



To confirm the minutes of the meeting on 8 May 2008.

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### 3 Apologies for Absence

### 4 Declarations of Interest

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt the advice of the Head of Legal Services should be sought before the meeting.

### 5 Matters Arising from the Minutes

### 6 Open Forum

### 7 [Community Development and Leisure Grants](#) (Contact Elaine Shortt, Tel: 01223 457968)

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### 8 Planning Applications

The applications for planning permission listed below require determination. A report is attached with a plan showing the location of the relevant site. Detailed plans relating to the applications will be displayed at the meeting.

- 8.1 [08/0588/FUL](#) [29 Nightingale Avenue](#)  
Erection of one 2 storey courtyard house with bin & bicycle store and forecourt parking (following demolition of double garage)
- 8.2 [08/0673/FUL](#) [Land adjacent 10-16 Baycliffe Close](#)  
Demolition of garage block and replacement with a detached dwelling and garage and additional car parking for numbers 10-16 Baycliffe Close.
- 8.3 [08/0724/FUL](#) [103 High Street, Trumpington](#)  
Erection of 6 x 2-bed flats with associated amenities / parking following demolition of existing house

**Public Speaking Rules Relating To Planning Applications:** Anyone wishing to speak about any application, may do so provided that they have made a representation in writing within the consultation period and have notified the Area Committee Manager shown above **by 12 Noon on the day before the meeting** of the Area Committee.

## REPRESENTATIONS ON PLANNING APPLICATIONS

Public representations on a planning application should be made in writing (by e-mail or letter, in both cases stating your full postal address), within the deadline set for comments on that application. You are therefore strongly urged to submit your representations within this deadline.

The submission of late information after the officer's report has been published is to be avoided.

A written representation submitted to the Environment and Planning Department by a member of the public after publication of the officer's report will only be considered if it is from someone who has already made written representations in time for inclusion within the officer's report. Any public representation received by the Department after 12 noon two business days before the relevant Committee meeting (e.g. by 12.00 noon on Monday before a Wednesday meeting; by 12.00 noon on Tuesday before a Thursday meeting) will not be considered.

The same deadline will also apply to the receipt by the Department of additional information submitted by an applicant or an agent in connection with the relevant item on the Committee agenda (including letters, e-mails, reports, drawings and all other visual material), unless specifically requested by planning officers to help decision making.

At the meeting public speakers at Committee will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

### **Dates and venues of Meetings for 2008-2009**

**2008:** 28 August (The Royal British Legion, Cherry Hinton), 23 October (CPDC) and 18 December (Queen Edith's Chapel)

**2009:** 12 February (The Royal British Legion) and 2 April (CPDC)

### **Addresses of Venues**

CPDC (Cambridge Professional Development Centre), Foster Road, Cambridge, CB2 2JW.

Queen Edith's Chapel, Wulfstan Way, Cambridge CB1 8QN

The Royal British Legion, Fisher's Lane, Cherry Hinton, Cambridge CB1 9HR

### **Forward Plan of Items**

**23 October - Children and Young People Service (Community Development) -** Presentation so that Members and public can browse and ask questions to the ChYpPS staff before the area committee starts. The presentation will have all the information about our Big Lottery project, broken down into 4 main topics including, play base at Cherry Hinton hall, play trails at Cherry Hinton hall, a community play boat and Bramblesfield community play space.

### **To all members of the Public**

Any comments that you want to make about the way the Council is running Area Committees are very welcome. Please contact the Committee Manager listed at the top of this agenda or complete the forms supplied at the meeting.