

## Record of Decisions

**TEN YEAR HOUSING CAPITAL INVESTMENT PROGRAMME  
2008/09 TO 2017/18**

<b>Decision of:</b>	Councillor C Smart, Executive Councillor for Housing
<b>Reference:</b>	08/CS/74
<b>Date of decision:</b>	13 November 2008
<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.
<b>Matter for Decision:</b>	This report recommends a new programme of priorities for housing capital investment for the ten-year period 2008/2009 to 2017/2018 within the context of this reduction in resources. No additional funding is being requested on top of the resources already ring-fenced for housing investment.
<b>Why the decision had to be made (and any alternative options):</b>	The amount of capital funding available to the Council for spending on housing has reduced considerably since the programme was last reviewed in January 2007, predominantly due to the combination of a significant increase in net HRA Subsidy payable from 2008/09 and a sharp reduction in receipts from Right to Buy sales.
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed:</b></p> <p>To agree the revised strategy for capital investment in housing for the ten year period 2008/09 to 2017/18 at the levels shown in Appendix A and in the body of the report. In particular:</p> <p>1 To approve, at summary level, expenditure of £53,508,000 to achieve the national Decent Homes standard in all the Council's homes by the government's target date of 2010, and maintain them at this standard in the years thereafter, as detailed in Appendix A to this report;</p> <p>2 To approve, at summary level, expenditure of £18,715,000 on other work to the Council's stock and surrounding areas, the largest recommended item of expenditure being £8,780,000 on disabled adaptations.</p> <p>3 To approve, at summary level, expenditure of £9,850,000 on the Council's sheltered housing schemes, including the continuation of the programme to modernise the Council's sheltered housing schemes where preparatory or building work is under way, and carrying out some smaller improvement works in some of the other schemes. (The expenditure on the modernisation programme is to be partly offset by an anticipated receipt of £2,555,000 for the sale of Tiverton House and a capital receipt of £155,000 in respect of decant costs in relation to the transfer of Simons House to a Housing</p>

Association);

4 To approve, at summary level, expenditure of £2,156,000 on environmental works towards meeting the 'Cambridge Standard' agreed with tenants;

5 To approve expenditure of £3,000,000 to repurchase the Council's shared ownership properties when shared owners decide to sell their properties on (to be funded from previous shared ownership sales);

6 To approve expenditure of £300,000 for improvements to the Council's commercial property owned by the HRA;

7 To approve expenditure of £5,500,000 on Disabled Facilities Grants, to be partly offset by the £2,300,000 anticipated to be received in government grant;

8 To approve expenditure of £2,105,000 on home improvement grants and loans for vulnerable owner-occupiers;

9 To approve expenditure of £200,000 for long-term empty homes to be brought to standard to enable them to be leased to an RSL for use as affordable housing;

10 To approve expenditure of £3,486,000 on completing the conversion of Jimmy's Nightshelter to an Assessment Centre (to be partly offset by the £2,995,000, which is the balance of a government grant to carry out the works);

11 To approve an allocation of £952,000 on new affordable housing, £280,000 of which has previously been approved, to be partly offset by government grant and to be supplemented further by any capital receipts from sale of housing land or miscellaneous street properties. This is outside investment in relation to income received via Section 106 commuted sums;

12 To approve specific expenditure, within the £952,000 recommended for new affordable housing, of £12,000 to meet the additional costs of providing disabled adaptations for identified families at Arbury Park;

13 To approve expenditure of £15,000, originally allocated to providing Choice Based Lettings facilities in the new Customer Service Centre (CSC), to fund the completion of building work resulting from the CSC changes during 2008/09;

14 To note the assumptions made in the report concerning anticipated income and expenditure over the period of the programme, and that the programme will be reviewed on an annual basis in line with the budget process.

**Reasons for the decision:**

These are described in the report.

**Scrutiny consideration:**

The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:**

Agenda Item 5 of the Community Services Scrutiny Committee on 13 November 2008

**Conflicts of**

No conflicts of interest were declared by the Executive

**interest:**

Councillor.

