

**Appointment Sub Committee –
Chief Executive**

24 April 2009
10.15 am

Present: Councillors Hart, Herbert, Cantrill, Nimmo-Smith (Chair), Smart, and Reid, Deborah Simpson, Head of HR (part) and Carol Snell of Tribal Resourcing were also in attendance. Rob Hammond, The Chief Executive was also present for items 7 and 8.

1. MINUTES

The Minutes of the meetings of 17th April 2009 were confirmed as a correct record.

2. APOLOGIES

There were no apologies.

3. DECLARATIONS OF INTEREST

Councillors declared they knew some the following candidates: 620, 5385, and 5401

4. PUBLIC SPEAKERS

There were no public speakers.

5. EXCLUSION OF THE PUBLIC

Before considering the next item on the agenda, the Sub-Committee decided to exclude members of the public from the meeting on the grounds that, if they were present, there would be disclosure to them of information defined as exempt from publication by paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

6. LONG LIST INTERVIEWS

The Appointment Sub Committee interviewed the candidates on the long list.

**7. SHORTLISTING OF CANDIDATES FOR ASSESSMENT ON THE 30
APRIL 2009**

The Appointment Sub Committee considered the long list candidates and drew up a short list of candidates to be invited to participate in the short list assessment selection process on the 30th April and 1st May 2009.

8. CONSIDERATION OF INTERVIEW QUESTIONS AND ARRANGEMENTS FOR THE 30TH APRIL AND 1ST MAY

The Appointment Sub Committee considered the arrangements for finalizing the questions for the interviews on the 1st May, the timetable for the Appointment Sub Committee meeting on the 30th April and the arrangements for the presentation to all Councillors on that day.

9. DATE OF NEXT MEETING 30 APRIL 2009

The Meeting concluded at 4.45pm

Chair