

**LICENSING SUBCOMMITTEE
(2003 ACT)**

8 May 2006
10.35am – 11.50am

Present: Councillors Liddle, (Chair), Hymans and Nimmo-Smith.

FOR THE INFORMATION OF THE COUNCIL

06/licA/ APOLOGIES

There were no apologies

06/licA/ DECLARATIONS OF INTEREST

There were no declarations of interest.

06/licA/ PROCEDURE TO BE FOLLOWED

The procedure for hearings of the subcommittee was noted.

06/licA/ MINUTES

The minutes of the meetings held on 9 November 2005 and 18 January 2006 were confirmed as correct records and signed by the chair.

06/licA/ CHERRY HINTON HALL, CHERRY HINTON ROAD

Present: The Head of Active Communities, Senior Horticultural Officer and the Head of Arts and Entertainment as applicants.
The Environmental Protection Manager as responsible authority.

Preliminaries

A revised set of proposed licence conditions as agreed between the Environmental Protection Manager and Applicant were circulated. The persons listed above spoke during the proceedings.

Licensing Officer

The Licensing Officer introduced the report. She noted an error on page 45 of the agenda, and verbally amended the report so that the last paragraph under

the heading "Licensing Objectives Addressed by Applicant" read "At the time of writing the report, discussions were still taking place concerning Schedules C (instead of B) and E ...". The Licensing Officer also clarified that in light of proposed licence conditions circulated at the start of the meeting, Schedule C needed amending in so far as, conditions 1 to 3 and 5 to 9 be deleted but condition 4 be left standing; in Schedule E: conditions 1 to 6 be deleted and Committee have regard to the new agreed proposed conditions as circulated Remaining Conditions 7 to 28 in Schedule E stand as submitted.

The hearing of the application before the Subcommittee was necessary because of the representations made by the Environmental Protection Manager and the written representations from two interested parties.

Environmental Protection Manager

The Environmental Protection Manager advised that there have been no complaints from residents about the events taking place in Cherry Hinton Hall during the last two years. However, he raised concerns about granting the final half hour closing time on Friday and Saturday during the Folk Festival to cover eventualities, as he was of the view that the half hour may result in local residents suffering unacceptable public nuisance and that if effectively managed all events should close or be brought to an end in accordance with any schedule and therefore there was no necessity for the final half hour time period to cater for events that overran or other similar eventualities.

Applicant

The Head of Arts and Entertainment applied for a final half hour on closing time on Friday and Saturday during the Folk Festival to cover contingencies such as failure of transport, music equipment, etc.

In response to questions from the Subcommittee, the Head of Arts and Entertainments made the following comments:

- The sale and supply of alcohol covered such activities both on and off the premises so that spectators of the festival could legitimately take their drinks to their tents.
- The term 'premises' in relation to condition 10 of the Schedule A referred to the whole grounds of Cherry Hinton Hall.
- Glass bottles would be disposed of in the existing recycling facilities on site.
- This application was for a general licence and not for particular events. Therefore, once the principles of the application were agreed by the Subcommittee, the prospective applicant would define the nature of the event

for which he/she hires the hall. Once the intended use of Cherry Hinton Hall was clear, certain conditions would be imposed amongst which could be exclusion of the sale of alcohol.

- Schedule E, Condition 15, under which cooking shall only be permitted on rigid fixed surfaces, applied to commercial operation as well as to individuals.

The Sub-Committee withdrew to consider the evidence and submissions and requested the advice of the solicitor.

Decision

In reaching the decision on the application, the Sub-Committee considered the material presented orally and in writing, the representations made by the applicant and interested parties, the Council's Statement of Licensing Policy and the statutory guidance under the Licensing Act 2003.

In this case, the Sub-Committee had to balance the interests of the applicant with those of the wider community. The decision was reached on its individual merits noting that the premises is in a residential area.

It was decided:

To grant the application, as applied for, save that, in order to seek to promote the prevention of public nuisance:-

- (i) Conditions 1 to 3 (inclusive) and 5 to 9 (inclusive) on Schedule C of the Applicant's Operating Schedule be removed;
- (ii) Conditions 1 to 6 (inclusive) on Schedule E of the Applicant's Operating Schedule be removed;
- (iii) the licence be subject to the following conditions agreed with the Environmental Protection Officer:-

Prevention of Public Nuisance Conditions applicable to all licensable activities / regulated entertainment events on Cherry Hinton Hall

- The number of days involving any regulated entertainment to be in total not more than 24 in any twelve month period, of which not more than:

18 events for a maximum 3-hour duration finishing by 1800 hrs

6 events shall be for live and or recorded music or other regulated entertainment as per permitted hours

All regulated entertainment events shall be for a duration of one day only (not consecutive days, apart from the Folk Festival event which shall be permitted for four consecutive days).

