

CAMBRIDGE CITY COUNCIL

Record of Decisions

2006/07 Performance Review and Revised Revenue and Capital Budgets – Community Development & Health Portfolio

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	06/CS/41		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non Key Decision.		
Matter for Decision:	The Service Performance Review sets out performance for the first six months of 2006/07, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.		
Why the decision had to be made (and any alternative options):	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.		
The Executive Councillor's decision(s):	Agreed: a) To note performance against the objectives and targets of the services that report to this portfolio holder for the first six months of 2006/07 as shown in the Service Performance Review, Appendix D of the officer report. b) To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2006/07 (shown in Appendix A of the officer report) for submission to Council.		
Reasons for the decision:	These are described in the report.		
Scrutiny consideration:	The Scrutiny Committee approved the recommendations. (no vote was taken)		
Report:	Agenda Item 5 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

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Record of Decisions

Project Appraisal: Replacement of Dec – Children and Youth Bus

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	06/CS/42		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	This project appraisal proposed a replacement second hand bus for the Dec mobile children and youth bus.		
Why the decision had to be made (and any alternative options):	The current Dec bus is no longer financially and environmentally viable and an action to replace it was included in the 2006/07 Annual Statement. The Executive Councillor for Community Development and Health agreed the need for a project appraisal on a replacement for the Dec following a report to the July meeting of the Community Services Committee on s106 priorities for Community Development.		
The Executive Councillor's decision(s):	To approve the purchase and equipping of a replacement for the Dec, child and youth bus at an estimated cost of £134000, using s106 resources from the Community Development budget.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 6 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Project Appraisal: Refurbishment of King George V Recreation Ground Pavilion

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	06/CS/43		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	To refurbish and expand the King George V Recreation Ground Pavilion to improve its capacity to support the use of the recreation ground and to provide a local community facility for children and young people, in particular.		
Why the decision had to be made (and any alternative options):	Improvements to the Pavilion were agreed as part of the Southern Fringe Community Facilities Strategy considered by the Environment Scrutiny Committee in March 06. The project also contributes to the Medium Term Objective to: "Maintain a healthy, safe and enjoyable city for all, with thriving and viable neighbourhoods. The scope of the improvements includes enlarging the hall space, creating a new kitchen, toilets, storage, loggia and entrance. Electrical, heating, insulation and water services (including rainwater installations) would be replaced. Further details of the proposed project are contained in the attached appraisal.		
The Executive Councillor's decision(s):	To approve the refurbishment and extension of the King George Vth Recreation Ground Pavilion at an estimated cost of £258000 with £158000 of the costs to be found from s106 resources for Community Development and the balance of £100000 from S106 funds for Open Space and Recreation.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 7 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Crematorium Business Plan

Decision of:	Councillor Stuart, Executive Councillor for Community Development & Health		
Reference:	06/CS/44		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	The business plan sets out the vision of the service in 2012 and beyond. It brings together the need to modernise the service and the need to take care of the environment. At the same time it assesses the agenda of Best Value and explores the council's options in respect of service delivery. In addition there is a bold initiative on the provision of cutting edge services, including green burial and the provision of more memorial choices.		
Why the decision had to be made (and any alternative options):	The plan deals with the statutory commitments needed for the mercury abatement requirements of Defra in the United Kingdom.		
The Executive Councillor's decision(s):	To agree the schedule set of actions set out below.		
Reasons for the decision:	As set out in the report		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 8 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

Crematorium Business Plan - Schedule of actions agreed by the Executive Councillor

1.1.1 Service provision

- That the indicative value needs updating given the capital expenditure now required, but it is recommend that Cremation Services continue to be provided by the in house team e.g. under the existing arrangements, for the foreseeable future.

1.1.2 Mercury abatement

- That the Crematorium abate 100% of mercury emissions by 2012, subject to appropriate financial resources being available to fund the investment, and Council's approval of the capital expenditure.
- Delegate authority to the Director of Finance, in conjunction with the Director of Community Services, to:
 - Determine the most appropriate financial year for the work to commence, taking account of the availability of financial resources, the Council's VAT position and the legislative timetable.

