



Housing Management Board

Agenda

Scrutiny Committee Members: Councillors James (chair), Blencowe, Downham, Herbert, Kightley, Slatter, J Smith, Stebbings
Cllr Ward (Alt)

Tenant Reps: Judith Averling, Tony Barnes, Brian Haywood, John Marais, Terry Sweeney and Anna Vinelott

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Executive Councillor: Cllr Smart

Agenda despatched and placed on public deposit: 26 October 2005

Date: Monday, 7 November 2005

Time: 5.30pm

Place: The Guildhall

Contact: Cristina Marsh

Direct Dial: 01223 457086

Agenda A

1 [Minutes](#)

To approve the minutes of the last meeting on 4 July 2005 as a correct record.

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2 **Appointment of Vice Chair**

At the last meeting, members of the Housing Management Board declined to nominate a vice-chair and the appointment was deferred to this meeting.

3 **Apologies**

To receive any apologies for absence.

4 **Declarations Of Interest**

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

5 **Public Questions** (See information below)

Key Items

Scrutiny Committee members will be invited to comment on the reports shown below. The relevant Executive Councillor will be present at the meeting and, following consideration by the committee, will make a decision taking into account the Committee's comments.

6 [Strategy for the long-term modernisation of sheltered accommodation](#)

(Contact David Craig, Tel: 457821)

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7 [Mansel Court Refurbishment](#) (Contact Will Barfield, Tel: 45 7843)

page 17

- 8 [Extension of Term of Gas Maintenance partnering contract](#) (Contact Will Barfield, tel: 457843) page 34
- 9 [24-Hour Emergency Service Contract](#) (Contact Sally-Jane Papworth, tel: 458001) page 39

Non Key Items

The Board has asked to look at the relevant Service Plan issues from the Housing Revenue Account and General Fund.

- 10 [2005/2006 Service Performance Reviews and Revised Revenue Budgets](#) (Contact Julia Hovells, tel 458140/457822) page 41
- a) [Housing Revenue Account](#) page 47
- b) [General Fund Account](#) (Service Plan Only for Information) page 52

Two members of the Board have asked for these items to be scrutinised by the Committee.

- 11 [Service User Consultation](#) (Contact David Craig, Tel: 457821) page 57
- 12 [Decent Homes Programme of Work](#) (Contact Mark Winstanley, Tel: 457832) page 60
- 13 [Write-Off Of Former Tenant Arrears](#) (Contact Elizabeth Snow Tel: 457823) page 62

General Item

14 Forward Plan

There are no non key items on the current version of the Forward Plan.

Information for the public

Next scheduled meeting

The next meeting of the Scrutiny Committee is on **9 January 2006 at 5.30pm**

Public attendance

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Public Speaking

You can ask questions on an issue included on either agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee.

If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.

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Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.