

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Review of the First Twelve Months of Alternate Week Collection Service</b>
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<b>Decision of:</b>	Executive Councillor (Environmental Services) Colin Rosenstiel		
<b>Reference:</b>	06/ENV/39		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Key		
<b>Matter for Decision:</b>	<p>To note the outcome of the implementation of the Alternate Week Collection system (AWC) for refuse and recycling, which was introduced in October 2005 and has therefore been operating for 12 months.</p> <p>To approve the purchase of a fourth green waste collection vehicle.</p>		
<b>Why the decision had to be made (and any alternative options):</b>	<p>The provision of a fourth vehicle is needed in order to provide the green waste collection service to residents in the city that do not have this service.</p> <p>The increase in residents requiring this service is related to increased levels of participation in the scheme due to alternate week collections, the need to incorporate flats into the green waste scheme and population growth. There were no other viable options to consider for this project bearing in mind the Council's commitment to the provision of recycling services.</p>		
<b>The Executive Councillor's decisions:</b>	<p><b>Agreed:</b></p> <p>To note the success of the strategy to move to alternate week collections to increase the Council's recycling rate and reduce the amount of waste going to landfill.</p> <p>To approve, as part of the move to alternate weekly collection, the project appraisal for a fourth green waste collection vehicle.</p>		
<b>Reasons for the decision:</b>	<p>The Council's Medium Term Objectives commit to reducing the amount of waste landfilled. Organic waste is a particularly important material to remove from landfill, both in terms of meeting the Landfill Directive but also because methane (which is produced from landfilled organic waste) is a significant greenhouse gas.</p>		
<b>Scrutiny consideration:</b>	<p>The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.</p>		
<b>Report:</b>	<p>Agenda Item 5 of the Environment Scrutiny Committee, 7 November 2006.</p>		
<b>Conflicts of interest:</b>	None		
<b>Comments:</b>	None		

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Service Plan Performance Review 2006-07 and Revised Budgets</b>
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<b>Decision of:</b>	Executive Councillor (Environmental Services) Colin Rosenstiel		
<b>Reference:</b>	06/ENV/40		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Non Key		
<b>Matter for Decision:</b>	The Service Performance Review sets out performance for the first six months of 2006/07, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.		
<b>Why the decision had to be made (and any alternative options):</b>	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.		
<b>The Executive Councillor's decisions:</b>	<p><b>Agreed:</b></p> <p>a) To note performance against the objectives and targets of the services that report to this portfolio holder for the first six months of 2006/07 as shown in the Service Performance Review, Appendix D of the officer report.</p> <p>b) To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2006/07 (shown in Appendix A of the officer report) for submission to Council.</p>		
<b>Reasons for the decision:</b>	These are contained in the officer report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.		
<b>Report:</b>	Agenda Item 6A of the Environment Scrutiny Committee, 7 November 2006.		
<b>Conflicts of interest:</b>	None		
<b>Comments:</b>	None		

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Service Plan Performance Review 2006-07 and Revised Budgets</b>
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<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/41		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Non Key		
<b>Matter for Decision:</b>	The Service Performance Review sets out performance for the first six months of 2006/07, highlighting achievements but also detailing those actions that will, or could, fail to meet targets by the end of the financial year. This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.		
<b>Why the decision had to be made (and any alternative options):</b>	The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's corporate performance management process.		
<b>The Executive Councillor's decisions:</b>	<p><b>Agreed:</b></p> <p>a) Note performance against the objectives and targets of the services that report to this portfolio holder for the first six months of 2006/07 as shown in the Service Performance Review, Appendix D.</p> <p>b) Approve, with any amendments, the current year funding requests and savings, (shown in Appendix B of the officer report) and the resulting revised revenue budgets for 2006/07 (shown in Appendix A of the officer report) for submission to Council.</p> <p>c) That Council approve the creation of a new earmarked reserve to provide for costs in relation to major planning appeals and transfer the sum of £200,000 into this reserve in the current financial year, funded from general reserves.</p>		
<b>Reasons for the decision:</b>	These are contained in the officer report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations as amended by 6 votes to 0.		
<b>Report:</b>	Agenda Item 6B of the Environment Scrutiny Committee, 7 November 2006.		
<b>Conflicts of interest:</b>	None		
<b>Comments:</b>	The Executive Councillor tabled a third recommendation which became decision c) above. An updated table showing a comparison of Current and Revised Budgets and updated Appendices A and B were also tabled at the meeting.		

