when it will be merged with the other Corridor Area Transport Plans, see schedule 3.
Northern Corridor Area	2003	Guidance on the measurement and mitigation	To remain as a material

<b>Document Title</b>	<b>Date</b>	<b>Brief Description</b>	<b>Notes</b> MC = material consideration
Transport Plan		of transport impacts arising from development.	consideration until 2009 when it will be merged with the other Corridor Area Transport Plans, see schedule 3.
Western Corridor Area Transport Plan	2003	Guidance on the measurement and mitigation of transport impacts arising from development.	To remain as a material consideration until 2009 when it will be merged with the other Corridor Area Transport Plans, see schedule 3.
Jesus Green Conservation Plan	2001	Historic open space guidance.	
Parker's Piece Conservation Plan	2001	Historic open space guidance.	
Sheep's Green / Coe Fen Conservation Plan	2001	Historic open space guidance.	
Christ's Pieces/New Square Conservation Plan	2001	Historic open space guidance.	
Storey's Way Conservation Area Appraisal	2008	Guidance relating to development and the Conservation Area including a review of the boundary.	
Mill Road Development Brief (Robert Sayle Warehouse & Co-op site).	2007	Development brief for Proposals Site 7.12 in the Cambridge Local Plan (2006).	
Mackay's Development Brief	2007	Development brief to guide the future redevelopment of the Mackay's site on East Road.	This document is informal officer guidance only.
Texaco Garage Site (Corner of Huntingdon Road & Histon Road) Development Brief	2008	Development brief to guide the future redevelopment of the Texaco Garage Site on the corner of Huntingdon Road and Histon Road.	This document in informal officer guidance only.

## **Conservation Area Appraisals**

The City Council will draw up a programme to review and replace existing Conservation Area Appraisals and include this in a future LDS. This will include reviewing existing Conservation Area boundaries. The Historic Environment SPD (see Schedule 1) will provide the policy context within which the Conservation Area Appraisals sit, as Government has advised that the Conservation Area Appraisals cannot be SPD.



### **SCHEDULE 3**

#### **Technical Guidance and Strategy Documents**

The City Council will also produce technical guidance to help inform and explain its planning policies and proposals, and strategy documents affecting the use of land. These will not have the status of SPDs as they will not be subject to a formal procedure for preparation, nevertheless they will usually be subject to public participation and will be a material consideration in the determination of planning applications and appeals.

<b>Topic Area</b>	<b>Contents</b>	<b>Timescale</b>
Access Design	Information leaflets to be produced with local information and advice on where to consult national guidelines.	To be reviewed
Trees on Development Sites	Good practice guidance note	To be consulted on October 2008.
The Cambridge Shopfront Design Guide	Guidance note on shopfront design.	To be reviewed after 2008
Roof Extensions Design Guide	Guidance note on roof extensions.	To be reviewed after 2008
Corridor Area Transport Plans	Guidance on the measurement and mitigation of transport impacts arising from development	To be finalised 2009.
Cambridge Northern Fringe East - Area Development Framework	Guidance to coordinate development of the northern fringe.	To follow the adoption of the Core Strategy in December 2010

Cambridgeshire County Council produce guidance on the production of transport assessments in respect of planning applications. Their existing guidance is currently under review.



## LOCAL DEVELOPMENT DOCUMENT PROFILES

<b>Core Strategy (Cambridge Development Strategy)</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>• Document description</li> </ul>	Will set out the long-term spatial vision for the local planning authority area and the strategic policies and proposals to deliver that vision. It will contain a set of primary policies for delivering the core strategy. Broad locations for development may be set out in a key diagram.
<ul style="list-style-type: none"> <li>• Status</li> </ul>	DPD
<ul style="list-style-type: none"> <li>• Conformity</li> </ul>	PPG, PPS, Regional Spatial Strategy, Waste Local Plan 2003 (saved plan), Aggregates (Minerals) Local Plan 1991 (saved plan)
<ul style="list-style-type: none"> <li>• Geographical coverage</li> </ul>	City-wide
<ul style="list-style-type: none"> <li>• Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Plan Preparation</b>	
1 DPD preparation and public participation [Reg 25], including:	May 2006 – December 2009
- Pre-production background studies* & information gathering	May 2006 – February 2007
- <b>Consulting statutory bodies on scope of the Sustainability Appraisal</b>	<b>January 2007 – February 2007</b>
- Identify & assess issues and options including consultation with stakeholders	March 2007 – July 2007
- Preparation of informal preferred options report	August 2007 – May 2009
- Consultation on informal preferred options	June 2009 – July 2009
- Consideration of representations and prepare DPD	August 2009 – December 2009
2 <b>Publication of Submission Draft DPD and public consultation period (minimum of 6 weeks) [Regs 27, 28, 29]</b>	<b>January 2010 – Mid February 2010</b>
3 Preparation for submission	Mid February 2010 – Mid March 2010
4 <b>Submission of DPD [Reg 30]</b>	<b>Late March 2010</b>
<b>Examination</b>	
5 Preparation for examination and pre-examination meeting	April 2010 – June 2010
6 Public examination	Early July 2010
<b>Adoption</b>	
7 Writing of Inspector's report	Mid July 2010 – Early September 2010
8 Receipt of Inspector's binding report	Mid September 2010
9 <b>Adoption and publication of DPD</b>	<b>October - December 2010</b>

