

Department	Section	Received	Request Details	Replied	Outcome	Comments
Chief Executive	Human Resources	02/10/2008	Organisational structure of CCC	10/10/2008	Disclosed	
Chief Executive	Human Resources	14/10/2008	Guidance issued to staff regarding specific wording/phrasing used when dealing with customers	04/11/2008	Disclosed	
Chief Executive	Human Resources	22/10/2008	Salary scales of Information and records management officers	28/10/2008	Disclosed	
Chief Executive	Human Resources	12/12/2008	Payroll Information Rostering / Time and Attendance Information Finance and Accounting Information	22/12/2008	Disclosed	
City Services	Parking Services	03/10/2008	Income received from Parking Services - financial year 06/07 and 07/08	27/10/2008	Disclosed	
City Services	Parking Service	12/10/2008	Agreement between CCC and Legion Parking and the Council's code of conduct for employees.	22/10/2008	Disclosed	Information was sent in two stages
City Services	Waste and Fleet	27/10/2008	Breakdown of costs involved in replacing a black bin	07/11/2008	Disclosed	
City Services	Streetscene	06/11/2008	Reports received from "environmental volunteers"	05/12/2008	Disclosed	
City Services	Waste and Fleet	30/11/2008	Requested information regarding RFID chips in wheelie bins	02/12/2008	Disclosed	Response stated that we did not use chips at all.
City Services	Parking Services	22/12/2008	Service history of parking display machine number 85, details of last service, complaints received in relation to machine and year of manufacture/use.	16/01/2009	Disclosed	
Community Services	Safer Communities	13/10/2008	Info relating to their ASB case- log book, e-mails, letters	13/10/2008	Disclosed	
Community Services	Housing Services	15/10/2008	Rent arrears	13/11/2008	Disclosed	
Community Services	Housing Services	27/10/2008	Local Authority tenants paying rent by credit or debit cards	07/11/2008	Disclosed	

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Community Services	Housing Services	29/10/2008	Most recent estimate of SAP rating for homes in Cambridge.		Disclosed	
Community Services	Safer Communities	05/11/2008	List of areas in Cambridge that fall under the Designated Public Places Order with specific regard to drinking zones and any statistics for prosecutions under the said order.	5/11/2008	Disclosed	
Community Services	Arts and Entertainments	08/11/2008	Is the bonfire on Midsummer Common is checked for hibernating hedgehogs before it is lit by the council.	12/11/2008	Disclosed	
Community Services	Arts and Entertainments	13/11/2008	Requested a copy of a survey	16/10/2008	Disclosed	
Community Services	Active Communities	17/11/2008	Request for information financial guarantees - local leisure centres.	18/11/2008	Disclosed	
Community Services	Safer Communities	18/11/2008	Requested a copy of a letter signed by Director of Community Services re Grant Contributions towards Police Community Support Officers	22/10/2008	Disclosed	
Community Services	Arts and Entertainments	25/11/2008	Council issued advice to groups within the community regarding the staging of pantomimes Any refusals of productions by the Council Requests for changes in content of a production by the Council		Disclosed	
Community Services	Housing Services	09/12/2008	How many hours of officer and other council employees time, or hired in consultancy has this project taken? What is the total budgetary cost of this, time spent consultation and mail outs, plus any other costs?	15/12/2008	Disclosed	

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Community Services	Community Development	19/12/2008	As of December 2008 1) How many allotment sites are there in the Council area for which the council has access to waiting list data? 2) How many plots on these sites? 3) How many people are on these waiting lists for an allotment? 4) Are any of these waiting lists closed to further applications? 5) How many sites are there is total in the council area?	09/01/2009	Disclosed	
Community Services	Housing Services	30/12/2008	Housing Revenue Account Information request	30/12/2008	Disclosed	
Customer & Democratic Services	Customer Services	01/10/2008	Job descriptions and person specifications for Customer Service posts	02/10/2008	Disclosed	
Customer & Democratic Services	Strategy & Partnerships	06/10/2008	Percentage of complaints dealt with by LGO, police, solicitors and/or courts	30/10/2008	Disclosed	
Customer & Democratic Services	Democratic Services	08/10/2008	Details of Members' allowances (including child care allowance) for the period May 07-April 08	14/10/2008	Disclosed	
Customer & Democratic Services	Legal Services	08/10/2008	Office of Surveillance Commissioners recommendations to Cambridge City Council	06/11/2008	Disclosed	
Customer & Democratic Services	Legal Services	14/10/2008	RIPA authorisation within Local Authorities	15/12/2008	Disclosed	