**Comments:**

## Record of Decisions

<b>Older People's Housing Strategy 2009-2014</b>
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<b>Decision of:</b>	Councillor C Smart, Executive Councillor for Housing
<b>Reference:</b>	08/CS/75
<b>Date of decision:</b>	13 November 2008
<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.
<b>Matter for Decision:</b>	This report presented a draft strategy to meet the housing needs of older people in Cambridge for approval.
<b>Why the decision had to be made (and any alternative options):</b>	The need for a strategy arose largely from demographic data projecting an increase in the number of older people in the City, and the increasing pressure on resources, both internally and that available through Supporting People and the Primary Care Trust (PCT). Addressing the needs of older people are identified priorities within Cambridgeshire's Local Area Agreement and the Council's Medium Term Objectives, and the draft strategy has been pulled together within that context.
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed</b></p> <ol style="list-style-type: none"> <li>1 To note the outcomes of consultation with residents and stakeholders.</li> <li>2 To approve the vision for an Older People's Housing Strategy for Cambridge for 2009-2012 as outlined in paragraph 3.3.6 to the officers' report.</li> <li>3 To approve the priorities within that vision as shown at Appendix A to the officers' report.</li> </ol>
<b>Reasons for the decision:</b>	These are described in the report.
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 9 votes to 0.
<b>Report:</b>	Agenda Item 6 of the Community Services Scrutiny Committee on 13 November 2008
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor.
<b>Comments:</b>	

## Record of Decisions

<b>Land for Affordable Housing</b>
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<b>Decision of:</b>	Councillor C Smart, Executive Councillor for Housing		
<b>Reference:</b>	08/CS/76		
<b>Date of decision:</b>	13 November 2008	<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.		
<b>Matter for Decision:</b>	This report provided a guidance note in respect of the provision of Land for Affordable Housing for approval. The document is intended to complement the existing Affordable Housing Supplementary Planning Document and give clarity on the Council's expectations on the delivery of free land for Affordable Housing development in the City.		
<b>Why the decision had to be made (and any alternative options):</b>	The document is intended to complement the existing Affordable Housing Supplementary Planning Document and give clarity on the Council's expectations on the delivery of free land for Affordable Housing development in the City.		
<b>The Executive Councillor's decision(s):</b>	<b>Agreed</b> to approve the Guidance Note set out as Appendix 1 to the officers' report..		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 9 votes to 0.		
<b>Report:</b>	Agenda Item 7 of the Community Services Scrutiny Committee on 13 November 2008		
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor.		
<b>Comments:</b>			

## Record of Decisions

**Affordable Housing Programme: 2008/09 to 2010/11**

<b>Decision of:</b>	Councillor C Smart, Executive Councillor for Housing		
<b>Reference:</b>	08/CS/77		
<b>Date of decision:</b>	13 November 2008	<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.		
<b>Matter for Decision:</b>	This report set out recommendations for the first 3-year rolling programme of Council Housing sites to be brought forward for consideration for development, redevelopment or disposal. The 3-year rolling programme covers the years 2008/09 to 2010/11. It should be noted that the purpose of the 3-year rolling programme is to indicate in which year detailed feasibility work and consultation will take place on sites. Individual sites will be brought back to the Committee for specific approval before they progress for development, redevelopment or disposal.		
<b>Why the decision had to be made (and any alternative options):</b>	New procedures were agreed by the Executive Councillor at the July 2008 meeting, for the consideration of future housing development.		
<b>The Executive Councillor's decision(s):</b>	<b>Agreed</b> that Council owned sites shown in the 3-year rolling programme 2008/09 to 2010/11 be brought forward for consideration for development, redevelopment or disposal for new Affordable Housing.		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.		
<b>Report:</b>	Agenda Item 8 of the Community Services Scrutiny Committee on 13 November 2008		
<b>Conflicts of interest:</b>	No conflicts of interest were declared.		
<b>Comments:</b>	The public had been excluded from the meeting for the discussion of the appendix to the report which contained information defined as exempt but was subsequently agreed for release as amended at the meeting.		

