

CIVIC AFFAIRS COMMITTEE14 June 2004
(6.00pm- 6.55pm)

PRESENT: Councillors C Rosenstiel (Chair), Boyce, Durrant, Hart, R Smith, Stebbings and Ward.

FOR ADOPTION BY THE COUNCIL**04/CIV/24 REVIEW OF DECISION MAKING AND SCRUTINY**

The Committee agreed that to facilitate the scheduled review of the Council's decision making and scrutiny, a Working Party should be established with members on a 4LD:2Lab split. The Chair agreed to consider Cllr Durrant's proposal for an additional Labour member on the Working Party prior to the Annual Meeting of the Council. The Committee noted the position of Conservative representation on the Working Party would be established before the Annual Meeting. It was noted that the framework for the review will be the subject of a report to Strategy Scrutiny Committee on 19 July.

Council is recommended

- 1) (by 4 votes to 0)
 - (i) To establish a Working Party with a membership comprising of 4 Lib Dems, and 2 Labour (membership being Cllrs C Rosenstiel, Boyce, James and J Smith plus 2 Labour).
 - (ii) To agree the Chair and Vice Chair.
- 2) To agree that the terms of reference for the Working Party should be: 'To make recommendations to the Strategy Scrutiny Committee and Civic Affairs Committee on changes to the decision making and scrutiny functions of the Council and associated changes to the Council's Constitution.'

04/CIV/25 CHANGES TO THE CONSTITUTION: EXECUTIVE COUNCILLOR FOR ENVIRONMENT

Prior to the consideration of recommendations to Council of Executive Councillors, the Chair tabled an amendment to the Constitution which recommended that the Environment portfolio be divided into two Executive Councillor portfolios of 'Planning & Transport' and 'Environmental Services'.

The changes to the Constitution are appended to this adoption minute.

Council is recommended (by 4 votes to 0)

- 1) To divide the Environment portfolio between two Executive Councillors as

- described in the appended extract of the Constitution
- 2) To retain the present responsibilities of scrutiny committees

04/CIV/26 **AMENDMENTS TO MEMBERS' ALLOWANCES SCHEME**

The Chair tabled a paper highlighting two recent issues that had arisen concerning the members' allowances scheme agreed by the Council in February for the 2004/05 municipal year. Regarding the Licensing Committee, the agreed Special Responsibility Allowances (SRAs) did not make provision for the additional Committee which will be appointed at the Annual Meeting to cover applications under the Licensing Act 2003. The Chair proposed that the SRAs be split 50:50 between the two Chairs, Vice Chairs and spokes of the two Licensing Committees. Secondly and if agreed by Council, the additional Executive Councillor position would merit an SRA. If this could not be accommodated within budget (as there would now be fewer SRAs for the second minority party), Council would be requested to approve an increase in the budget. The Chair estimated however that any increase would be minimal. In response to a request from Councillor Durrant it was agreed that the revised figures for the Allowances Scheme were made available at the Annual Meeting of the Council. The Chair stated that these proposals were subject to the comments of the Council's Independent Remuneration Panel which would be reported to the Annual Meeting of the Council.

Council is recommended

- 1) (by 4 votes to 0) That the SRAs for Licensing Committee are split 50:50 between the two Chairs, Vice Chairs and spokes of the two Licensing Committees.
- 2) (by 4 votes to 1) That an additional Executive Councillor SRA is established.

04/CIV/27 **ELECTION OF LEADER AND EXECUTIVE COUNCILLORS**

The Committee noted and agreed the following nominations of the Liberal Democrat Group:

Leader – Cllr Ian Nimmo-Smith
Deputy Leader – Cllr Colin Rosenstiel
Executive Councillor for Commercial & Human Resources – Cllr Jennifer Liddle
Executive Councillor for Community Development & Leisure – Cllr Joye Rosenstiel
Executive Councillor for Environmental Services – Cllr Iain Coleman
Executive Councillor for Housing & Health – Cllr Catherine Smart
Executive Councillor for Planning & Transport – Cllr Jenny Bailey

