

CAMBRIDGE CITY COUNCIL

Record of Decisions

STRATEGY FOR THE MANAGEMENT OF HOUSING RELATED ASSETS 2007-2010
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Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/27		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Key Decision.		
Matter for Decision:	This asset management strategy covers the period 2007 to 2010 (the date by which the Council should have attained the Government's Decent Homes standard) and supports the Council's Corporate Asset Management Plan.		
Why the decision had to be made (and any alternative options):	The plan concentrates largely on those activities relevant to the management of the Council's housing related assets but also touches on the wider housing context within the City and forms a component of the overall HRA business plan.		
The Executive Councillor's decision(s):	To adopt the strategy as set out in the report.		
Reasons for the decision:	These are described in the report.		
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.		
Report:	Agenda Item 5 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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LETTINGS POLICY FOR CHOICE BASED LETTINGS

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/28		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Key Decision.		
Matter for Decision:	To consider the reasons for approving the new Cambridge City Council lettings policy, in line with the sub regional agreement to adopt a Choice Based Lettings (CBL) Scheme in February 2008.		
Why the decision had to be made (and any alternative options):	To meet the agreement negotiated within the seven authorities involved in the sub regional scheme and the process of procuring an organisation to provide some aspects of the services necessary to operate CBL on their behalf.		
The Executive Councillor's decision(s):	<ol style="list-style-type: none">1) to adopt the new Cambridge City Council Lettings policy set out in Appendix 1 of the report.2) to note the forthcoming requirement for an urgent decision to be made in respect of the Choice Based Lettings service supplier contract and the recommendation by the Scrutiny Committee that the Chair of the Housing Management Board be an additional consultee on the decision.		
Reasons for the decision:	These are described in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0 subject to the following amendment: that the Chair of the Housing Management Board be an additional consultee on the decision.		
Report:	Agenda Item 6 of the Community Services Scrutiny Committee on 19 July 2007.		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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CAMBRIDGE CHALLENGE: SELECTING A STRATEGIC DELIVERY

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/29		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Key Decision.		
Matter for Decision:	The Executive Councillor agreed in November 2006 and January 2007 that the Council should participate in the Cambridge Challenge selection process. The Scrutiny Committee was asked to note the progress on appointment of a Strategic Partner to deliver the affordable housing across housing development sites at the Southern Fringe, NIAB and Northstowe.		
Why the decision had to be made (and any alternative options):	As set out in the report		
The Executive Councillor's decision(s):	To note the progress made as set out in the report.		
Reasons for the decision:	These are described in the report.		
Scrutiny consideration:	The Scrutiny Committee noted the recommendation set out in the report. (No vote was taken.)		
Report:	Agenda Item 7 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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FUTURE PROVISION OF SHELTERED HOUSING IN CAMBRIDGE

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/30		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Key Decision.		
Matter for Decision:	As part of the Countywide 'Best Value Sheltered Housing Green Paper' (Green Paper) process, District Councils were tasked, as the strategic leads, with developing a provision plan that demonstrates how localities will work towards achieving the provision targets proposed in the Green Paper. The deadline for submission of these plans was the 26 th April 2007.		
Why the decision had to be made (and any alternative options):	The outcomes of the discussions that have taken place following the submission of the City Council's response to the Green Paper and the preliminary provision plan (Appendix 1) required Executive Councillor approval.		
The Executive Councillor's decision(s):	1 to approve the preliminary Provision Plan for Cambridge, shown in Appendix 1 of the report, in line with the Green Paper proposals, within the context that the City Council continues to disagree with and does not accept the basis for the County Council's assessment of future sheltered housing needs in Cambridge. 2 to instruct officers to continue negotiations with the BVR Sheltered Housing Group and the Cambridgeshire Supporting People Team concerning the provision of long term floating support to older people.		
Reasons for the decision:	As set out in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 8 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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SUB-REGIONAL HOUSING MARKET ASSESSMENT

