

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>HOUSING CAPITAL INVESTMENT STRATEGY</b>
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**Decision of:** Councillor Smart, Executive Councillor for Housing and Health

**Reference:** 051117/CS/11

**Date of decision:** 17 November 2005      **Recorded on:** 25 November 2005

**Decision Type:** Key Decision

**Matter for Decision:** To consider recommendations on the allocation of capital funding currently available for housing should be spent over the next 10 years in order to meet the Council's medium term objectives and strategic housing commitments.

**Why the decision had to be made (and any alternative options):** The current housing capital investment strategy was agreed by the Executive Councillor and H&H Scrutiny in July 2003, and was incorporated into the Council's Housing Strategy. This report presents a revised strategy to reflect developments and changes which have occurred since the current one was drawn up.

**The Executive Councillor's decision(s):**

- 1 To agree the strategy for capital investment in housing for the next ten years until 2016/2017 at the levels shown in Appendix 1 and in the body of the report. In particular:
  - 1.1 To approve the required level of spending on Decent Homes (at summary level), and other necessary works outside the Decent Homes Programme.
  - 1.2 To delegate authority to officers to manage resources in the decent homes programme, within the total approved allocation.
  - 1.3 To approve capital spending for work towards achieving the Cambridge Standard agreed in consultation with tenants, over and above the Decent Homes requirement.
  - 1.4 To agree an increase in capital spending on the Council's shared ownership scheme to enable properties repurchased by the Council to be sold on to new purchasers at a more affordable percentage share.
  - 1.5 To agree that a dedicated shared ownership pot is established so that monies received from shared ownership sales are recycled into the scheme.
  - 1.6 To approve the proposed Sheltered Housing Strategy report being submitted to the Executive Councillor in November 2005, to maximise the capital available to other areas of housing in line with this report, the approval of option F within the report and further research by the Director of Community Services on the financial impact.
  - 1.7 To agree in principle the extension of the private sector grants and loans scheme to at least 2016 (subject to a revenue funding bid to be submitted to the Executive Councillor in January 2006).
  - 1.8 To reduce the sum available for grants to landlords to reflect demand.

1.9 To agree funding for the one-off purchase of properties on a shared ownership basis where other solutions will not meet a particular disabled person's needs.

1.10 To increase annual spending on Disabled Facilities Grants to meet increased demand.

1.11 To approve expenditure on Fire Safety and Home Security schemes to be run in partnership with the local Fire and Police services, aimed at older owner occupiers (subject to the revenue bid referred to in paragraph 5.1.4)

1.12 To earmark £10 million to be spent on affordable housing, to fund new-build schemes where other funding, including Housing Corporation grant funding will not cover the cost.

1.13 To agree that where spending on a particular scheme or project is to be reduced, to retain and reallocate the capital for housing purposes.

1.14 To retain the unallocated £4,460,000 for housing purposes to cover unforeseen circumstances, additional expenditure required on identified projects, and for new projects which may be required to achieve the Council's housing objectives.

2 To agree the revised Housing Revenue Account 10 year revenue projection as shown in Appendix 3 in the report.

**Reasons for the decision:**

These are described in the report.

**Scrutiny consideration:**

The Scrutiny Committee considered the recommendations, no vote was taken.

**Report:**

Agenda Item 6 of Community Services Scrutiny Committee on 17 November 2005.

**Conflicts of interest:**

No conflicts of interest were declared by the Executive Councillor

**Comments:**

The Executive Councillor had considered the comments of the Housing Management Board on Strategy for The Long-term Modernisation of Sheltered Accommodation but deferred making a decision until the Community Services Scrutiny Committee considered this item. The Director of Community Services had proposed at Housing Management Board the approval of option F and further research on the financial impact.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>CHOICE BASED LETTINGS</b>
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**Decision of:** Councillor Smart, Executive Councillor for Housing and Health

**Reference:** 051117/CS/12

**Date of decision:** 17 November 2005      **Recorded on:** 25 November 2005

**Decision Type:** Key Decision

**Matter for Decision:** The purpose of this report is to provide an update on the progress of the adoption of a sub regional CBL scheme, to explain progress in relation to a bid for resources to the ODPM and to provide information about the proposed implementation process and potential costs to the Council.