<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>• Organisation/department leading the production process</li> </ul>	Planning policy team
<ul style="list-style-type: none"> <li>• Political decision making</li> </ul>	DPSG, Executive Councillor_/ Environment Scrutiny Committee, Full Council
<ul style="list-style-type: none"> <li>• Internal resources</li> </ul>	Planning policy team with input from other teams such as landscape, urban design, development control, housing, environmental health etc
<ul style="list-style-type: none"> <li>• External resources</li> </ul>	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utilities companies, other local stakeholders
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li>• <b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR

\* See Table 1 for the background studies to be carried out

<b>North West Cambridge Area Action Plan</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	Vision and planning framework for the development of North-West Cambridge and adjoining land for Cambridge University and residential (the site includes land in South Cambridgeshire District Council). Land will be released from the Green Belt. Development will be predominantly for Cambridge University related purposes including housing, with other mixed uses and associated community facilities, open space and transport infrastructure.
<ul style="list-style-type: none"> <li>Status</li> </ul>	DPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	PPG, PPS, Cambridgeshire & Peterborough Structure Plan 2003 (saved plan), Waste Local Plan 2003 (saved plan), Aggregates (Minerals) Local Plan 1991 (saved plan).
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	Land between Madingley Road and Huntingdon Road.
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	Yes, South Cambridgeshire District Council
<b>Timetable:</b>	
<b>Pre – Production</b>	
1 Pre production background studies & information gathering	October 2005 – September 2006
<b>Production</b>	
2 Identify & assess issues and options including consultation with stakeholders	25 <sup>th</sup> September 2006 – 6 <sup>th</sup> November 2006
3 Preparation of preferred options report	November 2006 – October 2007
4 Pre submission public participation on preferred options (6 weeks)	October 2007 – December 2007
5 Consideration of representations and prepare DPD	December 2007 – April 2008
6 Submit to Secretary of State	May 2008
<b>Examination</b>	
7 Public participation period on DPD (6 weeks)	May 2008 – June 2008
8 Consideration of representations and consultation on any objectors sites	July 2008 – October 2008
<ul style="list-style-type: none"> <li>Pre-examination meeting</li> </ul>	September 2008
9 Public examination	November 2008 – December 2008
<b>Adoption</b>	
10 Writing of Inspector's report	January 2009 – April 2009
11 Receipt of Inspectors binding report	May 2009
12 Adoption & publication of DPD	July 2009

<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>• Organisation/department leading the production process</li> </ul>	Planning policy teams at Cambridge City Council & South Cambridgeshire District Council
<ul style="list-style-type: none"> <li>• Political decision making</li> </ul>	Joint Strategic Forum, joint member steering group, Cambridge City Executive Councillor / Environment Scrutiny Committee and Council, South Cambridgeshire District Council Cabinet and Council
<ul style="list-style-type: none"> <li>• Internal resources</li> </ul>	Project team from planning policy teams at both Councils, planning consultant, with input from other teams such as landscape, urban design, development control, housing, environmental health, transport, conservation, environment/sustainability
<ul style="list-style-type: none"> <li>• External resources</li> </ul>	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utilities companies, other key local stakeholders
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li>• <b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR

<b>Site Specific Allocations (Cambridge Development Sites)</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	Will identify site allocations for specific or mixed uses, including provision for travellers. The document will also identify any specific requirements for individual proposals.
<ul style="list-style-type: none"> <li>Status</li> </ul>	DPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	PPG, PPS, Core Strategy
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	City-wide
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Plan Preparation</b>	
1 DPD preparation and public participation [Reg 25], including:	April 2008 – October 2010
- Pre-production background studies & information gathering	April 2008 – May 2009
<b>- Consulting statutory bodies on scope of the Sustainability Appraisal</b>	<b>May 2009 – June 2009</b>
- Identify & assess issues and options including consultation with stakeholders	May 2009 – March 2010
- Preparation of draft plan with informal consultation	March 2010 – October 2010
2 <b>Publication of Submission Draft DPD and public consultation period (minimum of 6 weeks) [Regs 27, 28, 29]</b>	<b>November 2010 – Mid December 2010</b>
3 Preparation for submission	December 2010 – Mid January 2011
4 <b>Submission of DPD [Reg 30]</b>	<b>Late January 2011</b>
<b>Examination</b>	
5 Preparation for examination and pre-examination meeting	February 2011 – April 2011
6 Public examination period	May 2011 <sup>7</sup>
<b>Adoption</b>	
7 Writing of Inspector's report	June 2011 – July 2011
8 Receipt of Inspector's binding report	August 2011
9 <b>Adoption and Publication of DPD</b>	<b>September/October 2011</b>

<sup>7</sup> The Site Specific Allocations DPD and Generic Development Control Policies DPD have the same timetable. The appointed Inspector will decide how the examinations are run and which document will be examined first. This decision will affect the subsequent timetable to adoption of these documents.

<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>• Organisation/department leading the production process</li> </ul>	Planning policy team
<ul style="list-style-type: none"> <li>• Political decision making</li> </ul>	DPSG, Executive Councillor / Environment Scrutiny Committee, Full Council
<ul style="list-style-type: none"> <li>• Internal resources</li> </ul>	Planning policy team with input from other teams such as landscape, urban design, development control, housing, environmental health etc
<ul style="list-style-type: none"> <li>• External resources</li> </ul>	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utilities companies, other local stakeholders
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li>• <b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR

<b>Generic Development Control Policies (Cambridge Development Policies)</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	This document will set out a limited suite of topic-related policies against which planning applications will be considered. The policies will ensure that development accords with the spatial vision, objectives and policies set out in the core strategy.
<ul style="list-style-type: none"> <li>Status</li> </ul>	DPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	PPG, PPS, Core Strategy
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	City-wide
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Plan Preparation</b>	
1 DPD preparation and public participation [Reg 25], including:	April 2008 – October 2010
- Pre-production background studies & information gathering	April 2008 – May 2009
- <b>Consulting statutory bodies on scope of the Sustainability Appraisal</b>	<b>May 2009 – June 2009</b>
- Identify & assess issues and options including consultation with stakeholders	May 2009 – March 2010
- Preparation of draft plan with informal consultation	March 2010 – October 2010
2 <b>Publication of Submission Draft DPD and public consultation period (minimum of 6 weeks) [Regs 27, 28, 29]</b>	<b>November 2010 – Mid December 2010</b>
3 Preparation for submission	December 2010 – Mid January 2011
4 <b>Submission of DPD [Reg 30]</b>	<b>Late January 2011</b>
<b>Examination</b>	
5 Preparation for examination and pre-examination meeting	February 2011 – April 2011
6 Public examination period	May 2011 <sup>8</sup>
<b>Adoption</b>	
7 Writing of Inspector's report	June 2011 – July 2011
8 Receipt of Inspector's binding report	August 2011
9 <b>Adoption and Publication of DPD</b>	<b>September/October 2011</b>

<sup>8</sup> The Site Specific Allocations DPD and Generic Development Control Policies DPD have the same timetable. The appointed Inspector will decide how the examinations are run and which document will be examined first. This decision will affect the subsequent timetable to adoption of these documents.