Council is recommended (by 4 votes to 0)

That Cllr Nimmo-Smith be elected Leader for the municipal year 2004/05 and that the Executive be made up of a further six members of the Council as follows:

Deputy Leader (also with responsibility for City Centre Development, Procurement and Strategic IT) – Cllr C Rosenstiel
 Executive Councillor for Commercial & Human Resources – Cllr Liddle
 Executive Councillor for Community Development & Leisure – Cllr J Rosenstiel
 Executive Councillor for Environmental Services – Cllr Coleman
 Executive Councillor for Housing & Health – Cllr Smart
 Executive Councillor for Planning & Transport – Cllr Bailey

for the municipal year 2004/05.

04/CIV/28 APPOINTMENT OF COMMITTEES 2004/05

The Committee noted the recommendations of the Liberal Democrat Group on Committee sizes. It was noted that the Conservative Councillor's preferences were awaited and that updated information would be tabled at the Annual Meeting. The Chair advised that the Liberal Democrat Group were minded not to appoint an Office Accommodation Working Party, rather appoint on an ad-hoc basis, but that this would be a matter for the Commercial & Human Resources Scrutiny Committee at its special meeting on 24 June. Councillor Durrant proposed that the Civic Affairs Committee should 'regret the proposal not to appoint the Office Accommodation Working Party.' Councillor Durrant's proposal was lost by 3 votes to 4.

Council is recommended (by 4 votes to 3)

- 1) That the size of committees and membership be as indicated below.
- 2) That four Area Committees: North (Arbury, Kings Hedges, East Chesterton and West Chesterton) South (Cherry Hinton, Queen Edith's and Trumpington), East (Abbey, Coleridge, Petersfield and Romsey) and West/Central (Castle, Market and Newnham) be appointed with membership comprising those members representing the wards within the relevant Area Committee.

SCRUTINY COMMITTEE	SIZE	LIBERAL DEMOCRATS (ALTERNATE)	LABOUR	CONSERVATIVE (2 places yet to be determined)
STRATEGY	9	Ward, Adigun-Harris, Boyce, Cantrill, James, Phillips (Taylor)	Bradnack, Durrant, Blencowe	
COMMERCIAL & HUMAN RESOURCES	9	Adigun-Harris, Taylor, Armstrong, Ellis-Miller, Hymans, Reid (Boyce)	Hughes, Dryden, Bradnack	
COMMUNITY DEVELOPMENT & LEISURE	9	J Smith, Slatter, Boyce, Ellis-Miller, Kightley, Stebbings (Hymans)	Dryden, Bradnack, Hughes	
ENVIRONMENT	9	Reid, Ward, Adey, Baker, Churchill, Holland	Durrant, Bradnack,	

		(Kightley)	Herbert	
HOUSING & HEALTH	9	James, J Smith, Adey, Armstrong, Kightley, Stebbings (Churchill)	Blencowe, Herbert, Downham	
CITY CENTRE DEVELOPMENT	6	Dixon, Boyce, Cantrill, Churchill (Holland)	Durrant Hart	
STRATEGIC IT	6	Reid, Ward, James, Slatter or Churchill (Slatter or Churchill)	Downham McPherson	

REGULATORY COMMITTEE/SUB COMMITTEE	SIZE	LIBERAL DEMOCRATS (ALTERNATE)	LABOUR	CONSERVATIVE
PLANNING	9	Baker, Slatter, Dixon, Bailey, Hipkin, Reid (Hymans)	Blencowe, R Smith, Dryden	-
LICENSING (This committee will deal with applications under the 2003 Act)	15 (10 now 5 to follow)	Liddle, Dixon, Bailey, Phillips, C. Rosenstiel, Slatter Plus 1	3	-
LICENSING 'old regime'	6	J Rosenstiel, J Smith, Dixon, Liddle (Baker)	Benstead, Downham	-
CIVIC AFFAIRS	6	C Rosenstiel, Boyce, Stebbings, Ward (Taylor)	Smith R, Hart	-
EMPLOYMENT APPEALS SUB	6	Smart, Boyce, J Smith, Stebbings	Hughes, Dryden	-
HOMELESSNESS APPEALS COMMITTEE		Any three members comprising the Housing & Health Scrutiny Committee		
STANDARDS COMMITTEE	8 (including 2 external members who wish to continue Ms Hobbs and Dr Clark).	Stebbins, Boyce, Hymans	Smith R, McPherson	Barrett-Payton
CAMBRIDGE ENVIRONMENT & TRANSPORT AREA JOINT	6	C Rosenstiel, Baker, Holland, Reid, (Bailey)	Blencowe, Hughes	-