### 3 Year Affordable Housing Programme – Council Housing Sites

2008/09	Ward	City Homes	AH Units Loss	AH Units Gain	Comment
Suez, Hobart, Marmora Road	Coleridge	South	0	4	Infill - Selected RSL is assembling land to achieve 4 No 2 bed house, although this will restrict access to future development of large adjacent gardens (securing these would be a major exercise)
99 Kendal Way	East Chesterton	North	2	10	Infill - Site feasibility work being carried out by Hundred Houses
3 – 48 Roman Court	King Hedges	North	0	0	Redevelop – Need to agree preferred scheme.
Harris Road and Cockerell Rd	Arbury	North	0	7	Infill
Land to rear 33-37 Arran Close	Cherry Hinton	North	0	2	Infill
Beales Way	Kings Hedges	North	0	8	Infill – may be access and rights of way issues
Land north of Fison Road	Abbey	South	0	10	Infill
			<b>2</b>	<b>41</b>	

<b>2009/10</b>	<b>Ward</b>	<b>City Homes</b>	<b>AH Units Loss</b>	<b>AH Units Gain</b>	<b>Comment</b>
Latimer Close/51-73 Barnwell Road	Abbey	South	16	32	Redevelop - CCC units are 16 small 1 bed. There are also 4 privately owned flats. Early feasibility suggests can be replaced with 32 No 2 bed flats.
161-169 Lichfield Road	Coleridge	South	0	20	Site adjacent to Lichfield scheme.
131 Wadloes Road	Abbey	South	0	1	Infill
Seymour Street garage sites	Romsey	South	0		To be looked at in conjunction with Seymour Court (which excludes the Seymour St bungalows)  Note – Seymour Court not included as part of sheltered housing modernisation programme. Feasibility work needs to start now in order to progress redevelopment in 3-4 years time.
			<b>16</b>	<b>53</b>	
<b>2010/11</b>	<b>Ward</b>	<b>City Homes</b>	<b>AH Units Loss</b>	<b>AH Units Gain</b>	<b>Comment</b>
1 Kendal Way	East Chesterton	North	0	10	King Street purchased No 1 in anticipation of a potential development opportunity.
4-28 Holbrooke Road	Queen Ediths	South		10	Site currently landlocked. Would need to acquire and demolish to access.
			<b>0</b>	<b>20</b>	

## Record of Decisions

<b>Bereavement Services Survey</b>
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<b>Decision of:</b>	Cllr Sheila Stuart, Executive Councillor for Community Development and Health
<b>Reference:</b>	08/CS/78
<b>Date of decision:</b>	13 November 2008
<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Non-Key Decision.
<b>Matter for Decision:</b>	The Regulations governing the management of the Cities Cemeteries and Crematorium were last revised in November 2006 and, subject to member approval, officers proposed to enhance the appearance of the grounds at the Cemeteries and Crematorium, via the enforcement of their rules and regulations.
<b>Why the decision had to be made (and any alternative options):</b>	A lack of consistency and clarity in day to day management in applying the Regulations had created confusion in this important area and had resulted in a wide range of memorabilia being left around the grounds and unauthorised planting in communal areas such as the formal rose beds. A scaled down, but comprehensive leaflet, detailing the regulations and other relevant information available to the bereaved, could ensure they are aware of the choices available to them at an early stage.
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed</b></p> <ol style="list-style-type: none"> <li>1 the implementation of the current Bereavement Services Rules and Regulations, subject to: <ol style="list-style-type: none"> <li>i. the provision of separate regulations for the Cemeteries and the Crematorium to address the different concerns at each location;</li> <li>ii. a grace period of 12 months before implementation, during which period appropriate onsite and other publicity is to be given to the implementation of the regulations;</li> <li>iii. amendments to the text of the regulations, as shown in the officers' report and in consultation with the Chair and Labour Spokesperson to ensure their accessibility.</li> </ol> </li> <li>2 the adoption and display of 'guidance' signage' in the</li> </ol>

memorial gardens.

- 3 To endorse the prohibition of planting or placing of mementos in formal rose bed areas.
- 4 To approve the designation of areas for the placing of mementos, taking into account the site specific concerns raised in the survey and subject to available resources.

**Reasons for the decision:**

These are described in the report.

**Scrutiny consideration:**

The Scrutiny Committee considered and approved the recommendations as amended at the meeting by 6 votes to 0.

**Report:**

Agenda Item 9 of the Community Services Scrutiny Committee on 13 November 2008

**Conflicts of interest:**

No conflicts of interest were declared by the Executive Councillor.