**Why the decision had to be made (and any alternative options):** In July 2005 the Executive Councillor for Housing and Health had agreed to support a move towards a full Choice Based Lettings (CBL) policy. The report in July referred to implementation of CBL on a sub regional basis as being the best way forward.

**The Executive Councillor's decision(s):** To agree to Cambridge City Council taking the lead role in working in partnership with other sub regional local authorities and Housing Associations to develop a sub regional CBL scheme.  
To ask officers prepare a bid for January Committee outlining the resources required in 2006/07, 2007/08 and beyond for the successful implementation and running of CBL.

**Reasons for the decision:** These are described in the report.

**Scrutiny consideration:** The Scrutiny Committee considered the recommendations, no vote was taken.

**Report:** Agenda Item 7 of the Housing and Health Scrutiny Committee on 17 November 2005

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:**

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>TENDERING THE PRIVATE SECTOR LEASING SCHEME</b>
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**Decision of:** Councillor Smart, Executive Councillor for Housing and Health

**Reference:** 051117/CS/13

**Date of decision:** 17 November 2005      **Recorded on:** 25 November 2005

**Decision Type:** Key Decision

**Matter for Decision:** This report recommends that the Private Sector Leasing Scheme (PSLS) currently run by King Street Housing Society (KSHS) and used by the Council for the provision of temporary accommodation for homeless households should be tendered in line with current procurement policies.

**Why the decision had to be made (and any alternative options):** Given the cost of the PSLs to the Council, and the need to demonstrate best value and value for money, the Scheme should be market tested through a tendering exercise which would allow for other interested organisations to bid for running the scheme through a competitive tendering exercise.

**The Executive Councillor's decision(s):** To agree to the tendering of the Private Sector Leasing Scheme (PSLS) in line with current procurement policies and the Public Services Contract Regulations.

**Reasons for the decision:** As set out in the report

**Scrutiny consideration:** The Scrutiny Committee considered the recommendations, no vote was taken.

**Report:** Agenda Item 8 of the Community Services Scrutiny Committee on 17 November 2005.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:**

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>PRIVATE SECTOR HOUSING STRATEGY 2006 - 2011</b>
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**Decision of:** Councillor Smart, Executive Councillor for Housing and Health

**Reference:** 051117/CS/14

**Date of decision:** 17 November 2005      **Recorded on:** 17 November 2005

**Decision Type:** Key Decision

**Matter for Decision:** The draft Private Sector Housing Strategy 2006-2011 was put out to consultation in September 2005. The strategy has been amended to incorporate the results of this consultation, and was attached as an appendix to the officers' report.

**Why the decision had to be made (and any alternative options):** To respond to the results of the consultation

**The Executive Councillor's decision(s):** To approve the Private Sector Housing Strategy 2006-2011, with appendices, attached as appendix A to the officers' report.

**Reasons for the decision:** As set out in the officers' report

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation by 5 votes to 0.

**Report:** Agenda Item 9 of the Community Services Scrutiny Committee on 17 November 2005

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:**

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>CAMBRIDGE CITY COUNCIL'S PRIORITY LIST OF BIDS RECEIVED FOR THE HOUSING CORPORATION'S 2006/07 AND 2007/08 NATIONAL AFFORDABLE HOUSING PROGRAMME</b>
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**Decision of:** Councillor Smart, Executive Councillor for Housing and Health

**Reference:** 051117/CS/15

**Date of decision:** 17 November 2005      **Recorded on:** 25 November 2005

**Decision Type:** Key Decision

**Matter for Decision:** To approve bids to the Housing Corporation which the Enabling and Development have compiled (set out in Appendix A of the report), and prioritised in order of importance prior to their submission

**Why the decision had to be made (and any alternative options):** Most affordable housing is delivered in partnership with the Housing Corporation, who allocate grant from the 2006/8 National Affordable Housing Programme direct to Registered Social Landlord partners, usually through a two year bidding round.