- Consider the number of cremators to be replaced, as part of the mercury abatement work, ensuring that this takes account of issues arising from the proposed energy management review.
 - Authorise the officers to issue a tender, or tenders and to appoint a contractor, or contractors to undertake the work necessary to achieve abatement in accordance with the Council's contract procedure rules.
 - Authorise officers to issue a tender, or tenders and to appoint a civil engineer(s) to undertake associated building works, required for the structure of the buildings prior to installing the abatement plant above.
- Consider, when further information becomes available, the future viability of the scheme to trade emissions, to decide on whether to join such a scheme and potentially receive some income.

1.1.3 Cemetery safety and memorial management

- Consider as part of the 2007/08 budget cycle the need for additional staffing resources to assist with the inspection of memorials.

1.1.4 Instigate proposals to install a memorial garden

- Request that managers review ways of improving memorial choices available to the public at the Huntingdon and Newmarket Road sites, subject to appropriate resources being made available to fund the initial investment, in future budget rounds. This improvement also creates revenue potential; an example of known performance in an East Anglia location is within the business plan.

1.1.5 Charter for the bereaved

- To take action to rectify the poor position of Cambridge in the national league table by improving choice, access, care and standards of maintenance. This can be achieved by adopting the principles of the charter.

1.1.6 Green burial

- Request that managers investigate (further developing the option at Huntingdon Road) the introduction of green burials at a satellite location of Newmarket Road, and discuss the options in this area with Members in the future; providing local services to the bereaved, offering choice.

1.1.7 Grounds maintenance

- Request that managers involved in the provision of grounds maintenance services produce the specification of the work currently being carried out at the Cemeteries and Crematorium.
- Allow managers to use this detailed specification to obtain quotes from the existing and other service providers, in order to identify whether the current service provides value for money.
- Report back on the outcome of this work within 12 months.

1.1.8 Energy management review and action

- Delegate to Managers the authority to look at ways of improving energy consumption at the crematorium, for example introducing the 72 hour cremation rule, or reducing the number of cremators. Ensure that this work is completed in advance of any capital investment and inform the Executive Councillor of the outcome of this work. The opportunity to make significant savings is there, plus environmental improvements.

1.1.9 Service improvements

- That the Cemeteries and Crematorium Manager explore further the options for extending service provision as outlined in the report. In particular, the possibility of catering, floral shop and DIY funerals. Discuss with private providers the concept of providing these services. If considered appropriate a business plan to be prepared and presented to the Council in due course.

1.1.10 General Health and Safety

- Create tailored Health and Safety Policies using resources such as ICCM 'Comply' system. The Cemeteries and Cremation Manager to be authorised to explore the options of providing this within operating revenue by means of purchasing the DVD suite.

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2006/07 Performance Review and Revised Revenue and Capital Budgets – Housing Portfolio

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	06/CS/45		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	The Service Performance Review sets out performance for the first six months of 2006/07, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.		
Why the decision had to be made (and any alternative options):	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.		
The Executive Councillor's decision(s):	Agreed: a) To note performance against the objectives and targets of the services that report to this portfolio holder for the first six months of 2006/07 as shown in the Service Performance Review, Appendix D of the officer report. b) To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2006/07 (shown in Appendix A of the officer report) for submission to Council. c) To Approve, with any amendments, the revised Housing Investment Plan for 2006/07 (shown in Appendix E and the associated notes), for submission to Council.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 9 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Home Energy Strategy

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	06/CS/46		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	To approve the Home Energy Action Plan, as set out in the officer's report.		
Why the decision had to be made (and any alternative options):	As set out in the officer's report.		
The Executive Councillor's decision(s):	To approve the content and action plan of the Home Energy Strategy.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 10 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

The Cambridge Challenge – Proposals To Select An Affordable Housing Delivery Partner For Key Sites

Decision of:	Councillor Smart, Executive Councillor for Housing		
Reference:	06/CS/47		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	The Council, as a key stakeholder, has been invited by the Housing Corporation to participate in the selection process of a an affordable housing delivery partner. Specifically, to help to develop the prospectus and criteria for assessment, and to participate in the analysis of bids received.		
Why the decision had to be made (and any alternative options):	As set out in the officer's report		
The Executive Councillor's decision(s):	Agreed <ul style="list-style-type: none">• t support the Cambridge Challenge• to ask the Director of Community Services to engage in working in partnership with the Housing Corporation and others to select a Single delivery partner, and to report back on that selection in Spring 2007.• to consider the broad criteria which reflect Council policy, which would be requested to be included in the selection of the partners.• to bring back a report with details of the selection criteria and process, for comment, in January.• to bring back a report on the outcome of the selection process in March.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 11 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