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/31		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	The Cambridge sub-region is carrying out a Strategic Housing Market Assessment (HMA) to assess the need and demand for housing, across all tenures, sub-regionally and on a local authority basis. The Council needs to consider output from the work carried out so far, and start explore what some of the implications of these outputs might be in terms of strategic planning for housing.		
Why the decision had to be made (and any alternative options):	To meet the requirements of the Cambridge sub-region Strategic Housing Market Assessment		
The Executive Councillor's decision(s):	<ol style="list-style-type: none">1. To endorse the work undertaken so far on the sub-regional Housing Market Assessment;2. That a further report be submitted to the Executive Councillor and Community Services Scrutiny Committee when the first stage of the Housing Market Assessment has been completed, to demonstrate in more detail its findings and identify key issues for future policy development.		
Reasons for the decision:	As set out in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 9 of the Community Services Scrutiny Committee on 19 July 2007.		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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REVENUE AND CAPITAL OUTTURN FOR 2006/07 (HOUSING PORTFOLIO)

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	07/CS/32		
Date of decision:	12 July 2007	Recorded on:	12 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	This report presents a summary of the 2006/07 outturn position (actual income and expenditure) for services within the Environmental & Waste Services portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2007/08 are identified.		
Why the decision had to be made (and any alternative options):	These decisions are part of the Council's budgetary framework.		
The Executive Councillor's decision(s):	<p>a) To agree that the carry forward requests, totaling £63,860 detailed in Appendix C be recommended to Council for approval.</p> <p>b) To seek approval from Council to carry forward capital resources to fund rephased capital spending of £274,000 from 2006/07 into 2007/08, as detailed in Appendix D.</p> <p>c) To seek approval from Council to carry forward capital resources to fund rephased capital spending of £1,141,000 from 2006/07 into 2007/08, in relation to the Housing Capital Investment Plan, as detailed in Appendix E and the associated notes.</p> <p>d) To seek approval from Council to carry forward £58,000 of Section 106 resources to fund rephased affordable housing development grants in 2007/08.</p> <p>e) To seek approval from Council for the revised Housing Capital Investment Plan for 2007/08, to include additional capital bids totaling £224,000 and funding reduction requests of £133,000 in 2007/08, and capital bids of £606,000 in 2008/09, as detailed in Appendix E and the associated additional notes.</p>		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 10 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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APPOINTMENTS TO OUTSIDE BODIES

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	07/CS/33		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	To appoint representatives to the following Outside Bodies Children and Young People Steering Group (1) and the Children and Young People Area Partnership (1)		
Why the decision had to be made (and any alternative options):	<p>These decisions are part of the Council's Decision Making process. Executive Councillors have reviewed the appointments made annually to public bodies and voluntary organisations (observer status). Other than those appointments which the Council is obliged to make, it is recommended that appointments be rationalised for 2007/08 to those organisations/partnerships which help the Council progress its Medium Term Objectives. Appointees should receive briefings from officers and liaise with the relevant Executive Councillor. The appointee should report back when appropriate to the relevant Scrutiny Committee.</p> <p>For those organisations that do not fit directly with Medium Term Objectives, it is recommended that the City Council no longer appoints. If approached or invited to apply, Councillors would continue to be at liberty to sit on any particular body in their own capacity.</p>		
The Executive Councillor's decision(s):	<p>Subject to further consideration at Strategy and Resources Scrutiny Committee, at the request of the Labour Group, to make the following appointments:</p> <p>Children and Young People Steering Group (1) Children and Young People Area Partnership (1) Councillor Sanders and Cllr Blair were appointed to these vacancies.</p>		
Reasons for the decision:	As part of the Council's Decision Making process		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations. No vote was taken.		
Report:	Agenda Item 10 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

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REVENUE AND CAPITAL OUTTURN FOR 2006/07 (COMMUNITY DEVELOPMENT & HEALTH PORTFOLIO)

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	07/CS/34		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	This report presents a summary of the 2006/07 outturn position (actual income and expenditure) for services within the Environmental & Waste Services portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2007/08 are identified.		
Why the decision had to be made (and any alternative options):	These decisions are part of the Council's budgetary framework.		
The Executive Councillor's decision(s):	a) To agree the carry forward requests, totaling £8,300 as detailed in Appendix C, be recommended to Council for approval. b) To seek approval from Council to carry forward capital resources to fund rephased capital spending of £258,000 from 2006/07 into 2007/08, as detailed in Appendix D.		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 12 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