**The Executive Councillor's decision(s):**

- 1) to approve the prioritised list of bids submitted to the Housing Corporation for grant funding under the 2006/8 National Affordable Housing Programme (set out in Appendix A to the report).
- 2) to approve the priority list of land audit sites for further investigation during 2006/7 (set out in Appendix B to the report)
- 3) to approve the use of accumulated S106 Commuted Sum money to grant fund priority schemes which are not successful in obtaining Housing Corporation funding in this bidding round. Priority will be given to funding land audit sites. This is in line with Recorded Decision 05/CS/06 Investing in Affordable Housing (July 2005).
- 4) to approve the use of capital, identified in the 10 year investment strategy (November 2005) to grant fund priority schemes which are not successful in obtaining Housing Corporation funding in this bidding round. Priority will be given
- 5) To approve the use of funds (as identified in 2.3 and 2.4 above) for priority schemes which are not yet included in bids to the Housing Corporation, if opportunities arise to progress those developments during 2006/7.
- 6) To request officers to report back with details of the outcomes of the Housing Corporation bidding, when available, together with details of which schemes are then identified for Council grant support in 2006/7.

**Reasons for the decision:** These are described in the report.

**Scrutiny** The Scrutiny Committee considered and approved the

**consideration:** recommendations by 3 votes to 0.

**Report:** Agenda Item 10 of the Community Services Scrutiny Committee on 17 November 2005.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:** The appendices to this report were not for publication, the public was excluded from the meeting by virtue of paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972 during discussion of the appendices.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>DELEGATION OF FUNCTION FOR THE HOUSING ACT 2004</b>
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<b>Decision of:</b>	<b>Councillor Smart</b> , Executive Councillor for Housing and Health
<b>Reference:</b>	051117/CS/16
<b>Date of decision:</b>	17 November 2005 <b>Recorded on:</b> 25 November 2005
<b>Decision Type:</b>	Key Decision
<b>Matter for Decision:</b>	The Housing Act will enable officers to carry out a new inspection regime of private sector housing known as the Housing Health and Safety Rating System and introduce a new mandatory licensing scheme for Houses in Multiple Occupation (HMO's) and give the Council powers to serve Empty Dwelling Management Orders and HMO Management Orders. To allow the Council to fulfil it's duties, the Cambridge City Council Constitution will need to be amended. The Head of Environmental Services will also need to be given delegation to carry out implementation of the new Act.
<b>Why the decision had to be made (and any alternative options):</b>	The Housing Act 2004 will be implemented on 6 April 2006. All local authorities will have a duty to apply this Act.
<b>The Executive Councillor's decision(s):</b>	<ol style="list-style-type: none"><li>1      To authorise the changes to the Cambridge City Council's Constitution, Part 3 – Discharge of Council Functions.</li><li>2      To authorise the Head of Environmental Services to implement the new Housing Act 2004</li></ol>
<b>Reasons for the decision:</b>	As set out in the report
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.
<b>Report:</b>	Agenda Item 11 of the Community Services Scrutiny Committee on 17 November 2005
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor
<b>Comments:</b>	

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>WORKING TOWARDS A SMOKE FREE CAMBRIDGE</b>
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<b>Decision of:</b>	<b>Councillor Smart</b> , Executive Councillor for Housing and Health
<b>Reference:</b>	051117/CS/17
<b>Date of decision:</b>	17 November 2005 <b>Recorded on:</b> 25 November 2005
<b>Decision Type:</b>	Not a Key Decision
<b>Matter for Decision:</b>	This report sought commitment from the City Council to “Working Towards a Smoke Free Cambridge”, a local partnership initiative, its Five Year Action Plan (2005 – 2010) and a draft Work Programme from June 2005 – December 2006.
<b>Why the decision had to be made (and any alternative options):</b>	The aim of the partnership, over the next five years, is to enable Cambridge to move towards becoming a smoke free city in which no worker or member of the public is involuntarily exposed to second hand smoke in an enclosed public space.
<b>The Executive Councillor’s decision(s):</b>	<ol style="list-style-type: none"><li>1 To endorse the Five Year Action Plan 2005 – 2010.</li><li>2 To approve the Work Programme for 2005/2006 as proposed with one amendment, that the City Council ‘request’ rather than ‘require’ public funded organisations to review their smoking policies and implement best practice by 2006.</li><li>3 To Authorise the Head of Environmental Services to apply on behalf of the City Council for the National Clean Air Award Silver Standard.</li></ol>
<b>Reasons for the decision:</b>	These are set out in the report.
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0.
<b>Report:</b>	Agenda Item 12 of the Community Services Scrutiny Committee on 17 November 2005
<b>Conflicts of interest:</b>	No conflicts of interest were declared by the Executive Councillor
<b>Comments:</b>	

