

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

2007/08 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Environmental & Waste Services

Decision of:	Executive Councillor (Environment & Waste Services) Colin Rosenstiel		
Reference:	08/ENV/21		
Date of decision:	1 July 2008	Recorded on:	
Decision Type:	Non Key		
Matter for Decision:	This report presents a summary of the 2007/08 outturn position (actual income and expenditure) for services within the Environmental & Waste Services portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2008/09 are identified.		
Why the decision had to be made (and any alternative options):	These decisions are part of the Council's decision making process.		
The Executive Councillor's decisions:	Agreed the carry forward requests, totalling £54,340 as detailed in Appendix C of the report. Agreed to seek approval of the Council to the carry forward of capital resources to fund rephased capital spending of £71,000 from 2007/08 into 2008/09 as detailed in Appendix D.		
Reasons for the decision:	As set out in the officer's report		
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 5 votes 0.		
Report:	Agenda Item 4 of Agenda A on 1 July 2008.		
Conflicts of interest:	None		
Comments:	None		

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Revised Cambridgeshire and Peterborough Joint Waste Management Strategy
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Decision of:	Executive Councillor (Environment & Waste Services) Colin Rosenstiel	
Reference:	08/ENV/22	
Date of decision:	1 July 2008	Recorded on:
Decision Type:	Key	
Matter for Decision:	To approve the adoption of the revised Joint Municipal Waste Management Strategy. The approval of the overarching themes with associated actions as listed in the plan.	
Why the decision had to be made (and any alternative options):	The Defra guidance on Municipal Waste Strategies states that strategies should be reviewed and revised every five years so that they reflect national, regional and local policies, legislation and targets.	
The Executive Councillor's decisions:	Adoption of Joint Municipal Waste Management Strategy agreed. Associated action plan (Appendix A of Agenda Item 5) approved.	
Reasons for the decision:	As set out in the officer's report	
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.	
Report:	Agenda Item 5 of Agenda A on 1 July 2008.	
Conflicts of interest:	None	
Comments:	None	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

2007/08 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Climate Change and Growth
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Decision of:	Executive Councillor (Climate Change and Growth) Sian Reid		
Reference:	08/ENV/23		
Date of decision:	1 July 2008	Recorded on:	
Decision Type:	Key		
Matter for Decision:	This report presents a summary of the 2007/08 outturn position (actual income and expenditure) for services within the Climate Change & Growth portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2008/09 are identified.		
Why the decision had to be made (and any alternative options):	These decisions are part of the Council's Decision Making process.		
The Executive Councillor's decisions:	a) Agreed the carry forward requests, totalling £240,480 as detailed in Appendix C of the report. b) Agreed to seek approval from the Council for the carry forward of capital resources to fund rephased capital spending of £218,000 from 2007/08 into 2008/09 as detailed in Appendix D of the report. c) Agreed to seek approval from Council to convert the rephased capital budget of £11,930 on PR012 Road Safety Schemes – Traffic Calming included above, to a new Minor Engineering R&R Fund from 2008/09.		
Reasons for the decision:	These are contained in the officer report.		
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.		
Report:	Agenda Item 7 of Agenda A on 1 July 2008.		
Conflicts of interest:	None		

Comments:

None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Climate Change Fund Operational Guidelines

Decision of: Executive Councillor (Climate Change and Growth) Sian Reid

Reference: 08/ENV/24

Date of decision: 8 April 2008 **Recorded on:** 16 April 2008

Decision Type: Key

Matter for Decision: Approval of the detailed operational guidelines to be used for managing the Climate Change Fund.

To bring the operational guidelines for the management of the Climate Change Fund into line with the financial procedures for approval of capital schemes contained within the Council Constitution (Part 3 Section 9.3), including the thresholds of £15,000 and £75,000.

Why the decision had to be made (and any alternative options):

In February 2008, Cambridge City Council agreed to establish a Climate Change Fund to be used for funding schemes or activities, which will contribute to the achievement of the Council's climate change and carbon reduction Medium Term Objectives.

Proposals for the overall structure and uses for the Climate Change Fund were agreed by Strategy & Resources Scrutiny Committee on 14 April 2008, and it was further agreed to present the detailed operational guidelines for the fund to Environment Scrutiny Committee.