<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>• Organisation/department leading the production process</li> </ul>	Planning policy team
<ul style="list-style-type: none"> <li>• Political decision making</li> </ul>	DPSG, Executive Councillor / Environment Scrutiny Committee, Full Council
<ul style="list-style-type: none"> <li>• Internal resources</li> </ul>	Planning policy team with input from other teams such as development control, landscape, urban design, housing, environmental health etc
<ul style="list-style-type: none"> <li>• External resources</li> </ul>	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utilities companies, other local stakeholders
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li>• <b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR

<b>Planning Obligations SPD</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	Guidance on the planning obligation requirement which will be sought to provide sub-regional services and facilities that are required as a result of all development proposals.
<ul style="list-style-type: none"> <li>Status (SPD/DPD/SCI)</li> </ul>	SPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	Cambridge Local Plan 2006 (saved plan)
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	City-wide. It is intended that a common approach be followed across the whole County.
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	If possible, with other District Councils in Cambridgeshire.
<b>Timetable:</b>	
<b>Pre – Production</b>	
i Pre production background studies and information gathering	April 2006 - July 2006
<b>Production</b>	
ii Prepare draft SPD	August 2006 - March 2007
iii Draft SPD issued for public participation (4 - 6 weeks)	April 2007 - May 2007
iv Consideration of representations and revise SPD (including additional round of consultation)	May 2007 – February 2009
<b>Adoption</b>	
v Adoption and publication of SPD	March 2009
<b>Arrangements for Production:</b>	
<ul style="list-style-type: none"> <li>Organisation/department leading the production process</li> </ul>	Development Control with Planning policy team
<ul style="list-style-type: none"> <li>Political decision making</li> </ul>	Executive Councillor / Environment Scrutiny Committee
<ul style="list-style-type: none"> <li>Internal resources</li> </ul>	Special Projects & Implementation Officer with input from Policy Team and other departments concerned with housing, open spaces, recreation, community development etc
<ul style="list-style-type: none"> <li>External resources</li> </ul>	County Council, Infrastructure Partnership, other local authorities, other key stakeholders.

<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"><li>• <b>Monitoring &amp; review mechanisms</b></li></ul>	AMR

<b>Public Art SPD</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	Guidance on the provision of public art as part of new development schemes.
<ul style="list-style-type: none"> <li>Status (SPD/DPD/SCI)</li> </ul>	SPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	Cambridge Local Plan 2006 (saved plan)
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	City-wide.
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Pre – Production</b>	
i Pre production background studies and information gathering	October 2007 – October 2008
<b>Production</b>	
ii Prepare draft SPD	October 2008 – December 2008
iii Draft SPD issued for public participation (4 - 6 weeks)	January 2009 – mid February 2009
iv Consideration of representations and revise SPD	mid February 2009 – March 2009
<b>Adoption</b>	
v Adoption and publication of SPD	March 2009 – May 2009
<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>Organisation/department leading the production process</li> </ul>	Urban Design team
<ul style="list-style-type: none"> <li>Political decision making</li> </ul>	Executive Councillor / Environment Scrutiny Committee
<ul style="list-style-type: none"> <li>Internal resources</li> </ul>	Urban Design Manager and Senior Urban Designer with input from Public Art Steering Group, Development Services and Arts & Entertainment
<ul style="list-style-type: none"> <li>External resources</li> </ul>	Arts interest groups, consultation with other local authorities who have Public Art policies
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li><b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR



<b>Historic Environment SPD</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>Document description</li> </ul>	Will expand and provide guidance on historic environment policies in the saved Local Plan. It will refer to existing and proposed character appraisals for conservation areas, which provide supporting evidence for the core strategy. The SPD will provide the LDF policy context for conservation area appraisals, so giving them status and force within the LDF and in support of development control and appeals. The SPD will provide the basis for programming the review of conservation area boundaries and preparation of appraisals.
<ul style="list-style-type: none"> <li>Status (SPD/DPD/SCI)</li> </ul>	SPD
<ul style="list-style-type: none"> <li>Conformity</li> </ul>	PPG, PPS, Cambridge Local Plan 2006 (saved plan)
<ul style="list-style-type: none"> <li>Geographical coverage</li> </ul>	City-wide
<ul style="list-style-type: none"> <li>Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Pre – Production</b>	
i Pre production background studies and information gathering	September 2008 – April 2009
<b>Production</b>	
ii Prepare draft SPD	May 2009 – August 2009
iii Draft SPD issued for public participation (4 - 6 weeks)	September 2009 - October 2009
iv Consideration of representations and revise SPD	October 2009 – December 2009
<b>Adoption</b>	
v Adoption and publication of SPD	January 2010
<b>Arrangements for Production:</b>	
<ul style="list-style-type: none"> <li>Organisation/department leading the production process</li> </ul>	Historic Environment Team
<ul style="list-style-type: none"> <li>Political decision making</li> </ul>	Executive Councillor / Environment Scrutiny Committee
<ul style="list-style-type: none"> <li>Internal resources</li> </ul>	Historic Environment Manager, Conservation Officers, R & I for graphics / production; with consultation input from Conservation and Design Panel, Urban Design, landscape, development control, Tourism, and active

	communities.
<ul style="list-style-type: none"> <li>External resources</li> </ul>	County Council Historic Environment Team (for archaeology and historic landscape characterisation); English Heritage. External consultees.
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li><b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR; Conservation Area review programme under BV 219