# CAMBRIDGE CITY COUNCIL

## Record of Decisions

<b>REVIEW OF ANTI-SOCIAL BEHAVIOUR ACT 2003 STATEMENT OF POLICY &amp; PROCEDURES</b>
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<b>Decision of:</b>	Councillor Smart, Executive Councillor for Housing and Health		
<b>Reference:</b>	051117/CS/18		
<b>Date of decision:</b>	17 November 2005	<b>Recorded on:</b>	25 November 2005
<b>Decision Type:</b>	Not a key decision.		
<b>Matter for Decision:</b>	To approve the current Summary document and revised Statement of Policy and Procedures for dealing with Anti-Social Behaviour and Neighbour Nuisance.		
<b>Why the decision had to be made (and any alternative options):</b>	S 12 of the Anti Social Behaviour Act 2003 made it a requirement for Local Authority Landlords to produce written Anti-Social Behaviour Policy and Procedures. Procedures were produced in 2004 to reflect the wider role of the ASB section which extended beyond the Landlord function. These were presented to Committee in November 2004 and approval was given in the knowledge that they were working documents, which should be reviewed in a year's time		
<b>The Executive Councillor's decision(s):</b>	1) To approve the current Summary document and revised Statement of Policy and Procedures for dealing with Anti-Social Behaviour and Neighbour Nuisance. 2) To approve the continued annual review of the Anti-Social Behaviour Policy and Procedures.		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0		
<b>Report:</b>	Agenda Item 13 of the Community Services Scrutiny Committee on 17 November 2005		
<b>Conflicts of interest:</b>	No conflicts of interest were declared.		
<b>Comments:</b>			

# CAMBRIDGE CITY COUNCIL

## Record of Decisions

<b>2005/06 SERVICE PERFORMANCE REVIEW AND REVISED REVENUE AND CAPITAL BUDGETS – HOUSING GENERAL FUND</b>
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<b>Decision of:</b>	Councillor Smart, Executive Councillor for Housing and Health		
<b>Reference:</b>	051117/CS/19		
<b>Date of decision:</b>	17 November 2005	<b>Recorded on:</b>	25 November 2005
<b>Decision Type:</b>	Not a key decision.		
<b>Matter for Decision:</b>	The Service Performance Review sets out performance for the first six months of 2005/06, highlighting achievements and also detailing only those actions that will, or could, fail to meet targets by the end of the financial year.		
<b>Why the decision had to be made (and any alternative options):</b>	This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.		
<b>The Executive Councillor's decision(s):</b>	To note performance against the objectives and targets of the services (shown in the Service Performance Review, Appendix D) that report to this committee for the first six months of 2005/06. To approve, with any amendments, the current year funding requests and savings, (shown in Appendix B) and the revised revenue budgets for 2005/06 (shown in Appendix A) for submission to Council. To approve the revised Capital Plan for 2005/06 (shown in Appendix C and Appendix C Notes).		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations by 5 votes to 0		
<b>Report:</b>	Agenda Item 14 of the Community Services Scrutiny Committee on 17 November 2005		
<b>Conflicts of interest:</b>	No conflicts of interest were declared.		
<b>Comments:</b>			

# CAMBRIDGE CITY COUNCIL

## Record of Decisions

### MOORINGS IMPLEMENTATION POLICY

<b>Decision of:</b>	Councillor J Rosenstiel, Executive Councillor for Development & Leisure		
<b>Reference:</b>	051117/CDL/13		
<b>Date of decision:</b>	17 November 2005	<b>Recorded on:</b>	25 November 2005
<b>Decision Type:</b>	Key Decision.		
<b>Matter for Decision:</b>	The implementation and administration of the Council's approved Moorings Policy and the: <ul style="list-style-type: none"><li>▪ Financial implications of the scheme</li><li>▪ Improvements to provision of utilities and services to riverboats</li></ul>		
<b>Why the decision had to be made (and any alternative options):</b>	The Head of Parks and Recreation had submitted a report on River Moorings to Community Development and Leisure Scrutiny Committee on 24 <sup>th</sup> March 2005 for consideration prior to final decision by the Executive Councillor The Active Communities Manager had been instructed to complete detailed arrangements for the introduction of charging and regulation of mooring in partnership with the Conservators of the River Cam (hereafter referred to as the 'Conservators')		
<b>The Executive Councillor's decision(s):</b>	<ol style="list-style-type: none"><li>1 To consider and approve the arrangements made to date for the implementation the Moorings Policy, namely, the administrative and financial basis (Appendix A of the report) for the scheme</li><li>2 To consider the programme of improvements and approve the schedule for 2006-7 and 2007-8 (Appendix B of the report)</li><li>3 To agree to consider an additional report in January 2006 which will propose additional arrangements in light of the Equality Impact Assessment, any impact arising from the report of the Valuation Officer and arrangements for the administration of 48 hour moorings.</li></ol>		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered the recommendations, no vote was taken.		
<b>Report:</b>	Agenda Item 15 of the Community Services Scrutiny Committee on 17 November 2005		
<b>Conflicts of interest:</b>	No conflicts of interest were declared.		
<b>Comments:</b>			