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Local Development Scheme</b>			
<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/42		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Key		
<b>Matter for Decision:</b>	To agree the draft version of the Local Development Scheme (LDS) for submission to the Government Office and procedures for its implementation as drafted or if the Government Office requires changes.		
<b>Why the decision had to be made (and any alternative options):</b>	The Council is under a statutory duty from the Planning & Compulsory Purchase Act 2004 to prepare and keep up to date a Local Development Scheme (LDS). The LDS sets out a programme for the production of planning policy and guidance documents. Following agreement by the Executive Councillor, the LDS will be submitted to the Government Office for the East of England for their consideration.		
<b>The Executive Councillor's decisions:</b>	<p><b>Agreed:</b></p> <p>2.1 The draft LDS attached at Appendix A of the officer report.</p> <p>2.2 That the LDS be submitted to the Government Office and to resolve that it be brought into effect four weeks after being so submitted unless the Government Office require changes or ask for more time to consider it.</p> <p>2.3 That the Director of Environment &amp; Planning be authorised to agree any changes required by the Government Office, subject to the agreement of the Executive Councillor (Planning &amp; Transport) and consultation with the Chair and Spokes.</p> <p>2.4 That if changes are required by the Government Office, and following the final agreement of the wording of the LDS, to resolve that the LDS shall have effect from a specified date to be agreed with the Director of Environment &amp; Planning.</p> <p>2.5 If amendments to the timetable for the North West Cambridge Area Action Plan are necessary, that these be agreed by the Executive Councillor in consultation with the Chair and Spokes before the LDS is submitted to the Government Office.</p>		
<b>Reasons for the decision:</b>	The decision is part of the statutory regulations the Council is required to comply with by Central Government.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations as amended by 3 votes to 0.		
<b>Report:</b>	Agenda Item 7 of the Environment Scrutiny Committee. 7		

	November 2006.
<b>Conflicts of interest:</b>	None
<b>Comments:</b>	The Executive Councillor tabled a fifth recommendation which became decision 2.5 above.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Statement of Community Involvement: A Consultation Strategy for Planning in Cambridge</b>
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<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/43		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Key		
<b>Matter for Decision:</b>	To agree the Submission Draft Statement of Community Involvement for submission to the Secretary of State.		
<b>Why the decision had to be made (and any alternative options):</b>	The purpose of the Statement of Community Involvement (SCI) is to set out how and when the Council will involve the community and key stakeholders in preparing, altering and reviewing its plans to guide future development in Cambridge. It also explains how the Council will involve the community in its consideration of planning applications. A Submission Draft SCI has been prepared taking into account earlier public consultation. Following agreement by the Executive Councillor, it will be submitted to the Secretary of State for a further round of public consultation, before being subject to public examination.		
<b>The Executive Councillor's decisions:</b>	<b>Agreed:</b> The Submission Draft Statement of Community Involvement for submission to the Secretary of State following some amendments to paragraph 4.17 to be agreed by the Executive Councillor, Chair and Spokes of the Scrutiny Committee.		
<b>Reasons for the decision:</b>	As part of the new Planning System introduced in 2004, a Statement of Community Involvement must be prepared as part of the Local Development Framework. The City Council must comply with minimum regulations. In addition to this and in order to effectively involve the community and key stakeholders it is desirable to do more than these minimum requirements, subject to available resources and Service Plan commitments. The SCI sets out how this will be done.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendation as amended (see Comments below).		
<b>Report:</b>	Agenda Item 8 of the Environment Scrutiny Committee, 7 November 2006.		
<b>Conflicts of interest:</b>	None		
<b>Comments:</b>	The Scrutiny Committee expressed concerns about the wording of paragraph 4.17 about whether it was detailed enough and whether it could practically be more detailed. The Executive Councillor agreed.		