<b>Mill Lane / Old Press Site SPD</b>	
<b>Document Details:</b>	
<ul style="list-style-type: none"> <li>• Document description</li> </ul>	Development Guidance for a long-term and incremental redevelopment of Mill Lane/Silver Street
<ul style="list-style-type: none"> <li>• Status (SPD/DPD/SCI)</li> </ul>	SPD
<ul style="list-style-type: none"> <li>• Conformity</li> </ul>	Cambridge Local Plan 2006 (saved plan)
<ul style="list-style-type: none"> <li>• Geographical coverage</li> </ul>	City-wide.
<ul style="list-style-type: none"> <li>• Produced jointly with another Authority?</li> </ul>	No
<b>Timetable:</b>	
<b>Pre – Production</b>	
i Pre production background studies and information gathering	August 2007 - September 2008
<b>Production</b>	
ii Prepare draft SPD	September 2008 – January 2009
iii Draft SPD issued for public participation (4 - 6 weeks)	February 2009 – mid March 2009
iv Consideration of representations and revise SPD	mid March 2009 - June 2009
<b>Adoption</b>	
v Adoption and publication of SPD	July 2009
<i>Arrangements for Production:</i>	
<ul style="list-style-type: none"> <li>• Organisation/department leading the production process</li> </ul>	Planning Policy team
<ul style="list-style-type: none"> <li>• Political decision making</li> </ul>	Executive Councillor / Environment Scrutiny Committee
<ul style="list-style-type: none"> <li>• Internal resources</li> </ul>	Senior Planning Policy Officer and Planning Policy Officer with input Historic team, Urban Design, County Council and Development Services.
<ul style="list-style-type: none"> <li>• External resources</li> </ul>	Universities, Colleges, Beacon, landowners and other interested parties.
<i>Arrangements for Post Production:</i>	
<ul style="list-style-type: none"> <li>• <b>Monitoring &amp; review mechanisms</b></li> </ul>	AMR



## **SUPPORTING STATEMENT**

### **Sustainability Appraisal**

All LDDs will be subject to a Sustainability Appraisal (SA). This is a process to ensure that emerging policies and proposals reflect sustainable development objectives. It provides an opportunity to consider ways in which the plan can achieve environmental, social and economic objectives. It is a way of deciding between options, and can identify any adverse effects and ways of mitigating these. The appraisal is an iterative process throughout the production of LDDs. The requirements of the SEA Directive 2001/42/EC<sup>9</sup> will be incorporated into the sustainability appraisal process, therefore avoiding the need for separate appraisal processes. The sustainability appraisal process and how it has been used in developing LDDs will be documented and will be subject to consultation at the same time as the LDD itself.

### **Habitats Regulation Assessment**

All LDDs will also be subject to a Habitats Regulations Assessment (HRA) in order to meet the requirements of the Habitats Directive (92/43/EEC), which has been transposed into UK law as the Conservation (Natural Habitats, &c) Regulations 1994. This Directive provides the legal protection for habitats and species of European Importance, and established a European-wide network of sites of international importance for nature conservation, referred to as Natura 2000 sites. The purpose of Habitats Regulations Assessment of LDDs is to assess the potential effects of the proposed LDD in combination with other plans and projects on one or more Natura 2000 site. It is recommended that this assessment is carried out as early as possible in the preparation of LDDs in order that any significant effects can be identified and the plan either amended or mitigation measures proposed. Natural England is the statutory nature conservation body for HRA, and must be consulted from the beginning of the process, along with any other relevant environmental bodies that the Council deems appropriate. It is the intention that the HRA will, where possible, be made available as a background document during the consultation on LDDs.

### **Evidence Base**

The main studies which will be used to inform the preparation of the LDF are set out in the table below. Many of these studies were carried out to inform the preparation of the new Local Plan and will therefore need updating. The table below provides details of the studies and when it is anticipated that they will be reviewed, or when additional studies will be carried out. It is likely that consultants will be engaged to produce some of these documents.