2006/07 Performance Review and Revised Revenue and Capital Budgets – Arts & Recreation Portfolio

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/48		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	The Service Performance Review sets out performance for the first six months of 2006/07, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met		
Why the decision had to be made (and any alternative options):	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.		
The Executive Councillor's decision(s):	Agreed: a) To note performance against the objectives and targets of the services that report to this portfolio holder for the first six months of 2006/07 as shown in the Service Performance Review, Appendix D of the officer report. b) To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2006/07 (shown in Appendix A of the officer report) for submission to Council.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 12 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Cambridgeshire Horizons Arts And Culture Strategy

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/49		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	<p>Cambridgeshire Horizons commissioned this strategy, which was launched in July 2006. Four reports were considered by Strategy Scrutiny Committee at its meeting of 10 July 2006, and the Leader endorsed the general direction of the strategies.</p> <p>He also agreed that further work be undertaken by officers in consultation with members in order to determine the relative importance of arts and culture facilities and sports facilities within the growth agenda and the resources which the Council is prepared to allocate to help to deliver the sub-regional strategies. It was determined that the status of these two strategies be agreed by the Executive Councillor for Arts and Recreation following this work and consideration by Community Services Scrutiny Committee.</p>		
Why the decision had to be made (and any alternative options):	As set out in the officer's report		
The Executive Councillor's decision(s):	<ol style="list-style-type: none">a) to endorse the general direction of the reportb) to endorse further investigation of the feasibility of a long-term plan to develop a new purpose-built concert hall as outlined at 3.7c) to endorse work with Cambridgeshire Horizons and the Greater Cambridge Partnership (GCP) in their efforts to establish a sub-regional cultural partnership and sub-regional funding and investment strategies as outlined at 3.9d) to endorse further collaboration with Cambridge University and other local and regional organisations and agencies in order to promote wider public access to and enjoyment of museums in the city as outlined at 3.10, and to seek to strengthen funding input from other partners in this respecte) to endorse further investigation of the potential to take steps to create a more favourable environment for the establishment of successful creative and cultural industries in the city, in conjunction with other officers and appropriate external agencies including the city's two universities as outlined at 3.13		

Reasons for the decision:	As above
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.
Report:	Agenda Item 13 of the Community Services Scrutiny Committee on 16 November 2006
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	

CAMBRIDGE CITY COUNCIL

Record of Decisions

Folk Festival Box Office

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation	
Reference:	06/CS/50	
Date of decision:	16 November 2006	Recorded on: 23 November 2006
Decision Type:	Non-Key Decision.	
Matter for Decision:	Options and issues regarding the Folk Festival box office due to the unprecedented demand of tickets in 2006 and issues around the supply of tickets as detailed in the officer's report	
Why the decision had to be made (and any alternative options):	As set out in the officer's report	
The Executive Councillor's decision(s):	To note the plans being put in place for Folk Festival ticket sales in 2007 and the options still under consideration.	
Reasons for the decision:	As above	
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.	
Report:	Agenda Item 14 of the Community Services Scrutiny Committee on 16 November 2006	
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.	
Comments:		

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Record of Decisions

Scope of Sports Strategy 2007-12

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/51		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	Outcomes from the existing strategy, and drivers for future consideration in developing a revised approach, as well as a timetable for consultation, analysis and decision-making		
Why the decision had to be made (and any alternative options):	<p>The Executive Councillor for Community Development and Leisure approved the 2002-7 Sports Strategy in March 2003. The strategy reflected upon and responded to the outcomes of the Best Value Review of Sports Services in 2002 from which the authority was awarded a 'two star, uncertain prospects for improvement' assessment by the Audit Commission.</p> <p>The 2002-7 Sports Strategy has four key themes:</p> <ul style="list-style-type: none">▪ Improving access to facilities and services▪ Developing better basic services at our facilities▪ Considering the contribution of sport to the wider agenda▪ Improving support for community sport		
The Executive Councillor's decision(s):	Approve the proposed scope, timeframe and resource requirements identified in the report.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 15 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