# CAMBRIDGE CITY COUNCIL

## Record of Decisions

<b>2005/06 SERVICE PERFORMANCE REVIEW AND REVISED REVENUE AND CAPITAL BUDGETS – COMMUNITY DEVELOPMENT &amp; LEISURE</b>
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<b>Decision of:</b>	Councillor J Rosenstiel, Executive Councillor for Community Development & Leisure	
<b>Reference:</b>	051117/CDL/14	
<b>Date of decision:</b>	17 November 2005	<b>Recorded on:</b> 25 November 2005
<b>Decision Type:</b>	Not a key decision.	
<b>Matter for Decision:</b>	The Service Performance Review sets out performance for the first six months of 2005/06, highlighting achievements and also detailing only those actions that will, or could, fail to meet targets by the end of the financial year.	
<b>Why the decision had to be made (and any alternative options):</b>	This information will enable the Executive Councillor to consider whether service priorities and resources should be refocused to enable objectives and targets for the current year to be met.	
<b>The Executive Councillor's decision(s):</b>	To note performance against the objectives and targets of the services (shown in the Service Performance Review, Appendix D) that report to this committee for the first six months of 2005/06. To Approve, the current year funding requests and savings, (shown in Appendix B) and the revised revenue budgets for 2005/06 (shown in Appendix A) for submission to Council.	
<b>Reasons for the decision:</b>	These are described in the report.	
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered and approved the recommendations, no vote was taken	
<b>Report:</b>	Agenda Item 16 of the Community Services Scrutiny Committee on 17 November 2005	
<b>Conflicts of interest:</b>	No conflicts of interest were declared.	
<b>Comments:</b>		

# CAMBRIDGE CITY COUNCIL

## Record of Decisions

### CORN EXCHANGE CATERING CONTRACT

<b>Decision of:</b>	Councillor J Rosenstiel, Executive Councillor for Community Development & Leisure		
<b>Reference:</b>	051117/CDL/15		
<b>Date of decision:</b>	17 November 2005	<b>Recorded on:</b>	25 November 2005
<b>Decision Type:</b>	Non-Key Decision.		
<b>Matter for Decision:</b>	The information contained in this report will enable Scrutiny Committee and the Executive Councillor to decide whether to allow Arts & Entertainments to award a new catering contract for the Corn Exchange with powers delegated to officers from the Executive Councillor.		
<b>Why the decision had to be made (and any alternative options):</b>	The current contract with Leith's commenced 1 April 2002. The initial three year contract allowed an extension of up to two years, it has so far been extended by one and this expires 31 March 2006.		
<b>The Executive Councillor's decision(s):</b>	to tender the contract to operate catering and bar facilities at the Corn Exchange for a period of three years. to award the contract to the most favourable tender, in accordance with pre-determined selection criteria. to delegate authority for the approval of extensions to the contract in years four and five to the Director of Central Services and Director of Finance. Extensions will be based on satisfactory service delivery assessed on pre-determined criteria. to delegate authority to adjust the commencement date of a new contract by up to six months to officers should there be a new contractor if such a commencement date be mutually agreed by officers, the current operator and a new operator. This authority to be used if there is not an adverse financial consequence of doing so and in the interest of maintaining service provision during the busy spring season.		
<b>Reasons for the decision:</b>	These are described in the report.		
<b>Scrutiny consideration:</b>	The Scrutiny Committee considered the recommendations, no vote was taken.		
<b>Report:</b>	Agenda Item 17of the Community Services Scrutiny Committee on 17 November 2005		
<b>Conflicts of interest:</b>	No conflicts of interest were declared.		
<b>Comments:</b>			

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