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Customer & Democratic Services	Legal Services	06/11/2008	Number of occasions on which RIPA has been broken down by a) the length of surveillance, b) what the surveillance was related to and c) how the surveillance was conducted.			
Customer & Democratic Services	Director of C&DS	16/11/2008	Restructure of Environmental Services and the consultation process	21/11/2008	Disclosed	
Customer & Democratic Services	Strategy & Partnerships	26/11/2008	Contact details of policy and research officers	08/12/2008	Disclosed	
Customer & Democratic Services	Director of C&DS	02/12/2008	Constitutional issues	04/12/2008	Disclosed	
Customer & Democratic Services	Strategy & Partnerships	19/12/2008	Request for details of any proposals that Cambridge City Council has submitted under the Sustainable Communities Act 2007	19/12/2008	Disclosed	
Environment & Planning	Environmental Services	02/10/2008	Taxi licensing	30/10/2008	Disclosed	
Environment & Planning	Development Services	13/10/2008	Traffic estimates in the area surrounding the CB1 development	03/11/2008	Disclosed	
Environment & Planning	Development Services	14/10/2008	Correspondence with Cambridge Cycling Campaign regarding Penny Ferry. Copy of briefing note supplied to North Area Committee regarding Thrifts Walk	17/10/2008	Disclosed	
Environment & Planning	Environmental Services	22/10/2008	Registered social landlords	19/11/2008	Disclosed	
Environment & Planning	Tourism & Economic Development	29/10/2008	Details of goods stated in trading licences of 2 market licences	03/11/2008	Disclosed	

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Environment & Planning	Environmental Services	05/11/2008	Details of pubs and restaurants that have been prosecuted for failure to comply with environmental health checks in the last five years.	04/12/2008	Disclosed	
Environment & Planning	Policy & Projects	14/11/2008	Details of unspent Section 106 monies	24/11/2008	Disclosed	
Environment & Planning	Environmental Services	15/11/2008	Properties the council has or is in the process of issuing an Empty Dwelling Management Order on.	04/12/2008	Disclosed	
Environment & Planning	Environmental Services	03/12/2008	Health promotion officer	05/01/2009	Disclosed	
Environment & Planning	Environmental Services	05/12/2008	Market stall	07/01/2009	Disclosed	
Environment & Planning	Development Services	10/12/2008	Removing new hazards on Parkers Piece	23/12/2008	Disclosed	
Environment & Planning	Environmental Services	19/12/2008	Licences in place under the Dangerous Wild Animals Act at private homes. Including details of species and any seizures in the last 12 months.	13/02/2009	Disclosed	
Finance	Revenue Services	09/10/2008	Local Housing Allowance information for properties of 6+ bedrooms		Disclosed	
Finance	Financial Services	10/10/2008	Expenses of Chief Executive including copies of claim forms since 1 January 2008	31/10/2008	Disclosed	Signatures, private address and vehicle information redacted (section 40 – personal information)
Finance	Financial Services	13/10/2008	Council investments and details of meetings where investment decisions were discussed or made	04/11/2008	Disclosed	
Finance	ICT Client Team	14/10/2008	IT Security information	14/10/2008	Disclosed	

