

To: Councillors Boyce, Hart, C Rosenstiel (Chair), R Smith,
Stebbing, Ward
Alternate: Taylor

Placed on public deposit on Thursday 28 April.

CIVIC AFFAIRS COMMITTEE

Date: Monday 9 May 2005

Time: 6.00pm

Place: Committee Room 1, The Guildhall

Contact: Gary Clift

Direct Dial: (01223) 457015



AGENDA

1 [MINUTES](#)

To confirm the minutes of the meeting held on 13 April 2005

2 **APOLOGIES FOR ABSENCE**

3 **DECLARATIONS OF INTEREST**

4 **PUBLIC QUESTION TIME** – see below for detail of the scheme and other public information.

5 [AMENDMENTS TO THE CONSTITUTION](#)

Report by Head of Legal & Democratic Services

6 **NOMINATIONS FOR LEADER OF THE COUNCIL AND EXECUTIVE COUNCILLORS**

The Council will be required to elect a Leader and an Executive, *currently* of six Executive Councillors. The portfolios reflect the recommendations to Council on 28 April and comprise:

Deputy Leader

Executive Councillor for Customer Services & Resources

Executive Councillor for Community Development & Leisure

Executive Councillor for Environmental Services

Executive Councillor for Housing & Health

Executive Councillor for Planning & Transport

The Civic Affairs Committee is requested to recommend nominations for the positions of Leader and Executive Councillors for the consideration of Council on 19th May.

For decision

7 NOMINATIONS FOR COMMITTEES FOR THE MUNICIPAL YEAR 2005/06

Members are reminded that the rules on political balance set out in the Local Government and Housing Act 1989 will be applied to both scrutiny and regulatory committee composition so that, once the size of committees has been determined, the division of seats among the groups will be automatic and the Council **must** appoint those members which each group puts forward for its seats.

In considering the allocation of **committee** places to political groups, the Council is legally required to take into account the following principles:

- (1) that the controlling group should have a majority of seats on each committee
- (2) that the total number of committee places allocated to each political group must be in proportion to the number of members of that group on the Council.
- (3) that on each committee the number of places allocated to each political group must be in proportion to the number of members of that group on the Council.

The order of precedence of these principles is the order in which they are given - ie (1) takes highest priority, then (2) then (3).

(i) **Scrutiny Committees**

The table below lists the Scrutiny Committees which are to be appointed by Council. The current numbers column refers to the current size of the committee for illustrative purposes. No member of the Executive may sit on the Scrutiny Committees.

The Civic Affairs Committee is requested to make proposals to Council on the size of the Scrutiny Committees and make nominations to each.

| SCRUTINY COMMITTEE | NOMINATION(S) | CURRENT NUMBERS |
|---|---|--------------------------|
| STRATEGY | Liberal Democrats Labour Conservative | 6 2 1 = 9 Total |
| CITY CENTRE DEVELOPMENT | Liberal Democrats Labour Conservative | 4 2 0 = 6 Total |
| CUSTOMER SERVICES & RESOURCES | Liberal Democrats Labour Conservative | 6 2 1 = 9 Total |
| COMMUNITY SERVICES | Liberal Democrats Labour Conservative | 6 3 0 = 9 Total |
| ENVIRONMENT | Liberal Democrats Labour Conservative | 6 3 0 = 9 Total |
| HOUSING MANAGEMENT BOARD (Councillors alongside six elected tenant/leasholder representatives) | Liberal Democrats Labour Conservative | 4 2 0 = 6 Total |

(ii) Regulatory Committees/Joint Committee

The table below lists the Regulatory Committees/Joint Committee which are to be appointed by, and/or nominated to, Council on 19 May.

The Civic Affairs Committee is requested to make proposals to Council on the size of the Regulatory Committees and to make nominations.

| COMMITTEE/SUB COMMITTEE | NOMINATIONS | CURRENT NUMBERS |
|--|--|--|
| PLANNING | Liberal Democrat Labour Conservative | 6 3 0 = 9 Total |
| LICENSING 2003 Act | Liberal Democrat Labour Conservative | 10 5 0 = 15 Total |
| LICENSING (Miscellaneous) [Taxi Licensing Sub comprises any three from this Committee] | Liberal Democrat Labour Conservative | 4 2 0 = 6 Total |
| CIVIC AFFAIRS | Liberal Democrat Labour Conservative | 4 2 0 = 6 Total |
| EMPLOYMENT APPEALS SUB (each meeting is made up of any three from this Sub Committee) | Liberal Democrat Labour Conservative | 4 2 0 =6 Total |
| STANDARDS COMMITTEE | Liberal Democrat Labour Conservative | 3 2 1 = 6 Total (there are 2 external members who wish to be re-appointed). |
| CAMBRIDGE ENVIRONMENT & TRANSPORT AREA JOINT | Liberal Democrat Labour Conservative | 4 2 0 = 6 Total |

(iii) **AREA COMMITTEES** – The Committee is requested to recommend that Council appoint four Area Committees (East, North, South, West/Central) with membership made up of those members representing a ward within the relevant Area Committee.

For decision

8. NOMINATIONS FOR CHAIRS AND VICE CHAIRS OF SCRUTINY & REGULATORY COMMITTEES

The Civic Affairs Committee is requested to make nominations for the positions listed below for the consideration of Council on 19 May.

Chairs and Vice-Chairs of Scrutiny Committees

Strategy
City Centre Development

Customer Services & Resources
Community Development & Leisure
Environment
Housing Management Board (for either role the holder need not be a Councillor)

Chairs and Vice-Chairs of Regulatory Committees

Civic Affairs
Employment Appeals Sub
Licensing 2003 Act
Licensing (Miscellaneous)
Taxi Licensing Sub
Planning
Standards

Chairs and Vice-Chairs of Area Committees

For decision

9 **[REPORT OF THE INDEPENDENT REMUNERATION PANEL APRIL 2005](#)**

The Committee is requested to consider the Panel's report for Municipal Year 2005/06 and make its recommendations to Council.

For decision

10 **FREEDOM OF THE CITY**

To consider whether to grant the Honorary Freedom of the City of Cambridge to our twin City of Heidelberg during a visit by a delegation from Heidelberg to Cambridge on 8th July, 2005 when the 40th anniversary of signing the Friendship Agreement is celebrated.

For decision

Information for the public

You are welcome to attend this meeting as an observer.

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*You can ask questions on an issue included on the agenda, or on an issue which is within this committee's powers. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.*

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**The next meeting of Civic Affairs Committee is scheduled
for Wednesday 27 July 2005 at 6pm.**