**Comments:**

## Record of Decisions

**Installation of Mercury Abatement Equipment and New Furnace Installation at Cambridge City Crematorium**

<b>Decision of:</b>	Cllr Sheila Stuart Executive Councillor for Community Development and Health
<b>Reference:</b>	08/CS/79
<b>Date of decision:</b>	13 November 2008
<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.
<b>Matter for Decision:</b>	To consider entering a formal agreement within a public sector procurement framework created by the organisation known as the 'Procurement Agency for Essex' for the supply and installation of mercury abatement equipment & new furnace installation together with associated building works at the city crematorium.
<b>Why the decision had to be made (and any alternative options):</b>	To comply with statutory guidance about mercury emissions from crematoria.
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed</b></p> <p>1 to authorise the Director of Community Services to run a 'mini competition' in accordance with part G section 7.4 of the Constitution from firms short listed within the public sector framework (the Procurement Agency for Essex).</p> <p>2 to authorise the Director of Community Services to let a contract for the supply and installation of mercury abatement equipment &amp; new furnace installation together with associated building works at the city crematorium to the company providing the best offering from the public sector framework agreement let by the Procurement Agency for Essex in accordance with the decision made by the Executive Councillor for Community Development and Health on 16 November 2006. (Financial provision for the installation has already been made within the capital plan.)</p> <p>3 to note that the intention is to place a single contract with one company that will include both the specialist installation works and associated building, mechanical &amp; electrical service works. This will provide both a co-ordinated management</p>

approach and a single point of contact for the council.

**Reasons for the decision:**

These are described in the report.

**Scrutiny consideration:**

The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:**

Agenda Item 10 of the Community Services Scrutiny Committee on 13 November 2008

**Conflicts of interest:**

No conflicts of interest were declared by the Executive Councillor.

**Comments:**

## Record of Decisions

<b>Cultural Framework</b>
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<b>Decision of:</b>	Cllr Sheila Stuart, Executive Councillor for Community Development and Health Cllr Julie Smith, Executive Councillor for Arts and Recreation
<b>Reference:</b>	08/CS/80
<b>Date of decision:</b>	13 November 2008 <b>Recorded on:</b> 13 November 2008
<b>Decision Type:</b>	Key Decision.
<b>Matter for Decision:</b>	Arts and Entertainment, Community Development and Active Communities are developing updated strategic approaches for approval in 2009. The cultural framework provides a high level strategic overview to enable a consistent approach across strategies for these interlinked Council services. All these services have been brought together within the Community Services Department.
<b>Why the decision had to be made (and any alternative options):</b>	A shared approach between departments expressed in the Framework will help to strengthen working across disciplines, partnership working, and achieving shared outcomes
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed</b> by the Executive Councillor for Arts and Recreation:</p> <ol style="list-style-type: none"> <li>1 To adopt the cultural framework attached to the report to inform the development of the Arts and Entertainment, Sport Services, and Parks and Open Spaces strategies for 2009.</li> <li>2 To agree the four cultural objectives and nine guiding principles set out in paragraph 3.7 of the officers' report.</li> </ol> <p><b>Agreed</b> by the Executive Councillor for Community Development and Health:</p> <ol style="list-style-type: none"> <li>1 To adopt the attached cultural framework to inform the development of the Community Development Strategy for 2009</li> <li>2 To agree the four cultural objectives and nine guiding principles set out in paragraph 3.7 of the officers' report.</li> </ol>
<b>Reasons for the decision:</b>	These are described in the report.
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 9 votes to 0.

**Report:** Agenda Item 11 of the Community Services Scrutiny Committee on 13 November 2008

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:**

## Record of Decisions

**Arts and Entertainments Strategy 2008 - 2013**

<b>Decision of:</b>	Cllr Julie Smith, Executive Councillor for Arts and Recreation		
<b>Reference:</b>	08/CS/81		
<b>Date of decision:</b>	13 November 2008	<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Key Decision.		
<b>Matter for Decision:</b>	The report sets out the approach to replacing and refreshing the current Council Arts Strategy which forms part of a suite of strategies being produced across Community Services.		
<b>Why the decision had to be made (and any alternative options):</b>	The current Council Arts Strategy expires in 2008. It was prepared by the Council's then Arts Strategy Officer in 2003 and has not been widely used for some time.		
<b>The Executive Councillor's decision(s):</b>	<b>Agreed</b> to approve the proposed approach to the Arts and Entertainments Strategy 2008-13 set out in the officers' report		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.		
<b>Report:</b>	Agenda Item 12 of the Community Services Scrutiny Committee on 13 November 2008		
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor.		
<b>Comments:</b>			