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<sup>9</sup> European Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment (June 2001)

**Table 1: Studies to be carried out to provide the evidence base for the LDF**

<b>Study</b>	<b>Last produced</b>	<b>Future production/review</b>
Strategic Housing Land Availability Assessment	2002	Expected Spring 2009
Retail & Leisure Study	2001	Expected November 2008
Assessment of open space and recreation facilities	2004,	Expected Summer 2009
Various transport studies led by County: Road user charging / demand management (TIF) study,	-	Business case sent to the Government October 2007.  County Council Cabinet decision to approve formation of an independent Transport Commission made on 9 <sup>th</sup> September 2008
Language Schools Survey	1992	Expected mid 2009
Renewable Energy/Sustainable Design and Construction Study (Studies)	2004	Expected Spring/Summer 2009

**Table 2. Completed Studies carried out to provide the evidence base for the LDF**

<b>Study</b>	<b>Completed</b>
North West Cambridge Area Action Plan Green Belt Landscape Study, Final Report	May 2006
Cambridge North West Transport Study	2007
North West: Site Footprint Assessment	2007
Huntingdon Road Junction Study	July 2007
Strategic Housing Market Assessment	May 2008
Employment Land Review	July 2008
Swimming Pools Assessment – Facilities Planning Model	June 2008
Sports Hall Assessment – Facilities Planning Model	June 2008

### **Monitoring & Review**

The Annual Monitoring Report (AMR) monitors the extent to which policies in the Local Development Documents are being achieved and assesses the extent to which the timetable set out in the LDS for the preparation of LDDs is being met. For this reason, the AMR is directly linked to the LDS and influences the extent to which it will need to be revised on an annual basis. For example, if any of the key milestones in the LDS are not being met, the reasons for this will be set out in the AMR.

The AMR follows the financial year from the 1<sup>st</sup> April to the 31<sup>st</sup> March and is published in November/December of each year.

### **Programme Management and Available Resources**

The Planning Policy Manager will manage the production of the local development documents in this LDS. There is a core planning policy team backed up by input from information and monitoring, mapping (GIS), graphics, urban design, conservation, landscaping, and tree officers from elsewhere within the Directorate. There will also be specialised input from other officers within the City Council, for example in relation to housing and environmental health.

The resources available to achieve the LDS will be secured through the normal City Council processes for setting its budgets to deliver planned objectives.

It is expected that funding from the Growth Areas Delivery Grant, the Planning Delivery Grant and from the Infrastructure Partnership (Cambridge Horizons) will all assist in the realisation of plans.

### **Decision Making**

The decision making process in the City Council is currently as set out in figure 2. The Executive Councillor makes decisions after scrutiny by other Councillors in Committee. The approval of policy documents is made by full Council. All Committee reports, agendas and minutes of meetings are publicly available for inspection and can be accessed on the Internet at this location:

<http://www.cambridge.gov.uk/ccm/navigation/about-the-council/meetings/>

### **Risks**

The main areas of risk and contingency measures to mitigate these risks are set out in Table 2 below:

