

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

2007/08 Performance Review and Revised Revenue and Capital Budgets – Strategy Services Portfolio

Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision:

Performance Reviews

The Service Performance Review sets out performance for the first six months of 2007/08, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.

Revised Budget 2007/08

Appendix A sets out the overall base budget position for services within the Strategy Services portfolio, comparing the current budget to the proposed revised budget for the financial year, 2007/08, as summarised in paragraphs 3.2 to 3.4 in the report.

An extract from the Capital Plan, showing the current budget for schemes covered by Strategy Services portfolio, is presented in Appendix C.

Why the decision had to be made (and any alternative options): As part of the Council's budget setting process.

The Leader's decision:

a) To note performance against the objectives and targets of the Strategy Services Portfolio for the first six months of 2007/08 as shown in the Service Performance Review, Appendix D.

b) Approve the current year funding requests and savings, (shown in Appendix B) and the resulting revised revenue budgets for 2007/08 (shown in Appendix A) for submission to Council.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda A - Item 5, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

2007/08 Performance Review and Revised Revenue and Capital Budgets – Overview

Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision:

Performance Reviews

The Service Performance Reviews, which have been presented to the relevant Executive Councillors / Scrutiny Committees, set out performance for the first six months of 2007/08, highlighting achievements and also detailing only those actions that will, or could, fail to meet targets by the end of the financial year. This information, together with an overview for the General Fund Services, will enable the Executive Councillors to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.

Revised Budget 2007/08

Appendix A sets out the overall Revenue budget position for General Fund Services, comparing the current budget to the proposed revised budget for the financial year, 2007/08.

Appendix C sets out the overall Capital budget position for General Fund Services, comparing the current budget to the proposed revised budget for the financial year, 2007/08.

Why the decision had to be made (and any alternative options): As part of the Council's budget setting process.

The Leader's decision:

Revenue:

- a) Approve the recommendation from the Executive Councillor for Housing – to re-phase £25,000 of revenue resources from 2007/08 into 2008/09, in respect of the post implementation work associated with the Choice Based Lettings Scheme.
- b) Including the recommendation a), approve, with any amendments, the

current year funding requests of £439,510 and savings of £811,980 (shown in Appendix B) and the revised revenue budgets for 2007/08 (shown in Appendix A) for submission to Council, which will result in a net reduction in the use of General Fund reserves of £372,470 in 2007/08.

Capital:

c) Approve the recommendation from the Executive Councillor for Housing – to approve the revised Housing Investment Plan for 2007/08 and 2008/09 (shown in Appendix E and the associated notes), for submission to Council.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda A - Item 6, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

SAFER CITY GRANTS

Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision: To consider applications for Safer City Grants which are considered at bidding rounds during the year to coincide with Strategy and Resources Scrutiny Committee meetings.

Why the decision had to be made (and any alternative options): there are a number of applications over £5,000, all applications both over and under £5,000 are submitted for consideration. This is to allow for a decision to be taken based on the overall picture.

The Leader's decision:

To allocate the Safer City Grants as recommended in Appendix A to the report.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda A - Item 7, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

2007/08 Performance Review and Revised Revenue and Capital Budgets

Decision of: Councillor Cantrill, Executive Councillor for Customer Services and Resources

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision:

Performance Reviews

The Service Performance Review sets out performance for the first six months of 2007/08, highlighting achievements but also detailing those activities that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.

Revised Budget 2007/08

Appendix A sets out the overall base budget position for services within the Customer Services and Resources Portfolio, comparing the current budget to the proposed revised budget for the financial year, 2007/08, as summarised in paragraphs 3.2 to 3.4 below.

An extract from the Capital Plan, showing the current budget for schemes covered by the Customer Services and Resources Portfolio, is presented in Appendix C.

Why the decision had to be made (and any alternative options): as part of the Council's budget setting process.

The Executive Councillor's decision:

- a) To note performance against the objectives and targets of the services that report to the Customer Services and Resources Portfolio for the first six months of 2007/08 as shown in the Service Performance Review, Appendix D.
- b) To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B) and the resulting revised revenue budgets for 2007/08 (shown in Appendix A) for submission to Council.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda A - Item 7, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

Review of Guildhall Halls Charging Structure

Decision of: Councillor Cantrill, Executive Councillor for Customer Services and Resources

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision: To consider the revision of the charging structure for the Guildhall Halls following transfer of the responsibility transferred from Property Services to Arts & Entertainments

Why the decision had to be made (and any alternative options): The revised structure is considered simpler and more user friendly for potential hirers.

The Executive Councillor's decision:

To approve the revised charging structure for Guildhall Hall rentals for implementation from 1 January 2008 set out in the report.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.

Report: Agenda A - Item 10, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

Sale of Tiverton House

Decision of: Councillor Cantrill, Executive Councillor for Customer Services and Resources

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non-Key Decision.

Matter for Decision: to approve that the Council disposes of Tiverton House sheltered housing scheme on the open market, in line with the Council's agreed sheltered housing strategy.

Why the decision had to be made (and any alternative options): In accordance with the agreed Council strategy for the long-term modernisation of sheltered housing accommodation.

The Executive Councillor's decision:

To approve the disposal of Tiverton House on the open market.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda A - Item 10, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

Repair and Refurbishment of Grafton East Multistorey Car Park

Decision of: Councillor Cantrill, Executive Councillor for Customer Services and Resources

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Key Decision.

Matter for Decision: To approve works which consist of salvaging and restoring the structural integrity of the car park and of improving the overall appearance, lighting, and car-parking environment.

Why the decision had to be made (and any alternative options): Failing to deliver the project will increase the risk of serious deterioration of the car park structure within the next 5-10 years, and its potential closure.

The Executive Councillor's decision:

Financial Recommendations - To approve the commencement of the works to repair and refurbish the Grafton East Car Park, which is already approved in the Capital Plan (SC353). The total cost of the project is £2,400,000. There are associated ongoing revenue costs of £7500 per annum from 2008/09 to be funded from existing budgets.

Procurement recommendations – To approve the carrying out and completion of the procurement of this contract to repair and refurbish Grafton East multistorey car park. In the event that the tender sum exceeds the estimated contract value by more than 15%, further consultation with the Executive Councillor and Director of Finance will be undertaken and approval sought for any additional funding. Alternatively the contract will be re-tendered.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered the report at its meeting on 19 November 2007.

Report: Agenda A - Item 11, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment:

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

GENERAL DEBTS - BAD DEBTS FOR WRITE OFF

Decision of: Councillor Cantrill, Executive Councillor for Customer Services and Resources

Reference: 07/S&R/

Date of decision: 19 November 2007 **Recorded on:** 22 November 2007

Decision Type: Non Key Decision.

Matter for Decision: General Income accounts where amounts which are deemed not to be collectable are required to be written off.

Why the decision had to be made (and any alternative options): There is no further practicable recovery action available to the Council for the recovery of these amounts.

The Executive Councillor's decision:

To write-off of the two debts totalling £11,200.00 summarised in 'Appendix A' to the report.

Reasons for the decision: These are explained in the report.

Scrutiny consideration: The Scrutiny Committee considered the report at its meeting on 19 November 2007.

Report: Agenda A - Item 11, 19 November 2007.

Conflicts of interest: - No conflicts of interest were declared by the Executive Councillor.

Comment: The public was excluded from the meeting by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.