

## Joint Development Control Committee: Cambridge Fringes

### Membership

#### Cambridge City Council:

Baker (spokesperson), Blair, Blencowe, Durrant, Reid, Smart. Alternate: Ward

#### South Cambridgeshire District Council:

Bygott, Hunt, Kindersley, Mason, Nightingale, Smith

#### Cambridgeshire County Council:

Harrison, Kenney, McCraith, Turner

Published: Tuesday 10 July 2007

**Date:** Wednesday 18 July 2007

**Time:** 12 noon

**Place:** Committee Room 1, The Guildhall

**Contact:** Gary Clift Ext: 7011

### **AGENDA**

#### **1 Election of Chair and Vice Chair**

The Committee is asked to note the proposal in item 4 below re Chair and Vice Chair.

#### **2 Apologies**

#### **3 Declarations of Interest**

Members are asked to declare at this stage any interests, which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from their Head of Legal Services before the meeting.

#### **4 [Terms of Reference/Standing Orders](#)**

The terms of reference and standing orders for the joint committee are attached to this report. There are two issues that the Committee is asked to consider, which would require amendment to the standing orders.

## **RECOMMENDATIONS**

That the Committee consider whether the standing orders should be amended to provide that the Chair and Vice-Chair should be from different councils.

That the quorum set out in the standing orders is amended so that South Cambridgeshire District Councillors do not need to attend meetings in respect of applications for which they do not have voting rights.

### **5 Scheme of Delegation**

Report attached of the Head of Legal & Democratic Services, Cambridge City Council.

### **6 Dates, times and location of future meetings**

The Joint Committee is asked to consider and agree (or alter) the following:

- 1) Either a four or six week meetings cycle commencing in early October 2007. The day and time of the meetings should be predictable. Account needs to be taken of meetings already in the calendar of the respective authorities and this information will be circulated prior to the meeting to help the Committee's decision.
- 2) Meetings will be cancelled no later than 7 days before the scheduled meeting date.
- 3) The Committee may meet informally before October for briefings/training etc.
- 4) The default meeting venue is The Guildhall.

### **7 Training**

In addition to Member Briefings when appropriate (and the Joint Committee may want to decide what time of day should these be) a paper produced by the Democratic Services Manager at South Cambridgeshire District Council is attached for discussion.

## **Information for the Public**

### **Public attendance at Meetings**

You are welcome to attend meetings as an observer, although it may be necessary to ask you to leave the room during the discussion of matters, which are described as confidential on the agenda.

### **Public Speaking**

Members of the public who want to speak (n/a for this meeting - about an

application on the agenda for this meeting) may do so, if they have submitted a written representation within the consultation period relating to the application and notified the Committee Manager that they wish to speak by **12.00 noon on the day before** the meeting.

### **Emergency Evacuation**

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Do not attempt to use the lifts.

Do not attempt to re enter the building until given the all clear by a member of the City Council staff. City Council staff will provide assistance with leaving the building.