- The licensee shall provide a site plan for any event, detailing the positioning of all stages / tents / marquees, site facilities, generators and directionality / orientation of sound systems associated with each music stage / tent / marquee to be agreed by the Environmental Protection Manager (EPM here after). The site plan shall include all areas of the site under the control of the licensee. The final site plan shall be forwarded to the EPM and Licensing Authority at least 28 days prior to the event and shall indicate the final positioning of all music stages / tents.
- Sound levels at the boundaries of the site shall not exceed 55dBLAeq (15 minutes), 60dBLAMax during performances, measured at the following locations:
 - a. The corner of the site with St Bede's Gardens,
 - b. The boundary of the site with 12 Walpole Road
 - c. The boundary of the site with 43 Forest Road
- No erection or dismantling of stages or other temporary structures, or unloading/loading of production equipment, or deliveries / collections or other operational servicing in connection with the event shall take place between the times of 2300 hours and 0800 hrs on any day, unless otherwise agreed in writing by the EPM.
- The arrangements for the sanitary / toilet provision shall be submitted detailing the number of toilets, toilet emptying / cleaning schedules to the satisfaction of the EPM.
- The arrangements for the sanitary / toilet provision shall be submitted detailing the number of toilets, toilet emptying / cleaning schedules to the satisfaction of the EPM.
- All sanitary appliances shall be regularly and constantly maintained ensuring that they are clean and in a functional state whilst the public are on site. A constant supply of water must be maintained to all appliances throughout the duration of the event.
- A waste / refuse / litter management plan shall be submitted detailing the methods of collection, control and disposal of site waste to the satisfaction of the EPM.

- Arrangements shall be made to ensure that the site is maintained in a clean condition. Refuse facilities shall be positioned at strategic points on pedestrian routes and in the vicinity of the caterers and beer tent to reduce litter dropping on the site.

Additional Prevention Of Public Nuisance Conditions applicable to all regulated entertainment events on Cherry Hinton Hall comprised of amplified recorded and / or live music

- Amplified music played at stages / in tents shall be in accordance with a noise control method statement prepared by the event's noise consultant / engineer which shall be submitted in writing by the applicant to and agreed with the EPM, 28 days in advance of the event.
- A responsible and suitably trained / competent person(s) (termed noise consultant(s) / engineer(s) or representative(s) hereafter) shall be appointed and shall be present at and available throughout the event for assessing and preventing noise disturbance and, in particular, for ensuring that BNL and any other responsibilities conferred on the noise consultant(s) / engineer(s) or representative(s), as imposed by this license, are adhered to. The identity of the competent noise consultant(s) / engineer(s) or representative(s) along with a contact telephone number on the day/s of each event, and details of the method by which compliance with BNL will be monitored and demonstrated, shall be supplied to the EPM not later than 7 days before the event/fair.
- The noise control limits set at mixer / control desk positions at each stage / tent shall be adequate to ensure that the BNL is not exceeded during the permitted performance hours. The only permitted variation is for the purpose of a sound check to be carried for a period not exceeding 60 minutes before the start of each event.
- The noise consultant(s) / engineer(s) or representative(s) shall at all times have access to control of master controls which overrides all and any other amplification equipment which may be used during the event in connection with the main stages / tents.
- A public telephone line shall be set up and manned at all times during the fair so that members of the public can contact the organisers with any problems they may have. The number of this line shall be publicised at least 1 week prior to the event. Arrangements shall be made, to the satisfaction of EPM, for the reception, and recording of complaints and for responses made to them.

- The licensee shall ensure that either he or a delegated, named representative is available to deal with complaints at all times during the occupation of the site. Details of the named representative(s) and contact telephone number(s), which will be manned throughout the occupation of the site, will be forwarded to the Licensing Authority and the EPM at least 7 days prior to the event.
- The program of entertainments, including running order and any variations to it shall be agreed with the EPM 7 days before the event takes place.
- Caterers and traders shall not be allowed to use their own generators after midnight.

