

## Joint Staff Employer Forum

Chair: Councillor Smart  
Executive Councillor for Customer Services &  
Resources: Rod Cantrill



To: Councillors Bick (Vice Chair), Dryden, Rosenstiel, Shah, Smart,  
Todd-Jones. Alternate: Ward

Unison (Liz Brennan), GMB (Kevin Roberts).

Despatched and placed on deposit on Monday 6 October 2009.

**Date:** 14 October 2009

**Time:** 5.00 – 6.00 pm

**Place:** Committee Room 2

**Contact:** Glenn Burgess

Telephone 01223 457169

E-mail [glenn.burgess@cambridge.gov.uk](mailto:glenn.burgess@cambridge.gov.uk)

### Agenda

1. **MINUTES**

To confirm the minutes of the meeting held on 25 August 2009 as a correct record.

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2. **MATTERS ARISING FROM THE MINUTES**

Members are requested to contact the Head of Human Resources or Committee Manager prior to the meeting with any issues they wish to raise.

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATIONS OF INTEREST**

Members are asked to declare at this stage any interests which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal & Democratic Services before the meeting.

5. **PUBLIC QUESTION TIME** – see below for detail of the scheme and other public information.

6. [\*\*UPDATE ON THE ESSENTIAL USER - Outline of Information and Consultation Process & Timescale\*\*](#) Pages 5 - 22

Contact: Deborah Simpson 01223 458101

### **Information for the public**

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential on the agenda.

**Filming, photography and recording is not permitted at council meetings. Any request to do so must be put to the committee manager at least 24 hours before the start time of the relevant meeting.**

You can ask questions on an issue included on the agenda above, or on an issue which is within this committee's powers. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

**Emergency Evacuation** In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard. Do not attempt to use the lifts. Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.