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CAMBRIDGE CITY CREMATORIUM - QUESTIONNAIRE

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	07/CS/35		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	To approve the questionnaire be adopted to form part of wide ranging consultations with the various users of the Crematorium.		
Why the decision had to be made (and any alternative options):	Following risk assessment of the grounds, complaints from some memorial leaseholders and difficulties encountered during grounds maintenance users of the Crematorium, families were requested to remove all glass and breakable objects and refrain from planting within the communal memorial gardens. Full consultations are now to be undertaken to cover all aspects of the Crematorium, including extending the choice of memorials for the bereaved and asking their opinions on future developments.		
The Executive Councillor's decision(s):	Subject to 1) members submitting further comments and suggestions and 2) final consultation with all members of the Committee incorporating these suggestions, to approve the questionnaire for use as part of wide ranging consultations with the various users of the Crematorium.		
Reasons for the decision:	As set out in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation as amended above and set out on the agenda. No vote was taken.		
Report:	Agenda Item 13 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

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PROJECT APPRAISAL: EXPANSION OF MEMORIAL CHOICE

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	07/CS/36		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	To consider spending resources available on providing a wider range of memorial choice, with the introduction of a children's memorial area, a place for bereaved parents to visit, a new memorial garden and individual smaller gardens. It was recognised that there is a need for improvements to Bereavement Services by offering a wider memorial choice.		
Why the decision had to be made (and any alternative options):	Following scrutiny of the Business Plan in November 2006 the Executive Councillor for Community Development & Health approved a recommendation to review ways of improving memorial choice available to the public at Huntingdon and Newmarket Road Cemeteries and the Crematorium, subject to resources being made available to fund the initial investment.		
The Executive Councillor's decision(s):	To approve the implementation of the proposals and the timetables in the Project Appraisal and note that the I scheme is included in the current Capital Plan approved by Council in February 2007		
Reasons for the decision:	As set out in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation as amended above and set out in the report.		
Report:	Agenda Item 14 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

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JUNCTION SLA 2007/08

Decision of:	Councillor Nimmo-Smith, Leader (In the absence of Councillor Smith, Executive Councillor for Arts & Recreation)		
Reference:	07/CS/37		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	In January 2007 the Executive Councillor agreed to continue the City Council's funding agreement with the Junction at a level of £97,400 per annum for three years with effect from 1 April 2007. This agreement is subject to review if there is a substantial shift in the nature of the Junction's activities or programme during that time.		
Why the decision had to be made (and any alternative options):	Ordinarily a service level agreement is concluded between the Junction and the City Council prior to the beginning of the financial year. However it has been necessary to postpone this process this year since the Junction's future activities have been under review.		
The Executive Councillor's decision(s):	<ol style="list-style-type: none">1. To approve 20% discretionary rate relief until 31 March 20082. To invite members of the Scrutiny Committee's comments on the suggested amendments to the draft Service Level Agreement for the Junction as attached at Appendix A, and, taking these into account, agree the terms of the SLA.		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations as set out in the report. Recommendation 1 was approved by 6 votes to 0. No vote was taken on the second recommendation.		
Report:	Agenda Item 15 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Leader.		
Comments:			

CAMBRIDGE CITY COUNCIL

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APPOINTMENTS TO OUTSIDE BODIES

Decision of:	Councillor Nimmo-Smith, Leader (In the absence of Councillor Smith, Executive Councillor for Arts & Recreation)		
Reference:	07/CS/38		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	To appoint representatives to the following Outside Bodies The Junction (5) and the Folk Museum (2)		
Why the decision had to be made (and any alternative options):	<p>These decisions are part of the Council's Decision Making process. Executive Councillors have reviewed the appointments made annually to public bodies and voluntary organisations (observer status). Other than those appointments which the Council is obliged to make, it is recommended that appointments be rationalised for 2007/08 to those organisations/partnerships which help the Council progress its Medium Term Objectives. Appointees should receive briefings from officers and liaise with the relevant Executive Councillor. The appointee should report back when appropriate to the relevant Scrutiny Committee.</p> <p>For those organisations that do not fit directly with Medium Term Objectives, it is recommended that the City Council no longer appoints. If approached or invited to apply, Councillors would continue to be at liberty to sit on any particular body in their own capacity.</p>		
The Executive Councillor's decision(s):	<p>Subject to further consideration at Strategy and Resources Scrutiny Committee, at the request of the Labour Group, to make the following appointments</p> <p>The Junction: Cllrs Stuart and Ellis-Miller and 1 Labour Nominated representative</p> <p>The Folk Museum Cllr James and 1 Labour Nominated representative</p>		
Reasons for the decision:	As part of the Council's Decision Making process		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations. No vote was taken.		
Report:	Agenda Item 16 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Leader.		
Comments:			

