

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Taxi Licensing

Decision of:	Executive Councillor (Environmental & Waste Services) Colin Rosenstiel
Reference:	07/ENV/36
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	To consider the impact of delimitation of hackney carriage vehicle licences in 2001.
Why the decision had to be made (and any alternative options):	The report responds to a formal request by Councillor Stuart Newbold who asked that it consider whether delimitation of hackney carriage vehicle licences was addressing what the Council wanted especially in relation to transport criteria.
The Executive Councillor's decisions:	Agreed <ol style="list-style-type: none">1. To note and agree the report and factual information provided and that there is no need to change current policy.2. To request the Head of Environmental Services to explore and implement a process of harmonising the licensing policies of the City Council and South Cambridgeshire District Council and to bring the resulting proposals to the meeting of Environment Scrutiny Committee on 11 March 2008 for decision by the Executive Councillor.
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 7 votes to 0.
Report:	Agenda Item 5 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

CUSTOMER SERVICES – 12 month review of the verge parking pilot scheme for Mowbray Road and Fendon Road

Decision of: Executive Councillor (Environmental & Waste Services) Colin Rosenstiel

Reference: 07/ENV/37

Date of decision: 6 November 2007 **Recorded on:** 12 November 2007

Decision Type: Non Key

Matter for Decision: To review the outcome of the pilot scheme at Mowbray Road/Fendon Road implementing the bye law prohibiting vehicle parking on grass verges in the city.

Why the decision had to be made (and any alternative options): The Executive Councillor recognised that to implement a City wide verge parking prohibition would require extensive consultation with residents and widespread street signage in addition to a high level of enforcement resources. The review now is intended to indicate the options available for extending the scheme.

The Executive Councillor's decisions:

Agreed

1. To continue with the prohibition in Mowbray Road and Fendon Road.
2. The continuation of the annual verge parking budget.
3. Partnership working with the Highways Authority and Planning to ensure that issues relating to vehicular access are addressed with information available prior to consultation with residents relating to any further roll out in other areas of the city.
4. The criteria contained within the officer report by which a limited number of streets could be identified which would be consulted as part of extended verge parking byelaw implementation.
5. That additionally officers investigate a range of tools for addressing verge parking issues including as appropriate:
 - Pressing the County Council to provide double yellow lines to give environmental protection
 - The use of physical barriers such as posts and rails, rocks (in consultation with the County Council) on which local residents would be consulted
 - Possible new bye laws arising from the

Local Government and Public Involvement
in Health Act 2007

- Schemes whereby residents could be involved in “adopting” or maintaining their verges
6. To include Area Committees in the consultation and selection of sites with a view to them considering the allocation of funds for any environmental improvements.

Reasons for the decision:

As set out in the officer’s report

Scrutiny consideration:

The Labour members of the Scrutiny Committee proposed an amendment to the recommendations. After considerable discussion it was agreed (by 5 votes to 1) to add recommendation 5 above to the list of recommendations. The Environment Scrutiny Committee also drew to the attention of Area Committees that they may choose to spend Environmental Improvement money on these various approaches to improving verges. See also the minutes of the Scrutiny Committee meeting.

Report:

Agenda Item 6 of Agenda A on 6 November 2007.

Conflicts of interest:

None

Comments:

None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Service Plan Performance Review and Revised Budgets 2007/08
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Decision of:	Executive Councillor (Environmental & Waste Services) Colin Rosenstiel
Reference:	07/ENV/38
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	The Service Performance Review sets out performance for the first six months of 2007/08, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.
Why the decision had to be made (and any alternative options):	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.
The Executive Councillor's decisions:	Agreed a) To note performance against the objectives and targets of the services that report to this committee for the first six months of 2007/08 as shown in the Service Performance Review, Appendix D of the officer report. b) To approve the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2007/08 (shown in Appendix A of the officer report) for submission to Council.
Reasons for the decision:	These are contained in the officer report.
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.
Report:	Agenda Item 7 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

East Pit

Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/39
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	A response to a request for an update on the site from Councillor Durrant.
Why the decision had to be made (and any alternative options):	This report responds to a formal request from Councillor John Durrant to provide an update of the East Pit as a Travellers' transit site and to consider progress for the development of the Pit as an extension to the Lime Kiln Close Local Nature Reserve.
The Executive Councillor's decisions:	Agreed To note the contents of the report and to express general support for the bid by the Wildlife Trust for Bedfordshire, Cambridgeshire, Northamptonshire and Peterborough to secure funding through the central government Housing Growth Funding which includes acquisition of East Pit as part of the proposed Gog Magogs Countryside Project (Phase 1).
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.
Report:	Agenda Item 8 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Storey's Way Conservation Area Appraisal

Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/40
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Key
Matter for Decision:	The adoption of Storey's Way Conservation Area Appraisal as Planning Guidance.
Why the decision had to be made (and any alternative options):	Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990 imposes a duty on Local Planning Authorities (LPA's) to designate as conservation areas any 'areas of special architectural or historic interest the character or appearance of which it is desirable to preserve or enhance'.
The Executive Councillor's decisions:	Agreed <ol style="list-style-type: none">1) To amend the Appraisal in the light of the comments in the officer report2) To adopt the amended Storey's Way Conservation Area Appraisal as Planning Guidance.
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.
Report:	Agenda Item 9 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Public Art Framework (Projects and Art Commissions to be Funded through the Public Art Initiative Fund) and update on the preparation of a new Public Art Supplementary Planning Document
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Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/41
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	This report provides a summary of the preparation of a Public Art Framework and a new Public Art Supplementary Planning Document (SPD) which will replace the original Public Art Supplementary Planning Guidance (SPG) approved in 2002.
Why the decision had to be made (and any alternative options):	One of the principal benefits of preparing a new Public Art SPD supported by the Public Art Framework is in meeting the wider needs of Cambridge residents in all parts of the City. The Public Art Framework in particular can focus on the potential for providing public art in local neighborhoods in order to ensure a more balanced level of provision across the city.
The Executive Councillor's decisions:	Agreed To receive as information an update on the preparation of a Public Art Framework and the Public Art Supplementary Planning Document.
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.
Report:	Agenda Item 10 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Local Development Framework – Employment Land Review

Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/42
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	To consider the findings of the Employment Land Review.
Why the decision had to be made (and any alternative options):	As part of the new planning regime the City Council is required to undertake a systematic review of all employment land, to form part of the evidence base for the formulation of new planning policy in the Local Development Framework (LDF). This report informs members of the findings of the recently completed study undertaken for the Council by consultants Warwick Business Management Ltd.
The Executive Councillor's decisions:	Agreed 2.1 To consider the findings of the Employment Land Review (ELR). 2.2 That the ELR forms part of the evidence base in respect of the Core Strategy (Cambridge Development Strategy), Site Specific Allocations, and Development Control Policies Development Plan Documents (DPD's) and that it forms a material consideration in respect of the Council's consideration of emerging development proposals. 2.3 To authorise officers to continue to refine the data with consultants before final publication is agreed with the Executive Councillor, having consulted the Chair and Spokes. 2.4 To publish the final report on the Council's Web site. 2.5 To ask Council officers to consider and further evaluate sites put forward reporting to CMT and relevant committees as appropriate.
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.
Report:	Agenda Item 11 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Service Plan Performance Review and Revised Budgets 2007/08
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Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/43
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Non Key
Matter for Decision:	The Service Performance Review sets out performance for the first six months of 2007/08, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.
Why the decision had to be made (and any alternative options):	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.
The Executive Councillor's decisions:	Agreed a) To note performance against the objectives and targets of the services that report to this committee for the first six months of 2007/08 as shown in the Service Performance Review, Appendix D of the officer report. b) To approve the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2007/08 (shown in Appendix A of the officer report) for submission to Council.
Reasons for the decision:	As set out in the officer's report
Scrutiny consideration:	The Scrutiny Committee approved the recommendations by 5 votes to 0.
Report:	Agenda Item 12 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Joint Plan Making Arrangements - Section 29 Committee
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Decision of: Executive Councillor (Climate Change & Growth) Sian Reid
Reference: 07/ENV/44
Date of decision: 6 November 2007 **Recorded on:** 12 November 2007
Decision Type: Key
Matter for Decision: To consider and approve taking the next steps towards the creation of a joint planning policy committee for the fringe areas of Cambridge.

Why the decision had to be made (and any alternative options): Following the review of the Local delivery vehicle, Cambridgeshire Horizons, at the end of 2006, the local authorities were requested to develop joint planning arrangements. The City Council is working with Cambridgeshire Horizons, South Cambridgeshire DC and Cambridgeshire County Council to establish these arrangements for the major development areas around the fringes of Cambridge and at Northstowe. These arrangements include joint development control committees for the Cambridge fringes and Northstowe and proposals for a joint plan making committee (the Section 29 (S29) Committee) to oversee the fringe sites.

The Executive Councillor's decisions:

Agreed

1. To propose an amendment to the draft terms of reference with regard to the section on membership as follows: that the membership should have greater representation from the district councils in the proportions 5-5-3 with the County Council having 3 places or 6-6-4 with the County Council having 4 places and that the County Council representatives be drawn from the City Council and South Cambridgeshire District Council electoral divisions.
2. To endorse the following from the officer report:
 - a) "This requires that the County Council places within the S29 committee's competence the development and agreement of transport policies affecting and arising from the designated areas";
 - b) "There are various policy areas of the two District Council where their respective Local Development Frameworks support different standards, for example in relation to parking standards, allotments, and public art. Given the

urban nature of the intended development for the areas within the scope of the Joint Plan Making Committee, it would be beneficial to have a memorandum of agreement between the two councils, which establishes the relative weight to be given to policies that differ in this way.”

