

To: Councillors Taylor (Chair), Barrett-Payton, Dryden, Hymans, R Smith, Stebbings.

External members: Dr A Clark, Ms L Hobbs

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## STANDARDS COMMITTEE

**Date:** Tuesday 1 November 2005

**Time:** 6.00pm

**Place:** The Guildhall

**Contact:** Gary Clift

**Direct Dial:** (01223) 457011

## AGENDA

### 1 MINUTES

To confirm the minutes of the meeting held on 8 June 2005. *Pages 1-2*

### 2 APOLOGIES

### 3 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal and Democratic Services before the meeting.

### 4 PUBLIC QUESTION TIME – see below for detail of the scheme and other public information.

### 5 CODE OF CONDUCT AND DECLARATION OF HOSPITALITY

*Report by Head of Legal & Democratic Services*

### 6 APPOINTMENT OF EXTERNAL MEMBER

Louise Hobbs will stand down in May 2006. The Chair has asked for this agenda item so that External Members (and Committee generally) can discuss what they see to be the role of the External Member and suggestions for what induction and training should be provided.

### 7 CODE OF CONDUCT TRAINING

Since September the Head of Legal & Democratic Services has run four refresher courses for councilors on the Code of Conduct. 18 out of 42 Councillors have attended these. Further sessions will be arranged for those who have been unable to attend.

### 8 STANDARDS BOARD CONFERENCE

Oral report by the Chair.

### 9 MEETINGS

The Committee needs to agree whether to hold two more meetings this Municipal Year in January and March/April. The usual day & time has been Wednesday at 6pm.

### **Information for the public**

*You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential on the agenda.*

*oOo*

*You can ask questions on an issue included on the agenda, or on an issue which is within this committee's powers. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.*

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