## Record of Decisions

<b>The Junction</b>
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<b>Decision of:</b>	Cllr Julie Smith, Executive Councillor for Arts and Recreation		
<b>Reference:</b>	08/CS/82		
<b>Date of decision:</b>	13 November 2008	<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Non-Key Decision.		
<b>Matter for Decision:</b>	No decision required.		
<b>Why the decision had to be made (and any alternative options):</b>	The Junction has been through a period of significant upheaval and instability and is now under new leadership. At its meeting in April the Committee requested a report be brought to this meeting in order to monitor the progress of the organisation.		
<b>The Executive Councillor's decision(s):</b>	<b>Agreed</b> to note the officers' report.		
<b>Reasons for the decision:</b>	No decision required.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.		
<b>Report:</b>	Agenda Item 13 of the Community Services Scrutiny Committee on 13 November 2008		
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor.		
<b>Comments:</b>			

## Record of Decisions

**Service Plan Progress Reports: Active Communities and Arts and Entertainment**

<b>Decision of:</b>	Cllr Julie Smith, Executive Councillor for Arts and Recreation		
<b>Reference:</b>	08/CS/83		
<b>Date of decision:</b>	13 November 2008	<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Non-Key Decision.		
<b>Matter for Decision:</b>	No decision required.		
<b>Why the decision had to be made (and any alternative options):</b>	Members were asked to consider the above service plan progress reports and approve the actions proposed to ensure that objectives and performance targets for 2008-09 can be met.		
<b>The Executive Councillor's decision(s):</b>	<b>Agreed</b> to approve the actions proposed by the officers.		
<b>Reasons for the decision:</b>	No decision required.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee discussed the actions proposed. No vote was taken		
<b>Report:</b>	Agenda Item 14 of the Community Services Scrutiny Committee on 13 November 2008		
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor.		
<b>Comments:</b>			

## Record of Decisions

<b>Strawberry Fair/ Use of Midsummer Common</b>
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<b>Decision of:</b>	Cllr Julie Smith, Executive Councillor for Arts and Recreation
<b>Reference:</b>	08/CS/84
<b>Date of decision:</b>	13 November 2008
<b>Recorded on:</b>	13 November 2008
<b>Decision Type:</b>	Non-Key Decision.
<b>Matter for Decision:</b>	<p>On an annual basis, Cambridge City Council ('the Council') permits the use of Midsummer Common for Strawberry Fair. Following the 2007 event, residents and other stakeholders raised a number of concerns. In response to these concerns, and in discussion with the Council and other stakeholders, the Strawberry Fair Committee ('SFC') implemented an improvement plan. The decision to permit use of Midsummer Common for events would usually be taken by officers following consultation and consideration; however, the issues surrounding the use of the Common by Strawberry Fair are complex in that the event has a very high profile, has evolved considerably over time, and the views of stakeholders often conflict.</p> <p>A review of the 2008 event had taken place and had considered the extent to which the improvement plan has been successful and has involved consultation with stakeholders including SFC, local residents and the Police. Following this consultation, the Council has identified a number of specific areas for which it believes further improvements are required in order for permission to be given for a future event.</p>
<b>Why the decision had to be made (and any alternative options):</b>	In these circumstances, and as permitted under point 4D of the Constitution, the Director of Community Services has referred the matter to the portfolio holder for decision.
<b>The Executive Councillor's decision(s):</b>	<p><b>Agreed</b></p> <p>1) to approve the use of Midsummer Common by Strawberry Fair in 2009 with the following two caveats:</p> <p>i) the approval be subject to agreement by the Strawberry Fair Committee to implement the specific conditions outlined in paragraph 3.27 i), ii) and iii) in the officers' report as amended below.</p>

ii) Officers are required to evaluate the extent to which the organisation of the 2009 event is successful in reducing public nuisance before considering permission for future events and to report back to the July 2009 meeting of the Community Services Scrutiny Committee.