3. The draft terms of reference (as amended at 1 above) for a joint plan making committee for specified growth sites as the basis of joint negotiation with the Department of Communities and Local Government, together with Cambridgeshire County Council and South Cambridgeshire District Council.
4. To note that final proposals will be referred back to the Committee for further consideration and then to Council for decision.

Reasons for the decision:

At the Joint Strategic Growth Implementation Committee (JSGIC) on 11th September 2007, the draft terms of reference for the creation of a new joint plan making committee were considered. It was agreed that the report should form the basis for detailed discussions with Go-East, subject to the approval of the three relevant authorities: the County Council, South Cambridgeshire District Council and Cambridge City Council. A draft order would subsequently need to be formally agreed by each authority before Parliamentary approval.

Scrutiny consideration:

The Scrutiny Committee proposed an amendment to the Terms of Reference with which the Executive Councillor was in agreement.

The Scrutiny Committee agreed unanimously the recommendations for the Executive Councillor as amended.

The committee also endorsed two paragraphs from the officer report which the Executive Councillor also supported (see decision above).

Please also refer to the Scrutiny Committee minutes.

Report:

Agenda Item 14 of Agenda A on 6 November 2007.

Conflicts of interest:

None

Comments:

None

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Local Development Scheme

Decision of:	Executive Councillor (Climate Change & Growth) Sian Reid
Reference:	07/ENV/45
Date of decision:	6 November 2007 Recorded on: 12 November 2007
Decision Type:	Key
Matter for Decision:	To agree the draft Local Development Scheme.
Why the decision had to be made (and any alternative options):	The Council is under a statutory duty from the Planning & Compulsory Purchase Act 2004 to prepare and keep up to date a Local Development Scheme (LDS). The LDS sets out a programme for the production of planning policy and guidance documents. Following agreement by the Executive Councillor, the LDS will be submitted to the Government Office for the East of England for their consideration.
The Executive Councillor's decisions:	Agreed 2.1 The draft LDS attached at Appendix A of the officer report. 2.2 That the LDS be submitted to the Government Office and resolved that it be brought into effect four weeks after being so submitted unless the Government Office require changes or ask for more time to consider it. 2.3 That the Director of Environment & Planning be authorised to agree any changes required by the Government Office, subject to the agreement of the Executive Councillor (Climate Change & Growth) and consultation with the Chair and Spokes. 2.4 That if changes are required by the Government Office, and following the final agreement of the wording of the LDS, to resolve that the LDS shall have effect from a specified date to be agreed with the Director of Environment & Planning.
Reasons for the decision:	As above
Scrutiny consideration:	The Scrutiny Committee approved the recommendations by 6 votes to 0.
Report:	Agenda Item 15 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

Supply, installation, maintenance, support and upgrade of car park Pay on Foot and Associated Control Equipment (Phased approach)

Decision of: Executive Councillor (Climate Change & Growth) Sian Reid

Reference: 07/ENV/46

Date of decision: 6 November 2007 **Recorded on:** 12 November 2007

Decision Type: Key

Matter for Decision: To approve the procurement and expenditure for the project.

Why the decision had to be made (and any alternative options): There is a need to replace ageing pay-on-foot equipment in three of the city's car parks in order to:

- Begin a phased approach to standardising car park control equipment across the city's car park portfolio
- Upgrade existing equipment to provide additional options to payment by cash
- Improve and coordinate management information systems across the city's parking operations
- Develop the potential for increased automation and thereby reduce future operating costs, and improve customer service.

Alternative options considered were:

To do nothing. This will lead to increasing maintenance costs, increased dependence on staff to maintain and respond to equipment faults as the performance of the equipment continues to fail, and reduced customer satisfaction.

The Executive Councillor's decisions:

Agreed

Financial Recommendations To approve commencement of the project, which is already included in the Council's Capital Plan. The total capital cost of the project is estimated at £570K, funded as part of the Car Park Infrastructure and Equipment Replacement Programme (Capital Programme reference PR019). The revenue costs of the project are estimated to be £30K, and these are expected to self-financing i.e. funded from additional customer income.

Procurement recommendations – To approve the carrying out and completion of the procurement of Pay on Foot and associated Control Equipment, including a trial of Automatic Number Plate Recognition technology. If the quotation or tender sum exceeds the estimated contract value by more than 15% the permission of the Executive Councillor and Director of Finance will be sought prior to proceeding.

Reasons for the decision:	As set out in the project appraisal.
Scrutiny consideration:	The Scrutiny Committee approved the recommendations by 5 votes to 0.
Report:	Agenda Item 16 of Agenda A on 6 November 2007.
Conflicts of interest:	None
Comments:	None