A Major Sports Facilities Strategy for The Cambridge Sub Region

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/52		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	To clarify the purpose of the Major Sports Facilities Strategy for the sub-region, one of four 'Quality of Life' documents commissioned by Cambridgeshire Horizons.		
Why the decision had to be made (and any alternative options):	As set out in the officer's report.		
The Executive Councillor's decision(s):	Agree to <ul style="list-style-type: none">▪ Support the direction proposed by the strategy▪ Acknowledge the listing of the strategy in the Schedule of Material Guidance as part of the Local Development Scheme▪ Endorse support in principle for improvement to sub regional sports provision by instructing the Head of Active Communities to provide a maximum of 50 hours of officer support each year for the next three years to support implementation of the strategy and the further development of proposed schemes. Officers will consult more specifically with members in respect of the proposed provision as implementation work progresses		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.		
Report:	Agenda Item 16 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Review of Open Space and Recreation Section 106 Programme

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/53		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Key Decision.		
Matter for Decision:	To review the programme for implementation of Section 106 Open Space and Recreation funded projects following the adoption of the new Cambridge Local Plan and the updating of the Council's Open Space Standards in July 2006.		
Why the decision had to be made (and any alternative options):	As set out in the officer's report.		
The Executive Councillor's decision(s):	Approve 1 The revised s106 Open Space and Recreation list of projects (Appendix A to the report) and in particular; a) Approve deletion of identified schemes (key coded red) b) Approve new schemes to be taken forward for s106 funding (key coded amber) 2 The proposed annual programme incorporating use of a newly developed assessment framework in future analysis 3 The approach proposed for future procurement and delivery of schemes		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 17 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			

CAMBRIDGE CITY COUNCIL

Record of Decisions

Management of Events on Midsummer Common

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation	
Reference:	06/CS/54	
Date of decision:	16 November 2006	Recorded on: 23 November 2006
Decision Type:	Non-Key Decision.	
Matter for Decision:	As set out in the officer's report.	
Why the decision had to be made (and any alternative options):	As set out in the officer's report.	
The Executive Councillor's decision(s):	To note the current legislative and regulatory arrangements for events on Midsummer Common: To note the proposals from Arts and Entertainments, Active Communities and Statutory Bodies to address identified issues and concerns regarding events on Midsummer Common	
Reasons for the decision:	As above	
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 6 votes to 0.	
Report:	Agenda Item 18 of the Community Services Scrutiny Committee on 16 November 2006	
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.	
Comments:		

CAMBRIDGE CITY COUNCIL

Record of Decisions

Additional Consultation on Nightingale Avenue Recreation Ground

Decision of:	Councillor Smith, Executive Councillor for Arts & Recreation		
Reference:	06/CS/55		
Date of decision:	16 November 2006	Recorded on:	23 November 2006
Decision Type:	Non-Key Decision.		
Matter for Decision:	Action recommended following RBA Research Limited being commissioned to undertake the additional consultation, following the Executive Councillor making the following decisions in July 2006: 'To approve the construction of a multi use games area on Nightingale Avenue Recreation Ground and the additional funding request from S106 resources of £20,000, as noted in the officers' project appraisal, subject to further independent consultation with young people to verify that a multi use games area is the most appropriate facility to meet the needs of young people in the area. Also to carry out further independent consultation with local residents to identify their specific concerns in relation to provision of this type'		
Why the decision had to be made (and any alternative options):	As set out in the officer's report.		
The Executive Councillor's decision(s):	To approve the original Open Space and Recreation s106 funded scheme for a multi use games area at Nightingale Avenue recreation ground, instructing officers to consider carefully the comments made by both young people and residents with regard to design and management issues and subject to ensuring existing users of facilities on the recreation ground are not adversely affected.		
Reasons for the decision:	As above		
Scrutiny consideration:	The Scrutiny Committee approved the recommendation set out on the agenda by 7 votes to 0.		
Report:	Agenda Item 19 of the Community Services Scrutiny Committee on 16 November 2006		
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.		
Comments:			