Additional Prevention Of Public Nuisance Conditions applicable when The Cambridge Folk Festival (or similar) is held

- On the days when The Cambridge Folk Festival is held and until 0800 hrs the following the last day the licensee shall arrange for the site to be monitored to prevent activities being carried out that may result in a noise nuisance being caused to the residents of the locality. Security and / or stewards will be readily available to patrol the site during these times to monitor and control noise levels.
- No erection or dismantling of stages or other temporary structures, or unloading/loading of production equipment, or deliveries / collections or other operational servicing in connection with The Folk Festival shall take place between the times of 23:00 hrs and 08:00 hrs, except on the night directly following the last day of The Folk Festival when such activities / work shall cease by 24:00 hours.

Full Details of application as granted:

The sale or supply of alcohol (on and off the premises):

Mon to Sun: 12.00 to 23.00 hrs

Seasonal Variations and non-standard timings for the period of the Folk Festival

Thursday	12:00 to 23.30 hrs
Friday	10.00 to 23.30 hrs
Saturday	10.00 to 23.30 hrs
Sunday	10.00 to 22.30 hrs

Hours premises open to the public

Hours not stated except for period of the Folk Festival

Thursday 10.00 to Monday 15.00

Plays, films, live music, recorded music, performance of dance, provision of facilities for making music, provision of facilities for dancing, provision of facilities for entertainment of a similar description (indoors and outdoors), Indoor sporting events and anything of a similar description to live music recorded music or dance

The number of days involving any regulated entertainment to be in total not more than 24 in any 12 month period of which no more than

- 18 events shall be for a maximum 3 hour duration finishing by 18.00 hrs
- 6 events shall be for live and or recorded music or other regulated entertainment as per permitted hours

All regulated entertainment events shall be for the duration of one day only or be held on one day only (not consecutive days apart from the Folk Festival which shall be permitted for four consecutive days).

Permitted Hours:-

Monday to Sunday 10.00 to 23.00

Seasonal variations and non-standard timings

For the period of the Folk Festival

Thursday	11.00 to 22.30
Friday	10.00 to 00.00
Saturday	10.00 to 00.00
Sunday	10.00 to 23.30

Late Night Refreshment (indoors and outdoors)

Seasonal Variations and Non-Standard timings

For the Folk Festival Only

Thursday – Sunday 23.00 to 05.00

Full List of Conditions Attached to Licence

**SCHEDULE A
CONDITIONS RELATING TO THE PREVENTION OF CRIME & DISORDER**

Security

1. Use or employ the appropriate level of SIA licensed and registered staff in accordance with the risk assessment associated with each event.
2. Ensure that a female supervisor will be available if searches are to be conducted on female customers.

CCTV & Communication

3. Provide a means of two-way communication effective and tailored for the event to report incidents between stewards, SIA staff and the Event Manager.

The following conditions 4 to 7 are to apply when crowds we reasonably could expect crowds in excess of 15000

4. Install Video/CCTV equipment inside/outside the premises and ensure that it is maintained in working order.
5. Set Video/CCTV equipment to record from the time that the premises open to the public until the premises close and all members of the public have left.
6. Ensure that the monitoring tapes are retained for at least twenty-eight days and are produced to an authorised officer on demand.
7. Put up notices advising that CCTV has been installed on the premises so that they are clearly visible to the public within the licensed premises.

Bottles and Glasses

8. Ensure that drinks supplied on the Premises are only available for consumption from plastic vessels or toughened glass. Glass containers may be used where entry and exit to the Premises are controlled. Commemorative or souvenir glasses may be removed from the Premises but must not contain alcohol
9. Ensure that no drinks are supplied or made available for consumption from glass bottles.
10. Where glass bottles are used, they will be retained or disposed of on the premises.

Capacity Limits

11. Where access is to be restricted, ensure that the maximum occupancy of the area of Regulated Entertainment does not exceed at any capacity stated in the risk assessments associated with the event.
12. Provide appropriate staff to ensure that the capacity limit is enforced, where access is restricted appropriate to the event.

Proof Of Age Cards

13. Ensure that any person selling or supplying alcoholic drink under the authority of a personal licence holder asks for a photo ID proof of age where they have reason to suspect that the individual may be under 18 years of age.

Drinks Promotions

14. Adopt and comply with the British Beer and Pub Associations Guidelines on On-Trade Promotions.

Notices

15. Inform in an appropriate manner any restrictions on the admittance of individuals according to age (e.g. children) immediately outside the premises.