**Table 3: Risks and Contingency Measures in the production of LDDs**

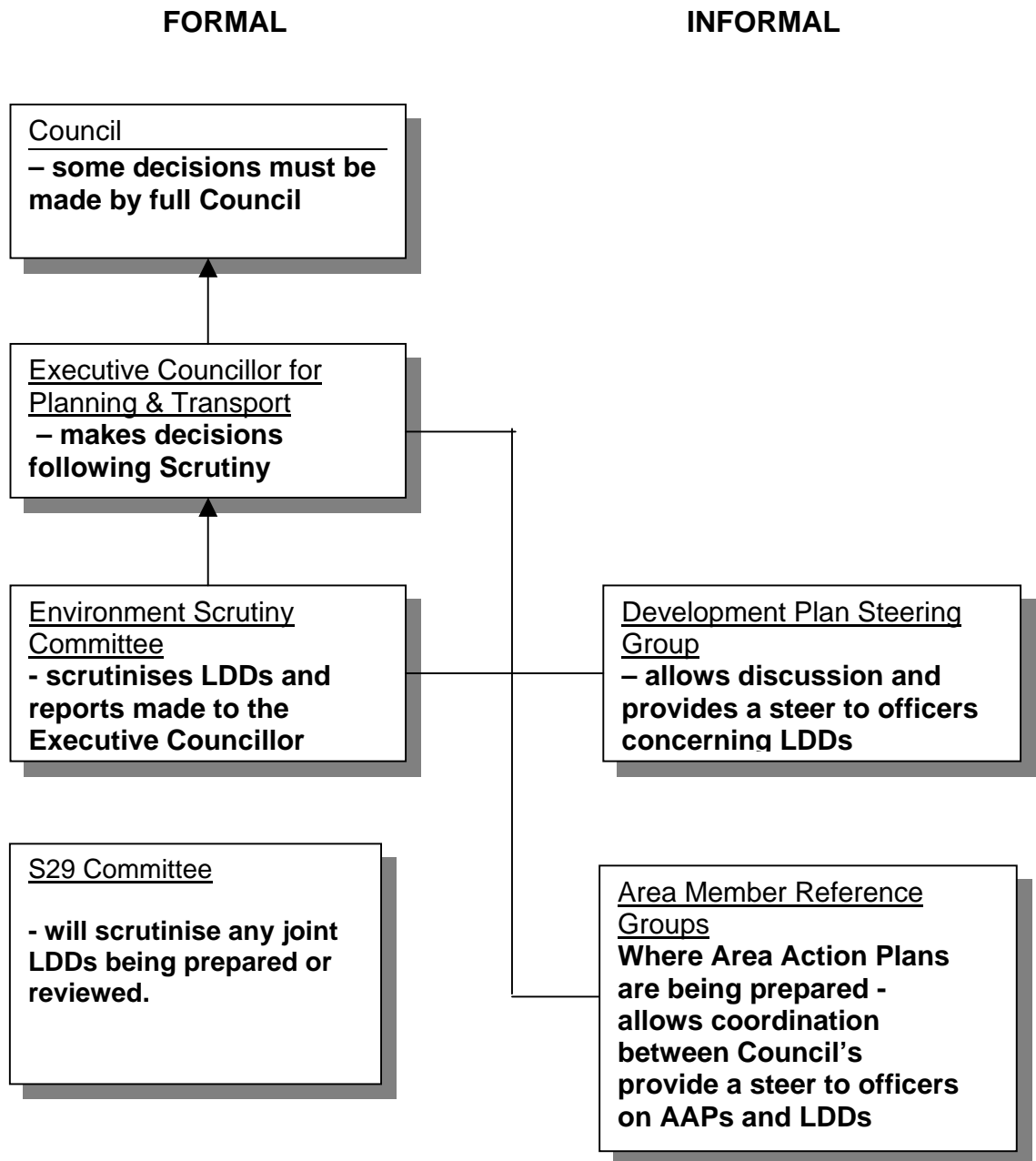
Risk	Contingency measures to mitigate risks
Inadequate staffing / funding levels	<p>A detailed project management tool will be used in the project planning stage of each document to identify staff levels required and this will be monitored. The project management tool will also be used to monitor overall staff resources needed where documents are being produced consecutively.</p> <p>The project management tool will also aid budget setting.</p>

	However, in some cases staffing and funding levels will not be adequate and this may necessitate changes to the LDS.
The capacity of the Planning Inspectorate and other external agencies to cope with demand from local planning authorities nationwide	Limited influence over this potential risk other than undertaking discussion with statutory bodies as soon as possible in the production of LDDs, and providing them with as much time as possible to respond to consultation.
Delays or changes to planning legislation or guidance	No contingency measures identified. In this situation it is likely that all local authority LDSs would be affected.
Programme slippage due to delays and problems with production or with political decision making within the City Council and also at South Cambridgeshire District Council in respect of joint Area Action Plans	<p>The development of Joint Officer Groups and Joint Member Reference Groups with South Cambridgeshire District Council provide a forum for discussion of the joint Area Action Plans and consensus building. However, there are still risks of differences between the Councils which would delay the programme for documents if additional work has to be carried out.</p> <p>Cambridge City Council, South Cambridgeshire District Council and Cambridgeshire County Council have agreed to set up a S29 Committee (joint plan making committee, which will cover the City Fringe sites for the urban extension of Cambridge. In the first instance this will mean:</p> <ul style="list-style-type: none"> <li>• Cambridge Northern Fringe East (CNFE) (Area of Major Change defined in Cambridge Local Plan plus Chesterton Sidings)</li> </ul> <p>Where any review of an Area Action Plan is proposed, these will also be considered by the S29 Committee</p>
Documents are found 'unsound' at the examination resulting in additional work	An adequate evidence gathering phase and the use of guidance produced by the Planning Inspectorate, the Plan Making Manual and the LDF soundness self-assessment toolkit produced by the Planning Advisory Service will help to ensure that the documents are 'sound'. If there is any doubt, it would be sensible to delay the production of documents (and amend the LDS) for example to have an additional study carried out, rather than getting to the examination and then finding that the document is 'unsound'. Good project

	management will help to avoid the need for unexpected studies.
Legal challenge to the adoption of LDDs	Ensuring that the correct procedures are followed in the development of LDDs. However, if a legal challenge is submitted, delays to the LDS timetable are unavoidable.