The Executive Councillor's decisions:

Approved the detailed operational guidelines to be used for managing the Climate Change Fund

Reasons for the decision:

These are contained in the officer report.

Scrutiny consideration:

The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report:

Agenda Item 8 of Agenda A on 1 July 2008.

Conflicts of interest: None

Comments: None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Members' Cycling Steering Group
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Decision of:	Executive Councillor (Climate Change and Growth) Sian Reid	
Reference:	08/ENV/25	
Date of decision:	1 July 2008	Recorded on:
Decision Type:	Non Key	
Matter for Decision:	The Executive Councillor is recommended to endorse the formation of a Members' Cycling Steering Group; to approve the Terms of Reference for the Group; and to formally appoint members to the group.	
Why the decision had to be made (and any alternative options):	The proposed Steering Group will allow greater City Council Member participation in promoting cycling improvements. Increasing the use of sustainable means of transport, including cycling, is essential to allowing the planned growth without unacceptable future traffic levels.	
The Executive Councillor's decisions:	Agreed to endorse the formation of a Members' Cycling Steering Group. Agreed the Terms of Reference for the Group. Agreed to formal appointed members to the group.	
Reasons for the decision:	These are contained in the officer report.	
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 7 votes to 0.	
Report:	Agenda Item 9 of Agenda A on 1 July 2008.	
Conflicts of interest:	None	
Comments:	None	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Cycling Champion: Terms of Reference

Decision of:	Executive Councillor (Climate Change and Growth) Sian Reid	
Reference:	08/ENV/26	
Date of decision:	1 July 2008	Recorded on:
Decision Type:	Non Key	
Matter for Decision:	Approval of the terms of reference for a Cycling Champion.	
Why the decision had to be made (and any alternative options):	To define the areas of participation, key objectives and general functions of the Cycling Champion.	
The Executive Councillor's decisions:	Agreed in principle subject to the terms of reference being re-written, circulated and agreed by the Chair and Exec Councillor.	
Reasons for the decision:	A Cycling Champion is important to ensure that there is a strong City Council voice advocating high quality cycling provision, including continuation and expansion of the above activities, throughout the City.	
Scrutiny consideration:	No vote taken.	
Report:	Agenda Item 10 of Agenda A on 1 July 2008.	
Conflicts of interest:	None	
Comments:	None	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

HOUSING GROWTH FUND – BIODIVERSITY HABITAT CREATION AND PROTECTION IN THE SOUTHERN FRINGE
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Decision of: Executive Councillor (Climate Change and Growth) Sian Reid

Reference: 08/ENV/27

Date of decision: 1 July 2008 **Recorded on:**

Decision Type: Non Key

Matter for Decision: Authorisation of spending by the City Council in 2008/09 of £100,810 on biodiversity habitat creation and protection projects (revenue and capital) within the Southern Fringe, as outlined in the Nature Conservation Strategy, which would be reimbursed by the County Council from 2008/09 Housing Growth Fund, provided that the work is completed by 31 March 2009.

Cambridgeshire County Council has been awarded a sum of £1,067,500 from the Housing Growth Fund (HGF) administered by Cambridgeshire Horizons, for the carrying out of a series of projects, known collectively as the Cambridge Green Necklace Projects. The County Council in turn, has allocated £100,810 of the funds to the City Council for the implementation of schemes for the protection and creation of biodiversity habitats in the Southern Fringe

To note the possible need to approve projects via urgent action to comply with the timescales described above.

Why the decision had to be made (and any alternative options): The County Council has recently asked the City Council to take part in helping to deliver the Green Necklace project. It has made available £100,810 for undertaking biodiversity projects in the Cambridge Southern Fringe. Officers are keen to take up this opportunity in order to realise schemes that were planned in the City Council's Nature Conservation strategy.

The Executive Councillor's decisions: Agreed to authorise the spending by the City Council in 2008/09 of £100,810 on biodiversity habitat creation and protection projects (revenue and capital) within the Southern Fringe, which will be reimbursed by the County Council from

2008/09 Housing Growth Fund, provided that the work is completed by 31 March 2009.

