



## Strategy and Resources Scrutiny Committee

Agenda

**Executive Councillor for Customer Services and Resources:**  
Cllr Rod Cantrill

# B

Agenda despatched and placed on public deposit: 8 January 2009

**Date:** Monday 19 January 2009

**Time:** 4.45pm

**Place:** Committee Room 1, The Guildhall

**Contact:** Glenn Burgess      **Direct Dial:** 01223 457169

Items shown on Agenda B will already have received approval in principle from the Executive Councillor. Before the meeting of the Scrutiny Committee begins, the Executive Councillor will be asked to approve the Records of Decision set out in Agenda B. There will be no debate on items, but members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

**1 Public Questions** (See below)

**2 Exclusion of the press and public**

Before considering the report and appendices for items 3 the Scrutiny Committee is recommended to exclude members of the public from the meeting on the grounds that, if they were present, there would be disclosure to them of information defined as exempt from publication by Categories 1, 2, 3 and 5 as defined in the Local Government (Access to Information) (Variation) Order 2006.

### Non-Key Records of Decisions for approval

**3 NNDR – Benefits Irrecoverable Debts to be written off** Pages 1 - 4

Contact Officer: John Frost 01223 457701

Appendix A - Write-off listings for Benefits

Pages 5 - 6

## Information for the public

### Next scheduled meeting

The next ordinary meeting of the Strategy and Resources Scrutiny Committee is scheduled for: **Friday 13<sup>th</sup> February 2009**

### Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

### Public Speaking

You can ask questions or make a statement on an issue included on the agenda above, or on an issue which is within the Leader's remit. Questions are normally asked during the slot on the agenda at the beginning of the meeting.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

### Emergency Evacuation

In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard.

Do not attempt to use the lifts.

Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.