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Finance	Financial Services	21/10/2008	Details of all council money invested in foreign banks and financial institutions including the name of the bank and the amount invested	18/11/2008	Disclosed	
Finance	Financial Services	21/10/2008	Cambridge City Council's investment in Icelandic banks, decision making processes and advice. Breakdown of Cambridge City Council's asset portfolio. 2003-2008	17/11/2008	Disclosed	Some personal information (signatures) redacted under s40
Finance	Financial Services	22/10/2008	Contracts with financial advisory firms	19/11/2008	Disclosed	
Finance	Property & Estates Management	29/10/2008	Agricultural land and woodland controlled by the City Council, and availability of these for lease or purchase	06/11/2008	Disclosed	
Finance	Financial Services	31/10/2008	Details regarding the council's deposits and investments in Icelandic Banks	28/11/2008	Disclosed	
Finance	ICT Client Team	04/11/2008	Requesting a copy of policy for 'protective marking' of documents and/or emails. Also guidance for staff as to how to classify their records under any protective marking scheme.	05/11/2008	Disclosed	
Finance	Revenue Services	04/11/2008	Highest amount of rent/housing benefit your council is currently paying and how long has the council been paying this amount? The highest amount of rent/housing benefit that your council has paid to a household in the past 12 months and for how long has the council paid this amount?		Disclosed	
Finance	ICT Client Team	07/11/2008	Corporate IT policies	10/11/2008	Disclosed	

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Finance	Revenue Services	10/11/2008	Request for a breakdown of NNDR credit balances accrued since your earliest records, and the amounts owing to all incorporated companies within your billing area	03/12/2008	Disclosed	
Finance	Financial Services	18/11/2008	Names of companies that brokered the council's £9 million investments in the collapsed Icelandic banks?	19/11/2008	Disclosed	
Finance	Property & Estates Management	19/11/2008	Request details of the Financial impact the empty property rates legislation has had on your local authority. From 1st April 2008 to present day	17/12/2008	Disclosed	
Finance	Financial Services	26/11/2008	Statistics on authority's performance on paying undisputed invoices for commercial goods and services on time. Also data submitted in audit commission detailing authority's performance under BV8 in the 2007/08 financial year.	27/11/2008	Disclosed	
Finance	Revenue Services	27/11/2008	Council tax collection in the financial years 2006-7 and 2007-8.			
Finance	ICT Client Team	29/11/2008	Whether the council has entered any contracts with BT for the provision by BT of Voice Over the Internet?	01/12/2008	Disclosed	
Finance	Financial Services	08/12/2008	The Council's use of credit cards.	15/12/2008	Disclosed	
Finance	Financial Services	10/12/2008	Details of the Council's pension scheme.	18/12/2008	Partial response	Some information withheld under s40 (personal information)
Finance	Financial Services	10/12/2008	Rent of property on Cherry Hinton Road	19/12/2008	Disclosed	
Finance	Financial Services	16/12/2008	Details of the total remuneration of senior council staff. Between 2006-07 and 2007-08.	14/01/2009	Disclosed	
Finance	Financial Services	19/12/2008	Copy of HRA Business Plan	30/12/2008	Disclosed	

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Finance	Revenue Services	22/12/2008	List of credits held by authority in respect of Business Rates and Council Tax as at 31/03/2008		Disclosed	
No response possible	Other Agency	11/11/2008	Request to know information regarding Contactpoint.	13/11/2008	No response possible – information not held	
No response possible	Other Agency	29/11/2008	Information regarding "shared surfaces" schemes.	01/12/2008	No response possible – information not held	
Various	Various	09/10/2008	Details of vacant properties (domestic and commercial) owned by non-individuals	25/11/2008	Partial response	Properties owned by private individuals not disclosed (s40) Properties from Ctax register not disclosed (s12)
Various	Various	21/10/2008	Expenses claims for entertaining by officers and councillors	17/11/2008	Disclosed	
Various	Various	21/10/2008	Details of trips abroad made by councillors and council staff in the last 3 years	Request withdrawn 23/10/08	Request withdrawn	
Various	Various	02/12/2008	Request for information regarding details of any foreign trips undertaken by officials or councillors during the financial year 2007/08 and up to November 2008.	24/12/2008	Disclosed	