The Planning Policy Manager will continually monitor and assess these risks and seek to mitigate their impact at an early stage through ongoing programme management including measures such as staff recruitment, bidding for additional funding, close liaison with outside bodies, thorough consultation at an early stage in the plan preparation process and seeking legal advice where necessary.

**Figure 2 - Cambridge City Council Decision Making Structure**



## Glossary

AAP	Area Action Plan	Plans that provide a planning framework for areas of change or conservation.
AMR	Annual Monitoring Report	A report to track implementation of the Local Development Scheme and to monitor the extent to which the policies in Local Development Documents are being achieved.
DP	Development Plan	To be made up of the Regional Spatial Strategy ( ) and all of the Development Plan Documents in the Local Development Framework (including the County Councils Minerals and Waste Local Development Framework)
DPD	Development Plan Document	<p>Local Development Documents that must be subject to community involvement and an independent examination. Development Plan Documents will include the following elements:</p> <ul style="list-style-type: none"><li>• Core Strategy</li><li>• Generic Development Control Policies</li><li>• Site allocations; and</li><li>• Area Action Plans (where needed)</li></ul> <p>A Proposals Map will show the spatial policies and proposals of each DPD. It will be updated as necessary when new DPD are adopted.</p>
HRA	Habitats Regulations Assessment	The purpose of Habitats Regulations Assessment of LDDs is to assess the potential effects of the proposed LDD in combination with other plans and projects on one or more Natura 2000 site, as required by the Habitats Directive (92/43/EEC).
LDF	Local Development Framework	All of the Local Development Documents taken together but not including those relating to waste and minerals planning.
LDD	Local Development Document	Local Development Documents comprise both the independently examined Development Plan Documents and Supplementary Planning Documents which are not so examined and which do not form part of the Development Plan.
LDS	Local Development Scheme	This sets out the programme for the preparation of the Local Development Documents.
PPG	Planning Policy Guidance Note	Government Statements of national planning policy. Being replaced by Planning Policy

Statements.

PPS	Planning Policy Statement	Government Statements of national planning policy. Replace Planning Policy Guidance Notes.
RSS	Regional Spatial Strategy	The Regional Spatial Strategy for the East of England . It includes a Regional Transport Strategy and will inform the preparation of Local Development Documents.
SA	Sustainability Appraisal	An assessment of the social, economic, and environmental impacts of the policies and proposals of the Local Development Framework.
SCI	Statement of Community Involvement	This sets out how the community will be involved in the preparation of the Local Development Framework and significant development control decisions. The Statement of Community Involvement is not a Development Plan Document but does require community participation and independent examination.
SEA	Strategic Environmental Assessment	An assessment of the environmental impacts of the policies and proposals contained within the Local Development Framework.
SPD	Supplementary Planning Document	Policy guidance to supplement Development Plan Documents. They do not form part of the Development Plan and are not subject to independent examination.

## **Appendix A: Further Information Sources**

This listing of external internet sites holding useful information to help with the understanding of the LDS and of the new development plan system will be updated as required.

The Planning and Compulsory Purchase Act 2004:

<http://www.legislation.hmso.gov.uk/acts/acts2004/20040005.htm>

The Town and Country Planning (Local Development)(England) Regulations 2004:

<http://www.hmso.gov.uk/si/si2004/20042204.htm>

The Town and Country (Local Development) (England) (Amendments) Regulations 2008:

[http://www.opsi.gov.uk/si/si2008/uksi\\_20081371\\_en\\_1](http://www.opsi.gov.uk/si/si2008/uksi_20081371_en_1)

Planning Policy Statement 12:Local Spatial Planning:

<http://www.communities.gov.uk/documents/planningandbuilding/pdf/pps12lsp.pdf>

Paper copies of these documents can also be inspected on appointment at the Guildhall, please arrange this with the Planning Policy Team on 01223 457175 / 457371.