



Cambridge City Council

Housing Management Board

<p>Scrutiny Committee Members: Councillors Armstrong, Blackhurst, Blencowe, Howell, Levy, McGovern, Shah, Todd-Jones (Labour Spokesperson for Housing), Ward and (Alt: TBC)</p> <p>Tenant Reps: Tony Barnes, Diane Best (Chair), Beverley Dennis, Brian Haywood, John Marais and Terry Sweeney</p> <p>Executive Councillor for Housing: Cllr Smart</p>	<h1>Agenda A</h1>
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Agenda despatched and placed on public deposit: 17 September 2009

Date: Tuesday 29 September 2009
Time: 5.30pm
Place: Committee Rooms, The Guildhall, Cambridge
Contact: Glenn Burgess **Direct Dial:** 01223 457169

- 1 [Minutes](#)
To approve the minutes of the meeting held on 16 June 2009 as a correct record. Pages 1 - 9

- 2 **Apologies**
To receive any apologies for absence.

- 3 **Declarations of interest**
Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

- 4 **Public Questions** (See information below)

Key Decisions

- 5 [Procurement of contractor to carry our planned maintenance works after March 2010](#) (Contact Will Barfield 01223 457843) Pages 11 - 18
- 6 [Tranche 6 – Identified Services to Transfer Across to the Customer Service Centre](#) (Contact: Nova Roberts 01223 458601) Pages 19 - 22
- Appendix A - Critical Elements of the Tenancy Management Service identified by Residents. Pages 23 - 25
- Appendix B - Resident Identified Anticipated Risks. Pages 27 - 28

Non-Key Decisions

- 7 [Decent Homes – A position statement on Tenant waivers](#) (Contact Bob Hadfield 01223 457831) Pages 29 - 33
- Appendix A – Tenant Waivers Statistics Pages 35 - 36
- Appendix B – Decent Homes Building Elements Page 37
- 8 [Leasehold Management Recharge](#) (Contact Andrew Latchem 01223 458402) Pages 39 - 41
- Appendix 1 - Explanatory note: Management Charge 2008/09. Page 43
- 9 [Review of Cambridge Review of Cambridge City Councils Under occupation Incentive](#) (Contact: Frances Swann 01223 458317) Pages 45 - 49
- 10 [Review of Council Housing Finance](#) (Contact: Julia Hovell 01223 457822) Pages 51 - 57
- Appendix A – Summary CLG Consultation Questions Pages 59 - 61

Information for the public

Next scheduled meeting

19 January 2010

Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

Filming, Photography and Recording

Filming, photography and recording is not permitted at council meetings. Any request to do so must be put to the committee manager at least 24 hours before the start time of the relevant meeting.

Emergency Evacuation

In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard.

Do not attempt to use the lifts.

Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.