

Cambridge Community Safety Partnership

11 March 2011

10:00 – 11:40

Committee Room 1
The Guildhall, Cambridge

MINUTES

Board

Dave Sargent (Chair)
Sarah Ferguson

Cambridgeshire Constabulary
Cambridgeshire County Council (Children & Young People's Services)

Julian Fountain
Graeme Seddon
Kevin Wilkins

Cambridgeshire Fire & Rescue Service
Cambridgeshire & Peterborough Probation Trust
Cambridgeshire Police Authority

Members

Tim Bick
Vickie Crompton
Vicky Hornsby
Lynda Kilkelly
Jennifer Massie
Michael Soper
Helen Turner
Tom Kingsley (Minutes)

Executive Councillor for Community Development & Health
Cambridgeshire Drug & Alcohol Action Team
Cambridge Business Against Crime (CAMBAC)
Cambridge City Council (Safer Communities Section)
Cambridgeshire Constabulary
Cambridgeshire County Council (Research Group)
Cambridgeshire County Council (Community Safety Team)
Cambridge City Council (Safer Communities Section)

In Attendance

Reece Bowman

Cambridgeshire County Council (Corporate Development)

1. Welcome, domestics, introductions and apologies.

1.1 The Chair welcomed everyone and introductions were made for the benefit of the single member of the public present.

1.2 Apologies were received from Liz Bisset, Ruth McCallum, Inger O'Meara, Michael Hendy, Steve Kerridge, Simon Keress, Peter Lester, Dick Moore and Fiona Whelan.

2. Pre-advised questions from the general public.

2.1 There were no pre-advised questions from the general public.

3. Integrated Offender Management scrutiny report: Presentation

3.1 Kevin Wilkins, in his role as a Cambridgeshire County Councillor, presented the member-led review of Integrated Offender Management (IOM), which had already been through the County Council's Cabinet, concentrating on two issues highlighted:

- Mental health – more than 50% of offenders have some form of mental health needs and this needs to be factored into IOM, possibly by co-locating health care personnel into the relevant team.
- Housing benefits – as these are now based on average market rents, as the area expands the disparity between city rents and town/village rents becomes more marked, leading to great difficulties in finding suitable accommodation in Cambridge.

The recommendation made to the Board was that, with regards the housing benefits issue, that the Chair writes to the relevant Secretary of State on behalf of the Cambridge

Community Safety Partnership (CSP) to highlight concerns over this issue. Individual members could also write, but it was felt that a focussed response from the partnership would be preferable. The Chair agreed to do this.

Action point 03/01

- 3.2 Reece Bowman requested that the Board formally respond to the recommendations contained in the review and the Chair agreed to do this.

Action point 03/02

4. Minutes of 3 February 2011 meeting: Agreement.

- 4.1 The Minutes were agreed and would go forward for publication.

5. Action points: Review

- 5.1 Four of the nine action points from the February meeting were discussed and closed. The other action points remain ongoing. Full details noted on the action points schedule.
- 5.2 With regards the action point for the Peterborough IOM presentation, Graeme Seddon stated that he and Dick Moore could do this at the next meeting, using the report from Mark Alexander.

6. Cambridge Community Safety Plan 2011-14

- 6.1 Lynda Kilkelly presented the second draft of the Plan to the Board. The main problem remains the setting of targets, due to the time constraints involved. Most task groups had been able to submit targets, but those for the repeat incidents of anti-social behaviour remain outstanding as the relevant task group has yet to be set up. Lead officers were advised to ensure that their targets were notified prior to final publication.

Action point 03/03

- 6.2 The draft Plan has been published on the City Council website as part of the reporting papers for the Community Services Scrutiny Committee meeting on 17th March, where the priorities will be endorsed.

- 6.3 As the final Plan must be published by 31st March, and the next meeting of the Partnership will not be until the 3rd May, agreement was sought to finalise the Plan by e-mail consultation with Board members. The final Plan will then need to be endorsed by the full Council on 7th April.

- 6.4 The recommendation that the Partnership considers the current draft of the Plan and suggests further amendments was accepted. Tim Bick felt that the aims and objectives of the alcohol-related violent crime priority in particular were still too general: in response, it was held that the Plan was a strategic document and that the details were in the task group action plans. Sarah Ferguson felt that prevention needed to be included in the anti-social behaviour priority, and that children and young people should be recognised within both the domestic violence and re-offending priorities.

- 6.5 The recommendation that the Partnership consents to a final version of the Plan being agreed by e-mail (in the light of paragraph 6.3) was accepted, but only on the basis that the targets were held to public scrutiny at the next meeting of the Partnership, to ensure transparency and that the targets were challenging.

- 6.6 With regards the anti-social behaviour priority, Lynda Kilkelly stated that there were unresolved issues with the constabulary with regards lead, in the light of enhanced role of the police in this particular field.