16. Inform in an appropriate manner any conditions of entry to the premises in the vicinity of any entrance to the Premises, marquees or areas of regulated entertainment

Lighting

17. Ensure that adequate and appropriate lighting is provided on the premises and within the vicinity of the premises during the hours of darkness when any licensable activity takes place on the premises.

SCHEDULE B

CONDITIONS RELATING TO PUBLIC SAFETY

General

1 Where appropriate ensure that risk assessments, and contingency plans are carried out and approved and contained within an Event Control Document

2 Whether or not any risk assessment shows any measures to be necessary in the individual circumstances will depend on a range of factors. These include the nature and style of event, the activities being conducted there, the location of the event and the anticipated clientele of the business consideration will also be given to: -

Model National and Standard Conditions for Places of Public Entertainment and Associated Guidance ISBN 1 904031 11 0 (Entertainment Technology Press – ABTT Publications)

The Event Safety Guide - A guide to health, safety and welfare at music and similar events (HSE 1999) (“The Purple Book” ISBN 0 7176 2453 6

Managing Crowds Safely (HSE 2000) ISBN 0 7176 1834 X

5 Steps to RISK Assessment: Case Studies (HSE 1998) ISBN 0 7176 15804
www.hse.gov.uk

The Guide to Safety at Sports Grounds (The Stationery Office, 1997) (“The Green Guide”) ISBN 0 11 300095 2

Safety Guidance for Streets Arts, Carnival, Processions and Large Scale Performances published by the Independent Street Arts Network, copies of which may be obtained through:

www.streetartsnetwork.org.uk/pages/publications.htm

The London District Surveyors Association’s “Technical Standards for Places of Public Entertainment” ISBN 0 953 1229 2 1

The following British Standards should also be considered:

BS 5588 Part 6 (regarding places of assembly)

BS 5588 Part 9 (regarding ventilation and air conditioning systems)

BS 5588 Part 9 (regarding means of escape for disabled people)

BS 5839 (fire detection, fire alarm systems and buildings)

BS 5266 (emergency lighting systems)

SCHEDULE C
CONDITIONS RELATING TO THE PREVENTION OF PUBLIC NUISANCE

Prevention of Public Nuisance Conditions applicable to all licensable activities / regulated entertainment events on Cherry Hinton Hall

1. The number of days involving any regulated entertainment to be in total not more than 24 in any twelve month period, of which not more than:

18 events for a maximum 3-hour duration finishing by 1800 hrs

6 events shall be for live and or recorded music or other regulated entertainment as per permitted hours

All regulated entertainment events shall be for a duration of one day only (not consecutive days, apart from the Folk Festival event which shall be permitted for four consecutive days).

2. The licensee shall provide a site plan for any event, detailing the positioning of all stages / tents / marquees, site facilities, generators and directionality / orientation of sound systems associated with each music stage / tent / marquee to be agreed by the Environmental Protection Manager (EPM here after). The site plan shall include all areas of the site under the control of the licensee. The final site plan shall be forwarded to the EPM and Licensing Authority at least 28 days prior to the event and shall indicate the final positioning of all music stages / tents.

3. Sound levels at the boundaries of the site shall not exceed 55dBLAeq (15 minutes), 60dBLAMax during performances, measured at the following locations:

- a. The corner of the site with St Bede's Gardens,
- b. The boundary of the site with 12 Walpole Road
- c. The boundary of the site with 43 Forest Road

Noise and Vibration

4. Nominate a person to be responsible for monitoring noise levels and instruct that person to implement changes in noise levels in accordance with the terms and conditions.
5. Provide a written noise method statement for approval one month prior to the event, detailing how to manage the event to ensure that noise levels agreed are not breached.

6. Ensure that no amplified sound (including public announcements) in connection with the event continues beyond the permitted hours of the entertainment
7. No erection or dismantling of stages or other temporary structures, or unloading/loading of production equipment, or deliveries / collections or other operational servicing in connection with the event shall take place between the times of 2300 hours and 0800 hrs on any day, unless otherwise agreed in writing by the EPM.
8. The arrangements for the sanitary/toilet provision shall be submitted detailing the number of toilets, toilet emptying/cleaning schedules to the satisfaction of the EPM.
9. All sanitary appliances shall be regularly and constantly maintained ensuring that they are clean and in a functional state whilst the public are on site. A constant supply of water must be maintained to all appliances throughout the duration of the event.