2) the amendment of the conditions set out in the officers' report under paragraph 3.27 as follows:

3.27 The recommendation to the Executive Councillor is based on officers' assessment of the Strawberry Fair Committee (SFC) proposals made in response to the remainder of the suggested improvements, and the views expressed at the stakeholders meeting on 24 October 2008.

i) Officers recommend that the following improvements should be conditional to the granting of permission to SFC for the use of Midsummer Common for Strawberry Fair in 2009:

- a) Increase the number of toilets in discussion with SAG.
- b) Ensure toilet facilities are sited at strategic points.
- c) Install fencing at sites to be agreed. The distance from housing will be agreed by all parties. The fence is to be positioned so it funnels individuals toward pee pod locations.
- d) Publicise the penalties the Police may issue for public urination, both prior to and on the day of the event.
- e) Brief stewards and SIA staff to prevent/advise occurrences of public urination.
- f) Operate a challenge 21 policy at all Fair bars
- g) Engage Designated Premises Supervisor (DPS) registered personnel supervising the sale of alcohol and Security Industry Authority (SIA) personnel at all Fair bars.
- h) Work with all agencies to develop and deliver an effective strategy to prevent large quantities of off site sales of alcohol being brought onto Midsummer Common.
- i) Utilise signage at all entry points to advise against excessive alcohol consumption and preventive and corrective actions that may follow.
- j) Utilise SIA staff to highlight and address any potential problems of excessive drinking.

- k) Promote and support the Police in using the powers provided by Section 27 of the Violent Crime Reduction Act 2006.
  - l) Promote and support Police powers to confiscate alcohol from under 18s.
  - m) Work closely with the Police and other agencies to send out a strong message both prior to and on the day of the event to promote responsible drinking.
  - n) Facilitate an onsite presence for all Council services in the Joint Services Control.
  - o) Liaise with the Council Licensing officer to provide a convenient timetable for submission of films to be shown at the Fair.
  - p) Co-operate with the Council and the Police with regards to ensuring Council CCTV coverage meets licensing requirements.
  - q) Liaise with County Council and the Police to enforce the 'access only' entrance points to the Brunswick area to prevent unauthorised usage.
  - r) Liaise with the County Council, City Council and the Police to deter camping on Stourbridge Common and the illegal parking of vehicles in the Riverside and Brunswick areas.
  - s) Continue to reinforce and embed the improvements required by the Council for the 2008 Fair.
  - t) Promote a greater awareness of the impact of the event on local residents and the extent to which this is an issue in relation to permission for future event.
- ii) The issues that have been raised in the officer's report cannot be addressed by Strawberry Fair Committee alone. It is recommended that appropriate support from departments across the City Council is sought and negotiated, in line with resource availability, to include:
- a) Cross Council working group from Community Services, Environmental Health and City Services to support delivery of the recommendations with SFC.
  - b) Arts & Entertainment support for event management, marketing and promotional advice prior to and on the day of the event.
  - c) Continued support from Active Communities in respect of open space hire, management and premises licence requirements.
  - d) Continued support from City Services in the following areas:

- Parking services to again liaise with SFC achieve road closures
  - Enforcement as appropriate, e.g. parking, litter
  - Streetscene to continue to provide clear up in the surrounding areas on and after the day of the event.
- e) Environmental Health to support Trading Standards and Police to implement proposals to prevent excessive consumption of alcohol in line with the Council's duties as the Licensing authority.
- iii). The Fair Committee and the Council also rely on support and cooperation from the police in managing many aspects of Strawberry Fair. In order to ensure the smooth running of the Fair on the day, we recommend:
- a) a meeting of police and council with stakeholders take place in January 2009 to address community response issues.
  - b) Police Licensing officers work closely with Cambridge City Council Licensing team to ensure that the Licensing objectives are fulfilled in the lead up to and during the event.

**Reasons for the decision:**

These are described in the report.

**Scrutiny consideration:**

The Scrutiny Committee considered and approved the recommendations by 8 votes to 0.

**Report:**

Agenda Item 16 of the Community Services Scrutiny Committee on 13 November 2008

**Conflicts of interest:**

No conflicts of interest were declared by the Executive Councillor.

**Comments:**