7. Cambridge CSP Funding: Agreed budget

7.1 Helen Turner reminded the Partnership of the letter issued by the Home Office on 9th February, stating how the Safer & Stronger Communities Fund (SSCF) for Cambridgeshire would be £503,597 for 2011-12, £254,771 for 2012-13 and zero beyond that date, as any community safety funding allocated would then be allocated to the new Police & Crime Commissioner from 2013-14. There would be a meeting held in September to look at the way forward following the deletion of the SSCF in 2013-14.

7.2 With regards the next financial year (2011-12), the allocation for Cambridge CSP would be £91,640. The amount allocated would be revenue only and be 'in principle' pending agreement by all five district CSPs. Tom Kingsley asked whether there would be any agreement to convert revenue to capital, given that the sanctuary project relating to the domestic violence priority would require capital funding. Helen Turner took an action to check.

Action point 03/04

8. Safer & Stronger Communities Fund: Report on residual

8.1 Tom Kingsley presented an amended report of the SSCF residual for 2010-11. Since the original report was written, the sanctuary project had expended their grant and, in fact, had overspent by a small amount, which would be absorbed. There were two recommendations for the Board to consider.

8.2 Cambridge Business Against Crime (CAMBAC) had bid for £2,548 to lease 7 two-way radios for 12 months. These radios would be used in the night-time economy to help combat crime and disorder. The Board accepted the recommendation for this expenditure.

8.3 It was recommended that the residual of £5,309.87 be used towards funding the Partnership Support Officer for 2011-12. The Board accepted this recommendation.

9. Terms of Reference and Agenda: Revisions

9.1 Tom Kingsley presented the report on proposed changes to the Partnership's Terms of Reference (ToR) in the light of the forthcoming Community Safety Plan. The changes were non-contentious and also clarified the voting procedure for Board members, with future recommendations being approved by votes. The Board approved the revised ToR. Sarah Ferguson suggested that the ToR should include the contact details of Partnership members and also membership of the respective task groups.

9.2 Lynda Kilkelly proposed that Cllr. Tim Bick be made a Board member: it was clarified that this was seeking approval for the post holder being made a Board member and not the person. The Chair was concerned that this had not been made known to all Board members prior to the meeting and that, with only 5 of the 8 Board members present, every Board member would not have had an opportunity to comment and vote. It was agreed to defer the matter to the 3rd May meeting.

9.3 Tom Kingsley then presented the report on the revision to the information on public speaking at Partnership meetings: this followed the previous meeting where there was some confusion over the issue. The City Council's Constitution was examined and the information revised accordingly. The Board were asked to approve the revisions. Sarah Ferguson and Graeme Seddon both felt that the tone of the information was a little too strong and that, in the light of community engagement, should be softened. Tom Kingsley would revise further and resubmit at the next meeting.

Action point 03/05

10. Citizen Focus Champion: Comments

10.1 Kevin Wilkins had no comments to make.

11. Election of new Chair and Vice Chair

- 11.1 Tom Kingsley had circulated an e-mail to the Partnership, on 15th February, calling for nominations for the roles of Chair and Vice Chair. Following this, Liz Bisset and Julian Fountain put their names forward for the roles of Chair and Vice Chair, respectively. In order to ensure all Board members were able to vote, a further e-mail was circulated on 9th March, seeking endorsement of both nominations. Ruth McCallum and Inger O'Meara, in their absence, both approved by e-mail and the Board members present also endorsed the nominations.
- 11.2 Accordingly, Liz Bisset was elected as Chair and Julian Fountain as Vice-Chair, with effect from the 3rd May 2011 meeting.

12. Any other business

- 12.1 The Chair announced that Lynda Kilkelly would be raising a confidential item concerning the Partnership Support Officer, so the general public would be asked to leave following the conclusion of any other business from members present.
- 12.2 Helen Turner was asked to give a brief review of the peer review, which had concluded the week before. The review team had highlighted a number of concerns over the relationship between the district CSPs and the County Council, though partnership working was strong and there was no move to merger. The full report would be issued within the next two weeks and a meeting would take place to discuss the findings and the way forward. Tom Kingsley was asked to ensure the Forward Plan reflected all the matters discussed during the meeting that would require further discussion at the next meeting.

Action point 03/06

- 12.3 Tom Kingsley thanked Dave Sargent for the work he had done during the year as Chair.
- 12.4 Julian Fountain highlighted accidental dwelling fire information.
- 12.5 Dave Sargent highlighted the management and staff changes within Cambridgeshire constabulary.
- 12.6 There being no other business, the meeting closed at 11:40. There then followed the confidential item raised by Lynda Kilkelly to which the general public and Tom Kingsley were excluded. There are, consequently, no minutes recorded for this item.