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Open Space and Recreation Strategy</b>
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<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/44		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Non Key		
<b>Matter for Decision:</b>	To adopt the Open Space Strategy as a material consideration in the determination of planning applications and appeals.		
<b>Why the decision had to be made (and any alternative options):</b>	The Open Space and Recreation Strategy (the Strategy) was first adopted in July 2004 following stakeholder consultation. It is an umbrella document to co-ordinate related strategies and to guide priorities for spending at a strategic level.		
<b>The Executive Councillor's decisions:</b>	<b>Agreed:</b> To adopt the Open Space Strategy as a material consideration in the determination of planning applications and appeals, subject to an additional paragraph relating to the design of open spaces and placing of facilities taking into account public transport accessibility and the pattern of local bus stops being agreed by the Executive Councillor and the Chair and Spokes of the Scrutiny Committee.		
<b>Reasons for the decision:</b>	It is essential to support the policies in the Local Plan and is required under Planning Policy Guidance 17.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendation as amended (see Comments below).		
<b>Report:</b>	Agenda Item 9 of the Environment Scrutiny Committee, 7 November 2006.		
<b>Conflicts of interest:</b>	None		
<b>Comments:</b>	<p>The following additions were made to the officer report after the publication of the agenda and were circulated to members prior to the meeting:</p> <p>“Para 3.4: Appendix 2 and associated site details has been updated to reflect 2006 Local Plan, and column added to show whether the principal use is public or private.</p> <p>Para 3.5: Since drafting the report discussions have been held with South Cambridgeshire District Council and the Active Communities Manager in the context of sports provision in the Southern Fringe. The definition used by South Cambridgeshire for Multi Use Games Areas is areas intended for several sports, including 5-a-side football, netball and outdoor basketball. They have high fencing, and can be</p>		

	<p>floodlit. This type of provision could help to meet the City Council standards for sports pitches.</p> <p>To avoid confusion in the future it is proposed that the term Multi Use Games Area is no longer used by the City Council to relate to provision for older children. The term Informal Games Area should be used for this. No changes are required to the Strategy resulting from this. However, the term is used in the Annual Statement, bullet point 8 under second objective under Healthy and Thriving Community (pg 10):</p> <ul style="list-style-type: none"><li>• provide Multi-Use Games Areas (MUGAs) where suitable sites can be found.</li></ul> <p>The term Informal Games Area will used instead of this in future discussions/proposals.”</p> <p>As a result of comments made by a member of the Scrutiny Committee, the Executive Councillor agreed that an additional paragraph about public transport accessibility be included in the Strategy document.</p>
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**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Cambridge City Nature Conservation Strategy</b>
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<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/45		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Key		
<b>Matter for Decision:</b>	To adopt the Cambridge City Nature Conservation Strategy – Enhancing Biodiversity.		
<b>Why the decision had to be made (and any alternative options):</b>	<p>The Nature Conservation Strategy represents an action plan to help guide nature conservation work across the City until 2016 and beyond. It is a non-statutory document which provides a series of actions to help conserve and enhance a variety of natural areas across the city, such as Wildlife Sites, Local Nature Reserves, Grasslands, Woodlands and Green Corridors to be developed as part of urban extensions. The Nature Conservation Strategy represents the second part of a two-part strategy. The first document in the strategy, published in November 2005, is entitled “Cambridge City Wildlife Sites Register 2005”. The register provides a comprehensive, up to date review of both City and County Wildlife Sites, as well as sets out criteria for the designation of future wildlife sites. The Nature Conservation Strategy sets out the required actions to conserve and enhance the city’s natural resources.</p>		
<b>The Executive Councillor’s decisions:</b>	<p><b>Agreed</b></p> <p>2.1 To adopt the “Cambridge City Nature Conservation Strategy – Enhancing Biodiversity” as prepared by The Wildlife Trust as guidance to help direct nature conservation work across the City of Cambridge until 2016 and as material consideration in the determination of planning applications.</p> <p>2.2 To adopt the Cambridge City Wildlife Sites Register 2005, and in particular the section entitled "Criteria for the Designation of Wildlife Sites" contained therein, as material consideration in the determination of planning applications and as a reference document for information about both City and County Wildlife Sites.</p> <p>2.3 To direct officers to prepare a detailed delivery plan for the implementation of the Nature Conservation Strategy for the approval of the Environment Scrutiny Committee and Executive Councillor for Planning and Transport.</p>		
<b>Reasons for the decision:</b>	Section 4.23 of the approved Local Plan 2006 states: “A Nature Conservation Strategy will be prepared and adopted		

