



Cambridge City Council

Housing Management Board

Scrutiny Committee Members: Councillors Armstrong, Blair, Blencowe, Herbert, James, Kightley, Levy, Pitt, Walker Cllr J Rosenstiel (Alt)	Agenda A
Tenant Reps: Tony Barnes (Chair), Diane Best, Brian Haywood, John Marais, Terry Sweeney and Anna Vine-Lott	
Executive Councillor for Housing: Cllr Smart	

Agenda despatched and placed on public deposit: Wednesday 20 June 2007

Date: Monday, 2 July 2007

Time: 5.30pm

Place: The Guildhall

Contact: Gary Clift **Direct Dial:** 01223 457011

1 [Minutes](#)

To approve the minutes of meeting held on 19 March 2007 as a correct record.

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2 **Apologies**

To receive any apologies for absence.

3 **Declarations Of Interest**

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

4 **Public Questions** (See information below)

5 **To nominate three tenants/leaseholders' representatives to Community Services Scrutiny Committee for municipal year 2007/08.**

The elected tenants and leaseholders on the Housing Management Board shall be invited to nominate three tenants or leaseholders to

Community Services Scrutiny Committee to contribute to its discussions in respect of the Committee's housing scrutiny responsibilities.

**Key
Decisions**

- 5 [Review the Conditions of Tenancy](#)
(Contact: Sandra Farmer, Area Housing Manager 01223 458312)
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- 6 [Talbot House Refurbishment](#) (Contact Officer: Will Barfield,
Partnering Manager 01223 457843)
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- 7 [Use of additional Housing Revenue Account Resources 2007/08](#)
(Contact Officer: Julia Hovells Finance Officer 01223 457822)
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**Non Key
Decisions**

- 8 [Revenue and capital outturn, carry forwards and significant variances 2006/07](#)
(Contact officer: Julia Hovells, Finance Officer 01223 457822)
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- 9 [Leasehold Services Review](#)
(Contact officer: Andrew Latchem, Area Housing Manager 01223 458402)
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- 10 [Right to Buy repurchases – right of first refusal](#)
(Contact officer: Bridget Keady Strategy Officer 01223 457962)
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- 11 [Energy services provision at start of tenancy](#)
(Contact officer: Sam Griggs Home Energy Officer 01223 457960)
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- 12 [Progress and performance in resident involvement](#)
(Contact officer: Marella Buckley, Principal Tenant Participation Officer 01223
458325)
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- 13 [Write-off of tenant arrears](#)
(Contact officer: Julia Hovells, Finance Officer 01223 457822)
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- 14 [Achieving a two star housing service](#)

(Contact officer: Liz Bisset, Director of Community Services 01223 457852)
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**The following reports (nos. 14 to 21) are for the Board's information.
There are no decisions required for the Executive Councillor.**

- 15 [Simons House: pre-submission as bid to 2008/10 Housing Corporation National Affordable Housing](#)
(Contact officer: Ian Christmas, Head of Community Services Strategy 01223 457948)
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- 16 [Introductory Tenancies – 12 month review](#)
(Contact: Sandra Farmer, Area Housing Manager 01223 458312)
Page 113
- 17 [Communal Cleaning – 12 month review](#)
(Contact: Sandra Farmer, Area Housing Manager 01223 458312)
Page 117
- 18 [Performance Monitoring 2007/08](#)
(Contact officer: Catherine Buckle, Strategy Officer, 01223 457837)
Page 123
- 19 [Decent Homes – Audit outcome](#)
(Contact officer: Bob Hadfield 01223 457831)
Page 127
- 20 [Mansel Court – project update](#)
(Contact officer: Bob Hadfield 01223 457831)
Page 131
- 21 [Self Financing of the HRA – Financial Freedoms](#)
An update has been requested by Mr John Marais
(Contact officer: David Craig, Business Manager 01223 457821)
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22 Date and time of meetings

The Committee is asked to confirm whether meetings continue to be at 5.30pm on Mondays and if so, whether the meeting scheduled for 5 November (Bonfire night) remains or is moved to the following Monday as representations have been received in past years about avoiding certain dates in the calendar.

Information for the public

Next scheduled meeting

See agenda item 21.

Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

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Do not attempt to use the lifts.

Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.