

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Renewing the Council's List of Approved Contractors**

**Decision of: Rod Cantrill, Executive Councillor for Customer Services & Resources**

**Reference:** 07/CS&R /01

**Date of decision:** 16 January 2007 (recorded on 16 January 2007)

**Decision Type:** Not a Key Decision

**Matter for Decision:** The Council's current Lists of Approved Contractors were set up in 2000 and are due to be renewed.

**Why the decision had to be made (and any alternative options):**

The lists are currently maintained in-house but this is a very time consuming activity and can be done more efficiently and effectively by Constructionline – the national pre-qualification service. Constructionline is a UK register of local and national construction and construction-related contractors and consultants that are pre-qualified to work in the public sector. The service will be free to the Council although contractors wanting registration will be required to pay an annual fee to Constructionline.

**The Executive Councillor's decision(s):**

**Agreed:**

- 2.1 To approve the use of Constructionline to hold and maintain the Council's list of Approved Contractors.
- 2.2 To approve the pre-qualification criteria of Constructionline registration and CHAS accreditation for all contractors on the Council's List of Approved Contractors.
- 2.3 To approve the issuing of an advertisement inviting applications for the Council's list of Approved Contractors in accordance with Paragraph 7 of Part 4G of the Constitution (the Contract Procedure Rules).
- 2.4 To approve the use of the Approved List of Contractors to a value of £500,000 for all construction work carried out by the Council. "Construction related" services are, by and large, services within the meaning of the EU Regulations. We have said in the revised contract regulations that we would only use the Approved List for this type of service to a maximum value of £75,000.

**Reasons for the decision:** Detailed in the officer's report.

**Scrutiny consideration:** The Scrutiny Committee did not request pre-scrutiny of this decision.

**Report:** Agenda Item B2 – 16 January 2007.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:**