

To: Councillors Blackhurst, Bradnack, Boyce (Chair),  
Hart, C. Rosenstiel (Vice-Chair) and Ward.  
Alternate: Reid



*Placed on public deposit on Tuesday 28 August.*

## **CIVIC AFFAIRS COMMITTEE**

**Date:** Wednesday 5 September 2007

**Time:** 6.00pm

**Place:** Committee Room 1, The Guildhall

**Contact:** Gary Clift

**Direct Dial:** (01223) 457011

### **AGENDA**

1 **[MINUTES](#)**

To confirm the minutes of the meeting held on 27 June 2007

**Pages 1-4**

2 **APOLOGIES FOR ABSENCE**

3 **DECLARATIONS OF INTEREST**

4 **PUBLIC QUESTION TIME** – see below for detail of the scheme and other public information.

5 **[AUDIT COMMISSION ANNUAL GOVERNANCE REPORT](#)**

**Attached separately**

(contact officer – David Horspool 01223 458132)

6 **[DELEGATION OF FUNCTIONS UNDER CHAPTER 1 OF PART 1 OF THE HEALTH ACT 2006](#)**

**Pages 5-8**

(contact officer – Simon Pugh 01223 457401)

7 **[INTERNAL AUDIT REPORT: COMPLIANCE WITH LAWS AND REGULATIONS](#)**

**Pages 9-11**

(contact officer – Simon Pugh 01223 457401)

## 8 REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS

**Pages 13-25**

((contact officer – Simon Pugh 01223 457401)

### **Public Speaking**

You can ask questions or make a statement on an issue included on the agenda above, or on an issue which is within the Committee's terms of reference. Questions are normally asked during the slot on the agenda at the beginning of the meeting. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

### **Emergency Evacuation**

In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard.

Do not attempt to use the lifts. Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.

**The next meeting of Civic Affairs Committee is scheduled  
for Wednesday 21<sup>st</sup> November 2007 at 6pm.**