



Cambridge City Council

Housing Management Board

<p>Scrutiny Committee Members: Councillors Armstrong, Blackhurst, Blencowe, Levy, Pitt (Chair), Shah, Taylor, Todd-Jones, Wright, Ward (Alt)</p> <p>Tenant Reps: Tony Barnes, Diane Best, Beverley Dennis, Brian Haywood, John Marais and Terry Sweeney</p> <p>Executive Councillor for Housing: Cllr Smart</p>	<h1>Agenda A</h1>
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Agenda despatched and placed on public deposit: 30th October 2008

Date: Tuesday 11th November 2008

Time: 5.30pm

Place: Committee Rooms, The Guildhall, Cambridge

Contact: Glenn Burgess **Direct Dial:** 01223 457169

1 [Minutes](#)

To approve the minutes of the meeting held on 8th July 2008 as a correct record.

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2 **Apologies**

To receive any apologies for absence.

3 **Declarations of interest**

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

4 **Public Questions** (See information below)

Key Decisions

Key Decision not on the Forward Plan

The following item on the agenda relates to a key decision that has not been included on the Forward Plan. However, it is impractical to defer the decision to allow for its inclusion in the next Forward Plan.

4a) [Gas Maintenance Contract](#)

Contact Officer: Bob Hadfield 01223 457831

5 [Digital TV](#)

Pages 15 – 18

[Appendix 1: Capital Project Appraisal & Procurement Report](#)

Pages 19 - 32

Contact Officer: Bob Hadfield 01223 457831

Non-Key Decisions

6 **Service Plan Performance Review**

Contact Officer: David Horspool 01223 458131

Members are asked to consider the attached service plan progress reports and approve the actions proposed to ensure that objectives and performance targets for 2008-09 can be met

- [Housing General Fund](#)

Pages 33 - 57

- [Housing Revenue Account](#)

Pages 57 - 80

7 [Cost Efficiency Review – Estate Based Communal Laundries](#)

Contact Officer: Frances Swann 01223 458317

Pages 81 – 84

8 [The Provision of Disabled Adaptations in Council owned Properties – Review of Policy](#)

Contact Officer: Hilary Newby 01223 457833

[Appendix A: Policy for the provision of disabled adaptations for tenants living in the Council owned stock](#)

Pages 91 - 106

9 [Inspection of Housing footpaths](#)

Contact Officer: Andrew Latchem 01223 458402

Pages 107 - 110

[Appendix 1 – Housing annual path inspections sheet](#)

Pages 111 - 112

10 [Leasehold Income Management Policy](#)

Contact Officer: Andrew Latchem 01223 458402

Pages 113 - 114

[Appendix 1 – Leasehold Income Management Policy](#)

Pages 115 - 118

Information for the public

Next scheduled meeting

Tuesday 20th January 2008 at 5.30pm

Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

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