Noxious Smells

10. Ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented.
11. Ensure that receptacles for waste are emptied regularly to minimise nuisance smells.
12. A waste/refuse/litter management plan shall be submitted detailing the methods of collection, control and disposal of site waste to the satisfaction of the EPM.
13. Arrangements shall be made to ensure that the site is maintained in a clean condition. Refuse facilities shall be positioned at strategic points on pedestrian routes and in the vicinity of the caterers and beer tent to reduce litter dropping on the site.

Litter

14. Provide adequate and suitable receptacles to receive and store refuse from the premises/site.

15. Provide a written litter and recyclable materials collection and disposal method statement for approval one month prior to the event, detailing how litter is to be managed throughout and after the event.

Additional Prevention Of Public Nuisance Conditions applicable to all regulated entertainment events on Cherry Hinton Hall comprised of amplified recorded and / or live music

16. Amplified music played at stages / in tents shall be in accordance with a noise control method statement prepared by the event's noise consultant / engineer which shall be submitted in writing by the applicant to and agreed with the EPM, 28 days in advance of the event.
17. A responsible and suitably trained / competent person(s) (termed noise consultant(s) / engineer(s) or representative(s) hereafter) shall be appointed and shall be present at and available throughout the event for assessing and preventing noise disturbance and, in particular, for ensuring that BNL and any other responsibilities conferred on the noise consultant(s) / engineer(s) or representative(s), as imposed by this license, are adhered to. The identity of the competent noise consultant(s) / engineer(s) or representative(s) along with a contact telephone number on the day/s of each event, and details of the method by which compliance with BNL will be monitored and demonstrated, shall be supplied to the EPM not later than 7 days before the event/fair.
18. The noise control limits set at mixer / control desk positions at each stage / tent shall be adequate to ensure that the BNL is not exceeded during the permitted performance hours. The only permitted variation is for the purpose of a sound check to be carried for a period not exceeding 60 minutes before the start of each event.
19. The noise consultant(s) / engineer(s) or representative(s) shall at all times have access to control of master controls which overrides all and any other amplification equipment which may be used during the event in connection with the main stages / tents.
20. A public telephone line shall be set up and manned at all times during the fair so that members of the public can contact the organisers with any problems they may have. The number of this line shall be publicised at least 1 week prior to the event. Arrangements shall be made, to the satisfaction of EPM, for the reception, and recording of complaints and for responses made to them.
21. The licensee shall ensure that either he or a delegated, named representative is available to deal with complaints at all times during the

occupation of the site. Details of the named representative(s) and contact telephone number(s), which will be manned throughout the occupation of the site, will be forwarded to the Licensing Authority and the EPM at least 7 days prior to the event.

22. The program of entertainments, including running order and any variations to it shall be agreed with the EPM 7 days before the event takes place.
23. Caterers and traders shall not be allowed to use their own generators after midnight.

SCHEDULE D CONDITIONS RELATING TO THE PROTECTION OF CHILDREN FROM HARM

Cinemas

- 1 Not exhibit any film unless-
 - a) It has received a 'U', 'PG', '12A', '15' or '18' certificate from the British Board of Film Classification; or
 - b) It is a current newsreel which has not been submitted to the British Board of Film Classification

2. Where films are classified by the film classification body, (British Board of Film Classification) make sure that children (persons under 18) are only admitted in accordance with the classification of the film:
 - U-Universal –suitable for audiences aged 4 years and over;
 - PG-Parental Guidance-some scenes may be unsuitable for young children
 - 12A-Viewing by persons aged 12 =years or older or persons younger than 12 when accompanied by an adult;
 - 15-Viewing by persons aged 15 years and over
 - 18-Viewing by persons aged 18 and over;

3. Make sure that, immediately before each exhibition of a film classified by the BBFC there is a reproduction of the certificate of the Board for at least five seconds so as to be easily ready by all persons in the auditorium or, as regards a trailer advertising a film, a statement approved by the Board indicating the classification of that film;

4. Where the Licensing Authority has made a recommendation on the restriction of admission of children to a film, we will make sure that notices are displayed both inside and outside the premises so that persons are aware of the classification.

