

To: Councillors Bradnack, Boyce (Chair), Hart, C. Rosenstiel  
(Vice-Chair) and Ward.  
Alternate: Reid



*Placed on public deposit on Thursday 3 May.*

## **CIVIC AFFAIRS COMMITTEE**

**Date:** Monday 14 May 2007

**Time:** 6.00pm

**Place:** Committee Room 1, The Guildhall

**Contact:** Gary Clift

**Direct Dial:** (01223) 457011

## **AGENDA**

### **1 MINUTES**

To confirm the minutes of the meeting held on 4 April 2007:

[For adoption by Council](#)    [For the information of the Council](#)

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

### **4 PUBLIC QUESTION TIME – see below for detail of the scheme and other public information.**

### **5 NOMINATIONS FOR LEADER OF THE COUNCIL AND EXECUTIVE COUNCILLORS**

The Council will be required to elect a Leader and an Executive, currently of seven Executive Councillors. The portfolios comprise:

Executive Councillor for Arts & Recreation  
Executive Councillor for Customer Services & Resources  
Executive Councillor for Community Development & Health  
Executive Councillor for Environmental Services  
Executive Councillor for Housing  
Executive Councillor for Planning & Transport

The Civic Affairs Committee is requested to recommend nominations for the positions of Leader and Executive Councillors for the consideration of Council on 24th May.

**For decision**

### **6 NOMINATIONS FOR COMMITTEES FOR THE MUNICIPAL YEAR 2007/08**

Members are reminded that the rules on political balance set out in the Local

Government and Housing Act 1989 will be applied to both scrutiny and regulatory committee composition so that, once the size of committees has been determined, the division of seats among the groups will be automatic and the Council **must** appoint those members which each group puts forward for its seats.

In considering the allocation of **committee** places to political groups, the Council is legally required to take into account the following principles:

- (1) that the controlling group should have a majority of seats on each committee
- (2) that the total number of committee places allocated to each political group must be in proportion to the number of members of that group on the Council.
- (3) that on each committee the number of places allocated to each political group must be in proportion to the number of members of that group on the Council.

The order of precedence of these principles is the order in which they are given - ie (1) takes highest priority, then (2) then (3).

#### (i) **Scrutiny Committees**

The table below lists the Scrutiny Committees which are to be appointed by Council. The current numbers column refers to the current size of the committee for illustrative purposes. No member of the Executive may sit on the Scrutiny Committees.

The Civic Affairs Committee is requested to make proposals to Council on the size of the Scrutiny Committees and make nominations to each.

<b>SCRUTINY COMMITTEE</b>	<b>NOMINATION(S)</b>	<b>CURRENT NUMBERS</b>
STRATEGY & RESOURCES (New - by merging Strategy and Customer Services & Resources)	Liberal Democrats Labour	= Total
CITY CENTRE DEVELOPMENT	Liberal Democrats Labour	4 2  = 6 Total
COMMUNITY SERVICES	Liberal Democrats Labour	7 3  = 10 Total
ENVIRONMENT	Liberal Democrats Labour	6 3  = 9 Total
HOUSING MANAGEMENT BOARD (Councillors alongside six elected tenant/leaseholder representatives)	Liberal Democrats Labour	6 3  = 9 Total

## (ii) Regulatory Committees/Joint Committee

The table below lists the Regulatory Committees/Joint Committee which are to be appointed by, and/or nominated to, Council on 24 May.

The Civic Affairs Committee is requested to make proposals to Council on the size of the Regulatory Committees and to make nominations.

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS
PLANNING	Liberal Democrat Labour	6 3 = 9 Total
CIVIC AFFAIRS	Liberal Democrat Labour	4 2 = 6 Total
EMPLOYMENT APPEALS SUB (each meeting is made up of any three from this Sub Committee)	Liberal Democrat Labour	4 2 =6 Total
STANDARDS COMMITTEE  (the External Members/alternate External Members are content to be re-appointed for the ensuing year)	Liberal Democrat Labour  External Members	4 2 = 6 Councillors 2
CAMBRIDGE ENVIRONMENT & TRANSPORT AREA JOINT	Liberal Democrat Labour	4 2 = 6 Total
LICENSING COMMITTEE	Liberal Democrat  Labour	8  4

(iii) **AREA COMMITTEES** – The Committee is requested to recommend that Council appoint four Area Committees (East, North, South, West/Central) with membership made up of those members representing a ward within the relevant Area Committee.

**For decision**

## 7. **NOMINATIONS FOR CHAIRS AND VICE CHAIRS OF SCRUTINY & REGULATORY COMMITTEES**

The Civic Affairs Committee is requested to make nominations for the positions listed below for the consideration of Council on 24 May.

### **Chairs and Vice-Chairs of Scrutiny Committees**

Strategy & Resources  
City Centre Development  
Community Services  
Environment

Housing Management Board (for either role the holder need not be a Councillor)

### **Chairs and Vice-Chairs of Regulatory Committees**

Civic Affairs  
Employment Appeals Sub  
Licensing  
Planning  
Standards

**For decision**

## **8 AMENDMENT TO CONSTITUTION**

The financial levels in the Council's Constitution criteria for Key Decisions have not been amended since 2005. Members are asked to recommend to Council the changes below **(current figures struckthrough)**

12.3.1 **Key decisions.** A "key decision" means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of ~~£250,000~~£300,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is the proposal to let a contract for a particular type of work. The subsequent decision to award the contract to a specific contractor will not be a key decision provided the value of the contract does not vary above the estimated amount by more than 10% for contracts with a value of ~~£250,000~~£300,000 to £1Million or 5% for contracts of over £1 Million.

OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of ~~£500,000~~£600,000.

**For decision**

## **9 HONORARY COUNCILLORS**

To consider any nomination for recommending to Council on 24 May.

## **10 MEMBERS ALLOWANCES**

To recommend amendments to Council following decisions taken at Council on 19 April and any changes required following the elections (to follow).

## **11 [JOINT PLANNING ARRANGEMENTS - MAJOR GROWTH SITES](#)**

Report by Head of Legal & Democratic Services/Director of Environment & Planning

[Map of Cambridge East](#)  
[Map of Northern Fringe](#)  
[Map of North West Cambridge](#)

## [Map of Southern Fringe](#)

### **Public Speaking**

You can ask questions or make a statement on an issue included on the agenda above, or on an issue which is within the Committee's terms of reference. Questions are normally asked during the slot on the agenda at the beginning of the meeting.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

### **Emergency Evacuation**

In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard.

Do not attempt to use the lifts. Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.

**The next meeting of Civic Affairs Committee is scheduled  
for Wednesday 27 June 2006 at 6pm.**