

The Guest Road Area

You are a resident if your main home is in one of the following roads.

Collier Road (this road has residents parking bays)

Guest Road (this road has residents parking bays)

Mackenzie Road (this road has residents parking bays)

Mill Road (Numbers 1 to 39 odd only)

Willis Road (this road has residents parking bays)

When your permit is valid

If you have a valid permit, you can park in bays which say 'Resident Permit Holders only' during the following times.

Monday to Saturday 8 am to 8 pm.

Cost of Permits

Residents permits cost **£41** a year (**£20.50** a year for motorbikes).

Visitors permits cost **£5** a permit. Each permit is valid for up to five full days.

Refunds

Residents permits - we will give you £10.25 for each full three-month period left on your permit (£5.13 for each full three-month period for motorbikes).

Visitors permits - we will exchange or give you a full refund for each permit which has not been used.

If you have any questions or you want an application form, please contact:

Customer Services
Environment and Planning Department
The Guildhall
Cambridge
CB2 3QJ.

Tel: 01223 457317
Fax: 01223 457109
Email: parkingpermits@cambridge.gov.uk
Website: www.cambridge.gov.uk

Guest Road Area

Residents Parking Guide



*A partnership with
Cambridgeshire County Council*



CAMBRIDGE CITY COUNCIL RESIDENTS PARKING SCHEME

The following general information outlines the scheme for Residents Parking in various areas in the City of Cambridge

1. Who is a resident?

A resident for the purposes of this Parking Scheme is a person whose principal place of abode is at an address in one of the streets listed overleaf.

Residents of new developments, or properties that have been redeveloped or converted since the introduction date of the parking scheme for their area, are generally not eligible for residents permits. However these properties may be eligible for visitor's permits. In these circumstances, please contact us for further information.

2. How to obtain a resident's and / or visitor's permit

If you are a resident who is the owner¹ or approved keeper of a vehicle² you may apply to the Council for the issue of a resident's permit in respect of that vehicle. You may also apply to the Council for the issue of a permit or permits for your visitors vehicles.

Application forms for both types of permit can be obtained from Environment and Planning, The Guildhall, Cambridge CB2 3QJ or by downloading the form from our website www.cambridge.gov.uk

3. Where can a resident or a visitor park and for how long?

Resident's permit holders and their visitors displaying a valid permit will be able to park without limitation in bays specifically signed as Resident Permit Holders only. Permit holders will have use of marked bays or specified lengths of streets during the times and days detailed overleaf. The issuing of a permit does not guarantee that a space will always be available. The existing waiting restrictions in the remaining lengths of streets will continue to apply to residents, their visitors and other motorists. Permit holders may **not** use Pay & Display spaces without further payment of the parking charges.

4. Can a resident apply for more than one visitor's permit?

Each visitor's permit is valid for five visits of up to one day's duration each. A resident may apply for a maximum of 12 permits at any one time. On each visit the visitor must enter his / her vehicle registration number and the date clearly, in ink, on the permit.

5. Enforcement

Parking Attendants will enforce the parking scheme. A resident must make sure that, during the operational hours, any permit is clearly displayed on the vehicle so that it can easily be seen by the Attendants. Failure to do so will mean that the resident's or visitor's vehicle is subject to the existing parking restrictions. The co-operation of residents in displaying permits will assist Attendants to detect offenders quickly and minimise misuse of residents' parking bays.

6. Cost of Permits

The current charges are listed overleaf. Each permit is valid only for the parking zone for which it was issued.

7. Refunds

i) Residents Permits

A permit holder who surrenders a permit to the Council shall be entitled to a refund for each complete three months which remain unexpired, subject to a minimum of three months unexpired. Refunds will be in the form of a cheque, which will be posted to the recipient. Cash refunds cannot be made.

ii) Visitors Permits

A resident who surrenders visitors permits with five days unused shall be entitled to a full refund by cheque for the amount paid for that permit.

8. Visitors' Permits Free of Charge

Any resident who is elderly and / or infirm and who requires regular visits from relatives or official services on medical grounds may apply for visitors permits free of charge by contacting Environment and Planning, The Guildhall, Cambridge CB2 3QJ (Tel. 01223 457317) for an application form.

The Council requires, on the application form, your doctor to assess your infirmity or lack of mobility together with an estimate of the number and frequency of official visits required. If you require assistance in filling in any form or visiting the Guildhall to collect any permits please do not hesitate to ring the above telephone number. Council officers will be happy to help you in any way they can.

9. How many free permits can a resident obtain?

This will depend on individual circumstances. If you qualify for free visitors' permits the number to be issued will be determined in the light of your doctor's assessment. No more than 12 permits (i.e. 60 days or visits) will be issued at one time.

10. What if I am a registered disabled resident?

You will be entitled to visitors permits free of charge subject to satisfying the above requirements. However, as a registered disabled person you may be eligible for a blue badge even if you do not own or use a vehicle. Contact Cambridgeshire Direct at the County Council (Tel. 08450 455204) for further information.

Any vehicle displaying a valid blue badge can park within a resident's parking space or on a short stay parking space without limit and free of charge.

1. 'Owner' in relation to a vehicle means the person by whom the vehicle is kept and used

2. 'Vehicle' includes passenger vehicle, dual-purpose vehicle, light goods vehicle under 30 cwt / 1,500 kg and motorcycle/ moped.