5. Ensure that a representation or written statement of the terms of any certificate given by the British Board of Film Classification is shown on the screen immediately before the showing of any film to which it relates and the representation or statement shall be shown for at least 5 seconds and in a form large enough for it to be read from any seat in the auditorium.

6. Where the admission to film performances is restricted by age, display a notice to the effect below:

PERSONS UNDER THE AGE OF (INSERT APPROPRIATE AGE) CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME

Where the films of different categories form part of the same programme, the notice shall refer to the oldest age restriction

Access for Children to licensed premises generally

7. Where alcohol is being served ensure that compliance with current legislation and any subsequent revisions.

Sale of Alcohol

8. We will adopt a robust policy of no sale of alcohol to under 18s and encourage event providers to have an active policy on 'Challenge 21'

Performances especially for children

9. Ensure that attendant(s) are stationed in the area(s) occupied by the children and in the vicinity of each exit, at a ratio of one attendant per 50 children (or part thereof).

Children in performances

10. Ensure that the backstage facilities are large enough to accommodate safely the number of children taking part in any performance;
11. Ensure make sure that all chaperones and production crew on the show receive instruction on the fire procedures prior to the arrival of the children;
12. Ensure that children in performing in productions are kept under adult supervision at all times, including transfer from stage to dressing room and anywhere else on the premises;
13. Ensure that children are accounted for at all times in case of an evacuation or emergency;

Child Protection Policy

14. Ensure that all Hirers comply with the statutory requirements for safeguarding children and vulnerable adults also specific guidance issued by Cambridge City Council.

SCHEDULE E CONDITIONS RELATING TO CAMBRIDGE FOLK FESTIVAL

Operating Dates

4 consecutive days; (always but not restricted to the last full weekend in July)

Operating Days and Times

Thursday 16.00 - 22.30

Friday 12.00 - 24.00

Saturday 10.00 - 24.00

Sunday 10.00 - 23.30

Previous PEL Conditions

The following conditions were previously attached to the Folk Festival's PEL and shall remain as conditions for the future licensing of the event:

1. Sound levels at boundaries of the site shall not exceed: 60dB(A) Leq at the corner of the site with St Bede's Gardens, at the rear of 42 Walpole Rd and 55dB(A) Leq at the rear of 43 Forest Rd.
2. Amplification of music played on Stage 1 and Stage 2 shall be in accordance with a method statement submitted by the Festival's sound engineers
3. A designated person, or person appointed by them, shall be present and available throughout the Festival for preventing noise disturbance and, in particular, for ensuring that limits on sound levels imposed by the licence are adhered to. The identity of the person(s) and details of the method by which compliance will be monitored and demonstrated, shall be supplied by HES not later than one week before the day of the first Festival.
4. The programme of entertainments and any variations to it shall be agreed with the Head of Environmental Services (HES) or their appointed representative.
5. Toilets and washing facilities shall be provided in accordance with the guidance of the HES and shall be maintained in an appropriately clean conditions at all times.
6. Arrangements shall be made, to the satisfaction of HES, for the reception and recording of complaints and responses made to them.
7. Tents shall be organised in a structured manner within the camping area.
8. No open fires or fireworks shall be permitted.
9. Barbeques shall only be permitted in designated areas.
10. Clear access routes shall be provided throughout the site so that no unit is more than 45 metres from an access route.
11. The main camping area (Cherry Hinton Hall) shall be split into two camp areas with a 6-metre break.

12. Control and layout of the site relative to fire safety matters is necessary. Formal documented procedures of training, policing, command and control of emergency action should be developed and implemented. Records of action, testes, and inspections should be instituted and maintained for inspection. These shall be submitted to the Fire Authority for approval at least 7 days prior to the event.
13. Fire points should be provided within 30 metres of any unit; each fire point to be clearly signposted as such and provided with: a) a notice stating what to do in case of fire; b) a means of raising the alarm c) 2 x 9 litre water type extinguishers, 2 x 5kg dry powder extinguishers 2 x buckets of sand, 1 faire blanket in each camping "zone".
14. Certification shall be provided that all marquees have been flame-proofed.
15. Cooking shall only be permitted on rigid fixed surfaces.
16. Fire fighting equipment shall be provided in all marquees, stall and concession holders.
17. Rubbish containers shall be emptied regularly so they are not overflowing.
18. Notices indicating fire points; fire exits etc must be displayed throughout the whole of the site and within the large marquees.
19. Fire access routes shall be marked out across the site, to the satisfaction of the Fire Officer, and shall be kept clear at all times.
20. A site plan shall be available at the site headquarters.
21. All stewards etc shall be made aware of a bomb threat by means of a code word, which shall be used at all times.
22. An emergency telephone shall be available at all times throughout the event.
23. The spacing of hot food vehicles shall be at least 6 metres apart.
24. The following minimum distances between tents shall be a) 5 metres space between tents and caravans, b) 2 metres spaces between small tents.
25. All tents shall be in a configuration which provides access and rudimentary fire breaks.
26. All waste skips shall be emptied regularly and shall not be allowed to overflow.
27. The Fire and Rescue Service has a statutory duty to deal with fires and must be notified of any incidence of fire, as part of the fire routine.
28. Minimum number of stewards - 60.