CAMBRIDGE CITY COUNCIL

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REVENUE AND CAPITAL OUTTURN FOR 2006/07 (ARTS AND RECREATION PORTFOLIO)

Decision of:	Councillor Nimmo-Smith, Leader (In the absence of Councillor Smith, Executive Councillor for Arts & Recreation)		
Reference:	07/CS/39		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	The requests to carry forward funding arising from certain budget underspends.		
Why the decision had to be made (and any alternative options):	These decisions are part of the Council's budgetary framework.		
The Executive Councillor's decision(s):	1) To agree the carry forward requests, totaling £112,320 as detailed in Appendix C to be recommended to Council for approval. 2) To seek approval from Council to carry forward capital resources to fund rephased capital spending of £641,000 from 2006/07 into 2007/08, as detailed in Appendix D of the report.		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 17 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Leader.		
Comments:			

CAMBRIDGE CITY COUNCIL

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FUTURE DEVELOPMENTS AND FUNDING OPPORTUNITIES FOR JESUS GREEN

Decision of:	Councillor Nimmo-Smith, Leader (In the absence of Councillor Smith, Executive Councillor for Arts & Recreation')		
Reference:	07/CS/40		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	A project plan has been established and will aspire to make capital improvements to Jesus Green in order to conserve and improve the heritage value, increase audiences and opportunities for volunteering and to make improvements to skills, knowledge and training to allow improved management and maintenance. The City Council will be expected to make cash and non-cash contributions to this project as part of any bid to the HLF. These requirements are summarised in the report.		
Why the decision had to be made (and any alternative options):	The City Council has consulted on proposals to update and improve aspects of Jesus Green. Over the last few years, feedback and consultation has identified several issues and concerns, many of which link to tired or redundant facilities and underdeveloped potential for this valuable open space.		
The Executive Councillor's decision(s):	<ol style="list-style-type: none">1. To note the outcomes and recommendations of the PBA report 'The Future of Jesus Green';2. To note the work to be completed with funding from the Project Planning Grant from HLF;3. To approve the non cash contribution of £10750 and the cash contribution of £2700 for the Project Planning Grants, which will enable progression of design and feasibility to a Stage 1 Heritage Lottery Fund application;4. To instruct officers to bring a fully formatted scheme to West Central Area Committee and Community Services Scrutiny Committee prior to a formal stage one submission to HLF.5. To approve the timetable and scrutiny proposed in 3.2.7.		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations set out in the report by 6 votes to 0.		
Report:	Agenda Item 18 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Leader.		
Comments:			

CAMBRIDGE CITY COUNCIL

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PROJECT APPRAISAL - REFURBISHMENT TO JESUS GREEN PUMP-OUT STATION

Decision of:	Councillor Nimmo-Smith, Leader (In the absence of Councillor Smith, Executive Councillor for Arts & Recreation')		
Reference:	07/CS/41		
Date of decision:	19 July 2007	Recorded on:	19 July 2007
Decision Type:	Non-Key Decision.		
Matter for Decision:	Approval of a range of improvements to the Pump-out Station and the capital bid included in the 2007/08 budget cycle for a £60,000 refurbishment.		
Why the decision had to be made (and any alternative options):	Since 2005, routine discussions with the riverboat community, users of Jesus Green and nearby residents has revealed the need to improve the facilities at the Pump-out, primarily to reduce odour and improve functionality and reliability. Streetscene maintain the facility and in addition to the above points, the Head of Streetscene has raised concerns about design in relation to health and safety.		
The Executive Councillor's decision(s):	To approve capital spend on this project to improve and refurbish the existing boat foul waste disposal facility on Jesus Green for licensed moored boat dwellers and boating visitors to Cambridge City.		
Reasons for the decision:	As set out in the officer's report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations set out in the report by 6 votes to 0.		
Report:	Agenda Item 19 of the Community Services Scrutiny Committee on 19 July 2007		
Conflicts of interest:	No conflicts of interest were declared by the Leader.		
Comments:			