04/CIV/29 **APPOINTMENT OF CHAIRS AND VICE CHAIRS 2004/05**

Councillor Durrant raised the point regarding Chairs of Regulatory Committees not necessarily being taken from the Majority Group of the Council. The Chair agreed to raise the matter with the Liberal Democrat Group prior to the Annual Meeting. The Committee noted that this had been raised at the Annual Council Meeting in May 2001 by Notice of Motion from the Labour Group.

Nominations for Chairs and Vice Chairs were tabled from the Liberal Democrat and Labour Groups as follows (Lib Dem listed first in each case):

	<i>CHAIR</i>	<i>VICE-CHAIR</i>
Strategy	Cllr Ward/Bradnack	Cllr Adigun-Harris/Bradnack
City Centre Development	Cllr Dixon/Durrant	Cllr Boyce/Durrant
Commercial & Human Resources	Cllr Adigun-Harris/Hughes	Cllr Taylor/Hughes
Community Development & Leisure	Cllr J Smith/Dryden	Cllr Slatter/Dryden
Environment	Cllr Reid/Durrant	Cllr Ward/Durrant
Housing & Health	Cllr James/Blencowe	Cllr J Smith/Blencowe
Strategic IT Planning	Cllr Reid	Cllr Ward
	Cllr Baker/Blencowe	Cllr Hipkin/Blencowe
Licensing	Cllr Liddle	Cllr Dixon
Licensing ('old regime')	Cllr J Rosenstiel/Benstead	Cllr J Smith/Benstead
Taxi Licensing Sub	Cllr J Rosenstiel/Benstead	Cllr J Smith/Benstead
Civic Affairs	Cllr C Rosenstiel/ R Smith	Cllr Boyce/R Smith
Employment Appeals Sub	Cllr Smart/Hughes	Cllr Stebbings/Hughes
Homelessness Appeals (Chair and Vice Chair of the H&H Scrutiny Cttee)	Cllr James	Cllr J Smith
Standards	Cllr Stebbings	Louise Hobbs, an external member

Area Committees	Chair/Vice Chair
North	Ward/James
South	Slatter/Stebbing
West/Central	Hipkin/J Smith
East	Durrant/Blencowe

Council is recommended (by 4 votes to 3 except for Strategic IT and Standards Chair which was 4 votes to 0 and Standards Vice Chair 7 votes to 0)

That the Chairs and Vice Chairs of Committees for 2004/05 are as follows:

	Chair	Vice-Chair
Strategy	Ward	Adigun-Harris
Commercial & Human Resources	Adigun-Harris	Taylor
Community Development & Leisure	J Smith	Slatter
Environment	Reid	Ward
Housing & Health	James	J Smith
City Centre Development	Dixon	Boyce
Strategic IT	Reid	Ward
	Chair	Vice-Chair
Planning	Baker	Hipkin
Licensing	Liddle	Dixon
Licensing 'old regime'	J Rosenstiel	J Smith
Taxi Licensing Sub	J Rosenstiel	J Smith
Civic Affairs	C Rosenstiel	Boyce
Employment Appeals Sub	Smart	Stebbings
Homelessness Appeals	James	J Smith
Standards	Stebbings	Louise Hobbs (external member)
	Chair	Vice-Chair
North Area Committee	Ward	James
South Area Committee	Slatter	Stebbings
East Area Committee	Durrant	Blencowe
West/Central Area Committee	Hipkin	J Smith

The meeting ended at 6.55pm

CHAIR