Noted the possibility that future project to be funded from the same source may need urgent action to comply with timeframes.

Reasons for the decision:

These are contained in the officer report.

Scrutiny consideration:

The Scrutiny Committee considered and approved the recommendations by 7 votes to 0.

Report:

Agenda Item 11 of Agenda A on 1 July 2008.

Conflicts of interest:

None

Comments:

None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Decision to Let a Temporary Contract for Cash Collection Services for Car Parking and Other Council Services and to Tender for a Longer Term Contract
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Decision of: Executive Councillor (Climate Change and Growth) Sian Reid

Reference: 08/ENV/28

Date of decision: 1 July 2008 **Recorded on:**

Decision Type: Non Key

Matter for Decision: To authorise the awarding of a temporary contract to Central Security Services Ltd (CSSL) collection agency for cash collection services for car parking and other Council services.

To authorize the tendering of a longer-term contract for the above to be procured during 2008/09 under the normal procedures.

Why the decision had to be made (and any alternative options): In April 2007 Central Security (East Anglia) Limited (CSL) was appointed to provide a service for Cambridge's cash collection and counting requirements for a period of 3 years (with the potential to extend to a further 2 years). In May 2008 CSL went into administration. In order to continue to manage the business of the car parks operation and its other Corporate customers, it is necessary to implement an emergency contract to deliver cash collection and associated services until such time as a new contractor can be procured to replace CSL.

The Executive Councillor's decisions:

1. Agreed to authorise the letting of a temporary six month contract with Central Security Services Ltd (CSSL) to provide collection of cash from Cambridge's public car parks and on street and off street payment machines and to deliver other services as currently required by council services and other external customers including counting, reconciliation, preparation for banking and banking of all cash collected.
2. Agreed to authorise the Director of City Services to tender and, in consultation with the Director of Finance and the Head of Legal and Services, to award a contract of up to five years for the collection of cash from Cambridge's public car parks and on street and off street payment machines and to deliver

other services as required by council services and other external customers including counting, reconciliation, preparation for banking and banking of all cash collected

Reasons for the decision:

These are contained in the officer report.

Scrutiny consideration:

The Scrutiny Committee considered and approved the recommendations by.

Report:

Agenda Item 12 of Agenda A on 1 July 2008.

Conflicts of interest:

None

Comments:

None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Capital Project Appraisal and Procurement Report: Barnwell East LNR Conservation Grazing Project

Decision of: Executive Councillor (Climate Change and Growth) Sian Reid

Reference: 08/ENV/29

Date of decision: 1 July 2008 **Recorded on:**

Decision Type: Non Key

Matter for Decision: The Executive Councillor is asked to recommend this capital scheme (which is not included in the Council's Capital Plan) for approval by Council, subject to resources being available to fund the capital and revenue costs associated with the Scheme. The total capital cost of the project is £24000, and it is proposed that this is funded from the Quorum S106 fund. The revenue costs of the project are £500 annually, it is proposed that these are funded from the Quorum S106 Fund and Local Nature Reserve Budget.

The Executive Councillor is asked to approve the carrying out and completion of the procurement of stock fencing. If the quotation or tender sum exceeds the estimated contract value by more than 15% the permission of the Executive Councillor and Director of Finance will be sought prior to proceeding.'

Why the decision had to be made (and any alternative options): Without grazing the current management of the reserve does not maximise the potential benefit for biodiversity.

The Executive Councillor's decisions: Agreed to recommend this capital scheme with a total capital cost of the project at £24000, to be funded from the Quorum S106 fund. The revenue costs of the project are £500 annually, also to be funded from the Quorum S106 Fund and Local Nature Reserve Budget.

The Executive Councillor approved the carrying out and completion of the procurement of stock fencing. If the quotation or tender sum exceeds the estimated contract value by more than 15% the permission of the Executive Councillor and Director of Finance will be sought prior to proceeding.

Reasons for the decision: These are contained in the officer report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 7 votes to 0.

Report: Agenda Item 13 of Agenda A on 1 July 2008.

Conflicts of interest: None

Comments: None