	as SPD". The preparation and approval of the Nature Conservation Strategy partly implements this policy, with the exception that, at this stage, it is not intended that the strategy will be adopted as SPD. The potential for the Nature Conservation Strategy to be approved as SPD will be reviewed at a later date during the preparation of the Local Development Framework.
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the amended recommendations (see Comments below).
<b>Report:</b>	Agenda Item 10 of the Environment Scrutiny Committee, 7 November 2006.
<b>Conflicts of interest:</b>	None
<b>Comments:</b>	The Executive Councillor tabled an amendment to the published recommendation 2.2 which then became decision 2.2 above.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>Taxicard Review</b>			
<b>Decision of:</b>	Executive Councillor (Planning & Transport) Sian Reid		
<b>Reference:</b>	06/ENV/46		
<b>Date of decision:</b>	7 November 2006	<b>Recorded on:</b>	8 November 2006
<b>Decision Type:</b>	Key		
<b>Matter for Decision:</b>	<p>To consider how the Cambridge Taxicard scheme can be revised in order meet the following objectives:</p> <ol style="list-style-type: none"> <li>1. Revise the existing criteria to reflect medical need rather than age. This will exclude some current members who are able to drive or to use buses.</li> <li>2. Use the widened criteria as above to allow some of the more needy people who do not meet the current criteria, to join the scheme.</li> <li>3. Focus the scheme on helping people excluded through poverty by extending the means testing element to all applicants</li> <li>4. To consider increasing the subsidy per journey. (See Comments below)</li> </ol>		
<b>Why the decision had to be made (and any alternative options):</b>	<p>Transport options, particularly for older people, have improved considerably since Taxicard was first introduced (better and more frequent conventional bus services, free bus travel, Cambridge Dial-a-Ride).</p> <p>The Scheme currently works as two schemes, one for severely disabled younger people and one for older people on low incomes. In this way it is not available for a number of vulnerable people who need the service and significant numbers of people are complaining of this. Changes to the scheme so that it is geared more towards mobility issues, rather than age are recommended. The intention is also to extend the means testing element so that the scheme is better targeted towards people who really do need help.</p>		
<b>The Executive Councillor's decisions:</b>	<p><b>Agreed</b></p> <ol style="list-style-type: none"> <li>1) in principle to review the criteria subject to further consultation with existing scheme members and disability groups.</li> <li>2) That Increasing the voucher value will be agreed in the budget cycle in January 2007.</li> </ol>		
<b>Reasons for the decision:</b>	<p>The requirement to fund free concessionary bus travel for older and disabled people has impacted considerably on council budgets. As a result it is not possible to put any new funding into the Taxicard scheme. It is therefore necessary to work within existing resources to improve the scheme both for existing users and for the people who, despite their medical needs, are excluded by the existing criteria. We also need to</p>		

	avoid double funding residents who can, and do, regularly use conventional bus services.
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations.
<b>Report:</b>	Agenda Item 11 of the Environment Scrutiny Committee, 7 November 2006.
<b>Conflicts of interest:</b>	None
<b>Comments:</b>	Consideration of increasing the subsidy per journey to be made as part of the budget cycle in January.