



Customer Services & Resources Scrutiny Committee

<p>Scrutiny Committee Members: Councillors Blackhurst, Bradnack, Ellis-Miller, Hughes, Hymans, Liddle (Vice-Chair), McPherson, J. Rosenstiel, Taylor (Chair). James (alt)</p> <p>Executive Councillor Customer Services & Resources: Cllr Cantrill</p>	<p>Agenda</p> <p>A</p>
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Agenda despatched and placed on public deposit: 4 January 2007

Date: Tuesday 16 January 2007

Time: 5.00pm

Place: Committee Room 1

Contact: Liz Whitcher

Direct Dial: 01223 457015

Agenda A

1 **Minutes**

To approve the minutes of the last meeting on 14 November 2006 as a correct record.

2 **Apologies**

To receive any apologies for absence.

3 **Declarations Of Interest**

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

4 **Public Questions**

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

5 KEY DECISION [Service Plans for 2007/08, Revenue and Capital Budgets 2006/07 \(Revised\), 2007/08 and 2008/09 \(Forecast\)](#)

(Contact Linda Thompson, Accountant, telephone 01223 458144)

2007/08 Service Plans:

- [Accountancy and Support Services](#)
- [City Services External Trading](#)
- [Customer Access Strategy](#)
- [Democratic Services](#)
- [Economic Development & Tourism \(part\)](#)
- [Human Resources](#)
- [Internal Audit](#)
- [ICT Contract Management](#)
- [Legal Services and Land Charges](#)
- [Procurement](#)
- [Property and Building Services](#)
- [Reception & Office Services](#)
- [Revenue and Benefits Services](#)

Non- Key Decision for pre-scrutiny

The following item has been referred to the committee by the Executive Councillor for scrutiny before he makes a decision

6 NON KEY DECISION [Review of Level of Support Provided by the Council to Cambridge United Charities](#)

(Contact Officer: Margaret Walker, Director of Central Services, 457301)

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7 KEY DECISION [People Strategy](#)

(Contact Officer: Jackie Condon, Head of Human Resources, 458101)

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8 KEY DECISION [Office Accommodation Strategy](#)

(Contact Margaret Walker, Director of Central Services, 457301)

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9 NON KEY DECISION [Cash Allocation Interface](#)

(Contact John Frost, Head of Revenue Services, 457701)

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Exclusion of the press and public

Before considering **the appendices only** to the next items on this agenda, the Committee is recommended to exclude members of the public from the meeting on the grounds that, if they were present, there would be disclosure to them of information defined as exempt from publication by Category 2 and 3 as defined in the Local Government (Access to Information) (Variation) Order 2006.

Key Decisions

10 KEY DECISION [Disposal of Small Sites for Affordable Housing](#)

(Contact: John Cowin, Head of Property & Building Services, 457431)

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11 KEY DECISION [Rees Thomas School Site](#)

(Contact: John Cowin, Head of Property & Building Services, 457431)

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Information for the public

Next scheduled meeting

The next meeting of the Customer Services & Resources Scrutiny Committee is scheduled for **27 March 2007**.

Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Emergency Evacuation In the event of a fire or other emergency you will hear a continuous ringing alarm. You should leave the building by the nearest exit and proceed to the assembly point in St Mary's Passage on the left hand side of Great St Mary's churchyard. Do not attempt to use the lifts. Do not attempt to re enter the building until given the all clear by a member of the City Council Staff. City Council staff will provide assistance with leaving the building.