Additional Prevention Of Public Nuisance Conditions applicable when The Cambridge Folk Festival (or similar) is held

29. On the days when The Cambridge Folk Festival is held and until 0800 hrs the following the last day the licensee shall arrange for the site to be monitored to prevent activities being carried out that may result in a noise nuisance being caused to the residents of the locality. Security and / or stewards will be readily available to patrol the site during these times to monitor and control noise levels.
30. No erection or dismantling of stages or other temporary structures, or unloading/loading of production equipment, or deliveries / collections or other operational servicing in connection with The Folk Festival shall take place between the times of 2300 hrs and 0800 hrs, except on the night directly following the last day of The Folk Festival when such activities / work shall cease by 2400 hours.

6/licA/PACE CAMBRIDGE TEXACO XPRESS BUDGENS, ELIZABETH WAY.

Present: Ms Cate Lynch (applicant) and Mr David Hook (solicitor to the applicant)

Preliminaries

There were no additional items to circulate. The solicitor to the applicant spoke during the proceedings.

Licensing Officer

The Licensing Officer presented the application to the Subcommittee.
The Subcommittee noted that there were no representations from responsible authorities.

The hearing of the application before the Subcommittee was necessary because of the representations made by three interested parties

Applicant

The solicitor to the applicant made the following statements about the premises:

- The applicant has held the licence for Texaco Xpress Budgens for the last 5 years.
- The manager has held the post for the past 6 years and the duty manager for the past 10 years. Both are local people.
- The applicant sought uniformity of hours for trading.
- Alcohol was not to be sold after 22.00h, despite great demand on Bank Holidays.
- The staff had discretion with regard to the sale of refreshments.
- Late-night refreshments included tea and coffee, the trade of which now needed to be licensed under the Licensing Act 2003.
- No members of staff on duty at night operated the shop alone.

Regarding the residents' letters objecting to the application, the solicitor to the applicant made the following points:

- No responsible authorities had made representations to the Subcommittee.
- None of the objecting residents had complained to any of the members of staff.
- If there was a real problem with antisocial behaviour, he would have thought there would have been a larger number of similar representations made in respect of the application.
- There is a low wall of about 4 feet on Elizabeth Way and a high wooden fence wall to St. Andrews Road. Consequently, the possibility of teenagers and other young people sitting down on the latter and causing disturbance to residents living in flats in St. Andrew's Road was questionable.
- There was a public house across the road, Fleur de Lys, whose regulars stood on the Texaco Xpress Budgens side of the road to be picked up by the taxis.
- There was a Young Offenders' Hostel in Elizabeth Way, although there had never been any complaints.
- A member of staff cleaned the pavement every morning.
- Texaco Express Budgens provides petrol for most of the police cars 24 hours a day, which in itself provided a deterrent to antisocial behaviour.

The Sub-Committee withdrew to consider the evidence and submissions and requested the advice of the solicitor.

Decision

In reaching the decision on the application, the Sub-Committee considered the material presented orally and in writing, the representations made by the applicant, the Council's Statement of Licensing Policy and the statutory guidance under the Licensing Act 2003.

In this case, the Sub-Committee had to balance the interests of the applicant with those of the wider community. The decision was reached on its individual merits noting that the premises is in a residential area.

It was decided:

To grant the application, as applied for.

Details of application:-

The sale or supply of alcohol (off the premises):

Mon to Sun: 06.00 to 00.00 hrs

Hours premises open to the public

Mon to Sun: 00.00 to 24.00 hrs

Provision of Late Night Refreshment

Mon to Sun: 23.00 to 05.00 hrs

The meeting ended at 11.50am

CHAIR