

Joint Development Control Committee: Cambridge Fringes

Membership

Cambridge City Council: Cllrs Baker (Chair/Spokesperson), Blair, Blencowe, Dryden, Reid and Smart Alternate: Ward (LD)

South Cambridgeshire District Council: Cllrs Bard, de Lacey, Kindersley, Nightingale (Spokesperson), Orgee, Smith Alternates: Wotherspoon (Con), Williams (LD), Scarr (Ind)

Cambridgeshire County Council: Cllrs Harrison, Kenney, McCraith (Spokesperson), Turner
Alternates: Baldwin (C), Jenkins (LD)

Date: Wednesday 21 January 2009

Time: 10.00am (coffee serviced from 9.45am)

Place: The Small Hall, Cambridge City Council, The Guildhall, Cambridge

Contact: Glenn Burgess Tel: 01223 457169 glenn.burgess@cambridge.gov.uk or write c/o Room 11, The Guildhall, Cambridge CB2 3QJ

AGENDA

1 Minutes

To confirm the Minutes of the meeting held on 2 October 2008 as a correct record. Page 1

2 **Apologies**

3 **Declarations of Interests**

Members are asked to declare at this stage any interests, which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal Services before the meeting.

4 [Update on provision and maintenance of public access to community facilities co-located with Trumpington Meadows Primary School and relationship to Section 106 agreement](#)

(Contact Sharon Brown, Major Developments Manager 01223 457294) Page 9

5 [Update on Development Control Forum Process](#)

(Contact Sharon Brown, Major Developments Manager 01223 457294) Page 17

Voting Rights of Members and Quorum for this item/application:

All members of the Joint Development Control Committee are entitled to vote on these items/applications. The quorum for the Committee comprises 3 members of Cambridge City Council, 3 members of South Cambridgeshire District Council and 2 members of Cambridgeshire County Council

Representations on Planning Applications

Public representations on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

The submission of late information after the officer's report has been published is to be avoided.

A written representation submitted to the Environment and Planning Department by a member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report. Any public representation received by the Department after 12 noon two business days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision making.

At the meeting public speakers at Committee will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

Public attendance at Meetings

The Public is welcome to attend meetings as an observer, although it may be necessary to ask them to leave the room during the discussion of matters described as confidential on the agenda.

Speaking at the Committee by other members of the Councils

A member of any of the councils who is not a member of the committee or a member of a parish council (in respect of applications relating to sites in their own parish) may speak at a meeting of the committee at the request or with the permission of that committee or of its Chair made or obtained before the meeting. Such request or permission shall specify the matters in respect of which the member shall be permitted to speak;

Public Speaking

*Members of the public who want to speak about an application on the agenda for this meeting may do so, if they have submitted a written representation within the consultation period relating to the application and notified the Committee Manager that they wish to speak by **12.00 noon on the day before the meeting.***