

To: Councillors Bick, Dryden, McGovern, McPherson,  
Stuart, Taylor (Alternate Ellis-Miller)  
External members: Dr A Clark (Chair), Mr A Dasgupta,  
Mr M Williams



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## **STANDARDS COMMITTEE**

**Date:** Wednesday 17 June 2009  
**Time:** 6.00pm  
**Place:** Committee Room 1, The Guildhall

**Contact:** Toni Birkin                      **Direct Dial:** (01223) 457086

## **AGENDA**

### **1 APPOINTMENT OF CHAIR AND VICE CHAIR**

### **2 MINUTES**

To confirm the minutes of the meeting held on 4 March 2009.

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### **3 APOLOGIES**

### **4 DECLARATIONS OF INTEREST**

Members are asked to declare at this stage any interests which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal Services before the meeting.

### **5 PUBLIC QUESTION TIME – see below for detail of the scheme and other public information.**

### **6 ANNUAL REPORT ON PREVENTION OF FRAUD & CORRUPTION POLICY (Officer Contact: Bridget Bishop, Telephone Number 01223 458182)**

Pages 5 - 18

- 7 **ANNUAL AUDIT AND INSPECTION LETTER 2007- 08: ACTION PLAN** (*Officer Contact: Alison Kemp, Telephone Number 01223 457043*)  
Pages 19 - 24
- 8 **ANNUAL COMPLAINTS REPORT 2008-09**  
(*Contact: Alison Kemp, Telephone Number 01223 457043*)  
Pages 25 - 77
- 9 **ANNUAL RETURN TO THE STANDARDS BOARD FOR ENGLAND**  
(*Officer Contact: Antoinette Jackson, Telephone Number 01223 457004*)  
Pages 47 - 54
- 10 **CODE OF CORPORATE GOVERNANCE** (*Contact: Alison Kemp, Telephone Number 01223 457043*)  
Pages 55 - 77

### **Information for the public**

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential on the agenda.

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You can ask questions on an issue included on the agenda, or on an issue which is within this committee's powers. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee manager by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

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In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.